



# ELECTRICAL PERMIT APPLICATION

Permit Number (office use only)	PE -
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City of Dowagiac  
 241 S. Front Street P.O. Box 430 Dowagiac, MI 49047  
 www.CityOfDowagiac.com  
 (269) 782-8427 Fax: 782-1838

AUTHORITY: P.A. 230 OF 1972, AS AMENDED  
 COMPLETION: MANDATORY TO OBTAIN PERMIT  
 PENALTY: PERMIT CANNOT BE ISSUED

## I. JOB INFORMATION:

Job Address:	Has a building permit been obtained for this project? <input type="checkbox"/> YES <input type="checkbox"/> NO <input type="checkbox"/> NOT REQUIRED	Jurisdiction City: DOWAGIAC County: CASS
Owner Name:	Mailing Address:	Daytime Phone:

## II. APPLICANT INFORMATION:

<input type="checkbox"/> Contractor <input type="checkbox"/> Owner Occupant	Name	State License Number 61-	Expiration Date
Mailing Address		State Registration Number NA	Local Licensing Jurisdiction NA
City	State	Zip Code	Local License Number NA
Telephone Number ( )	Cell: ( )	Other:	Expiration Date NA
Fax Number ( )	Workers Compensation Insurance Carrier (or reason for exemption)	Federal Employer ID Number (or reason for exemption)	
		MESC Employer Number (or reason for exemption)	

## III. TYPE OF JOB (BRIEF DESCRIPTION OF WORK):

<input type="checkbox"/> Residential <input type="checkbox"/> Commercial <input type="checkbox"/> Industrial <input type="checkbox"/> Other:	<u>Service/Amp:</u> <input type="checkbox"/> New _____ Upgrade _____ <input type="checkbox"/> Repair (please describe): _____	<input type="checkbox"/> Remodel <input type="checkbox"/> Addition	<input type="checkbox"/> Alteration <input type="checkbox"/> School	<input type="checkbox"/> Pre-manufactured Home Setup (State Approved) <input type="checkbox"/> Manufactured Home Setup (HUD Mobile Home)
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## IV. PLAN REVIEW REQUIRED

See below for plan review requirements before completing this section. Plans and specifications must be submitted when the wiring or alteration to an electrical system is over 400 amps and is in excess of 3,500 square feet in all buildings.

What is the rating of the service or feeder in amperes? \_\_\_\_\_  
 What is the building size in square feet? \_\_\_\_\_

Have plans been submitted?  YES  NO  NOT REQUIRED

Plans are required for all building types and shall be prepared by or under the direct supervision of an architect or engineer licensed pursuant to Act No. 299 of the Public Acts of 1980, as amended, and shall bear that architect's or engineer's signature and seal, except:

- When the electrical system rating does not exceed 400 amps and the building is not over 3,500 square feet in area.
- Work completed by a governmental subdivision or state agency costing less than \$15,000.00

**PLANS MUST BE SUBMITTED BEFORE A PERMIT CAN BE ISSUED.**

## V. APPLICANT SIGNATURE

**Section 23a of the State Construction Code Act of 1972, 1972 PA 230, MCL 125.1523A, prohibits a person from conspiring to circumvent the licensing requirements of this state relating to persons who are to perform work on a residential structure. Violators of sections 23a are subjected to civil fines.**

Signature of Licensee or Homeowner (Homeowner signature indicates compliance with Section VI. Homeowner Affidavit) <input type="checkbox"/> Licensee <input type="checkbox"/> Homeowner	Date
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## VI. HOMEOWNER AFFIDAVIT

I hereby certify the electrical work described on this permit application shall be installed by myself in my own home in which I am living or about to occupy. All work shall be installed in accordance with the Electrical Code and shall not be enclosed, covered up, or put into operation until it has been inspected and approved by the Electrical Inspector. I will cooperate with the Electrical Inspector and assume the responsibility to arrange for necessary inspections.

**COMPLETE APPLICATION ON BACK SIDE**

**VII. FEE CLARIFICATIONS**

ITEM #17, MOBILE HOME SITE:  
 When installing a site service in a park, the permit application must include the application fee, service, plus the number of park sites.  
 When setting a HUD mobile home in a park, a permit must include the application fee and a feeder. This shall be done by a licensed electrical contractor.  
 When setting a HUD mobile home or a pre-manufactured home on private property, a permit must include the application fee, service and feeder.

**VIII. FEE CHART- Enter the number of items being installed; multiply by the unit price for total fee.**

ITEM DESCRIPTION	FEE	# ITEMS	TOTAL
1. Application Fee (non-refundable)	\$50.00	1	50.00
35. Re-Connect Utilities <i>when utility has been off 6 months or longer</i>	14.25		
2. Service: Through 200 Amp or Re-Connect	10.00		
3. Over 200 Amp thru 600 Amp	15.00		
4. Over 600 Amp thru 800 Amp	20.00		
5. Over 800 Amp thru 1200 Amp	25.00		
6. Over 1200 Amp (GFI only)	50.00		
7. Circuits	5.00		
8. Lighting Fixtures – per 25	6.00		
9. Dishwasher, range hood, disposal (each)	5.00		
10. Furnace	5.00		
11. Electrical Heating Units (baseboard)	4.00		
12. Power Outlets (ranges, dryers, etc)	7.00		
13. Signs: Unit	10.00		
14. Letter	15.00		
15. Neon – each 25 feet	20.00		
16. Feeders – Bus Dests, etc – per 50'	6.00		
17. Mobile Home Park Site *	6.00		

ITEM DESCRIPTION	FEE	# ITEMS	TOTAL
18. Recreational Vehicle Park Site	4.00		
K.V.A., H.P., Wind Turbines, ***EVSE & ****PV Modules			
19. Units up to 20 K.V.A or H.P./ Per PV Module	6.00		
20. Units 21 to 50 K.V.A or H.P./ Per PV Module	10.00		
21. Units 51 and over K.V.A or H.P./ Per PV Module	12.00		
22. Fire Alarms – (not smoke detectors) up to 10 devices	50.00		
23. 11 to 20 devices	100.00		
24. over 20 devices (each)	5.00		
25. Energy Management Temp. Control: Energy retrofit – Temp. Control	45.00		
34. Devices – Energy Management	5.00		
26. Conduit only; or grounding only	45.00		
31. Data/Telecommunication Outlets 1-19 Devices (each)	5.00		
32. 20-300 Devices	100.00		
33. Over 300 Devices	300.00		
27. Special Insp. (pertaining to sale of bldg) (Excludes an electrical service insp)	50.00		
28. Additional Inspection	50.00		
29. Final Inspection	50.00	1	50.00
30. Certification Fee	30.00		

\* See VII. Fee Clarification Item #17 above  
 \*\* Required for all school and state-owned construction projects.  
 ■ ■ ■ EVSE – Electrical Vehicle Supply Equipment  
 ■ ■ ■ ■ PV Modules - Photovoltaic

*Make checks payable to:*  
**City of Dowagiac**

<b>Total Fees</b>	\$
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**Payment Method**

<input type="checkbox"/> Cash
<input type="checkbox"/> Check #
<input type="checkbox"/> Credit/Debit Card

**NOTE: FEES ARE VALID UNTIL MARCH 31, 2017**

**IX. INSTRUCTIONS FOR COMPLETING APPLICATION**

**GENERAL:** Electrical work shall not be started until the application for permit has been filed with the Building Department. All installations shall be in conformance with the Michigan Electrical Code. **No work shall be concealed until it has been inspected.** When ready for an inspection, call the Building Department, providing as much advance notice as possible. The Building Department will need the job location, type of inspection and permit number.

**EXPIRATION OF PERMIT:** A permit remains valid as long as work is progressing and inspections are requested and conducted. A permit shall become invalid if the authorized work is not commenced within six months after issuance of the permit or if the authorized work is suspended or abandoned for a period of six months after the time of commencing the work. **A PERMIT WILL BE CLOSED WHEN NO INSPECTIONS ARE REQUESTED AND CONDUCTED WITHIN SIX MONTHS OF THE DATE OF ISSUANCE OR THE DATE OF A PREVIOUS INSPECTION. CLOSED PERMITS CANNOT BE REFUNDED OR REINSTATED.**

**WHERE TO SUBMIT APPLICATION:** The City of Dowagiac is responsible for code enforcement within the city limits. Applications should be submitted to the address on the front of this application. Questions regarding City issued permits may be directed to the City Electrical Inspector, Ken Simpson, at (269) 471-5869.

The City of Dowagiac is an equal opportunity employer. Auxiliary aids, services and other reasonable accommodations are available upon request to individuals with disabilities.