

## SPECIAL MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Wednesday, June 1, 2016, 7:00 p.m.

---

### AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons  
-Mayor Pro-Tem Leon Laylin  
-Councilmember Charles Burling  
-Councilmember James Dodd  
-Councilmember Danielle Lucas  
-Councilmember Lori Hunt  
-Councilmember Bob Schuur
- APPROVAL OF MINUTES OF PREVIOUS MEETING – May 9, 2016
- QUESTIONS FROM CITY COUNCIL –
- COMMENTS FROM THE AUDIENCE (NON-AGENDA) –
- COMMENTS FROM THE AUDIENCE (AGENDA) –
- COMMUNICATIONS –
1. Request to block Tuthill Alley for Graduation Party, June 4<sup>th</sup>.
- PUBLIC HEARING –
1. A public hearing to receive public comment on the Fiscal Year 2016-2017 Budget.
- RESOLUTIONS –
1. Resolution to approve a budget for Fiscal Year 2016-2017 that will begin on October 1, 2016 and end on September 30, 2017.

2. Resolution to authorize the payment of bills:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$660,588.19	\$113,993.97	\$774,582.16

COMMENTS FROM CITY OFFICIALS –

ADJOURNMENT –

Kevin P. Anderson  
City Manager

Attachments

## DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald Lyons at 6:00 p.m.

Mayor Donald Lyons led the Pledge of Allegiance to the flag.

**PRESENT:** Mayor Donald D. Lyons, Councilmembers Leon D. Laylin, James B. Dodd, Lori A. Hunt, Danielle E. Lucas and City Clerk Jane P. Wilson.

**ABSENT:** Councilmembers Charles K. Burling and Bob B. Schuur.

**STAFF:** City Manager Kevin P. Anderson, Finance Director Rebecca Grabemeyer.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

Councilmember Dodd moved and Councilmember Laylin seconded that the minutes of the April 25, 2016 meeting be approved.

Approved unanimously.

### COMMENTS FROM CITY COUNCIL (AGENDA)

### COMMENTS FROM THE AUDIENCE (NON-AGENDA)

Cindy and Betty Tomczak, residents, spoke about insurance claim denial for a sewer back up into home.

### COMMUNICATIONS

1. American Legion Poppy Days, May 19 – May 21, 2016.
2. Lions Club White Cane Week, June 2 – June 4, 2016.

Councilmember Hunt moved and Councilmember Lucas seconded to approve both requests.

### PROCLAMATIONS

1. Better Hearing Month

**WHEREAS**, audiologists in Dowagiac, Michigan, and nationwide observe and celebrate Better Hearing Month each year during the month of May; and

**WHEREAS**, the Dowagiac City Council recognizes and values the efforts of all who work to eliminate or minimize the isolating effects of communication disorders in the one in five families affected by them; and

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Two

**WHEREAS**, more than half of the people with hearing loss are younger than age 65; and

**WHEREAS**, hearing loss is the third most common health problem in the United States; and

**WHEREAS**, our citizens who have overcome communication disabilities through the services of Audiologists are now able to lead independent, productive, and fulfilling lives; and

**WHEREAS**, Dowagiac is proud and honored to have audiologists offering quality education and health care services to its citizens.

**NOW, THEREFORE**, I, Donald D. Lyons, Mayor of the City of Dowagiac, do hereby proclaim May 2016 as:

**Better Hearing Month**

and encourage all citizens to recognize the achievements of Audiologists in improving the quality of life for people with communication disorders.

RESOLUTIONS

1. Resolution to authorize continuation of an agreement with the Cass County Board of Public Works for the Operation and Maintenance of the water system in Penn Township.

Councilmember Laylin offered and moved to approve the following resolution; seconded by Councilmember Hunt.

**WHEREAS**, the Penn Township water system has expanded to include the Diamond Lake and Donnell Lake areas and the financing of the project has been done through Cass County Board of Public Works, and;

**WHEREAS**, the Cass County Board of Public Works is responsible for entering into agreements with a responsible water operator, and;

**WHEREAS**, the City of Dowagiac currently owns and operates a water system and has properly licensed individuals with a demonstrated ability to maintain water systems, and;

**WHEREAS** the Cass County Board of Public Works and the City of Dowagiac has negotiated mutually acceptable terms for delivery of the service, and;

**WHEREAS** the City of Dowagiac has approved the basic terms of this agreement, and;

**WHEREAS**, the City Attorney and the City Manager recommend approval of the agreement.

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Three

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac approves and authorizes the revised agreement with Cass County Board of Public Works to continue to operate the water systems in the Penn Township, Diamond Lake, and Donnell Lake areas beginning June 16, 2016.

APPROVED unanimously.

2. Resolution to authorize a purchase order in the amount of \$50,500 to replace 4 valves and floor access hatches to the clear well at the wastewater treatment plant.

Councilmember Dodd offered and moved to reject the bids for construction of the airport terminal building; seconded by Councilmember Hunt.

WHEREAS, during the course of the construction on the wastewater treatment plant improvement project, inspection of the clear well was done, and;

WHEREAS, the inspection found the valves and actuators were inoperable after over 40 years in operation, and;

WHEREAS, the project engineers and contractor recommend that these valves should be replaced, and;

WHEREAS, the cost of the project now would be much less since the clear well is empty and the contractor is able to do the work in conjunction with the current WWTP project.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac, by affirmative vote of its City Council, hereby approves and accepts the proposal from LD Docsa for the Wastewater Treatment Plant Clear Well Valve Replacement project in the amount of \$50,500, and;

**BE IT FURTHER RESOLVED** that the City Council directs the City Manager to be authorized as the signatory for execution of the same.

APPROVED unanimously.

3. Resolution to approve the Project Authorization agreement with the Michigan Department of Transportation (MDOT) relating to the fiscal year 2016 operating grant for the Dial-A-Ride operation.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Hunt.

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Four

**WHEREAS**, pursuant to a grant agreement between the Michigan Department of Transportation and the City of Dowagiac it is necessary for the City of Dowagiac to enter into a revised project authorization agreement for its local transportation program for the fiscal year 2016 in order to receive State and Federal financial assistance under provision of Act 51.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac, by the affirmative vote of its City Council, does hereby authorize the Transportation Coordinator to execute the Revised Project Authorization, FY 2016 Section 5311 Operating, attached hereto and by reference made a part hereof as required to receive financial assistance from the Michigan Department of Transportation, in accordance with Act 51, and;

**BE IT FURTHER RESOLVED** that, for all public transportation matters, the Transportation Coordinator shall provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51 for fiscal year 2016.

**APPROVED** unanimously.

4. Resolution to approve special assessments pursuant to City Ordinance section 82.24 for past due utilities.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

**WHEREAS**, Chapter 82, Section 82.24 (c) of the Dowagiac City Code, "UTILITIES", provides that the City of Dowagiac is authorized to place as a lien on the premises to which electric, water and/or sewer service is provided for delinquent utilities for six (6) months or more; and,

**WHEREAS**, delinquent utilities with such lien are charged on the next property tax bill for the premises; and,

**WHEREAS**, the Dowagiac City Council upon review of the various single premises described in Appendix A attached hereto and incorporated herein by reference, determined by virtue of non-compliance with the provisions of Chapter 82, Section 82-24 (c) of the Dowagiac City Code.

**WHEREAS**, the City Manager has directed the City Assessor to prepare a special assessment roll covering all such charges which have not been paid; and

**WHEREAS**, said roll has been filed with the City Clerk and is now being presented to the Council for confirmation and levy; and

**WHEREAS**, said special assessment roll is attached hereto and made a part of this resolution.

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Five

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac, by the affirmative vote of its City Council, does hereby confirm the attached special assessment roll for the parcels more fully described in Appendix A attached hereto and incorporated herein by reference and directs the City Administration to levy said assessments against the individual properties therein set forth.

APPROVED unanimously.

Account #	Parcel Number	Address	Bill End Date	Past Due	Balance
14-1321-6	14-160-100-068-00	505 NEW YORK AVE	09/11/2015	300.95	300.95
13-2987-2	14-160-100-172-00	424 CHESTNUT ST	05/26/2015	2.38	2.38
14-2834-20	14-160-100-220-00	405 W HIGH ST APT 12	08/26/2015	8.47	8.47
13-2685-7	14-160-100-249-00	205 S LOWE ST	05/07/2015	53.68	53.68
01-2209-15	14-160-100-342-00	309 THICKSTUN ST 2	05/27/2015	880.98	880.98
01-2209-15	14-160-100-342-00	309 THICKSTUN ST 2	08/10/2015	326.94	326.94
12-0322-5	14-160-100-774-10	56037 S M-51	05/05/2015	266.07	266.07
14-2182-3	14-160-200-011-00	305 COMMERCIAL ST	09/01/2015	79.07	79.07
14-2202-8	14-160-200-012-00	307 COMMERCIAL ST	10/26/2015	333.11	333.11
14-1040-18	14-160-200-019-00	302 MAIN ST	07/31/2015	58.97	58.97
15-2539-38	14-160-200-059-00	113 COMMERCIAL ST B	05/28/2015	79.49	79.49
15-2540-20	14-160-200-059-00	113 COMMERCIAL ST A	10/02/2015	54.98	54.98
14-0250-2	14-160-200-066-00	108 MAIN ST	07/13/2015	48.05	48.05
10-0186-5	14-160-200-272-00	206 W DIVISION ST	08/03/2015	68.60	68.60
10-2039-8	14-160-200-303-10	210 COURTLAND ST	05/26/2015	105.30	105.30
10-3022-8	14-160-200-360-00	307 ORCHARD ST 3	09/04/2015	125.79	125.79
10-3023-1	14-160-200-360-00	307 ORCHARD ST 2	05/26/2015	22.64	22.64
10-3025-10	14-160-200-360-00	307 ORCHARD ST 1	07/09/2015	22.10	22.10
07-0581-5	14-160-200-855-00	307 JONES ST	06/30/2015	156.81	156.81
10-3427-2	14-160-200-902-00	301 PARSONAGE ST	07/21/2015	51.63	51.63
11-1926-27	14-160-200-916-00	315 N LOWE ST *52	07/01/2015	91.75	91.75
11-1927-6	14-160-200-916-00	315 N LOWE ST *53	08/21/2015	15.62	15.62
05-0067-7	14-160-300-002-10	503 E PRAIRIE RONDE ST	05/26/2015	96.59	96.59
03-1263-3	14-160-300-046-01	430 E DIVISION ST	06/25/2015	75.79	75.79
03-1162-6	14-160-300-053-00	414 E DIVISION ST	08/24/2015	95.12	95.12
16-1901-22	14-160-300-086-10	550 RIVERSIDE DR *5	05/21/2015	1.24	1.24
16-1863-8	14-160-300-087-40	600 RIVERSIDE DR *30	06/03/2015	16.85	16.85
05-2728-26	14-160-300-185-00	110 E RAILROAD ST B	05/06/2015	244.90	244.90
04-2864-10	14-160-300-192-00	608 E PRAIRIE RONDE ST	08/14/2015	30.93	30.93
04-2244-4	14-160-300-231-00	714 E PRAIRIE RONDE ST	06/05/2015	194.84	194.84

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Six

04-1364-2	14-160-300-267-00	213 CLYBORN ST	07/22/2015	67.15	67.15
05-1518-27	14-160-300-305-00	115 HAINES ST	05/05/2015	246.73	246.73
04-3364-3	14-160-300-382-00	125 LYLE AVE	09/28/2015	475.47	475.47
04-0864-9	14-160-300-425-00	208 DEWEY ST	06/30/2015	151.06	151.06
04-3104-5	14-160-300-460-00	126 CLYBORN ST	10/07/2015	158.80	158.80
07-2873-9	14-160-300-513-00	207 OAK ST	10/13/2015	58.66	58.66
06-2921-26	14-160-300-523-00	102 MECHANIC ST	05/05/2015	1,766.24	1,766.24
06-2921-26	14-160-300-523-00	102 MECHANIC ST	10/06/2015	726.04	726.04
06-0368-9	14-160-300-569-00	313 W RAILROAD ST	08/31/2015	64.37	64.37
07-2118-18	14-160-300-690-00	208 E PRAIRIE RONDE ST	07/13/2015	12.63	12.63
07-1343-20	14-160-300-698-00	207 E WAYNE ST	05/01/2015	349.86	349.86
03-2584-2	14-160-300-759-00	516 GRAY ST	07/02/2015	85.22	85.22
03-3329-2	14-160-300-839-00	411 E DIVISION ST	06/02/2015	1,051.08	1,051.08
05-0130-13	14-160-300-876-00	420 E RAILROAD ST 1	07/06/2015	48.54	48.54
				\$8,003.17	\$8,003.17

\*\*Highlighted lines contain multiple account balances

5. Resolution to authorize special assessments pursuant to Chapter 66, Section 66.19 of the Dowagiac City Code, Noxious Weeds.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

**WHEREAS**, Chapter 66, Section 66.19 of the Dowagiac City Code, "Single Lot Assessments-Generally," provides that the City of Dowagiac is authorized to levy a special assessment against single premises for expenses which are chargeable against such premises under the provisions of the Dowagiac City Code, and;

**WHEREAS**, the Dowagiac City Council, upon due consideration and deliberations, determined that certain noxious weeds and grasses were present upon the various single premises described in Appendix A attached hereto and incorporated herein by reference, and that the cutting of such noxious weeds and grasses by the City was necessary by virtue of non-compliance with the provisions of Chapter 86, Section 86.59 of the Dowagiac City Code, and;

**WHEREAS**, the expense incurred with respect to each parcel of land entered upon in carrying out the provisions of said Chapter 86 have been kept, which charges, together with an amount equal to fifty percent (50%) thereof to cover costs of publication, overhead and other expenses, are chargeable against such single premises as provided in Chapter 66 of the Dowagiac City Code, and;

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Seven

**WHEREAS**, the City Manager has directed the City Assessor to prepare a special assessment roll covering all such charges which have not been paid, together with an additional amount equal to fifty percent (50%) thereof, to cover the cost of publication, overhead and other expenses, and;

**WHEREAS**, said roll has been filed with the City Clerk and is now being presented to the Council for confirmation and levy, and;

**WHEREAS**, said special assessment roll is attached hereto and made a part of this resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac, by the affirmative vote of its City Council, does hereby confirm the attached special assessment roll for the parcels more fully described in Appendix A attached hereto and incorporated herein by reference and directs the City Administration to levy said assessments against the individual properties therein set forth.

APPROVED unanimously.

MOWINGS		
Parcel Number	PROPERTY ADDRESS	BALANCE DUE
14-160-100-066-00 Total	413 NEW YORK AVE	\$88.50
14-160-100-118-00 Total	311 GROVE ST	\$177.00
14-160-100-129-00 Total	311 S LOWE ST	\$88.50
14-160-100-152-00 Total	314 POKAGON ST	\$177.00
14-160-100-166-00 Total	413 MICHIGAN AVE	\$132.00
14-160-100-170-00 Total	402 MICHIGAN AVE	\$88.50
14-160-100-177-00 Total	408 S LOWE ST	\$132.00
14-160-100-178-00 Total	412 S LOWE ST	\$88.50
14-160-100-193-00 Total	605 CHESTNUT ST	\$100.25
14-160-100-217-10 Total	417 W HIGH ST	\$249.45
14-160-100-235-00 Total	226 E HIGH ST	\$170.28
14-160-100-242-00 Total	525 S FRONT ST	\$88.50
14-160-100-249-00 Total	205 S LOWE ST	\$229.20
14-160-100-306-00 Total	208 MILLER ST	\$132.00
14-160-100-307-00 Total	206 MILLER ST (VAC)	\$88.50
14-160-100-326-00 Total	106 ALLEN ST (VAC)	\$88.50
14-160-100-327-00 Total	104 ALLEN ST (VAC)	\$1,530.00
14-160-100-328-00 Total	104.5 ALLEN ST (VAC)	\$1,530.00
14-160-100-356-00 Total	404 THICKSTUN ST	\$265.50
14-160-100-371-00 Total	208 PARK PL	\$106.33
14-160-100-476-00 Total	416 MAPLE ST (VAC)	\$265.50

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Eight

<b>14-160-100-489-00 Total</b>	120 CASS AVE	\$88.50
<b>14-160-100-540-00 Total</b>	209 JEFFERSON ST	\$88.50
<b>14-160-100-582-00 Total</b>	404 JEFFERSON ST	\$219.00
<b>14-160-100-611-00 Total</b>	408 THIRD AVE	\$88.50
<b>14-160-100-628-00 Total</b>	507 CHESTNUT ST	\$354.00
<b>14-160-100-629-00 Total</b>	505 CHESTNUT ST	\$354.00
<b>14-160-100-633-00 Total</b>	208 S LOWE ST	\$265.50
<b>14-160-100-685-00 Total</b>	303 WALNUT ST	\$265.50
<b>14-160-100-686-00 Total</b>	105 GROVE ST	\$88.50
<b>14-160-100-714-00 Total</b>	801 W HIGH ST	\$177.00
<b>14-160-100-741-00 Total</b>	108 CHERRY ST	\$359.46
<b>14-160-100-747-00 Total</b>	105 HALSTEAD ST	\$265.50
<b>14-160-100-752-00 Total</b>	207 HALSTEAD ST	\$177.00
<b>14-160-200-003-00 Total</b>	309 W DIVISION ST	\$88.50
<b>14-160-200-011-00 Total</b>	305 COMMERCIAL ST & 303.5	\$88.50
<b>14-160-200-395-00 Total</b>	203 SPRUCE ST	\$177.00
<b>14-160-200-438-00 Total</b>	403 W TELEGRAPH ST	\$88.50
<b>14-160-200-460-00 Total</b>	403 ORCHARD ST	\$88.50
<b>14-160-200-486-00 Total</b>	402 GREEN ST	\$294.38
<b>14-160-200-518-03 Total</b>	610 ORCHARD ST	\$359.46
<b>14-160-200-815-00 Total</b>	202 W PRAIRIE RONDE ST	\$398.61
<b>14-160-200-855-00 Total</b>	307 JONES ST	\$88.50
<b>14-160-200-967-00 Total</b>	302 POPLAR ST	\$88.50
<b>14-160-215-011-00 Total</b>	107 MARION ST	\$88.50
<b>14-160-300-038-00 Total</b>	104 RIVERSIDE DR	\$162.00
<b>14-160-300-044-00 Total</b>	434 E DIVISION ST	\$265.50
<b>14-160-300-053-00 Total</b>	414 E DIVISION ST	\$88.50
<b>14-160-300-102-01 Total</b>	301 CASS AVE	\$88.50
<b>14-160-300-148-00 Total</b>	208 HILL ST	\$88.50
<b>14-160-300-175-00 Total</b>	113 N MILL ST	\$177.00
<b>14-160-300-210-00 Total</b>	611 MCCLEARY ST	\$88.50
<b>14-160-300-409-00 Total</b>	201 SHERWOOD ST	\$88.50
<b>14-160-300-525-00 Total</b>	120 OAK ST	\$88.50
<b>14-160-300-557-00 Total</b>	211 W RAILROAD ST	\$177.00
<b>14-160-300-645-00 Total</b>	305 E TELEGRAPH ST	\$88.50
<b>14-160-300-770-00 Total</b>	406 GRAY ST	\$177.00
<b>14-160-300-831-00 Total</b>	421 E DIVISION ST	\$100.25
<b>14-160-300-846-01 Total</b>	407 E DIVISION ST	\$865.91
<b>14-160-300-911-00 Total</b>	316 E DIVISION ST	\$88.50
<b>Grand Total</b>		<hr/> \$13,088.58

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Nine

6. Resolution to authorize special assessments pursuant to Chapter 66, Section 66.19 of the Dowagiac City Code, Deteriorated Property.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

**WHEREAS**, Chapter 66, Section 66.19 of the Dowagiac City Code, "Single Lot Assessments-Generally," provides that the City of Dowagiac is authorized to levy a special assessment against single premises for expenses which are chargeable against such premises under the provisions of the Dowagiac City Code; and

**WHEREAS**, the Dowagiac City Council, upon due consideration and deliberation, determined for the preservation of the public peace, health and safety of the city that certain deteriorating property condition(s) existed on private properties described in Appendix A, attached hereto and incorporated herein by reference, and that the abatement by the City of such deteriorating property condition(s) was necessary by virtue of non-compliance with the provisions of Chapter 18 of the Dowagiac City Code; and

**WHEREAS**, this expense is chargeable against such premises and the owner thereof under the provisions of the Charter, the Code and the law of the State of Michigan and is not of the class required to be prorated among several lots and parcels of land in a special assessment district; and

**WHEREAS**, an account of labor, material, and services for which such expenses incurred has been billed to the property owner by the City Building Official, as provided in Chapter 66 of the Dowagiac City Code; and

**WHEREAS**, this bill had not been paid; and

**WHEREAS**, the City Manager has directed the City Assessor to prepare a special assessment roll covering all such charges which have not been paid; and

**WHEREAS**, said roll has been filed with the City Clerk and is now being presented to the Council for confirmation and levy; and

**WHEREAS**, said special assessment roll is attached hereto and made a part of this resolution.

**NOW, THEREFORE, BE IT RESOLVED** that the Dowagiac City Council hereby confirms the attached special assessment roll for the parcels more fully described in Appendix A attached hereto and incorporated herein by reference and directs the City Administration to levy said assessments against the individual properties therein set forth.

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016

Page Ten

APPROVED unanimously.

OTHER ENFORCEMENTS		
Parcel Number	PROPERTY ADDRESS	BALANCE
14-160-100-752-00	<b>207 HALSTEAD ST Total</b>	\$675.00
14-160-100-235-00	<b>226 E HIGH ST Total</b>	\$8,145.00
14-160-100-685-00	<b>303 WALNUT ST Total</b>	\$3,800.00
14-160-300-563-00	<b>309 W RAILROAD ST Total</b>	\$97.50
14-160-200-435-00	<b>405 GREEN ST Total</b>	\$225.00
14-160-300-846-01	<b>407 E DIVISION ST Total</b>	\$1,485.00
14-160-200-331-00	<b>410 W DIVISION ST Total</b>	\$195.00
	<b>Grand Total</b>	<u>\$14,622.50</u>

7. Resolution to set Monday, May 23, 2016 as the date for the public hearing and action on the Fiscal Year 2016-2017 City of Dowagiac budget.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Lucas.

**WHEREAS**, the Dowagiac City Charter requires that a complete itemized budget proposal must be presented to the City Council; and

**WHEREAS**, City Council has begun a review of the proposed budget so that action can be taken on a budget pursuant to City Charter requirements; and

**WHEREAS**, prior to adoption of a budget the public is to be notified of a public hearing regarding the proposed budget.

**NOW, THEREFORE, BE IT RESOLVED** that the Dowagiac City Council acknowledges that the tentative budget for the fiscal year ending September 30, 2017 has been received for further review by the City Council.

**BE IT FURTHER RESOLVED** that the City Clerk be instructed to place on display copies of this proposed budget and to publish notice of a public hearing thereon at least six (6) days in advance of the May 23, 2016 City Council Meeting.

APPROVED unanimously.

8. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

DOWAGIAC CITY COUNCIL MEETING

Monday, May 9, 2016  
Page Eleven

Councilmember Dodd offered and moved the adoption of the following resolution;  
seconded by Councilmember Laylin.

WHEREAS, the following information has been reviewed by the City Manager and  
City Treasurer and is being presented to City Council with a recommendation  
to approve invoices for period ending 05/05/2016 and payroll #16:

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and  
directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$211,687.16	\$194,013.84	\$405,701.00

ADOPTED on a roll call vote.

Ayes: Six (6) Laylin, Dodd, Hunt, Lucas

Nays: None (0)

Absent: Two (2) Burling, Schuur

Abstain: None (0)

COMMENTS -

ADJOURNMENT

Upon motion by Councilmember Dodd and seconded by Councilmember Laylin, the Dowagiac  
City Council adjourned at 6:16 PM.

---

Donald Lyons, Mayor

---

Jane P. Wilson, City Clerk

## EVENTS APPROVAL FORM

Event: Tuthill Alley Closure

Date: June 4, 2016

Sponsoring Organization:

Contact Person(s): Richie Bacon

Contact Person's Telephone: 269.782.4059

### CITY MANAGER:

Final Approval

Denial

Comments: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

Department Heads:

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

### DEPARTMENT OF PUBLIC SAFETY:

Approval

Approval with conditions

Denial

Comments: \_\_\_\_\_

Signature Steve L. Hummel Date 5/18/16

### DEPARTMENT OF PUBLIC SERVICES:

Approval

Approval with conditions

Denial

Comments: \_\_\_\_\_

Signature James Bradford Date 5/18/16

**FINANCE DEPARTMENT:**

Approval                       Approval with conditions                       Denial

Comments: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**DOWNTOWN DEVELOPMENT AUTHORITY:**

Approval                       Approval with conditions                       Denial

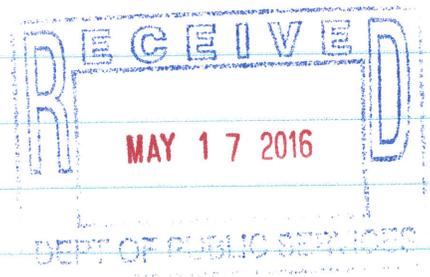
Comments: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

I'm Requesting to block off  
the Tutkhill Alley on the Date of  
June 4<sup>th</sup> 2016. I would like for  
the barricades to be delivered on the  
3<sup>rd</sup> of June. The event is for  
my Daughter's High School Graduation  
Party / Open House that entire Day  
AND Night. of June 4<sup>th</sup>.

Thank You,

Richie Bacon  
512 Walnut St.  
782-4059



704  
308

608

606

308

508

504

118

CHESTNUT STREET

703

404

406

408

410

412

414

418

420

MAPLE STREET

605

603

601

405

406

411

417

419

404

402

502

504

506

508

WALNUT STREET

507

505

403

409

501

503

505

507

503

202

206

208

210

212

302

304

308

312

SOUTH LOWE STREET

425

423

205

207

209

301

311



No Scale

522.5

408

405

**CITY OF DOWAGIAC**

---

**MEMO TO: Mayor Lyons and City Council Members**

**FROM: Kevin P. Anderson, City Manager**

**DATE: May 26, 2016**

**SUBJECT: Public Hearing and Resolution – FY 2016-17 Budget**

---

The public hearing originally scheduled for May 23, 2016 has been rescheduled to June 1, 2016. The City Charter requires a public hearing to receive comment of the property taxes to be levied for 2016 and on the operating budget.

Earlier this week the County released the L-4034 to our Assessor, and our Assessor finalized the data and provided us with the L-4034 and L-4029. The City of Dowagiac, as a taxing unit, has complete authority to establish the number of mills to be levied from within its authorized millage rate. The proposed budget preserves the 2015 year rate for mills for Operating, Dart, and Disposal.

<i>Purpose of Millage</i>	<i>2014</i>	<i>2015</i>	<i>2016</i>
<i>Operating</i>	14.1521	14.1521	14.1521
<i>DART</i>	0.5500	0.5500	0.5500
<i>Disposal (Solid Waste)</i>	1.9750	2.6000	2.6000
<i>Total</i>	16.6771	17.3021	17.3021

A summarized and detailed copies of the budget were included in the May 9<sup>th</sup> agenda packet and a copies of the budget are also available online at: <http://www.cityofdowagiac.com/live-here/city-services/finance-department/>

**RECOMMENDATION**

Hold the public hearing and approve the FY 2016-2017 Budget as presented.

**Support Documents:**

- Cover Memo-City Mgr.
- Resolution
- 2016 Millage Reduction Fraction Calculations Worksheet (L-4034)
- 2016 Tax Rate Request (L-4029)

Councilmember \_\_\_\_\_ offered and moved the adoption of the following resolution; seconded by Councilmember \_\_\_\_\_.

**WHEREAS**, the City Council of the City of Dowagiac has received a proposed budget from the City Administration for the fiscal year beginning October 1, 2016 and ending September 30, 2017; and

**WHEREAS**, in accordance with Public Act 42 of 1995 and Section 8.4 of the City Charter, the City of Dowagiac on June 1, 2016 held a public budget hearing concerning all City funds. During said hearing the property tax millage rates and proposed uses of the same were presented; and

**WHEREAS**, the City of Dowagiac is required to adopt a General Appropriations Act for the following funds in conformance with the Michigan Uniform Accounting and Budgeting Act (No. 621) of 1978:

- General
- Major Streets
- Local Streets
- Parks
- Sidewalk Replacement Program
- Solid Waste
- Industrial/Economic Development
- LDFA Project
- DDA TIF Project
- Streetscape Maintenance
- Rehabilitation Loan Payments
- MSHDA Rental Rehab
- Municipal Facilities/Improvements
- City Drug Forfeiture
- Depot
- M-51 South Commercial Development
- Capital Projects Fund
- Electric Utility
- Dial-A Ride Transportation (DART)
- Sewer Utility
- Water Utility
- Motor Pool/Equipment
- Computer Replacement
- Health/Drug Self Insurance
- Self Insurance - Liability
- Cemetery Trust
- Retiree Health Insurance
- Fire Insurance Escrow

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the aforementioned budgets, which are contained in the budget document submitted to the City Council and placed on file with the City Clerk, for the year beginning October 1, 2016 and ending September 30, 2017.

**BE IT FURTHER RESOLVED** that there is hereby levied an Ad Valorem Property Tax as indicated below, based upon the Taxable Valuation of the City in conformance with the General Property Tax Act:

14.1521 Mills - General Fund Operations	
0.5500 Mills - Dial-A-Ride (DART) Fund Operations	
<u>2.6000</u> Mills - Solid Waste Fund Operations	
17.3021	TOTAL MILLAGE

**BE IT FURTHER RESOLVED** that the City Manager is hereby given the authority to make transfers between departments or funds of amounts up to \$15,000 without prior approval of the City Council to maintain a balanced budget in conformance with the Michigan Uniform Accounting and Budgeting Act.

**BE IT FURTHER RESOLVED** that the City Treasurer's office is authorized to assess a 1% property tax administration fee to offset the costs incurred by the City for assessing property values and for the collecting and accounting of property taxes.

**BE IT FURTHER RESOLVED** that a late penalty fee of 4% of the City tax levy shall be added to those delinquent City taxes, which remain unpaid as of September 15, 2016.

**BE IT FURTHER RESOLVED** that all delinquent property taxes collected on or after September 15, 2016 shall have an additional 1% added per each month thereafter to the outstanding balance due.

ADOPTED/REJECTED (Roll Call)

**INCLUDING MILLAGE REDUCTION FRACTION CALCULATIONS NOT SPECIFICALLY ASSIGNED TO THE COUNTY EQUALIZATION DIRECTOR BY LAW**

**CASS COUNTY TAXING JURISDICTION: 160 DOWAGIAC CITY**

2015 Unit Total Taxable Value	Without REZ	(Prior TV)	86,805,125
2016 Losses to prior Taxable Value (MCL 211.34d)		(Losses TV)	4,064,791
2016 Additions (MCL211.34d)		(Additions TV)	1,832,400
2016 Unit Total Final Taxable Value (based on S.E.V.)		(Current TV)	83,891,387
2016 Unit Total Taxable Value based on Assessed Valuation		(AV based TV)	83,891,387
2016 Unit Total Taxable Value based on C.E.V.		(CEV based TV)	83,891,387
2015 Inflation Rate (for 2016 Calculations)		(2015 CPI)	1.003

1. Section 211.34d, M.C.L., "Headlee" (for each unit of local government)

See STC Bulletins 3 of 1995 and 3 of 1997 regarding the calculation of additions and losses.

$$\begin{array}{r}
 ( \text{2015 Total T.V.} - \text{2016 Losses} ) \times \text{CPI} \\
 ( \underline{86,805,125} - \underline{4,064,791} ) \times 1.003 = \underline{82,988,555} = \boxed{1.0000} \\
 ( \text{2016 Total T.V.} - \text{2016 Additions} ) \\
 ( \underline{83,891,387} - \underline{1,832,400} ) = \underline{82,058,987} = \text{2016 Millage Reduction Fraction (Headlee)} \\
 \text{ACTUAL} \qquad \qquad \qquad 1.0113
 \end{array}$$

Round to 4 decimal places in the conventional manner.

2a. Section 211.34, M.C.L., "Truth in Assessing" (for cities and townships if S.E.V. exceeds A.V. f 2016 only)

$$\begin{array}{r}
 \frac{\text{2016 Unit Total Taxable Value based on AV}}{\text{2016 Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{83,891,387}{83,891,387} = \boxed{1.0000} \\
 \text{ACTUAL} \qquad \qquad \qquad 1.0000 = \text{2016 Rollback Fraction (Truth in Assessing)} \\
 \text{Round to 4 decimal places in the conventional manner.}
 \end{array}$$

See STC Bulletin No. 6 of 2016 for more information regarding this calculation.

2b. Section 211.34, M.C.L., "Truth in County Equalization" (for villages, counties and authorities if S.E.V. exceeds C.E.V. for 2016 only)

$$\begin{array}{r}
 \frac{\text{2016 Unit Total Taxable Value based on C.E.V.}}{\text{2016 Unit Total Final Taxable Value (based on S.E.V.)}} = \frac{83,891,387}{83,891,387} = \boxed{1.0000} \\
 \text{ACTUAL} \qquad \qquad \qquad 1.0000 = \text{2016 Rollback Fraction (Truth in County Equalization)} \\
 \text{Round to 4 decimal places in the conventional manner.}
 \end{array}$$

See STC Bulletin No. 6 of 2016 for more information regarding this calculation.

3. Section 211.24e, M.C.L., "Truth in Taxation" (for each taxing jurisdiction that levied more than 1 mill for operating purposes in 2015 only)

$$\begin{array}{r}
 ( \text{2,015 Total T.V.} - \text{2016 Losses} ) \\
 ( \underline{86,805,125} - \underline{4,064,791} ) \\
 ( \underline{83,891,387} - \underline{1,832,400} ) \\
 ( \text{2016 Total T.V.} - \text{2016 Additions} ) \\
 \qquad \qquad \qquad = \frac{82,740,334}{82,058,987} = \boxed{1.0083} \\
 \text{2016 Base Tax Rate Fraction (Truth in Taxation)} \\
 \text{Round to 4 decimal places in the conventional manner.}
 \end{array}$$

Use the same amounts for additions and losses as were used for the 211.34d ("Headlee") rollback.

NOTE: The truth in taxation BTRF is independent from the cumulative millage reductions provided by MCL sections 211.34d and 211.34. The Base Tax Rate equals the BTRF X last year's Operating Rate levied.

### HEADLEE & MCL 211.34ROLLBACK COMPUTATIONS

SOURCE AND PURPOSE OF OPERATING ONLY MILLAGE	PRIOR YEAR'S PERM REDUCED or REDUCED NEWLY VOTED MILLAGE see MCL 211.34d(9)	CURRENT MILLAGE REDUCTION FRACTION	CURRENT PERM. REDUCED MILLAGE *	TRUTH IN ASSESSING or TRUTH IN EQUALIZATI FRACTION		CURRENT MAXIMUM ALLOWABLE MILLAGE RATE
				#	#	

	Post debt & specials to L-4029.	Last year's L-4029 col. (7)	L-4029 col. (6)	=	L-4029 col. (7)	x	L-4029 col. (8) ##	=	L-4029 col. (9)	
<b>CHARTER OPERATI</b>		<b>14.1521</b>	X	<u>1.0000</u>	=	14.1521	x	<u>1.0000</u>	=	<u>14.1521</u>
<small>was the above millage approved since this May 31? Y = YES</small>										
<b>EXTRA VOTED D.A.R.T.</b>		<b>0.9434</b>	X	<u>1.0000</u>	=	0.9434	x	<u>1.0000</u>	=	<u>0.9434</u>
<small>was the above millage approved since this May 31? Y = YES</small>										
<b>P.A. 1917 DISPOSAL</b>		<b>2.8304</b>	X	<u>1.0000</u>	=	2.8304	x	<u>1.0000</u>	=	<u>2.8304</u>
<small>was the above millage approved since this May 31? Y = YES</small>										
			X	<u>1.0000</u>	=	0.0000	x	<u>1.0000</u>	=	<u>0.0000</u>
<small>was the above millage approved since this May 31? Y = YES</small>										
			X	<u>1.0000</u>	=	0.0000	x	<u>1.0000</u>	=	<u>0.0000</u>
<small>was the above millage approved since this May 31? Y = YES</small>										
			X	<u>1.0000</u>	=	0.0000	x	<u>1.0000</u>	=	<u>0.0000</u>
<small>was the above millage approved since this May 31? Y = YES</small>										
Total of newly voted & last year's perm reduced millage.		<u>17.9259</u>				<u>17.9259</u>				<u>17.9259</u>
										2016 MAXIMUM ALLOWABLE OPERATING MILLAGE UNDER HEADLEE & MCL 211.34 =
										<u>17.9259</u>

NOTE: The only way to levy more than your maximum millage due to the Headlee rollback is to have voters approve additional millage.

### TRUTH IN TAXATION COMPUTATIONS

2016 BASE TAX RATE FRACTION:	(from L-4034)	<u>1.0083</u>	(1)
2015 OPERATING MILLAGE RATE:	(actually levied)	<u>17.3021</u>	(2)
2016 BASE TAX RATE:	(w/out hearing)	<u>17.4457</u>	(1) x (2) = (3)
2016 MAX. ALLOWABLE OPERATING MILLAGE RATE:		<u>17.9259</u>	(from above) = (4)
MINUS 2016 BASE TAX RATE:	(B.T.R.)	<u>17.4457</u>	(3) = (5)
MILLAGE INCREASE:	(with a hearing)	<u>0.4802</u>	(4) - (5) = (6) or
If you plan to levy more than the B.T.R. but less than the Max. Allowable, enter the amount here.			(7) - (5) = (6)

<u>MILLAGE INCREASE</u>	<u>0.4802</u>	-
2016 BASE TAX RATE	17.4457 =	<u>2.75%</u>
		MILLAGE INCREASE FROM HEARING*

<u>2016 TV x .001 x MILLAGE INCREASE</u>	=	<u>\$ 40,285</u>
		REVENUE INCREASE FROM HEARING

( <u>2016 TV x 2016 BASE RATE</u> )	-1	<u>1,463,544</u>
( <u>2015 TV x 2015 ACTUAL OPER RATE</u> )	=	1,501,911 = <u>-2.55%</u>
		2016 REVENUE INCREASE WITHOUT HEARING

\*Must be published in notice of public hearing on increasing property taxes. Your current year's millage cannot exceed your maximum under Truth in Taxation unless authorized by the governing body at the hearing. Your current year's millage cannot exceed your Headlee maximum without a millage election.

**DOWAGIAC CITY  
TRUTH IN TAXATION REVENUE GAIN CALCULATION**

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MILLAGE GAIN WITH TRUTH IN TAXATION	UNIT'S TAXABLE VALUE	TRUTH IN TAXATION REVENUE GAINED
<u>CHARTER</u>	<u>OPERATING</u>	<u>14.1521</u>	<u>0.3791</u> x	83,891,387	= \$ <b>31,803</b>
<u>EXTRA VOTED</u>	<u>D.A.R.T.</u>	<u>0.9434</u>	<u>0.0253</u> x	83,891,387	= \$ <b>2,122</b>
<u>P.A. 1917</u>	<u>DISPOSAL</u>	<u>2.8304</u>	<u>0.0758</u> x	83,891,387	= \$ <b>6,359</b>
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	= \$ <b>-</b>
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	= \$ <b>-</b>
-	-	<u>0.0000</u>	<u>0.0000</u> x	-	= \$ <b>-</b>
		<u>17.9259</u>	<u>0.4802</u>		<b>\$ 40,285</b>
			<b>BALANCES</b>		<b>BALANCES</b>
			0.4802		\$ 40,285

**MAXIMUM ALLOWABLE MILLAGES WITHOUT TRUTH IN TAXATION HEARING**

PURPOSE AND SOURCE OF MILLAGE		HEADLEE MAXIMUM AMOUNT	MULTIPLIER WITHOUT TR. IN TAX.	MAXIMUM MILLAGE WITHOUT TR. IN TAX.	MAXIMUM REVENUE WITHOUT TR. IN TAX.
<u>CHARTER</u>	<u>OPERATING</u>	<u>14.1521</u>	x 0.973212 =	<b>13.773</b>	<b>\$ 1,155,436</b>
<u>EXTRA VOTED</u>	<u>D.A.R.T.</u>	<u>0.9434</u>	x 0.973212 =	<b>0.9181</b>	<b>\$ 77,021</b>
<u>P.A. 1917</u>	<u>DISPOSAL</u>	<u>2.8304</u>	x 0.973212 =	<b>2.7546</b>	<b>\$ 231,087</b>
-	-	<u>0.0000</u>	x 0.973212 =	<b>0</b>	<b>\$ -</b>
-	-	<u>0.0000</u>	x 0.973212 =	<b>0</b>	<b>\$ -</b>
-	-	<u>0.0000</u>	x 0.973212 =	<b>0</b>	<b>\$ -</b>
<u>TOTALS</u>		<u>17.9259</u>		<b>17.4457</b>	<b>\$ 1,463,544</b>
				<b>BALANCES</b>	<b>BALANCES</b>
				17.4457	1,463,544

**2016 TAX RATE REQUEST  
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County <b>CASS</b>	Taxable Value <b>83,891,387</b>
Local Government Unit <b>DOWAGIAC CITY</b>	

**PLEASE READ THE  
INSTRUCTIONS ON  
THE REVERSE SIDE  
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119. The following tax rates have been authorized for levy on the 2016 tax roll.

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2015 Millage Rate Permanently Reduced by MCL 211.34d	2016 Current Year Millage Reduction Fraction	2016 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
CHARTER	OPERATING	Nov-64	15.0000	14.1521	1.0000	14.1521	1.0000	14.1521	14.1521	*****	unlimited
EXTRA VOTED	D.A.R.T.	Nov-75	1.0000	0.9434	1.0000	0.9434	1.0000	0.9434	0.5500	*****	N/A
P.A. 1917	DISPOSAL		3.0000	2.8304	1.0000	2.8304	1.0000	2.8304	2.6000	*****	N/A
									Total	17.3021	

Prepared by <b>Edward VanderVries - MMAO IV</b>	Title <b>Dowagiac City Assessor</b>	Date <b>5/19/2016</b>
--	--	--------------------------

As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input checked="" type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary		JANE P. WILSON, CITY CLERK	
<input checked="" type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> City Manager		DONALD D. LYONS, MAYOR	

\*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

Councilmember \_\_\_\_\_ offered and moved the adoption of the following resolution; seconded by Councilmember \_\_\_\_\_.

**WHEREAS,** the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #17 for the period ending 05/19/2016:

Invoices	\$660,588.19
Payroll	\$113,993.97
<hr/>	
Total	\$774,582.16

**BE IT RESOLVED** that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$660,588.19	\$113,993.97	\$774,582.16

Ayes:

Nays:

Absent:

Abstain:

Jane P. Wilson, City Clerk

Vendor		Description	Amount
ABSOPURE WATER COMPANY	55686477	H & C COOLER RENTAL	8.00
ABSOPURE WATER COMPANY	55692504	C & C COOLER RENTAL - 26688 NUBOUR	6.00
ABSOPURE WATER COMPANY	86016074	BTL WATER/DEPOSITS	51.75
ADVANTAGE PLUMBING, INC	348345	SEWER RODDING - 203 KING ST	364.00
AIRGAS GREAT LAKES	9935613047	WELDING SUPPLIES	69.03
ALEXANDER CHEMICAL A CARUS COMPANY	SCL 10012787	15 GAL DRUM REFUND - WTP	(150.00)
AMERICAN ELECTRIC POWER	048-197-857-0-2	ST LIGHT - MARCELLUS HWY	12.18
AMERICAN ELECTRIC POWER	CDOW_201604_01	APRIL 2016 ENERGY	395,387.72
AMERICAN ELECTRIC POWER	049-501-336-1-3	CCWS - VANDALIA TOWER	22.43
AMERICAN PUBLIC POWER ASSOCIATION	279927	POLE ATTACHMENTS WORKBOOK	85.50
APRILS SQUEEKIE CLEAN	5/17/16	CLEAN HEALTH DEPT (J SNOW BLDG)	368.75
ARNT ASPHALT SEALING, INC	23093	ASPHALT PATCH - COURTLAND SEWER REPAIR	300.00
BANNOW, PHYLISS	05/19/2016	UB refund for account: 06-0388-18	400.00
BATTERYZONE, INC.	5166	BATTERIES FOR VERTEX PORTABLE RADIOS	213.00
BAZAN, STACEY	3400648932	CCDET TX REIMBURSEMENT 3/26 - 4/25/16	60.00
BEACHLER ENTERPRISES, INC	1624	KEYS TO THE CITY	160.51
BERRIEN COUNTY COUNCIL FOR CHILDREN	2016-44	FORENSIC INTERVIEW	250.00
BERRIEN COUNTY COUNCIL FOR CHILDREN	2016-43	FORENSIC INTERVIEW	250.00
BILL GRANT	5/11/16	MUSEUM CLEANING - APRIL 2016	204.00
BRADFORD, JARRID	287248950627	CELL PHONE REIMBURSMENT 3/7 - 4/6/16	60.00
BROSNAN, RICHARD	4/28/16	LANDSCAPE CHEETAH BED	300.00
CASEY, SHELLY	05/19/2016	UB refund for account: 11-1590-17	63.83
CASS CNTY TRANSPORTATION AUTHORITY	1908	DISPATCHING SERVICES-APRIL 2016	14,621.04
CASS OUTDOOR POWER EQUIPMENT, INC	115466	TRIMMER LINE	52.95
CHORBA CONSTRUCTION	5/17/16	PATCH ROADWAY	275.00
CINTAS LOCATION #336	5005108361	FIRST AID KIT SUPPLIES	82.44
CINTAS LOCATION #336	5005108359	DPS/MECHANIC - FIRST AID CABINETS	71.32
CINTAS LOCATION #336	5005108358	WWTP - FIRST AID CABINET	91.73
CINTAS LOCATION #336	5005108360	CH - FIRST AID CABINET	62.22
COMCAST	8771402380021236	INTERNET SERVICE-CH	134.60
COMCAST	8771402380127306	CABLE TV - FIRE DEPT	25.00
CORE TECHNOLOGY CORPORATION	65964	TALON/LEIN 5/1/16 - 4/30/17	600.00
CORTEZ FLOORING INC.	1461	CARPET INSTALLATION - HEALTH DEPT (J	2,775.36
CORTEZ FLOORING INC.	1476	TILE FLORRING - HEALTH DEPT (J SNOW	6,821.46
CREATIVE VINYL SIGNS, INC.	31370	DIAL A RIDE #330 - GRAPHICS	472.15
CREATIVE VINYL SIGNS, INC.	31368	DIAL A RIDE #110 - GRAPHICS	472.15
CRIS BOCANEGRA	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	500.00
DAVE'S CONCRETE PRODUCTS, INC	23196	CONCRETE - LADD DRIVE APPROACH/VINEYARD	528.00
DAVIS, DAVID	287243883201	TX REIMBURSEMENT 3/18 - 4/17/16	45.00
DAVIS, DAVID	5/9/16	TRAINING - LANSING	237.51
DENNIS FERRIER	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	475.00
DODD, JOAN ELAINE	05/19/2016	UB refund for account: 16-1855-7	105.60
DOUBLEDAY OFFICE PRODUCTS, INC	03787	GENERAL SUPPLIES	44.48
DOUBLEDAY OFFICE PRODUCTS, INC	04026	PINK COPY PAPER	54.00
DUST BUSTERS	5/16/16	CLEANING SERVICES 06/16	1,625.00
EAST JORDAN IRON WORKS, INC	110160021818	CO COVERS FOR 6" PIPE	623.88
EAST JORDAN IRON WORKS, INC	110160021743	1 1/2" ADJ RINGS	735.24
ERIKA SCHERRY	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	500.00
ETNA SUPPLY	S101809525.001	METER YOKE GASKETS	35.00

Vendor		Description	Amount
FIA CARD SERVICES	1362632	ECON DEV MEETING	24.03
FIA CARD SERVICES	448186205	MAMC 2016 - CLERK	81.00
FIA CARD SERVICES	1364500	ECON DEV MEETING	24.41
FIA CARD SERVICES	1314424	DRAGON PROFESSIONAL - SOFTWARE DOWNLOAD	99.99
FIA CARD SERVICES	4/29/16	COUNCIL WORKSHOP BREAKFAST	45.05
FIA CARD SERVICES	00003	MEETING W/JIM DODD	13.98
FIA CARD SERVICES	5/4/16	MML LODGING FOR CONVENTION (COUNCIL)	2,140.20
FIA CARD SERVICES	1366750	ECON DEV MEETING	34.12
FIA CARD SERVICES	CM132991	CREDIT FOR RETURNED GAUGE	(347.00)
FIA CARD SERVICES	04130461	VILLAMERE BOOSTER - GAUGE	361.93
FIA CARD SERVICES	338281	GIFT TREES - ARBOR DAY	150.00
FIA CARD SERVICES	X103013790:01	#107 AIR HORN	53.63
FIA CARD SERVICES	04131664	PRESSURE SWITCH - VILLAMERE	356.66
FIA CARD SERVICES	113014703	VILLAMERE BOOSTER - CHECK VALVE	545.84
FIA CARD SERVICES	MSK0S5ZZ73	MONTHLY IPHONE BACKUP SERVICE	0.99
FIA CARD SERVICES	4086202008	FAX SERVICE - LIFT STATION ALARMS	24.99
FIA CARD SERVICES	3206489019	LIFT STA REPORTS - FAX SERVICE	24.99
FIA CARD SERVICES	80634159	LODGING - GRINNEWALD TRAINING	449.79
GHD SERVICES INC	745649	OMM ACTIVITIES	850.50
GLOBAL TELEMATIC SOLUTIONS, LLC	23617	VEHICLE TRACKING SERVICE	575.00
GOVT FINANCE OFFICERS ASSOCIATION	0131001	GFOA MEMBERSHIP FEE	170.00
GRAMES TIRE & BATTERY, INC	5281	INNER TUBE - TIRE REPAIR #74	89.00
GROTH, KELLY	05/19/2016	UB refund for account: 04-2104-6	170.60
HAAS ALARMS AND SERVICE, INC	1802	ANNUAL ALARM MONITORING	3,648.00
HAAS ALARMS AND SERVICE, INC	2232	ANNUAL FIRE ALARM TESTING - J SNOW BLDG	215.00
HAAS ALARMS AND SERVICE, INC	2245	INSTALL GSM FIRE ALARM COMMUNICATOR - J	853.49
HAAS ALARMS AND SERVICE, INC	2246	ANNUAL ALARM MONITORING INCREASE - GSM	240.00
HAAS ALARMS AND SERVICE, INC	2243	VILLAMERE BOOSTER - CONNECT 4 NEW ZONES	105.00
HALE'S HARDWARE, INC	B108855	ROUNDUP & SPRAYER - SUBSTATION WEED	95.04
HALE'S HARDWARE, INC	C162439	BUNGEE CORD (#80)	2.22
HALE'S HARDWARE, INC	D107987	ELECTRICAL CORD CONNECTOR (#155)	6.30
HALE'S HARDWARE, INC	C162339	POTTING MIX (DT POTS)	81.42
HALE'S HARDWARE, INC	C161374	SUPPLIES - FD	13.10
HALE'S HARDWARE, INC	C161954	SUPPLIES - FD	31.01
HALE'S HARDWARE, INC	C161816	BLDG MTCE	16.87
HALE'S HARDWARE, INC	D105642	SHOVEL	14.54
HALE'S HARDWARE, INC	B107969	CEMETERY WATER SPIGOT (BOIL DRAIN	33.90
HALE'S HARDWARE, INC	B108608	EXHIBIT SUPPLIES	31.95
HARDING'S MARKET, INC	5/5/16	SUPPLIES - FD	32.35
HI-TECH SMR COMMUNICATIONS	23909	#330 - RADIO INSTALL	163.50
HI-TECH SMR COMMUNICATIONS	23907	BUS #110 - RADIO INSTALL	185.00
HOLIDAY INN EXPRESS	5/19/16	LODGING - GOLLNICK	276.36
ICMA	191545	ICMA MEMBERSHIP RENEWAL	1,056.76
ITRON, INC	413008	QUARTERLY SOFTWARE/HARDWARE MTCE	990.07
JOE FERGUSON	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	500.00
JOHN SPEETER	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	650.00
JUDD LUMBER COMPANY, INC	1605-679772	KEYS TO STORAGE & PAINT SUPPLIES	17.45
JUDD LUMBER COMPANY, INC	1605-680210	CONCRETE MIX - STORM SEWER (CASS &	22.23
JUDD LUMBER COMPANY, INC	1605-680538	GARDEN HOSE - CEMETERY	48.99

Vendor		Description	Amount
JUDD LUMBER COMPANY, INC	1605-680843	CONCRETE/PALLET FEE - CEMETERY	272.56
JUDD LUMBER COMPANY, INC	1603-675820	CEMENT - 206 COURTLAND SEWER MAIN REPAIR	3.99
JUDD LUMBER COMPANY, INC	1605-679962	CORRUGATED PIPE - DOWN SPOUT	9.15
JUDD LUMBER COMPANY, INC	1605-680069	TREE STAKES - CEMETERY	44.46
JUDD LUMBER COMPANY, INC	1605-679950	CONCRETE MIX - 109 SHELDON STORM SEWER	3.99
JUDD LUMBER COMPANY, INC	1604-676460	CONCRETE - WALNUT ST SEWER MAIN	3.99
JUDD LUMBER COMPANY, INC	1605-679202	REINFORCING ROD FOR CONCRETE - VINEYARD	10.77
JUDD LUMBER COMPANY, INC	1605-679152	FRAMING BOARDS - VINEYARD PL SIDEWALK	20.59
JUDD LUMBER COMPANY, INC	1605-679312	SAFETY GLASSES	17.99
JUDD LUMBER COMPANY, INC	1605-679316	CONCRETE CURE & SEALER	24.99
JUDD LUMBER COMPANY, INC	1605-679402	LEAF RAKE/TARP	17.96
JUDD LUMBER COMPANY, INC	1605-679700	CONCRETE MIX - CEMETERY FOUNDATIONS	16.05
JUDD LUMBER COMPANY, INC	1605-679720	TREE STAKES/FAUCET HANDLES (CEMETERY	23.39
JUDD LUMBER COMPANY, INC	1605-679692	NUTS/BOLTS - HANG RACK ADV DERM (J SNOW	2.64
KESLER, NATHAN	05/19/2016	UB refund for account: 08-1933-2	194.23
KLEMM, PATRICIA	05/19/2016	UB refund for account: 17-3180-00	48.49
KLUG, PATRICIA	5/9/16	GLHS CONFERENCE	47.98
LAKE EFFECT JAZZ BIG BAND	5/19/16	BECKWITH SUMMER CONCERT SERIES	400.00
LAKE MICHIGAN MAILERS, INC	348715	POSTAGE	5,000.00
LAKELAND HEALTHCARE	1076	AHA HEARTSAVER CPR/FIRST AID	40.00
LAVINE-ROGERS, DANIELLE	05/19/2016	UB refund for account: 08-2333-11	41.08
LAWSON PRODUCTS, INC	9304083008	ADHESIVE BANDAGES/RECIP BLADES/BUNGEE	219.83
M.T.O.A.	MTOA030	TRAINING - WIGGINS/ROMAN	398.00
MAMOUELOS, ALEXIA & BURG, ERIC	05/19/2016	UB refund for account: 11-1924-24	86.47
MANOR MINI MART	5/14/16	FOOD TRAYS FOR EXHIBIT OPEN HOUSE	100.00
MAXIMUM FIRE PROTECTION	2707	FIRE EXT INSPECTION	40.00
MAXIMUM FIRE PROTECTION	2703	CCDET FIRE EXT INSPECTION	50.00
MAXIMUM FIRE PROTECTION	2700	FIRE EXT INSPECTION & FILL	95.00
MAXIMUM FIRE PROTECTION	2706	FIRE EXT INSP	20.00
MAXIMUM FIRE PROTECTION	2708	FIRE EXT INSP	15.00
MCDONALD UNDERGROUND INC.	497	WO 16-1017 DIRECTIONAL BORE & CONDUIT (N	2,232.00
MI ASSOCIATION OF CPA	366835	MICPA 2016-17 MEMBERSHIP	290.00
MICHIGAN MUNICIPAL LEAGUE	5/1/16	7/1/16 - 6/30/17 LEAGUE DUES	4,512.00
MICHIGAN STATE POLICE-CASHIERS OFC	551-466283	SOR - FOCHE	30.00
MICHIGAN STATE POLICE-CASHIERS OFC	551-466919	TOKEN FEE	99.00
MICHIGAN TRADITIONAL ARTS PROGRAM	6236	MICHIGAN EATS EXHIBIT - FINAL PAYMENT	1,500.00
MOBILITY TRANSPORTATION SERVICES	SMBUS160/161	DART BUSES #110/#330	128,372.00
MORSEAU, SUSIE	05/19/2016	UB refund for account: 11-1927-6	125.49
MYRKLE, LARRY	05/19/2016	UB refund for account: 09-0263-8	17.73
NCL OF WISCONSIN, INC.	372310	DRY OVEN - WWTP LAB EQUIPMENT	2,036.16
NUTT, WILLIAM A	05/19/2016	UB refund for account: 07-0141-3	74.12
PENCHURA, L.L.C.	16-366	BENCH - RIVERSIDE CEMETERY	1,340.14
PETTY CASH	5/17/16	PETTY CASH REIMBURSEMENT	127.11
PNC BANK, N.A.	5/9/16	302 S FRONT ST LOAN	14,124.64
POKAGON BAND OF POTAWATOMI INDIANS	05/19/2016	UB refund for account: 14-2265-22	192.42
POWER LINE SUPPLY, INC	56030232	BOLTS/GUY MARKERS (STOCK)	134.25
POWERNET GLOBAL COMMUNICATIONS	36786020	LONG DISTANCE SERVICE 4/12 - 5/12/16	28.57
PUBLIC AGENCY TRAINING COUNCIL	5/19/16	VEH FIRE INVEST - GOLLNICK	295.00
PVS TECHNOLOGIES, INC	208808	FERROUS CHLORIDE - WWTP CHEMICALS	1,536.15

Vendor		Description	Amount
REAL PRO SOLUTIONS, LLC	LM2354	BLIGHT MOWING	320.57
REAL PRO SOLUTIONS, LLC	LM2352	BLIGHT MOWING	57.50
REAL PRO SOLUTIONS, LLC	LM2355	BLIGHT MOWING	201.25
REAL PRO SOLUTIONS, LLC	LM2353	MOWING OF CITY PROPERTY	28.75
REAL PRO SOLUTIONS, LLC	LM2357	BLIGHT MOWING - CITY OWNED PROPERTY	57.50
REAL PRO SOLUTIONS, LLC	LM2349	BLIGHT MOWING	287.50
REAL PRO SOLUTIONS, LLC	LM2346	BLIGHT MOWING	115.00
REAL PRO SOLUTIONS, LLC	LM2351	CITY OWNED PROPERTIES - MOWING	402.50
REAL PRO SOLUTIONS, LLC	LM2348	MOW - NUBOUR BOOSTER STATION	50.00
REAL PRO SOLUTIONS, LLC	LM2350	CCWS - MOW PENN PUMP HOUSES	90.00
REAL PRO SOLUTIONS, LLC	LM2345	BLIGHT MOWINGS	172.50
REAL PRO SOLUTIONS, LLC	LM2343	CCWS - MOW VANDALIA TOWER	70.00
REAL PRO SOLUTIONS, LLC	LM2344	MOW - SUBSTATIONS/RUDOLPHI TOWER	172.50
REAL PRO SOLUTIONS, LLC	LM2360	BLIGHT MOWING	143.75
RELIABLE DISPOSAL, INC #646	0646-001141251	SPRING CLEAN-UP	14,924.21
RHOADES MCKEE	263267	ENVIRONMENTAL-LANDFILL	630.00
RHOADES MCKEE	263266	ENVIRONMENTAL-LANDFILL	500.00
RHOADES MCKEE	262403	ENVIRONMENTAL-LANDFILL	210.00
RUTKOWSKIE, JASON	60-2606-16	MILEAGE - COURT	8.64
SCHERER, JOE DBA LONELY PI	5/16/16	06/16 MONTHLY PMT ACCT 7508450033	6,174.53
SEMCO ENERGY GAS COMPANY	0149080.500	GAS SVC 4/1 - 5/2/16	172.36
SEMCO ENERGY GAS COMPANY	0148902.500	GAS SVC 4/1 - 5/2/16	184.24
SEMCO ENERGY GAS COMPANY	0148809.501	GAS SVC 4/1 - 5/2/16	242.58
SEMCO ENERGY GAS COMPANY	0357530.501	GAS SVC 4/1 - 5/2/16	22.94
SEMCO ENERGY GAS COMPANY	0149089.500	GAS SVC 4/1 - 5/2/16	108.06
SEMCO ENERGY GAS COMPANY	0149077.500	GAS SVC 4/1 - 5/2/16	191.26
SEMCO ENERGY GAS COMPANY	0147944.500	GAS SVC 3/31 - 4/29/16	35.08
SEMCO ENERGY GAS COMPANY	0146763.501	GAS SVC 3/31 - 4/29-16	271.95
SEMCO ENERGY GAS COMPANY	0149138.502	GAS SVC 4/1 - 5/2/16	50.41
SEMCO ENERGY GAS COMPANY	0357531.501	GAS SVC 4/1 - 5/2/16	16.33
SEMCO ENERGY GAS COMPANY	0357532.501	GAS SVC 4/14 - 5/2/16	70.91
SEMCO ENERGY GAS COMPANY	0346992.502	GAS SVC 2/29 - 4/28/16	215.43
SEMCO ENERGY GAS COMPANY	0359348.501	GAS SVC 3/28 - 4/16/16 (NUBOUR BOOSTER)	15.66
SHELL OIL COMPANY	0000000652605236	APRIL 2016 FUEL CHARGES	64.95
SIMMONS TREE & LAWN	5/2/16	LAWN MTCE - PARKS/FACILITIES	10,260.00
SIXTH GENERATION LLC	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	600.00
SPARKLE AND SHINE CAR WASH	1105-68	CAR WASH - PD	15.00
STEWART, THOMAS	05/19/2016	UB refund for account: 03-2884-8	132.05
STRUWIN, MIKE	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	275.00
TAYLOR, ROBERT	05/19/2016	UB refund for account: 15-1949-10	123.56
TERMINIX	354726649	PEST CONTROL - CH	120.00
THE RIDGE COMPANY	669483	SCREWDRIVER SET	19.99
THE RIDGE COMPANY	669917	GREASE FITTING (#150)	5.98
THE RIDGE COMPANY	659587	RETURN CHSL CAPE & HYDRAULIC HOSE (#104)	(8.28)
TONY FIELDS	5/19/16	BECKWITH PARK SUMMER CONCERT SERIES	450.00
TOXOPEUS, DAVID	287248782175	CELL PHONE REIMBURSEMENT 4/6 - 5/5/16	60.00
TRAVIS HANKO	5/19/16	BECKWITH SUMMER CONCERT SERIES	700.00
TRUE'S SERVICE, INC	128610	#104 - BUILT UP CARBON	4,240.65
TUSHLA, DENNIS	05/19/2016	UB refund for account: 09-1810-2	7.79

Vendor		Description	Amount
UNDERGROUND PIPE & VALVE, INC	7001867B	VINEYARD - REPLACE SCADA	1,978.63
VANDERVRIES, EDWARD	5/16/16	ASSESSING SERVICES 06/16	1,775.00
WAGeworks	125AI0463995	ADMIN FEE/COMPLIANCE FEE	115.00
WASTE MANAGEMENT OF MICHIGAN, INC.	8379609-1710-7	DUMPSTERS/TRASH CART - 5/16	522.85
WIGGINS, DANIEL	4/25/16	DLAD HEARING	21.60
WIGGINS, DANIEL	188028025202	CELL PHONE REIMBURSEMENT 2/24 - 3/23/16	45.00
WIGGINS, DANIEL	188028025202	CELL PHONE REIMBURSEMENT 3/24 - 4/23/16	45.00
WIGHTMAN & ASSOCIATES, INC	52415	QUALITY OF LIFE PROJECTS - RUDY PARK	1,189.90
WIGHTMAN & ASSOCIATES, INC	52425	GENERAL ENG SVCS	1,027.14
WILLIAMS, LAVONE A	05/19/2016	UB refund for account: 02-2066-4	51.41
WILLIAMS-A-1 EXPERT TREE SERVICE	7552	5 YDS MULCH - DOWNTOWN	160.00
WILLIAMS-A-1 EXPERT TREE SERVICE	7545	5 YARDS MULCH - MUSEUM	160.00
ZBATTERY.COM, INC	I170044	BATTERIES	57.60
Total:			660,588.19