



REGULAR MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Monday, April 25, 2016, 7:00 p.m.

AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons
-Mayor Pro-Tem Leon Laylin
-Councilmember Charles Burling
-Councilmember James Dodd
-Councilmember Danielle Lucas
-Councilmember Lori Hunt
-Councilmember Bob Schuur
- APPROVAL OF MINUTES OF PREVIOUS MEETING – April 11, 2016
- QUESTIONS FROM CITY COUNCIL –
- COMMENTS FROM THE AUDIENCE (NON-AGENDA) –
1. Scott Teeter
- COMMENTS FROM THE AUDIENCE (AGENDA) –
- COMMUNICATIONS –
- PROCLAMATIONS –
1. Arbor Day Celebration
- RESOLUTIONS –
1. Resolution to authorize the purchase of property at 305 Commercial Street.
 2. Resolution to authorize the rejection of bids for construction of the airport terminal building.
 3. Resolution to approve a bid for replacement of compartment box for electric utility bucket truck.

- 4. Resolution to approve local support funding for the resurfacing of Depot Drive from Park Place to Division Street.
- 5. Resolution to authorize the payment of bills:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$784,131.27	\$113,571.62	\$897,702.89

ORDINANCES –

COMMENTS FROM CITY OFFICIALS –

RESOLUTIONS continued

ADJOURNMENT –

Kevin P. Anderson
City Manager

Attachments

DOWAGIAC CITY COUNCIL MEETING

Monday, April 11, 2016

A regular meeting of the Dowagiac City Council was called to order by Mayor Pro-Tem Laylin at 7:00 p.m.

Mayor Pro Tem Laylin led the Pledge of Allegiance to the flag.

PRESENT: Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Lori A. Hunt, Danielle E. Lucas, Bob B. Schuur and City Clerk Jane P. Wilson.

ABSENT: Mayor Donald D. Lyons.

STAFF: City Manager Kevin P. Anderson, Assistant City Manager Rozanne H. Scherr.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Councilmember Dodd moved and Councilmember Burling seconded that the minutes of the March 28, 2016 meeting be approved.

Approved unanimously.

COMMENTS FROM THE AUDIENCE (AGENDA)

David Fair, owner of Fair's Guns and Gear. Mr. Fair provided comment to council about the proposed utility rate increases on the agenda for council's final action.

COMMUNICATIONS

1. Arbor Day and tree give away.

Councilmember Dodd offered and moved to approve the request; seconded by Councilmember Burling.

2. Bishop visit to Dowagiac.

Councilmember Hunt offered and moved to approve the request; seconded by Councilmember Lucas.

3. Beckwith Park Concert Series.

Councilmember Burling offered and moved to approve the requests; seconded by Councilmember Dodd.

PROCLAMATIONS

1. Dogwood Fine Arts Festival.

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City Manager Kevin Anderson presented a Proclamation to Jim Benedix, President of the Dowagiac Fine Arts Board, in recognition of the 25th Anniversary of the Fine Arts Festival.

WHEREAS, 25 years ago, the Dowagiac Dogwood Fine Arts Festival began with a small group of local citizens with one big idea; and

WHEREAS, that one big idea has blossomed and grown from a single author visiting the City of Dowagiac to a major multi-day cultural event that includes a diverse experience in arts and culture; and

WHEREAS, world-wide renowned authors, speakers, performers and celebrities have visited and performed in our community to expand our own appreciation of the arts; and

WHEREAS, the Dowagiac Dogwood Fine Arts Committees continue to use the Festival to assure that our children and our community are given ample opportunity to experience and embrace the power of artistic expression by being personally engaged with internationally renowned artists and performers; and

WHEREAS, the Dogwood Fine Arts Festival presents the very best in the fine arts in southwest Michigan each year; and

WHEREAS, the 2016 Dogwood Fine Arts Festival marks its 25th anniversary season with 11 days celebrating Michigan and Michigan artists.

NOW, THEREFORE BE IT PROCLAIMED; that I, Donald D. Lyons, Mayor of the City of Dowagiac, tender this Proclamation to the Dogwood Fine Arts Festival and urge all citizens to join me in congratulating the Festival on its 25 anniversary, this sincere expression of appreciation and our best wishes for a very exciting festival the week of May 5 through May 15, 2016.

RESOLUTIONS

1. Resolution to award a bid to Real Pro Solution for blight mowing.

Councilmember Burling offered and moved to approve the following resolution; seconded by Councilmember Hunt.

WHEREAS, the City Council desires to contract for the maintenance of properties where property owners fail to mow lawns in a timely manner, and;

WHEREAS, staff has secured 3 bids and recommends the low bidder, Real Pro Solution, be awarded the bid,

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NOW, THEREFORE BE IT RESOLVED that the City Manager be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate agreements with Real Pro Solution to maintain properties on an as needed basis.

APPROVED unanimously.

2. Resolution to authorize an agreement with Domestic and Sexual Abuse Services (DASAS) for support services to the police department.

Councilmember Schuur offered and moved to approve the following resolution; seconded by Councilmember Dodd.

WHEREAS, the Domestic And Sexual Abuse Services (DASAS) provides emergency services, outreach, and advocacy for victims of domestic violence and sexual assault in Cass County and St. Joseph County; and,

WHEREAS, the DASAS relies upon community funding to support its operations and efforts; and,

WHEREAS, the City Council of Dowagiac endorses and supports the mission and objectives of the DASAS.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative vote of its City Council, does hereby approve the attached contract with the Domestic and Sexual Abuse Services to provide funding equal to \$0.25 per resident, based on a population of 5,786 representing a total allocation of \$1,446.50.

BE IT FURTHER RESOLVED, the Dowagiac City Council directs the Mayor and the City Manager to be the authorized signatory for execution of the same.

APPROVED unanimously.

3. Resolution to authorize quarterly budget amendments.

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Hunt.

WHEREAS, the City administration has reviewed the attached budgets for the 2015-16 fiscal year and the actual revenues and expenditures through the second quarter of 2015-16 fiscal year; and

WHEREAS, the City administration recommends revision of the attached budgets in accordance with the latest projections available; and

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WHEREAS, the attached report for these funds indicates the current budget and the recommended budget revisions.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the attached, recommended revised budgets.

APPROVED unanimously.

4. Resolution changing the May 9, 2016 meeting time from 7:00 pm to 6:00 pm..

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, in the month of May there is a local festivals that falls on regularly scheduled meeting days; and

WHEREAS, the regularly scheduled City Council meeting for May 9, 2016 falls during Dogwood Fine Arts Festival week of May 5-15; and

WHEREAS, in an effort to eliminate a conflict for the public and elected officials who desire to attend the Dogwood Festival event on May 9th, the Mayor and Council desire to reschedule the May 9th meeting time from 7:00 p.m. to 6:00 p.m.; and

WHEREAS, the rescheduling of this Council meeting will not have an adverse effect on the conduct of City business.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council hereby reschedules the Monday, May 9, 2016 City Council meeting from 7:00 p.m. to 6:00 p.m.

APPROVED unanimously.

5. Resolution to authorize purchase of furniture for medical office in the James E. Snow Professional Building.

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Schuur.

WHEREAS, the City Council has a lease with Advanced Dermatology at the James E. Snow Medical building that includes certain office furniture, and;

WHEREAS, staff has reviewed pricing from multiple vendors,

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NOW, THEREFORE BE IT RESOLVED that the City Council does hereby approve the quote from Doubleday Office Products in the amount of \$8,125.

APPROVED unanimously.

6. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices for period ending 04/08/2016 and payroll #14:

Invoices \$100,456.82 PR \$257,500.44 Total \$357,957.26

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$100,456.82	\$257,500.44	\$357,957.26

ADOPTED on a roll call vote.

Ayes: Six (6) Laylin, Burling, Dodd, Hunt, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

ORDINANCES –

1. Second reading of an ordinance to amend Chapter 82 Utilities; Article V “Electric and Electrical Rates,” Section 82-279, “Electric rates” of the Dowagiac City Code.

AN ORDINANCE TO AMEND CHAPTER 82 UTILITIES ARTICLE V "ELECTRIC PROVISIONS AND RATES" SECTION 82-279 OF THE DOWAGIAC CITY CODE BE AND IS HEREBY AMENDED BY ITS REPEAL OF THE DOWAGIAC CITY CODE.

THE CITY OF DOWAGIAC ORDAINS:

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Section 1: That Chapter 82, Utilities; Article V, "Electric Provisions and Rates", Section 82-279 of the Dowagiac City Code be and hereby is amended to read as follows:

ARTICLE V. ELECTRIC PROVISIONS AND RATES.

Sec. 82-279. Electric rates.

(a) *Residential Electric Service*. Available to customers desiring service for all usual domestic purposes through one meter to a single occupancy or individual dwelling unit. This rate is not available for commercial or industrial use.

(1) Nature of Service: Alternating current, single-phase, three wire, 60 Hertz, at approximately 120/240 volts.

(2) Monthly Rate: *(Effective on bills due on and after June 10, 2016)*

Monthly Service Charge (Minimum Monthly Charge)	\$12.37
Energy Charge per kWh	\$ 0.10210

Monthly Rate: *(Effective on bills due on and after October 10, 2016)*

Monthly Service Charge (Minimum Monthly Charge)	\$12.37
Energy Charge per kWh	\$ 0.10459

This rate is subject to the transmission cost adjustment charge.

(b) *General Service*. Available to general service customers not specified in other City rate schedules, with normal monthly maximum demands less than 35 Kw, desiring service for general lighting and/or power purposes. Customers may continue to qualify for this service under this rate until their 12-month average demand is greater than or equal to 35 Kw.

(1) Nature of Service: Alternating current, single-phase, three wire, 60 Hertz, at approximately 120/240 volts. The particular nature of the voltage in each case will be determined by the Department of Public Services (DPS).

(2) Monthly Rate: *(Effective on bills due on and after June 10, 2016)*

Monthly Service Charge (Minimum Monthly Charge)	\$19.18
Energy Charge per kWh	\$ 0.12912

Monthly Rate: *(Effective on bills due on and after October 10, 2016)*

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Monthly Service Charge (Minimum Monthly Charge)	\$19.18
Energy Charge per kWh	\$ 0.13227

This rate is subject to the transmission cost adjustment charge.

(c) *PUBLIC SERVICE*. Available to all Federal, State, and Local Governmental authorities for the supply of electric energy to public buildings, public schools, or other facilities that are supported by public tax levies.

(1) Nature of Service: Alternating current, 60 Hertz, single-phase or three-phase. The particular nature of the voltage in each case will be determined by the DPS.

(2) Monthly Rate: (*Effective on bills due on and after June 10, 2016*)

Monthly Service Charge (Minimum Monthly Charge)	\$15.22
Energy Charge per kWh	\$ 0.12192

Monthly Rate: (*Effective on bills due on and after October 10, 2016*)

Monthly Service Charge (Minimum Monthly Charge)	\$15.22
Energy Charge per kWh	\$ 0.12490

This rate is subject to the transmission cost adjustment charge.

* Public School System customers at a single location with loads in excess of an average of 300 kW demands over a 12-month period can be provided service under the Large General Service Rate. (The 12-month period can be excluded for new public school facilities with expected demands in excess of 300 kW)

(d) *MUNICIPAL WATER SERVICE*. Available to all municipally owned and operated waterworks systems and sewage disposal systems, including booster pumps and lift stations.

(1) Nature of Service: Alternating current, 60 Hertz, single-phase or three-phase. The particular nature of the voltage in each case will be determined by the DPS.

(2) Monthly Rate: (*Effective on bills due on and after June 10, 2016*)

Monthly Service Charge (Minimum Monthly Charge)	\$16.49
Energy Charge per kWh ..	\$ 0.10367

Monthly Rate: (*Effective on bills due on and after October 10, 2016*)

Monthly Service Charge (Minimum Monthly Charge)	\$16.49
Energy Charge per kWh ..	\$ 0.10620

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This rate is subject to the transmission cost adjustment charge.

(e) *LARGE GENERAL SERVICE*. Available to any general service customer having a demand of 35 KW or more for general lighting and power purposes. Customers may continue to qualify for this rate until their 12-month average demand drops below 35 kW. This rate is available to public school system customers at a single location with demands in excess of 300 kW over a 12-month period.

(1) Nature of Service: Alternating current, 60 Hertz, single-phase or three-phase for both primary and secondary services. The particular nature of the voltage in each case will be determined by the DPS.

(2) Monthly rate: *(Effective on bills due on and after June 10, 2016)*

	per kwh	0- 100,000	100,001- 250,000	250,001- 400,000	400,001- 550,000	550,001- 999,999
<u>LGS</u>						
Monthly Service Charge	\$	129.38				
Demand Charge per KW	\$	14.33	\$ 14.33	\$ 14.33	\$ 14.33	\$ 14.33
Energy Charge per kWh	\$	0.06216	\$0.06080	\$0.05935	\$0.05653	\$0.05506
<u>LGS Discount (Eq supplied by Customer)</u>						
Monthly Service Charge	\$	158.57				
Demand Charge per KW	\$	13.62	\$ 13.62	\$ 13.62	\$ 13.62	\$ 13.62
Energy Charge per kWh	\$	0.06153	\$0.06008	\$0.05861	\$0.05580	\$0.05444

Monthly rate: *(Effective on bills due on and after October 10, 2016)*

	per kwh	0- 100,000	100,001- 250,000	250,001- 400,000	400,001- 550,000	550,001- 999,999
<u>LGS</u>						
Monthly Service Charge	\$	129.38				
Demand Charge per KW	\$	14.33	\$ 14.33	\$ 14.33	\$ 14.33	\$ 14.33
Energy Charge per kWh	\$	0.06367	\$0.06229	\$0.06080	\$0.05791	\$0.05641
<u>LGS Discount (Eq supplied by Customer)</u>						
Monthly Service Charge	\$	158.57				
Demand Charge per KW	\$	13.62	\$ 13.62	\$ 13.62	\$ 13.62	\$ 13.62
Energy Charge per kWh	\$	0.06303	\$0.06154	\$0.06004	\$0.05716	\$0.05577

*LGS Discount Rate (Equipment supplied by Customer):

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Available to customers who furnish and maintain complete substation equipment, including any and all transformers, and/or switches, and/or other apparatus necessary to take entire service at primary distribution voltage.

Once the LGS customer meet the minimum kilowatts for the tier you are billed at that tier's energy charge per kilowatt for all kilowatts consumed for that month.

(3) Monthly Billing Demand:

Energy supplied hereunder will be delivered through not more than one (1) single-phase and/or one (1) poly-phase meter. Customers demand shall be taken monthly to be the highest registration of a fifteen (15) minute integrating demand meter or indicator, or the highest registration of a thermal-type meter.

(4) Power Factor Adjustment (PFA):

Customers with a monthly maximum demand of 100 kW or more will be subject to a power factor adjustment. The PFA is based on the maintenance by the customer of an average monthly power factor of 85%. If the average monthly power factor, as registered by the City's metering devices, is other than 85%, the monthly demand charge will be multiplied by a constant as determined by the following formula:

$$\text{Constant} = .9510 + ((.1275) \times (\text{RKVAH/kWh})^2)$$

Customers with a PFA will have their demand charge accordingly debited or credited and shall continue with the PFA until their 12-month average demand drops below 100 kW.

(f) *SECURITY LIGHTS*. Available to all customers desiring security light (yard light) service providing application is made and a "Protective or Yard Light Agreement" is signed by the customer.

Monthly Rate: *(Effective on bills due on and after June 10, 2016)*

175 Mercury Vapor	\$13.67
250 Mercury Vapor	\$16.85
400 Mercury Vapor	\$25.44
1000 Mercury Vapor	\$52.43
150 High Pressure Sodium	\$13.67
400 High Pressure Sodium	\$38.86

(g) *TRANSMISSION COST ADJUSTMENT CHARGE (TCA)*. The current electric rate charged to customers includes a base amount for transmission services. With the formation of the

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Independent System Operator additional ancillary service charges are billed to the City of Dowagiac. Ancillary service charges can vary each month and can be difficult to predict with certainty. To ensure customers are charged the cost of service and the financial integrity of the electric system is maintained, charges for “ancillary” transmission services will be passed through to customers through a Transmission Cost Adjustment Charge (TCA) based on the formula listed below:

Example Formula for Transmission Cost Adjustment (TCA)

	Example Calculation	Line	Notes
Transmission Costs	\$27,078.18	A	Ancillary service charges for transmission
Reconciliation from Previous Month		B	The City may periodically reconcile transmission recovery with rates
Total Transmission Costs to be Recovered	<u>\$27,078.18</u>	C	(A+B)
Divided by kWh Purchased	6,450,000	D	Actual kWh energy purchased by City
Transmission costs per kWh	\$0.004198	E	Transmission cost per kWh (C/D)
Less Base TCA	0.00238	F	Base TCA
Transmission Adjustment per kWh	0.00182	G	Transmission costs per kWh less base (E-F)
Losses	<u>0.00013</u>	H	Transmission costs per kWh times loss factor of .07 (G X .07)
Transmission Cost Adjustment	<u>0.00195</u>	I	Transmission cost adjustment charged to customer on next month's bill (G+H)

(h) *ECONOMIC DEVELOPMENT RATE*. In an effort to promote job creation, community investment and long-term electric rate stability, the City Manager shall be empowered to establish a temporary economic development rate for large utility customers for a period of up to six (6) months. The rate cannot be less than the City’s actual cost to purchase power plus 10%. The justification will be based on a combination of factors including job creation and/or job retention and new investment in the community consistent with the criteria for tax abatements. Once a large utility customer has received this temporary rate, it shall not be eligible for the economic development rate for three (3) years. The City Manager shall document the rationale and communicate the rationale to City Council.

(i) *ENERGY OPTIMIZATION RATE (EOP)*. Pursuant to requirements imposed by the State of Michigan and authorized by the Michigan Public Service Commission the following energy optimization rates shall be in effect:

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Residential meter.....	\$ 0.0022	per kwh
Secondary meter.....	\$ 17.23	per meter per month
Primary meter.....	\$ 521.42	per meter per month

(j) *FUEL ADJUSTMENT CHARGE*. Bills will be increased or decreased to offset fuel charge adjustments billed to the City by the supplier. Whenever the energy charge of the wholesale purchased power invoice to the City contains a fuel adjustment debit or credit per kwh, there shall be a corresponding increase or decrease per kwh for all kwh included in the customer's billing.

Section 2: That pursuant to the provisions of Chapter 1, Section 1-4 of the Dowagiac Charter and due to the length of this Ordinance, the Dowagiac City Clerk be and is hereby directed to forthwith cause posting and publication of this Ordinance on the bulletin board of the Dowagiac City Hall, the same being the usual place of posting for the actions of the City Council.

FIRST READING MARCH 28, 2016

Moved by: Schuur

Seconded by: Dodd

SECOND READING

ADOPTED on a roll call vote.

Ayes: Six (6) Laylin, Burling, Dodd, Hunt, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

2. Second reading of an ordinance to amend Chapter 82 Utilities; Article IV "Water and Sewer Rates," Section 82-224, "Sewer rates and service fees" of the Dowagiac City Code.

AN ORDINANCE TO AMEND CHAPTER 82 UTILITIES ARTICLE IV "WATER AND SEWER RATES" SECTION 82-224 "SEWER RATES AND SERVICE FEES" SUBSECTION (1), (2), (4) AND (5) OF THE DOWAGIAC CITY CODE BE AND IS HEREBY AMENDED BY ITS REPEAL AND THE ADOPTION OF A NEW ARTICLE IV "WATER/SEWER PROVISIONS AND RATES" SECTION 82-224 "SEWER RATES AND SERVICE FEES" SUBSECTION (1), (2), (4) AND (5) OF THE DOWAGIAC CITY CODE.

THE CITY OF DOWAGIAC ORDAINS:

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Section 1: That Chapter 82, Utilities; Article IV, "Water and Sewer Rates" Section 82-224 "Sewer rates and service fees" of the Dowagiac City Code be and hereby is amended to read as follows:

ARTICLE IV. WATER/SEWER PROVISIONS AND RATES

Sec. 82-224. Sewer rates and service fees.

Charges for sewer service to each premise connected to the sewer system of the City of Dowagiac shall be as follows:

- (1) *Readiness-to-serve charge.* The readiness to serve charge is utilized to cover expenditures to maintain the sewer collection system and other overhead costs and is the amount of the minimum bill. This charge is based on the actual size of the water meter or equivalent size of a sewer meter:

Inside the corporate Limits of the city

Readiness-to-Serve Charge

<i>Meter Size (inches)</i>	<i>Effective on bills due on and after 06/10/16 Monthly Charge</i>	<i>Effective on bills due on and after 10/10/16 Monthly Charge</i>
5/8	\$ 15.28	\$15.28
3/4	17.49	17.49
1	22.32	22.32
1-1/2	28.48	28.48
2	45.89	45.89
3	174.87	174.87
4	225.55	225.55
6	332.25	332.25

Outside the Corporate Limits of the city

Readiness-to-Serve Charge

<i>Meter Size (inches)</i>	<i>Effective on bills due on and after 06/10/16 Monthly Charge</i>	<i>Effective on bills due on and after 10/10/16 Monthly Charge</i>
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5/8	\$ 23.83	\$23.83
3/4	27.15	27.15
1	34.61	34.61
1-1/2	44.24	44.24
2	71.22	71.22
3	271.86	271.86
4	344.55	344.55
6	515.48	515.48

When more than one (1) meter is used, the total readiness-to-serve charge shall be a sum of the charges for all meters.

- (2) *Commodity charge.* The commodity charge is based on the amount of water used for customers inside and outside the corporate limits of the City of Dowagiac and will be \$0.338 per 100 gallons (*Effective on bills due on and after June 10, 2016*). The commodity charge covers expenditures for wastewater treatment and other overhead costs. The commodity charge is based on the amount of water used for customers inside and outside the corporate limits of the City of Dowagiac and will be \$0.388 per 100 gallons (*Effective on bills due on and after October 10, 2016*).
- (4) *Special rate A – Residential users of sewer only inside city limits.* A charge of thirty-six dollars and one cents (\$36.01) per month shall be assessed to all residential properties inside the City limits using sewer service only. Any multiple residential users or commercial or industrial users of sewer and not water under rate A shall be charged a rate determined by the city engineer and reported to the City Council by the City Manager. In no event shall the rate be less than would be charged under this section. This rate is effective on bills due on and after June 10, 2016.
- (5) *Special rate B - Residential users of sewer only outside city limits.* A charge of forty-two dollars and seventy eight cents (\$42.78) per month shall be assessed to all residential properties outside the City Limits, using sewer service only. Any multiple residential users or commercial or industrial users of sewer and not water under rate B shall be charged a rate determined by the city engineer and reported to the City Council by the City Manager. In no event shall the rate be less than would be charged under this section. This rate is effective on bills due on and after June 10, 2016.

Section 2: That pursuant to the provisions of Chapter 1, Section 1-4 of the Dowagiac Charter and due to the length of this Ordinance, the Dowagiac City Clerk be and is hereby directed to forthwith cause publication and posting of this Ordinance on the bulletin board of the Dowagiac City Hall, the same being the usual place of posting for the actions of the City Council.

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FIRST READING MARCH 28, 2016

Moved by: Schuur

Seconded by: Dodd

SECOND READING

ADOPTED on a roll call vote.

Ayes: Six (6) Laylin, Burling, Dodd, Hunt, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

3. First reading of an ordinance to amend Chapter 82 Utilities; Article IV "Water and Sewer Rates," Section 82-223, "Water rates and service fees" of the Dowagiac City Code.

AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, ARTICLE IV, "WATER AND SEWER RATES", SECTION 82-223, "WATER RATES AND SERVICE FEES" OF THE DOWAGIAC CITY CODE BE AND IS HEREBY AMENDED BY ITS REPEAL AND THE ADOPTION OF A NEW ARTICLE IV, "WATER/SEWER PROVISIONS AND RATES", SECTION 82-223, "WATER RATES AND SERVICE FEES" OF THE DOWAGIAC CITY CODE.

THE CITY OF DOWAGIAC ORDAINS:

Section 1: That Chapter 82, Utilities; Article IV, "Water and Sewer Rates" Section 82-223 "Water rates and service fees" of the Dowagiac City Code be and hereby are amended to read as follows:

ARTICLE IV. WATER/SEWER PROVISIONS AND RATES

Sec. 82-223. Water rates and service fees.

Charges for water service to each premises connected to the water system of the City shall be measured by a meter. All metered water shall be charged at a two-part rate consisting of a "readiness-to-serve charge" plus a "commodity charge". Water rates and service fees shall be as follows:

- (1) *Readiness-to-serve charge*. There shall be charged for water service within the City of Dowagiac a "readiness-to-serve" charge in the following amounts:

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Meter Size (inches)	<i>Effective on bills due on and after 06/10/16</i> All Users Monthly Charge	<i>Effective on bills due on and after 10/10/16</i> All Users Monthly Charge
5/8	\$ 9.61	\$ 9.61
3/4	11.21	11.21
1	14.10	14.10
1-1/2	18.27	18.27
2	29.46	29.46
3	112.73	112.73
4	142.49	142.49
6	215.80	215.80
8	383.64	383.64

Outside the corporate limits of the city, the readiness-to-serve charge shall be two hundred (200) percent of the rate as established for use within the corporate limits of the city. If deemed to be in the best interest of the utility, Council may on a case-by-case basis waive the two hundred percent (200%) ready to serve rated for 4” or larger meter customers outside of the corporate limits.

When more than one (1) meter is used, the total readiness-to-serve charge shall be the sum of the charges for the meters.

When a single large meter is used to serve apartment houses or multiple dwellings, a multiple dwelling charge in addition to the readiness-to-serve charge for the meter size shall be applied and the charge shall be twenty (20) percent of the readiness-to-serve charge for the meter installed for each unit over four (4). Any self-contained living quarters for a single family is a unit.

The readiness to serve charge contributes to paying the cost necessary to keep the water system in good operating condition and other overhead costs and is the amount of the minimum bill.

- (2) *Commodity Charge.* There shall be levied a commodity charge inside the corporate limits of the city in the following amounts:

Monthly Usage (gallons)	<i>Effective on bills due on and after 06/10/16</i> All Users (dollars per 100 gallons)	<i>Effective on bills due on and after 10/10/16</i> All Users (dollars per 100 gallons)
0-40,000	\$ 0.236	\$0.258
Over 40,000	0.186	0.203

DOWAGIAC CITY COUNCIL MEETING

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Outside the corporate limits of the City of Dowagiac, the commodity charge shall be two hundred (200) percent of the rate as established for the use within the corporate limits of the city.

- (3) *Fire Protection Rates.* The charges for automatic sprinkler services or hose connections for fire protection purposes only shall be:

Meter Size (inches)	<i>Effective on bills due on and after 06/10/16</i>	<i>Effective on bills due on and after 10/10/16</i>
	All Users Monthly Charge	All Users Monthly Charge
Less than 4-inch meter	\$11.32 per month	\$11.32 per month
4-inch meter	\$20.53 per month	\$20.53 per month
6-inch meter	\$25.91 per month	\$25.91 per month
8-inch meter	\$32.40 per month	\$32.40 per month
10-inch meter	\$38.04 per month	\$38.04 per month
12-inch meter	\$45.71 per month	\$45.71 per month

- (4) *Tapping of water mains.* Following receipt in full of the tap-in fees in subsection (5) of this section, the Department and/or its agents shall be responsible for the provision of any and all service taps to water mains within the City’s public distribution system. The service taps or connections shall include all materials and labor, including any and all costs associated therewith, required to install the service connection from the water main to the property line up to and including a cumulative length of 66 feet. For required extensions beyond 66 feet, the City shall impose and collect a charge equal to the complete and total cost of actual labor, equipment, and materials incurred, plus 15 percent, for that portion of the service connection in excess of 66 feet. This cost allocation shall apply to all water service connections without regard to meter or service diameter size. All required water meters shall be provided by the City and shall be and remain the property of the City.
- (5) *Tap-in fees.* There is hereby imposed a tap-in fee, as established and detailed in the schedule of this subsection, which shall be charged against each new connection constructed to serve premises not previously connected to the City water distribution system. The tap-in fee shall cover the cost of water meter and main tapping, as outlined in subsection (4) of this section, as well as provide compensation to the water fund and system users in exchange for a representative share in the cumulative past capital investment, including debt service, in facilities serving the system users. A tap-in fee shall not be imposed on, nor applicable to, any premises connected to existing municipally-owned and operated water distribution systems or components or extensions thereof. However, the construction of dedicated, second-service connections, such as lines for fire suppression service or lawn sprinkling, to premises already connected to

DOWAGIAC CITY COUNCIL MEETING

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existing municipal water systems, shall be subject to the imposition of tap-in fees as detailed and scheduled in this subsection:

Tap-In Fees For Water Connections

<i>Service Line (inches)</i>	<i>Meter Equivalent Factor</i>	<i>Tap Fee*</i>
5/8"	1.0	500.00*
3/4"	1.1	550.00*
1"	1.4	700.00*
1 1/2"	1.8	900.00
2"	2.9	1,450.00
3"	5.5	2,750.00
4"	8.0	4,000.00
6"	12.0	6,000.00
8" and larger		Time & material costs plus 15% with minimum Fee equal to 6" tap.

*For detached, single-family residential dwellings, customers may sign a tap-in fee payment agreement for water connections of one-inch or less service diameter. The agreement shall allow payment of the fee due, without interest, if paid in equal monthly installments over a period not to exceed 12 months.

Section 2: That pursuant to the provisions of Chapter 1, Section 1-4 of the Dowagiac Charter and due to the length of this Ordinance, the Dowagiac City Clerk be and is hereby directed to forthwith cause publication and posting of this Ordinance on the bulletin board of the Dowagiac City Hall, the same being the usual place of posting for the actions of the City Council.

FIRST READING MARCH 28, 2016

Moved by: Schuur

Seconded by: Dodd

SECOND READING

ADOPTED on a roll call vote.

Ayes: Six (6) Laylin, Burling, Dodd, Hunt, Lucas, Schuur

Nays: None (0)

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Absent: None (0)

Abstain: None (0)

RESOLUTIONS (CONT)

7. Resolution to go into closed session for the purpose of discussing litigation.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the Michigan Open Meetings Law, Public Act 267 of the Public Acts of 1976 as amended, provides that public bodies may meet in closed session for the purpose discussing litigation; and

WHEREAS, the Mayor and City Council desire to meet with the City Manager and the City Attorney to receive an update and discuss the litigation.

NOW, THEREFORE, BE IT RESOLVED the City Council will hereby adjourn to closed session to discuss litigation.

ADOPTED unanimously.

CLOSED SESSION

TIME: 7:31 PM

LATER: 7:40 PM

RETURN TO OPEN SESSION 7:41 PM

Discussion of property located at 305 Commercial Street.

ADJOURNMENT

Upon motion by Councilmember Schuur and seconded by Councilmember Dodd, the Dowagiac City Council adjourned at 7:46 PM.

Leon D. Laylin, Mayor Pro Tem

Jane P. Wilson, City Clerk



OFFICIAL PROCLAMATION

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas, Arbor Day is now observed throughout the nation and the world; and

Whereas, trees reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community; and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal; and

Whereas, the City of Dowagiac's Arbor Day originated through the efforts of Mr. Edward Darr, and is celebrated through various festivities and the annual tree planting; and in 2007 Dowagiac received the honor of recognition from the National Arbor Day Foundation as "Dogwood Tree City USA;"

Whereas, the City has been annually designated as a Tree City USA; and

Whereas, the City has forged a commitment to managing our urban forest.

Now, Therefore, I, Donald D. Lyons, Mayor of the City of Dowagiac, do hereby proclaim the last Friday in April, as

Arbor Day

in the City of Dowagiac from this date forward, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 22, 2016

SUBJECT: Property Purchase - 305 Commercial Street

Over the past 20 years, the City has consistently worked on a number of redevelopment projects that have helped make for an economically viable downtown. The downtown streetscape project, building improvement grants, rehabilitating of what is now the Woodfire building and participating in the rental rehabilitation program are but a few of the projects initiated by the City. The City is also in the midst of an update to the Downtown Master Plan that seeks to continue to redevelop the downtown.

The property at 305 Commercial Street is consistent with long-term redevelopment opportunities for the downtown.

The terms of the purchase agreement are:

Purchase price: \$20,300.00

RECOMMENDATION

Approve resolution to purchase the property at 305 Commercial Street.

Support Documents:
Cover Memo-City Mgr.
Resolution

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the City has actively pursued the ongoing redevelopment and economic vitality of downtown, and;

WHEREAS, it is in the long-term best interest of the City and the downtown to acquire properties for future development as they become available and as the City has resources available, and;

WHEREAS, the City negotiated purchase price is consistent with the sales price of other similar properties in downtown, and;

WHEREAS, the City Manager has negotiated a purchase agreement, subject to City Council approval, of \$20,300.00 for purchase of the property located at 305 Commercial Street that would accommodate said development.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby authorize the City Manager to execute the purchase of said property.

ADOPTED/REJECTED

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 22, 2016

SUBJECT: Airport Terminal Building – Bid Rejection

A resolution is on Monday's agenda to authorize rejecting the bid for the Dowagiac Municipal Airport Terminal Building project. The City received sealed bids on Tuesday, April 19, 2016, with only one bid received in the amount of \$640,262.82. This bid amount is more than \$250,000 over the estimate for the terminal building project.

RECOMMENDATION

Authorize the resolution to reject the bid for the Dowagiac Municipal Airport Terminal Building.

Support Documents:
Cover Memo-City Mgr.
Resolution
Bid Documents

Councilmember _____ offered and moved the adoption of the following Resolution, which was seconded by Councilmember _____.

WHEREAS, the City of Dowagiac solicited bids for the construction of a new terminal building at the Dowagiac Municipal Airport, and;

WHEREAS, only one bid was received for this project in the amount of \$640,262.82, and;

WHEREAS, this bid amount is in excess of the engineers estimate by \$250,000.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by affirmative vote of its City Council, hereby rejects the bid, and;

BE IT FURTHER RESOLVED that the City Council directs the City Manager to notify the bidder of the rejection and to authorize developing alternatives for the construction of a new terminal building.

ADOPTED/REJECTED

Bid Proposal Checklist

Owner: Mason County - Mason County Airport

Project Title: 6 Unit T-Hangar and Site Work

Project #: 2120570

This checklist is for the bidder's convenience and the Engineer's use. It should be reviewed thoroughly before submitting a bid.

- Bid submitted on time.
 - Bid surety properly completed and enclosed.
 - Addenda, if applicable, has been acknowledged and any revisions to the proposal completed.
 - Bid proposal legally signed in ink.
 - All unit prices are completed in ink.
 - Buy American Certification
-

Bid Proposal

Owner: City of Dowagiac - Dowagiac Municipal Airport
Owner Address: 710 W Prairie Ronde St, Dowagiac, MI 49047
Project Title: Terminal Building
Bid Date & Time: 3:00 PM on April 19, 2016 Project #: 2140655

The undersigned, being familiar with the site, plans, specifications, and related documents, proposes to furnish all required labor, materials, tools and equipment to construct the project in accordance with the unit prices on the following sheet.

Date Prepared: 4/19/2016

Receipt of Addenda

Receipt of Addenda 1 through 4/6/16 is hereby acknowledged.

Summary of Bids

Total Bid

\$ 640,262.82

Spelled out in words

Six hundred forty thousand two hundred sixty two dollars and 82/100.

DBE Participation

4 % Total Bid

The Owner reserves the right to accept or reject any or all bids and to waive any irregularities in the bidding.

Contractor's Signature

Contractor's Name

616 977-1000

Telephone Number

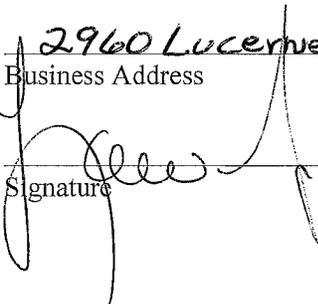
Business Address

2960 Lucerne Drive Grand Rapids MI 49546

City

Zip Code

Signature



President

Title

4/19/16

Date

Seal (if bidder is a corporation)

Bid Proposal

Owner:
City of Dowagiac - Dowagiac Municipal Airport

Project Title:
Terminal Building

Bid Date & Time:
April 19, 2016 at 3:00 PM

Project #:
2140655

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
1	Mobilization and General Conditions	1	LS	<u>70,365.00</u>	<u>70,365.00</u>
2	M-115 Safety and Security	1	LS	<u>7,500.00</u>	<u>7,500.00</u>
3	Permits	2150	DLR	<u>1.00</u>	<u>\$2,150.00</u>
4	Utility Allowances	10250	DLR	<u>1.00</u>	<u>\$10,250.00</u>
5	P-152-4.1 Unclassified Excavation	1	LS	<u>5,500.00</u>	<u>5,500.00</u>
6	MDOT 204 Remove and Dispose of Existing 4' Storm Catchbasin	1	EA	<u>710.00</u>	<u>710.00</u>
7	MDOT 204 Remove and Dispose of Existing 8" Concrete Storm Sewer	78	LFT	<u>5.65</u>	<u>440.70</u>
8	P-101-5.1 Pavement Removal	76	SYD	<u>3.75</u>	<u>285.00</u>
9	1" Copper Water Service Pipe	165	LFT	<u>20.15</u>	<u>3,324.75</u>
10	Sanitary Lift Station	1	EA	<u>3,500.00</u>	<u>3,500.00</u>
11	1.5" PVC Sanitary Sewer Force Main	285	LFT	<u>18.35</u>	<u>5,229.75</u>
12	1.5"x4"x4" Wye, Sanitary Sewer	1	EA	<u>175.00</u>	<u>175.00</u>
13	D-751 Drainage Structure Cover, As Specified, in Place	3	EA	<u>195.00</u>	<u>585.00</u>
14	D-751-5.3 2' Diameter Inlet	3	EA	<u>375.00</u>	<u>1,125.00</u>
15	D-705-5.4 8 inch Underdrain, Corrugated Polyethylene per linear foot complete (including porous backfill and filter fabric)	117	LFT	<u>37.80</u>	<u>4,422.60</u>
16	MDOT 810 H.C. Sign on New Base	2	EA	<u>320.00</u>	<u>640.00</u>
17	P 101-5.3 Paint Removal	75	SFT	<u>2.10</u>	<u>157.50</u>
18	MDOT 811 Pavement Marking, Solid, Blue	75	SFT	<u>0.86</u>	<u>64.50</u>

Item No.	Description	Quantity	Unit	Unit Price	Total Amount
19	MDOT 811 Pavement Marking, Solid, Yellow	30	SFT	<u>0.86</u>	<u>25.80</u>
20	MDOT 811 Pavement Remarking, Solid, Yellow	317	SFT	<u>0.86</u>	<u>272.62</u>
21	MDOT 204 Remove 4' Chain Link Fence	7	LFT	<u>30.00</u>	<u>210.00</u>
22	F-162-5.1 Chain-Link Fence, 4' with Top Rail	17	LFT	<u>18.90</u>	<u>321.30</u>
23	MDOT 803 4" Concrete Sidewalk, Including Subbase	64	SYD	<u>129.00</u>	<u>8,256.00</u>
24	Terminal Building, Vending Furnishings	1	LS	<u>8,900.00</u>	<u>8,900.00</u>
25	Terminal Building, Complete	1	LS	<u>499,077.00</u>	<u>499,077.00</u>
26	T-901-5.1 Seeding - per square yard	434	SYD	<u>3.80</u>	<u>1,649.20</u>
27	T-905-5.2 Topsoiling (Furnished from Off the Site)	49	CYD	<u>28.00</u>	<u>1,372.00</u>
28	T-908-5.1 Mulching - per square yard	434	SYD	<u>8.65</u>	<u>3,754.10</u>
				Total Bid: 640,262.82	



BID BOND

BOND NO. NA

KNOW ALL MEN BY THESE PRESENTS, That we, F & V Construction Management, Inc., 2960 Lucerne Drive, S.E., Grand Rapids, MI 49546 as Principal, and The Guarantee Company of North America USA, a corporation duly organized under the laws of the State of Michigan, as Surety, are held and firmly bound unto City of Dowagiac, 710 W. Prairie Ronde Street, Dowagiac, MI 49047 as Obligee, in the sum of Five Percent of Bid (\$ 5% of Bid) Dollars for the payment of which Principal and Surety bind ourselves, our heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, Principal has submitted a bid for City of Dowagiac Municipal Airport, the Project.

NOW, THEREFORE, if the Obligee accepts the bid of the Principal and the Principal enters into a Contract with the Obligee for the Project; or, if the Principal pays the Obligee the amount of this Bond or the difference between Principal's bid and the next lowest bid for the Project, whichever is less: this obligation is null and void, otherwise to remain in full force and effect.

Signed and sealed this 19th day of April, 2016.

F & V Construction Management, Inc.

[Signature]
Witness

BY:

[Signature]
Principal

ITS:

The Guarantee Company of North America USA

[Signature]
Witness Julia C. Ferree

BY:

[Signature]
Attorney-In-Fact Marcia J. Miller

Bid Bond - Rev. 2/20/13

Excellence, Expertise, Experience ... Every time

The Guarantee Company of North America USA

One Towne Square, Suite 1470

Southfield, Michigan 48076

Tel 248-231-0281 • Fax 248-750-0431 • 1-866-328-0567

gena.com



The Guarantee Company of North America USA
Southfield, Michigan

POWER OF ATTORNEY

KNOW ALL BY THESE PRESENTS: That THE GUARANTEE COMPANY OF NORTH AMERICA USA, a corporation organized and existing under the laws of the State of Michigan, having its principal office in Southfield, Michigan, does hereby constitute and appoint

David G. Chapman, Robert G. Chapman, Marcia J. Miller, Nathan G. Chapman, Cloyd W. Barnes
David Chapman Agency, Inc.

its true and lawful attorney(s)-in-fact to execute, seal and deliver for and on its behalf as surety, any and all bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof, which are or may be allowed, required or permitted by law, statute, rule, regulation, contract or otherwise.

The execution of such instrument(s) in pursuance of these presents, shall be as binding upon THE GUARANTEE COMPANY OF NORTH AMERICA USA as fully and amply, to all intents and purposes, as if the same had been duly executed and acknowledged by its regularly elected officers at the principal office.

The Power of Attorney is executed and may be certified so, and may be revoked, pursuant to and by authority of Article IX, Section 9.03 of the By-Laws adopted by the Board of Directors of THE GUARANTEE COMPANY OF NORTH AMERICA USA at a meeting held on the 31st day of December, 2003. The President, or any Vice President, acting with any Secretary or Assistant Secretary, shall have power and authority:

- 1. To appoint Attorney(s)-in-fact, and to authorize them to execute on behalf of the Company, and attach the Seal of the Company thereto, bonds and undertakings, contracts of indemnity and other writings obligatory in the nature thereof; and
2. To revoke, at any time, any such Attorney-in-fact and revoke the authority given, except as provided below
3. In connection with obligations in favor of the Florida Department of Transportation only, it is agreed that the power and authority hereby given to the Attorney-in-Fact includes any and all consents for the release of retained percentages and/or final estimates on engineering and construction contracts required by the State of Florida Department of Transportation. It is fully understood that consenting to the State of Florida Department of Transportation making payment of the final estimate to the Contractor and/or its assignee, shall not relieve this surety company of any of its obligations under its bond.
4. In connection with obligations in favor of the Kentucky Department of Highways only, it is agreed that the power and authority hereby given to the Attorney-in-Fact cannot be modified or revoked unless prior written personal notice of such intent has been given to the Commissioner - Department of Highways of the Commonwealth of Kentucky at least thirty (30) days prior to the modification or revocation.

Further, this Power of Attorney is signed and sealed by facsimile pursuant to resolution of the Board of Directors of the Company adopted at a meeting duly called and held on the 6th day of December 2011, of which the following is a true excerpt:

RESOLVED that the signature of any authorized officer and the seal of the Company may be affixed by facsimile to any Power of Attorney or certification thereof authorizing the execution and delivery of any bond, undertaking, contracts of indemnity and other writings obligatory in the nature thereof, and such signature and seal when so used shall have the same force and effect as though manually affixed.



IN WITNESS WHEREOF, THE GUARANTEE COMPANY OF NORTH AMERICA USA has caused this instrument to be signed and its corporate seal to be affixed by its authorized officer, this 23rd day of February, 2012.

THE GUARANTEE COMPANY OF NORTH AMERICA USA

[Signature of Stephen C. Ruschak]

[Signature of Randall Musselman]

STATE OF MICHIGAN
County of Oakland

Stephen C. Ruschak, Vice President

Randall Musselman, Secretary

On this 23rd day of February, 2012 before me came the individuals who executed the preceding instrument, to me personally known, and being by me duly sworn, said that each is the herein described and authorized officer of The Guarantee Company of North America USA; that the seal affixed to said instrument is the Corporate Seal of said Company; that the Corporate Seal and each signature were duly affixed by order of the Board of Directors of



Cynthia A. Takai
Notary Public, State of Michigan
County of Oakland
My Commission Expires February 27, 2018
Acting in Oakland County

IN WITNESS WHEREOF, I have hereunto set my hand at The Guarantee Company of North America USA offices the day and year above written.

[Signature of Cynthia A. Takai]

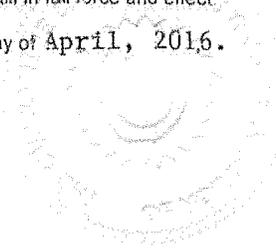
I, Randall Musselman, Secretary of THE GUARANTEE COMPANY OF NORTH AMERICA USA, do hereby certify that the above and foregoing is a true and correct copy of a Power of Attorney executed by THE GUARANTEE COMPANY OF NORTH AMERICA USA, which is still in full force and effect.



IN WITNESS WHEREOF, I have thereunto set my hand and attached the seal of said Company this 19 day of April, 2016.

[Signature of Randall Musselman]

Randall Musselman, Secretary



BUY AMERICAN CERTIFICATION

The contractor agrees to comply with 49 USC § 50101, which provides that Federal funds may not be obligated unless all steel and manufactured goods used in AIP-funded projects are produced in the United States, unless the FAA has issued a waiver for the product; the product is listed as an Excepted Article, Material Or Supply in Federal Acquisition Regulation subpart 25.108; or is included in the FAA Nationwide Buy American Waivers Issued list.

A bidder or offeror must submit the appropriate Buy America certification (below) with all bids or offers on AIP funded projects. Bids or offers that are not accompanied by a completed Buy America certification must be rejected as nonresponsive.

Certificate of Buy American Compliance for Total Facility

(Buildings such as Terminal, SRE, ARFF, etc.)

As a matter of bid responsiveness, the bidder or offeror must complete, sign, date, and submit this certification statement with their proposal. The bidder or offeror must indicate how they intend to comply with 49 USC § 50101 by selecting one of the following certification statements. These statements are mutually exclusive. Bidder must select one or the other (i.e. not both) by inserting a checkmark (✓) or the letter "X".

- Bidder or offeror hereby certifies that it will comply with 49 USC. 50101 by:
- a) Only installing steel and manufactured products produced in the United States; or
 - b) Installing manufactured products for which the FAA has issued a waiver as indicated by ~~inclusion on the current FAA Nationwide Buy American Waivers Issued listing; or~~
 - c) Installing products listed as an Excepted Article, Material or Supply in Federal Acquisition Regulation Subpart 25.108.

By selecting this certification statement, the bidder or offeror agrees:

1. To provide to the Owner evidence that documents the source and origin of the steel and manufactured product.
2. To faithfully comply with providing US domestic products
3. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

- The bidder or offeror hereby certifies it cannot comply with the 100% Buy American Preferences of 49 USC § 50101(a) but may qualify for either a Type 3 or Type 4 waiver under 49 USC § 50101(b). By selecting this certification statement, the apparent bidder or offeror with the apparent low bid agrees:

1. To the submit to the Owner within 15 calendar days of the bid opening, a formal waiver request and required documentation that support the type of waiver being requested.
2. That failure to submit the required documentation within the specified timeframe is cause for a non-responsive determination may results in rejection of the proposal.

3. To faithfully comply with providing US domestic products at or above the approved US domestic content percentage as approved by the FAA.
4. To furnish US domestic product for any waiver request that the FAA rejects.
5. To refrain from seeking a waiver request after establishment of the contract, unless extenuating circumstances emerge that the FAA determines justified.

Required Documentation

Type 3 Waiver - The cost of components and subcomponents produced in the United States is more than 60% of the cost of all components and subcomponents of the "facility". The required documentation for a type 3 waiver is:

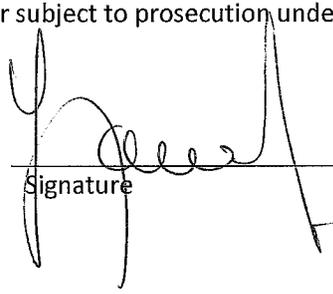
- a) Listing of all manufactured products that are not comprised of 100% US domestic content (Excludes products listed on the FAA Nationwide Buy American Waivers Issued listing and products excluded by Federal Acquisition Regulation Subpart 25.108; products of unknown origin must be considered as non-domestic products in their entirety)
- b) Cost of non-domestic components and subcomponents, excluding labor costs associated with final assembly and installation at project location.
- c) Percentage of non-domestic component and subcomponent cost as compared to total "facility" component and subcomponent costs, excluding labor costs associated with final assembly and installation at project location.

Type 4 Waiver – Total cost of project using US domestic source product exceeds the total project cost using non-domestic product by 25%. The required documentation for a type 4 of waiver is:

- a) Detailed cost information for total project using US domestic product
- b) Detailed cost information for total project using non-domestic product

False Statements: Per 49 USC § 47126, this certification concerns a matter within the jurisdiction of the Federal Aviation Administration and the making of a false, fictitious or fraudulent certification may render the maker subject to prosecution under Title 18, United States Code.

4/19/2016
Date


Signature

F/V CONSTRUCTION
Company Name

President
Title

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 22, 2016

SUBJECT: Electric Bucket Truck Compartment Box Replacement

A resolution is on Monday's agenda to approve the purchase and installation of a new compartment box for Unit #4, 2003 Freightliner Bucket Truck. The compartment box has developed serious rust damage that is allowing safety equipment to become wet in inclement weather.

Two bids were received. The recommendation is to award the bid to Altec in the amount of \$28,791.49. The funds will come from the Motor Vehicle Fund Pool.

Attached is a memo from James Bradford, Public Services Director, detailing the recommendation.

RECOMMENDATION

Authorize the resolution to approve the purchase and installation of a new steel compartment box for the Electric Division Bucket Truck in the amount of \$28,791.49 from Altec.

Support Documents:

- Cover Memo-City Mgr.
- Cover Memo-Dept. Head
- Resolution



INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford *JDB*
DPS Director

DATE: April 18, 2016

RE: Unit #4 Bucket Truck Compartment Box Replacement

As we discussed, the compartment box for Unit #4, 2003 Freightliner Bucket Truck, has some serious rust damage present that is allowing our safety equipment to become wet in inclement weather.

Two years ago, all compartments were repaired but have once again rusted through in different areas. The new damage at this point appears to be unreparable.

I have obtained two quotes for replacement of the compartment box. Both quotes are for a steel replacement box. The quotes are as follow:

VENDOR	QUOTED PRICE
Crossroads Mobile Maintenance Reed City, MI	\$28,459.33
Altec Indianapolis, IN	\$28,791.49

City staff has reviewed both quotes and is recommending that the quote from Altec in the amount of \$28,791.49 be approved. Altec has performed most major repairs for this unit and has the shortest lead-time in obtaining the parts. They have also quoted a two-week time frame in which to perform repairs once all parts are in.

Should you have any questions, please don't hesitate to let me know.

JDB:sw
Attachments

Crossroads Mobile Maintenance

420 Roth Street, Suite A
 Reed City, MI 49677
 Ph 231-832-4362 Fax 844-832-3449

Estimate # _____

Date 4/7/2016

Customer		City of Dowagiac		
Contact	Patrick Harding			
Email				
Phone	269-782-8200	Mobile		
Fax				
Customer Vehicle #				
Make	freightliner	Model		
Chassis VIN #				
Mileage			Hours	
Unit Serial #	LAN-51-2E			
Assy Serial #(FA)				
General Foreman			Job #	
Notes:	body change out			

Item	Description	Labor	Parts	Total
1	steel body replacement 55 hours	\$4,840.00	\$13,886.25	\$18,726.25
2	misc decals	\$0.00	\$100.00	\$100.00
3	rotation bearing bolts (must be replaced when boom is apart) 40 needed p#981716778	\$0.00	\$178.08	\$178.08
4	shop supplies	\$0.00	\$200.00	\$200.00
5	perform annual inspection	\$480.00	\$25.00	\$505.00
6	dielectric testing	\$250.00	\$0.00	\$250.00
7	prep and paint body to match truck, and protection coat of underside of box, protection inside bins, and bed floor (sublet)	\$7,000.00	\$0.00	\$7,000.00
8	custom box on left side	\$0.00	\$1,000.00	\$1,000.00
9		\$0.00	\$0.00	\$0.00
10		\$0.00	\$0.00	\$0.00

Parts:	\$15,389.33
Labor:	\$12,570.00
Freight	\$500.00
Total:	\$28,459.33

This estimate is provided with the understanding that items may be discovered during the repair process that may require additional labor and/or materials to repair. Examples would include, but are not limited to, hidden damages or items that were not clearly visible or known at the time of estimate, damaged internal components, fasteners and pins that may be rusted, seized or broken.

*This estimate does not include City, County, State or Federal taxes.

**This estimate does not include core charges, freight, or paint charges.

Crossroads Mobile Maintenance

420 Roth Street, Suite A

Reed City, MI 49677

Ph 231-832-4362 Fax 844-832-3449

***Transportation or towing of the vehicle is not included in the estimate unless specified

Please sign below to authorize this estimate	
Printed Name:	Date:
Signature:	

Altec Service Estimate

5201 W 84th Street
Indianapolis, IN, 46268
US

Customer				Service Request	
Estimate #	287476			Service Request #	2529228
Customer	CITY OF DOWAGIAC			Unit Information	
Account #	9446	Payment Terms	NET 30	Customer Vehicle #	
Contact	HENRY KROHNE			Model	LAN-51-2E
Email				Chassis VIN #	1FVABWAK94HM48024
Phone	269-462-2147	Fax		Mileage	
Mobile				Unit Serial #	7666100351LAN
Altec Representative				Assy Serial #(FA)	7666100351LAN
Contact	Indy Service Center			In-Service Date	
Email					
Phone		Fax			
This Estimate Expires: 05/08/2016					
Notes:					

Item	Description	Hours	Labor	Material	Expenses	Total
1	~PERFORM 12 MONTH PREVENTATIVE MAINTENANCE INSPECTION	--	\$500.00	\$20.77	\$0.00	\$520.77
2	~DIELECTRIC TEST; CAT B/C; BOOM & LINER & (ISO GRIP IF APPLICABLE) (PRICE DISCOUNTED, WHEN DONE W/PM)	--	\$150.00	\$0.00	\$0.00	\$150.00
3	REPLACE COMPLETE BODY	50.00	\$5,000.00	\$0.00	\$18,406.14	\$23,406.14
4	PREP AND PAINT BODY (SUBLET)	0.00	\$0.00	\$0.00	\$2,180.00	\$2,180.00
5	~REPLACE MISSING AND DAMAGED SAFETY PLACARDS / OPERATIONAL PLACARDS	1.50	\$150.00	\$84.58	\$0.00	\$234.58
6	SUPPLIES / ENVIRONMENTAL DISPOSAL FEE	0.00	\$0.00	\$0.00	\$200.00	\$200.00
7	FREIGHT (ESTIMATE ONLY, ACTUAL CHARGES WILL BE REFLECTED ON THE FINAL INVOICE)	0.00	\$0.00	\$0.00	\$2,100.00	\$2,100.00
Totals		51.50	\$5,800.00	\$105.35	\$22,886.14	\$28,791.49

Options:
The items listed below are NOT included in the total above

Item	Description	Hours	Labor	Material	Expenses	Total
8	OPTION - FIBERGLASS BODY	0.00	\$0.00	\$0.00	\$29,957.55	\$29,957.55

*This estimate is provided with the understanding that items may be discovered during the repair process that may require additional labor and/or materials to repair. Examples would include, but are not limited to, hidden damages or items that were not clearly visible or known at the time of estimate, damaged internal components, fasteners and pins that may be rusted, seized or broken.

**This estimate does not include City, County, State or Federal taxes.

***Transportation or towing of the vehicle is not included in the estimate unless specified.

****Freight charges are estimated and may be adjusted to reflect the actual cost incurred on the invoice.

Councilmember _____ offered and moved the adoption of the following Resolution, which was seconded by Councilmember _____.

WHEREAS, Unit #4, the 2003 Freightliner Bucket Truck, has developed serious rust damage to the compartment box that houses the safety equipment for the Electric Division, and;

WHEREAS, the City received two bids for the replacement of the compartment box with a steel replacement box, and;

WHEREAS, after review of the bids, the City recommends the bid from Altec in the amount of \$28,791.49, and;

WHEREAS, Altec has performed most major repairs for this unit and has the shortest lead-time in obtaining the parts.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by affirmative vote of its City Council, hereby approves and accepts the proposal from Altec for purchase and installation of a steel compartment box for the Electric Division Bucket Truck, and;

BE IT FURTHER RESOLVED that the City Council directs the City Manager to be authorized as the signatory for execution of the same.

ADOPTED/REJECTED

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 22, 2016

SUBJECT: Small Urban Task Force – Transportation Funding Program

The Small Urban Area Task Force sets aside Federal and State monies to make improvements to specific roads as defined by criteria set by the Federal and State government. These roads are generally higher traffic roads in and around a metropolitan area. In our case, there are some roads in the city and some in the county that are a part of this plan and funding is shared with the Cass County Road Commission based on need.

These transportation improvement funds are available every 2-4 years. In 2015, the City of Dowagiac used similar funds for improvements to East Railroad Street. New rules to the program require that City Council commit to a local share of the project costs at the time of application. The grant is for 80% Federal dollars and 20% local match.

Council will need to adopt a resolution that authorizes the application for one project in this round of funding. Depot Drive is an eligible area for funding and Council will be asked to authorize a resolution of support for this project. The project cost is estimated to be \$140,825 of which \$45,553 of local matching funds will be required.

A resolution for this project has been prepared and will need to be included in the program application.

RECOMMENDATION

Authorize the resolution for the Small Urban Area Task Force – Transportation Funding Program.

Support Documents:
Cover Memo-City Mgr.
Resolution

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____ .

WHEREAS, Depot Drive from Park Place to Davison St. is in deteriorating condition; and

WHEREAS, a structural evaluation has been performed for Depot Drive, and the inspection has identified maintenance measures that if implemented in a timely manner will avoid more extensive and costlier repairs in the future; and

WHEREAS, the Board of Cass County Road Commissioners is committing their share of the funding for the 2017 fiscal year; and

WHEREAS, the engineering estimate for the Depot Drive project is as follows:

<u>Total Construction Cost</u>	<u>Fed STP Funding</u>	<u>City of Dowagiac Share</u>
\$140,825.00	\$95,272.00	\$45,553.00

WHEREAS, the Dowagiac Small Urban Program requires documentation of local match for all federal aid requested projects; and

NOW, THEREFORE, BE IT RESOLVED, that the Dowagiac City Council hereby certifies its support of the local share of the project's cost that will be included in the 2014-2017 Michigan Statewide Transportation Improvement Program and that failure to provide for the local match will cause the project's allocation of Dowagiac Small Urban local Surface Transportation Funding to be reconsidered by the Dowagiac Small Urban Area Committee.

ADOPTED/REJECTED

CITY OF DOWAGIAC
DEPOT STREET - PARK PLACE TO E. DIVISION STREET
PRELIMINARY ENGINEER'S ESTIMATE
April 22, 2016

The following estimate is for resurfacing Depot Street from Park Place to East Division Street. The existing surface would be milled and resurfaced with 1.5" of HMA pavement. Drainage structure covers would be replaced/adjusted if condition warrants and minimal curb and gutter would be replaced. ADA ramps would be installed in accordance with federal regulations. Crosswalks and stop bars would be provided in cold plastic overlays. All design and construction engineering would be in accordance with MDOT requirements.

1	LSUM	Mobilization, Max. \$10,000	@	\$10,000.00	\$10,000.00
1	LSUM	Traffic Maintenance & Control	@	10,000.00	10,000.00
340	Ft	Curb and Gutter, Rem	@	10.00	3,400.00
470	Syd	Sidewalk, Rem	@	12.00	5,640.00
1	Ea	Dr Structure Cover, Cover B	@	500.00	500.00
2	Ea	Dr Structure Cover, Cover K	@	500.00	1,000.00
4	Ea	Dr Structure Cover, Cover Q	@	550.00	2,200.00
7	Ea	Dr Structure Cover, Adj, Case 1	@	400.00	2,800.00
4,800	Syd	Cold Milling HMA Surface	@	2.00	9,600.00
340	Ft	Curb and Gutter, Conc, Det C4	@	25.00	8,500.00
500	Sft	Sidewalk, Conc, 4 inch	@	7.00	3,500.00
600	Sft	Sidewalk, Ramp	@	8.00	4,800.00
50	Ft	Detectable Warning Surface	@	40.00	2,000.00
500	Ton	HMA, 36A, 1 1/2 inch	@	80.00	40,000.00
2,700	Ft	Pavt Mrkg, Waterborne, 4 inch, Yellow	@	0.20	540.00
80	Ft	Pavt Mrkg, Waterborne, Stop Bar, 18 inch	@	7.00	560.00
690	Ft	Pavt Mrkg, Waterborne, Crosswalk, 6 inch	@	2.50	1,725.00
1	LSUM	Restoration	@	1,500.00	<u>1,500.00</u>

SUBTOTAL ESTIMATED CONSTRUCTION COST	\$108,265.00
<i>Contingencies</i>	10,825.00
<i>Engineering Services (Design & Construction) (20% ±)</i>	<u>21,735.00</u>
TOTAL ESTIMATED PROJECT COST	\$140,825.00

FUNDING BREAKDOWN	
<i>STP-Small Urban Group</i>	\$95,272.00
<i>City of Dowagiac - Local Match</i>	23,818.00
<i>City of Dowagiac - Professional Services</i>	<u>21,735.00</u>
TOTAL ESTIMATED PROJECT COST	\$140,825.00

TOTAL ESTIMATED COST TO CITY OF DOWAGIAC	\$45,553.00
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Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #15 for the period ending 04/22/2016:

Invoices	\$784,131.27
Payroll	\$113,571.62
<hr/>	
Total	\$897,702.89

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$784,131.27	\$113,571.62	\$897,702.89

Ayes:

Nays:

Absent:

Abstain:

Jane P. Wilson, City Clerk

Vendor		Description	Amount
ABSOPURE WATER COMPANY	83989726	BTL WATER/DEPOSITS	40.25
AIRGAS GREAT LAKES	9050094728	OXYGEN TANK - WELDING SUPPLIES	69.71
AIRGAS GREAT LAKES	9934900885	WELDING SUPPLIES	67.60
AMERICAN ELECTRIC POWER	049-501-336-1-3	CCWS - VANDALIA TOWER	27.89
AMERICAN ELECTRIC POWER	042-624-227-0-4	CCWS - M 60 CATV RADIO	17.80
AMERICAN ELECTRIC POWER	044-619-354-0-7	M-62 W LIFT STATION	42.94
AMERICAN ELECTRIC POWER	040-050-210-0-3	VINEYARD PL LIFT STATION	44.98
AMERICAN ELECTRIC POWER	CDOW_201603_01	MARCH 2016 ENERGY	429,968.63
AMERICAN PUBLIC POWER ASSOCIATION	277917	2016 MEMBERSHIP DUES	3,957.21
ARGUS-HAZCO	04104948	BATTERY PACK FOR THERMAL IMAGING CAMERA	169.95
AUTOZONE	2141771368	VEHICLE SUPPLES - LIGHTS/OIL	25.39
BAILEY, BRYAN & STEPHANIE	04/21/2016	UB refund for account: 16-1897-18	77.20
BARBER, CHRISTINA	04/21/2016	UB refund for account: 01-0164-3	47.62
BLUELINE POLICE K-9	4/6/16	PURCHASE K-9 "TOLE"	4,500.00
BLUELINE POLICE K-9	4/6/16	TRAINING K-9 HANDLER (5 WEEKS)	7,500.00
BROOKS, MAI VERA	04/21/2016	UB refund for account: 15-2048-3	33.51
BRUTSCHE CONCRETE PRODUCTS	90599	6 MILITARY FOUNDATIONS	210.00
CAPITAL TIRE, INC	10506546	8 TIRES - PD	770.14
CARLSEN, CHRISTOPHER	04/21/2016	UB refund for account: 09-1084-10	135.84
CASS CNTY TRANSPORTATION AUTHORITY	1904	DISPATCHING SERVICES-MARCH 2016	16,013.52
CASS COUNTY ROAD COMMISSION	801410	COLD PATCH	498.74
CASS COUNTY ROAD COMMISSION	801404	COLD PATCH	498.74
CASS OUTDOOR POWER EQUIPMENT, INC	114418	REPAIR DRIVE SHAFT ON POLE PRUNER	93.49
CASSIE SPARKS	4/11/16	REISSUE UNCASHED CHECK #26941 FROM	4.19
CASSOPOLIS AREA UTILITIES AUTHORITY	4/13/16	CASS WATER SYSTEM	6,494.12
CINTAS LOCATION #336	5004907370	CH - FIRST AID CABINET	41.41
CINTAS LOCATION #336	5004907368	WWTP - FIRST AID CABINET	64.20
CINTAS LOCATION #336	5004907369	DPS/MECHANIC - FIRST AID CABINETS	92.74
COMCAST	8771402380021236	INTERNET SERVICE BACKUP - CH	125.10
DARLENE SERRATOS	4/20/16	PAINTING/CEILING GRID & TILES - HEALTH	8,700.00
DAVIS, DAVID	4/8/16	TRAINING - LANSING	226.24
DAVIS, DAVID	4/8/16	TX REIMBURSEMENT 2/18 - 3/17/16	45.00
DAVIS, MARK	04/21/2016	UB refund for account: 04-1724-2	77.79
DEMARIA, SARAH	04/21/2016	UB refund for account: 15-2737-7	75.28
DENNIS FERRIER JR.	4/15/16	REISSUE CHECK #25011 FROM 6/18/14	106.43
DORNBOS SIGN & SAFETY, INC	INV25884	TRAFFIC CONES	394.00
DORNBOS SIGN & SAFETY, INC	INV26059	GRABBER CONES	653.00
DOUBLEDAY OFFICE PRODUCTS, INC	02970	YELLOW PAPER/KEY TAGS	27.21
DOWAGIAC UNION SCHOOLS	201516-104	FUEL EXPENSES-MAR 2016	3,845.70
DUST BUSTERS	4/13/16	CLEANING SERVICES 05/16	1,625.00
EAU CLAIRE FRUIT EXCHANGE	701288	PENN MULCH - CEMETERY	219.50
ELECTION SYSTEMS & SOFTWARE, INC	961322	HARDWARE MAINT-AUTOMARK	63.20
ELMER'S LOCKSMITH	7421	REKEY DOORS & INSTALL EZ-TONE	150.10
ENVIRONMENTAL RESOURCE ASSOCIATES	787871	REQUIRED TESTING - WATER COLIFORM	307.73
ETHAN PASTERNAK	4/11/16	REPLACES CHECK #26657 FROM 12/1/14	59.75
FIA CARD SERVICES	38924	MML CONFERENCE CREDIT	(60.00)
FIA CARD SERVICES	5156886	BLINDS - J SNOW BLDG	676.64
FIA CARD SERVICES	1358739	ECON DEV MEETING	29.75
FIA CARD SERVICES	116-3136539-	REPLACEMENT PEN REFILL	9.59

Vendor		Description	Amount
FIA CARD SERVICES	570566	MML CONFERENCE	47.35
FIA CARD SERVICES	039692	MML CONFERENCE - PARKING	20.00
FIA CARD SERVICES	1711699	MML CONFERENCE	794.33
FIA CARD SERVICES	1362247	ECON DEV MEETING	21.79
FIA CARD SERVICES	000014	REFUND ON CC CHARGE ERROR	(33.54)
FIA CARD SERVICES	X103011945:01	#017 - RH MIRROR MOUNT	44.73
FIA CARD SERVICES	MHFGQ5MYW	MONTHLY IPHONE BACKUP	0.99
FIA CARD SERVICES	4012290008	FAX SERVICE - LIFT STA ALARMS	24.99
FIA CARD SERVICES	3139380019	FAX SERVICE - LIFT STA REPORTS	24.99
FIA CARD SERVICES	84033615	TRAVEL/TRAINING - GRINNEWALD	294.84
FLEIS & VANDENBRINK ENGINEERING INC	42976	BIDDING & CONSTRUCTION SERVICES - WWTP	9,794.65
FRYMAN'S CONSTRUCTION, INC	2399	INSTALL NEW WALL AT WWTP	3,325.00
GARZA II, MICHAEL	04/21/2016	UB refund for account: 13-1784-4	35.16
GEEGAN, CHARLES	04/21/2016	UB refund for account: 16-1859-11	129.16
GHD SERVICES INC	758726	OMM ACTIVITIES	1,767.00
GLOBAL TELEMATIC SOLUTIONS, LLC	23295	VEHICLE TRACKING SERVICE	575.00
GOETZ IRRIGATION SERVICES, INC.	0857	ATHLETIC & ROADSIDE SEED (GRASS)	433.00
GOODRICH, TRACEY L.	04/21/2016	UB refund for account: 06-0649-2	489.70
GRAMES TIRE & BATTERY, INC	5244	TIRE REPAIR - PD #131	18.95
GRAMES TIRE & BATTERY, INC	5229	TIRE REPAIR - PD VEH #132	18.95
GREATER DOWAGIACCHAMBER OF COMMERCE	4/7/16	AD IN FESTIVAL BROCHURE	160.00
HAGGIN FORD & MERCURY INC	242406	OIL CHANGE/ROTATE TIRES	67.89
HALE'S HARDWARE, INC	D106417	RUBBER GROMMETS FOR HURST HYDRAULIC PUMP	7.64
HALE'S HARDWARE, INC	D105962	SUPPLIES-FD	14.53
HALE'S HARDWARE, INC	C156936	PVC PIPE/45 PIPE FITTING - CHEETAHS	4.44
HALE'S HARDWARE, INC	C156341	COTTER PINS (#7 UTILITY DOOR)	22.80
HALE'S HARDWARE, INC	A19271	MICE POISON/BLEACH/TRASH CANS	72.20
HALE'S HARDWARE, INC	C156623	CLR SEAL/BRUSH/SCRAPER - VILLAMERE	9.59
HALE'S HARDWARE, INC	C156629	HILLMAN FASTENERS - VILLAMERE BOOSTER	10.80
HALE'S HARDWARE, INC	B105971	SHOVELS	43.62
HALE'S HARDWARE, INC	B105897	RETURN SHIP BAD GAUGE	11.65
HALE'S HARDWARE, INC	D104014	SHIP SAMPLES	20.79
HALE'S HARDWARE, INC	B103359	SHIP SAMPLES	21.89
HALE'S HARDWARE, INC	B103467	TIRE GAUGE/CLEANING SUPPLIES	39.74
HALE'S HARDWARE, INC	C152312	SHIP SAMPLES	37.33
HALE'S HARDWARE, INC	B104312	THREAD SEAL	7.27
HALE'S HARDWARE, INC	C153681	BATTERIES, MICRO VAC, VAC BRUSH & NOZZLE	88.70
HALE'S HARDWARE, INC	D105238	FASTENERS	2.29
HALE'S HARDWARE, INC	10112709	BATTERIES	7.99
HALE'S HARDWARE, INC	A19241	LIGHT BULBS/PUSH MOUNT	56.13
HALE'S HARDWARE, INC	C157442	CONNECTORS/FASTENERS	18.18
HALE'S HARDWARE, INC	C157054	FASTENERS/BITS/NUT DRIVER	74.26
HALE'S HARDWARE, INC	B105858	STRAPS/CONNECTOR - METER AT TRUE'S	13.12
HANSON BEVERAGE SERVICE	558140	DISTILLED WATER	40.50
HIGBY, MARLIN	04/21/2016	UB refund for account: 16-1841-5	69.69
IBEX INSURANCE AGENCY	0040497629	HEALTH INSURANCE PREMIUM-5/1 - 5/31/16	56,939.13
IBEX INSURANCE AGENCY	4/21/16	DENTAL INSURANCE PREMIUM-5/1 - 5/31/16	2,016.13
J & H OIL COMPANY	11017601	CEMETERY GAS	263.60
JANKE, KAY	04/21/2016	UB deposit refund for account: 05-0737-4	80.00

Vendor		Description	Amount
JANKE, KAY	04/21/2016	UB deposit refund for account: 05-0737-4	120.00
JOHN CARLSON	4/11/16	REISSUE UNCASHED CHECK #25631 FROM	56.25
JUDD LUMBER COMPANY, INC	1604-677312	CAULK - HEALTH DEPT (J SNOW BLDG)	3.19
JUDD LUMBER COMPANY, INC	1604-677032	12" RECIP SAW BLADES	26.49
JUDD LUMBER COMPANY, INC	1604-677168	REDI-MIX GRAVEL	5.32
JUDD LUMBER COMPANY, INC	1604-677394	RED9-MIX MORTAR/GRAVEL - 2ND & PARIS	18.62
KEVIN SINGLETON	4/15/16	REISSUE CHECK #27243 & CHECK #27722	103.30
KOTZ SANGSTER WYSOCKI PC	373064	LEGAL SERVICES	4,618.77
KUSA, JAMES	3/15/16	CSI - SMC DEMO & CUB SCOUT TOUR PD	24.96
KW CONSTRUCTION SERVICES, LLC	126568-33	CREW SUPERVISION 2/10 - 4/12/16	592.00
LD DOCSA ASSOCIATES, INC	11439	PAY REQ. #7 - WWTP IMP PROJECT	93,121.20
MARTIN & ASSOC ENVIRONMENTAL	4406	REMOVAL OF ASBESTOS FROM 204 & 307	8,301.00
MAXIMUM FIRE PROTECTION	13	FIRE EXT REFILL	100.00
MAXIMUM FIRE PROTECTION	2670	FIRE EXTINGUISHER	65.00
MICHIGAN STATE POLICE-CASHIERS OFC	551-464905	SOR FEES	300.00
MICHIGAN STATE POLICE-CASHIERS OFC	551-462402	SOR FEES	240.00
MML WORKERS' COMP FUND-INACTIVE	5217204	POLICY PREMIUM 7/1/16 - 7/1/17	55,305.00
MONUMENTS BY DESIGN, LLC	991	ENGRAVED BRICK - MISS DOWAGIAC 2016	24.00
ONE WAY PRODUCTS	609147	BLACK TRASH BAGS - PARKS	266.60
PARAGON LABORATORIES, INC	95116-91548	ANNUAL REQUIRED NPDES TESTING	482.00
PETTY CASH	4/19/16	PETTY CASH REIMBURSEMENT	29.47
POWER LINE SUPPLY, INC	56022312	TAPE	746.00
POWER LINE SUPPLY, INC	56022313	FUSELINKS - STOCK	162.38
POWER LINE SUPPLY, INC	56022316	WIRE BRUSH/DRILL BIT	118.89
POWERNET GLOBAL COMMUNICATIONS	36580054	LONG DISTANCE SERVICE 3/12 - 4/12/16	20.41
PRECISION DATA PRODUCTS, INC.	I0000459920	PRINTER INK	83.98
PREFERRED PRINTING, INC	29384	#10 WINDOW ENVELOPES	140.00
PRIORITY COMPUTER SERVICES, INC	204531	AV SUBSCRIPTION - 2 YR	1,656.00
RAK, MRS CHARLOTTE	04/21/2016	UB refund for account: 13-0001-2	276.20
REAL PRO SOLUTIONS, LLC	HB1403	BOARD UP WINDOWS - 307 COMMERCIAL ST	400.00
REAL PRO SOLUTIONS, LLC	PC1708	BLIGHT CLEANUP	50.00
REAL PRO SOLUTIONS, LLC	PC1707	BLIGHT CLEAN-UP	330.00
ROHDY'S HEATING & COOLING, LLC	PRO #2454	FINAL PMT - HVAC INSTALL - HEALTH DEPT	16,080.00
SCHERR, ROZANNE	4/13/16	SHRM MEMBERSHIP RENEWAL 2016-17	190.00
SCHERR, ROZANNE	4/14/16	RURAL TRANSIT MANAGER'S WORKSHOP - MT	415.60
SEMCO ENERGY GAS COMPANY	0148809.501	GAS UTILITY 3/2/16 - 4/1/16	314.20
SEMCO ENERGY GAS COMPANY	0149080.500	GAS SVC 3/2 - 4/1/16	266.71
SEMCO ENERGY GAS COMPANY	0148902.500	GAS SVC 3/2 - 4/1/16	232.31
SEMCO ENERGY GAS COMPANY	0146763.501	GAS SVC 3/1 - 3/31/16	374.10
SEMCO ENERGY GAS COMPANY	0147944.500	GAS SVC 3/1 - 3/31/16	60.12
SEMCO ENERGY GAS COMPANY	0359348.500	GAS SVC 2/25 - 3/18/16 (NUBOUR BOOSTER)	15.06
SEMCO ENERGY GAS COMPANY	0359348.501	GAS SVC 3/18 - 3/28/16	20.06
SEMCO ENERGY GAS COMPANY	0357530.501	GAS SVC 3/2 - 4/1/16	25.79
SEMCO ENERGY GAS COMPANY	0357531.501	GAS SVC 3/2 - 4/1/16	20.83
SEMCO ENERGY GAS COMPANY	0149077.500	GAS SVC 3/2 - 4/1/16	291.83
SEMCO ENERGY GAS COMPANY	0149138.502	GAS SVC 3/2 - 4/1/16	74.54
SEMCO ENERGY GAS COMPANY	0149089.500	GAS SVC 3/2 - 4/1/16	138.95
SHELL OIL COMPANY	0000000652605236	MAR 2016 FUEL CHARGES	68.66
SIMMONS TREE & LAWN	4/18/16	LAWN MTCE - PARKS/FACILITIES	10,260.00

Vendor		Description	Amount
SOUTHWEST SEWER & DRAIN	291442	SEWER LATERAL CAMERA - 107 COURTLAND	150.00
SPENCER, SUSAN	04/21/2016	UB refund for account: 16-1910-16	55.94
STAPLES BUSINESS ADVANTAGE	8038677987	BATTERIES/PAPER CLIPS	52.54
STATE OF MICHIGAN-BUR OF CONST CODE	1230744	ANNUAL ELEVATOR INSP. - MUSEUM & J SNOW	365.00
STATE OF MICHIGAN-MDOT	AP 386692	LOCAL PROG BILL #2 - E RAILROAD	2,774.50
TERMINIX	353885301	PEST CONTROL - CH	120.00
THE BANK OF NEW YORK MELLON	252-1937376	BROWNFIELD REDEVELOPMENT BONDS	40.00
THE GARMENT DISTRICT	6	UNIFORM CLEANING	111.60
THE RIDGE COMPANY	664247	TORCH KIT	129.00
THE RIDGE COMPANY	664358	BATTERY/CORE DEPOSIT (#104)	235.86
THE RIDGE COMPANY	664443	HEAVY DUTY WIPER BLADES (#150)	61.98
THE RIDGE COMPANY	664470	REAR BRAKES/PADS/SHOCKS/TUBE STEPS (#06	563.05
THE RIDGE COMPANY	665277	BLACK FACTORY PAINT (#06 PARKS)	56.99
THE RIDGE COMPANY	665532	BLACK FACTORY PAINT (#06 PARKS)	56.99
THE RIDGE COMPANY	665542	WHEEL SEAL/REAR BRAKE ROTOR (#06 PARKS)	327.17
THE RIDGE COMPANY	665560	SEAL/BRAKE ROTOR (#06 PARKS)	216.64
THE RIDGE COMPANY	665622	PINION SEALS (REAR AXLE) #06 PARKS	52.76
THE RIDGE COMPANY	665841	WEATHER STRIPPING/TOWELS/BRAKE CLEANER	17.45
TOXOPEUS, DAVID	287248782175	CELL PHONE REIMBURSEMENT 3/6/16 - 4/5/16	60.00
TRUE'S SERVICE, INC	128562	STEER TIRES FOR FD 221	1,093.26
USA BLUEBOOK	911219	LAB SUPPLIES	75.04
VANDERVRIES, EDWARD	4/13/16	ASSESSING SERVICES 05/16	1,775.00
WAGeworks	125AI0458319	ADMIN FEE/COMPLIANCE FEE	165.00
WASTE MANAGEMENT OF MICHIGAN, INC.	7454211-2529-5	20 YD DUMPSTER - WAREHOUSE	632.07
WIGGINS, DANIEL	16-1622	MILEAGE - COURT	8.64
WIGHTMAN & ASSOCIATES, INC	52201	ENG SVCS - E RAILROAD RESURFACING	1,402.08
WIGHTMAN & ASSOCIATES, INC	52095	GENERAL CONSULTING SVCS	494.00
WIGHTMAN & ASSOCIATES, INC	52143	WWTP - PUMP BLDG WALL	714.04
WILBUR-ELLIS COMPANY	9782328	FERTILIZER - SUMMER	840.00
WILBUR-ELLIS COMPANY	9765125	SNAPSHOT (HERBICIDE)	307.50
WILBUR-ELLIS COMPANY	9764919	FERTILIZER - SPRING	602.00
WILLIAMS-A-1 EXPERT TREE SERVICE	7504	5 YDS MULCH (CHEETAHS MOUND)	160.00
WILLIAMS-A-1 EXPERT TREE SERVICE	7496	TUB GRINDING OF BRUSH AT COMPOST SITE	6,000.00
WILSON, JANE P.	4/12/16	BOE TRAINING - MILTON TOWNSHIP	19.44
WILSON, JANE P.	4/19/16	MAMC CONFERENCE - MT PLEASANT	260.66
WMCJTC	2594	PA 302 TRAINING	504.60
ZBATTERY.COM, INC	I169856	BATTERIES - AA (PD)	10.97
ZBATTERY.COM, INC	I169853	OLD THERMAL IMAGING CAMERA BATTERY	69.95
Total:			784,131.27