



## REGULAR MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Monday, August 22, 2016, 7:00 p.m.

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### AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons  
-Mayor Pro-Tem Leon Laylin  
-Councilmember Charles Burling  
-Councilmember James Dodd  
-Councilmember Danielle Lucas  
-Councilmember Lori Hunt  
-Councilmember Bob Schuur
- APPROVAL OF MINUTES OF PREVIOUS MEETING – August 8, 2016
- QUESTIONS FROM CITY COUNCIL –
- COMMENTS FROM THE AUDIENCE (NON-AGENDA) –
- COMMENTS FROM THE AUDIENCE (AGENDA) –
- COMMUNICATIONS –
1. 9-11 Memorial Motorcycle Run, stop at Dowagiac Eagles Club
- APPOINTMENTS –
1. Boards and Commissions Application – Design Review Committee
- RESOLUTIONS –
1. Resolution to appoint an employee and officer delegates to represent the City of Dowagiac at the MERS annual meeting.
  2. Resolution authorizing the sale of 504 Keene Ave, Parcel Code No. 14-160-300-727-00.
  3. Resolution to authorize the payment of bills (Roll Call)

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$585,000.02	\$201,337.77	\$786,337.79

COMMENTS FROM CITY OFFICIALS –

ADJOURNMENT –

Kevin P. Anderson  
City Manager

Attachments

## DOWAGIAC CITY COUNCIL MEETING

Monday, August 8, 2016

A regular meeting of the Dowagiac City Council was called to order by Mayor Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag

PRESENT: Mayor Donald D. Lyons, Mayor Pro-Tem Leon D. Laylin; Councilmembers James B. Dodd, Lori A. Hunt, Danielle E. Lucas and City Clerk Jane P. Wilson

ABSENT: Councilmembers Charles K. Burling and Bob B. Schuur

STAFF: City Manager Kevin P. Anderson

### APPROVAL OF MINUTES OF PREVIOUS MEETING

Councilmember Dodd moved and Councilmember Laylin seconded that the minutes of the July 25, 2016 meeting be approved.

Approved unanimously.

### COMMUNICATIONS

#### 1. Benefit Concert for Richard Henniger, August 25, 2016

Councilmember Laylin offered and moved to approve the event; seconded by Councilmember Lucas.

### RESOLUTIONS

1. Resolution introducing a resolution to accept an offer for the conveyance of property at 303 Parsonage, parcel number 14-160-200-903-00, and 403 West Street, parcel number 14-160-200-904-00 for \$6,200 at the September, 2016 regular City Council meeting.

Councilmember Dodd offered and moved to approve the following resolution; seconded by Councilmember Lucas.

WHEREAS, the City of Dowagiac wishes to convey and sell a parcel of real property owned by the City in accordance with the provisions of Section 14.9 of the City Charter; and,

WHEREAS, to do so requires the formal approval of the final-form resolution authorizing such conveyance a minimum of twenty-one (21) days in advance of the final adoption of the said, final-form resolution.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative vote of its City Council, does hereby adopt and introduce the attached, final-form resolution for the conveyance of City-owned real property in accordance with the provisions of Section 14.9 of the City Charter, and further directs the City Clerk to

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Monday, August 8, 2016

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maintain on file for public review said same final-form resolution for a period of not-less-than twenty-one (21) days preceding the formal action by Council to approve the resolution as attached.

APPROVED unanimously.

Resolution #X  
First Reading August 8, 2016  
Second Reading September 12, 2016

**City Property Sale; 303 Parsonage and 403 West Street**

Councilmember \_\_\_\_\_ offered and moved the adoption of the following resolution, seconded by Councilmember \_\_\_\_\_.

**WHEREAS**, at the August 8, 2016 City Council meeting by way of an adopted resolution introducing same, the Dowagiac City Council approved of a final-form resolution authorizing the conveyance of City-owned, real property in accordance with the provisions of Section 14.9 of the City Charter, and the specifications outlined in the City Council Policy enacted on June 21, 1993, and;

**WHEREAS**, having now remained on file for public inspection with the Office of the City Clerk for in-excess-of the minimum twenty-one (21) day period required by the City Charter, the City of Dowagiac wishes to formally convey and sell the parcel of surplus real property legally described in Exhibit "A", commonly known as 303 Parsonage, in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-200-903-00, and commonly known as 403 West Street, in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-200-904-00 to Melissa & Timothy Craig, for the total sale price of not less than six thousand two dollars (\$6,200.00).

**NOW, THEREFORE, BE IT RESOLVED** that the Dowagiac City Council, by the affirmative roll call vote of five or more of its City Council Members, does hereby adopt and approve the sale and conveyance of City-owned real property legally described in Exhibit "A", commonly known as 303 Parsonage, in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-200-903-00, and commonly known as 403 West Street, in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-200-904-00 to Melissa & Timothy Craig, for the total sale price of not less than six thousand two dollars (\$6,200.00).

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**BE IT FURTHER RESOLVED** that the said conveyance shall be accomplished by means of the transfer of a Quit-claim Deed, as prepared by the City Attorney, signed by the Mayor and Clerk respectively of the City of Dowagiac, and executed within thirty (30) days following adoption of this resolution.

2. Resolution to authorize an emergency purchase order for the purpose of making additional repairs to Unit #4 (bucket truck).

Councilmember Laylin offered and moved to approve the following resolution; seconded by Councilmember Dodd.

WHEREAS, on April 25, 2016 City Council authorize the replacement of the compartment boxes to extend the life of Unit 4, a bucket truck for the Electric Division; and,

WHEREAS, during the replacement of the compartment boxes other critical repairs needs were uncovered;

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by affirmative vote of its City Council, hereby approves and the revised purchase order in the amount of \$50,217.85, and;

BE IT FURTHER RESOLVED that the City Council directs the City Manager to be authorized as the signatory for execution of the same.

APPROVED unanimously.

3. Resolution to authorize the amendment of the 2015-16 Fiscal year Budget.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

**WHEREAS**, the City administration has reviewed the attached budgets for the 2015-16 fiscal year and the actual revenues and expenditures through the third quarter of 2015-16 fiscal year; and

**WHEREAS**, the City administration recommends revision of the attached budgets in accordance with the latest projections available; and

**WHEREAS**, the attached report for these funds indicates the current budget and the recommended budget revisions.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the attached, recommended revised budgets.

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APPROVED unanimously.

4. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

**WHEREAS**, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices for period ending 7/31/16 and payroll #23:

Invoices \$495,447.68      PR #23 \$117,439.09      Total \$612,886.77

**BE IT RESOLVED** that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$495,447.68	\$117,439.09	\$612,886.77

ADOPTED on a roll call vote.

Ayes: Four (4) Dodd, Hunt, Laylin, Lucas

Nays: None (0)

Absent: Two (2) Burling, Schuur

Abstain: None (0)

ORDINANCES

1. Second reading of an ordinance to amend Chapter 82, Utilities; Article I., Section 82-24 "Landlord/Tenant Policy for Rental Properties", Sub-paragraph (b) regarding landlord affidavit policy.

AN ORDINANCE TO AMEND CHAPTER 82, UTILITIES, ARTICLE I. "IN GENERAL" SECTION 82-24, "LANDLORD/TENANT POLICY FOR RENTAL PROPERTIES", SUB-PARAGRAPH (B), OF THE DOWAGIAC CITY CODE BE AND IS HEREBY AMENDED BY ITS REPEAL AND THE ADOPTION OF A NEW SUBPARAGRAPH (B) OF THE DOWAGIAC CITY CODE.

THE CITY OF DOWAGIAC ORDAINS:

DOWAGIAC CITY COUNCIL MEETING

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Section 1. That Chapter 82, Utilities; Article I. “In General”, Section 82-24 “Landlord/Tenant Policy for Rental Properties”, Sub-paragraph (b) be and hereby is amended to read as follows:

- b. To avoid having delinquent utility charges from their tenants assessed against their premises, landlords must file with the city before the tenant occupies the premises a signed copy of the lease agreement and a sign and notarized “AFFIDAVIT OF TENANT RESPONSIBILITY FOR CITY OF DOWAGIAC UTILITY CHARGES AND THIRD PARTY AUTHORIZATION FORM.” The lease must contain language that the tenant is responsible for the utility bills. Upon the filing of the lease agreement, the tenant will be responsible for a utility deposit in accordance with section 82-7 of this Code that is payable at the time service is established. The utility deposit will be applied to the tenant’s final bill for that premises, with any excess amount being refunded to the tenant.

**Starting August 31<sup>st</sup> 2016, on all active and future Affidavits, if a tenant vacates the premise leaving an unpaid balance on a utility bill, that unpaid balance and applicable interest and penalties must be paid in full in order for that premise to be eligible to avoid having subsequent tenant utility charges assessed against that premises by filing the Affidavit and Third Party Authorization Form as provided above.**

Section 2: That pursuant to the provisions of Chapter 1, Section 1-4 of the Dowagiac Charter and due to the length of this Ordinance, the Dowagiac City Clerk be and is hereby directed to forthwith cause posting and publication of this Ordinance on the bulletin board of the Dowagiac City Hall, the same being the usual place of posting for the actions of the City Council.

First Reading: July 11, 2016

Moved by: Laylin

Seconded by: Burling

Second Reading: August 8, 2016

ADOPTED by rollcall vote.

Ayes: Four (4) Laylin, Dodd, Hunt, Lucas

Nays: None (0)

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Absent: Two (2) Burling, Schuur

Abstain: None (0)

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Donald L. Lyons, Mayor

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Jane P. Wilson, City Clerk

**AFFIDAVIT OF TENANT RESPONSIBILITY FOR CITY OF DOWAGIAC UTILITY CHARGES  
AND THIRD PARTY AUTHORIZATION FORM**

\_\_\_\_\_, being duly sworn, deposes and says:  
(Property Owner Name)

1. That the undersigned is the owner and/or authorized representative of the owner of certain property situated in the City of Dowagiac (City), County of Cass, and State of Michigan, as more fully described in the **attached Lease Agreement**, service address:

\_\_\_\_\_  
(Service Address, City, State, Zip)

2. That the undersigned makes this Affidavit pursuant to the provisions of Section 21 of the Revenue Bond Act of 1933, 1933 PA 94, MCL 141.121, Section 5 of the Municipal Water Liens Act, 1939 PA 178, MLC 123.165, Section 4-j of the Home Rule City Act, 1909 PA 279, MCL 117.4-j and CHAPTER 82 UTILITIES, Section 82-12(a) and Section 82-24(b) of the Dowagiac City Code;

3. That the undersigned hereby confirms and represents, upon oath, that the real property described in the attached Lease Agreement is subject to a legally-executed lease containing a provision that the lessee shall be liable for payment of City utility bills as therein provided; further, that the name(s) and mailing address(es) of **all known occupants** are:

\_\_\_\_\_  
A copy of the subject lease is attached hereto, incorporated herein by reference, and designated Appendix A.

4. That, by the filing of this Affidavit, and receipt by the City of a completed deposit card, cash deposit, and photo ID from the tenant, the undersigned acknowledges that any City utility charges incurred for services beginning on the first day of the billing cycle following the filing of this Affidavit with the City shall not be subject to a lien against said premises as authorized by the authority identified in paragraph 2 hereof;

5. That, by execution of this Affidavit, Affiant agrees to file with the City Utility Department written notice of any cancellation, change in, or termination of the attached Lease. Said written notice shall be filed not less than 20 days before the effective date of any such cancellation, change, or termination

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unless the facts giving rise to such event shall not be known to the landlord at least twenty (20) days in advance, in which event such notice shall be given and provided within 48 hours following such knowledge by the landlord;

6. That the undersigned further acknowledges and agrees that any City utility charges incurred from and after the effective date of any cancellation, change, or termination of the Lease shall constitute a lien against said premises as authorized by the authority identified in paragraph 2 hereof regardless of whether or when such notice of cancellation, change or termination is actually filed as required by the provisions of the immediately preceding paragraph.

7. I acknowledge it's my responsibility as the landlord/authorization representative to verify the tenant has completed the deposit card, paid a cash deposit, has provided the City with a photo ID, and completed the third party authorization section of this form in order for this premises to not be subject to a lien.

8. I acknowledge and understand that in order for the City Utility Department to release he tenant's account information to me, the tenant must complete the third party authorization section of this form.

9. If authorized, please send my copy of disconnect notices for the premises to the following location:

Email: \_\_\_\_\_

Address: \_\_\_\_\_  
\_\_\_\_\_

I acknowledge and understand that my failure to receive a copy of the disconnect notice shall not impair the City's rights under the authority identified in paragraph 2 hereof.

\_\_\_\_\_  
(Property Owner Signature) (Date)

BE IT KNOWN that on the \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, personally appeared \_\_\_\_\_, to me known to be the same person described in and who executed the within Affidavit and who acknowledged the same to be his/her free act and deed.

\_\_\_\_\_  
Notary Public, Cass County, MI  
Utilities/Utility Lease Affidavit

My commission expires:

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Customer Name: \_\_\_\_\_

Service Address: \_\_\_\_\_

Service City, State, Zip: Dowagiac, MI 49047

Account Number: \_\_\_\_\_

I hereby consent and authorize the City of Dowagiac Utility Department, on my behalf, to notify the following designated person(s) and/or property owner to receive my account information as indicated:

<b>Billing</b>	<b>Disconnect Notice</b>	<b>Authorized Third Party</b>
<input type="checkbox"/>	Yes	Name: _____ Relationship to Customer: Landlord/Landlord Manager Email: _____ Mailing Address: _____ _____
<input type="checkbox"/>	<input type="checkbox"/>	Name: _____ Relationship to Customer: _____ Email: _____ Mailing Address: _____ _____

This authorization and consent will become void upon my notification to the Dowagiac Utility Department to terminate, or, upon my vacating this service address.

Customer Signature \_\_\_\_\_

Driver's License Number: \_\_\_\_\_  Verified \_\_\_\_\_

Social Security Number: \_\_\_\_\_  Verified \_\_\_\_\_

Phone Number: \_\_\_\_\_  Verified \_\_\_\_\_

(Tenant Affidavit & Third Party Auth)

COMMENTS FROM CITY OFFICIALS

RESOLUTIONS (CONTINUED)

5. Resolution to go into closed session for the purpose of discussing litigation.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Hunt.

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**WHEREAS**, the Michigan Open Meetings Law, Public Act 267 of the Public Acts of 1976 as amended, provides that public bodies may meet in closed session for the purpose discussing litigation; and

**WHEREAS**, the Mayor and City Council desire to meet with the City Manager and the City Attorney to receive an update and discuss the litigation.

**NOW, THEREFORE, BE IT RESOLVED** the City Council will hereby adjourn to closed session to discuss litigation.

APPROVED unanimously.

CLOSED SESSION

OPEN 7:19 PM

LATER 8:05 PM

ADJOURNMENT

Upon motion by Councilmember Laylin and seconded by Councilmember Hunt, the Dowagiac City Council adjourned at 8:05 PM.

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Donald D. Lyons, Mayor

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Jane P. Wilson, City Clerk

**EVENTS APPROVAL FORM**

Event: 9-11 Memorial Motorcycle Run  
Date: Sunday, September 11, 2016  
Sponsoring Organization: Dowagiac Eagles 2441  
Contact Person(s): Bill Richardson      Bob Ottinger  
Contact Person's Telephone: 269.782.3143      574.876.7154

**CITY MANAGER:**

Final Approval       Denial

Comments: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Department Heads:**

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

**DEPARTMENT OF PUBLIC SAFETY:**

Approval       Approval with conditions       Denial

Comments: Deputy Chief (Director out of state)

Signature [Signature] Date 8/10/16

**DEPARTMENT OF PUBLIC SERVICES:**

Approval       Approval with conditions       Denial

Comments: BARRICADES DROPPED OFF FRI SEPT 9TH. EAGLES TO SET UP <sup>1</sup> TAKE DOWN.

Signature Math Bellini Date 8/10/16

**FINANCE DEPARTMENT:**

Approval       Approval with conditions       Denial

Comments: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**DOWNTOWN DEVELOPMENT AUTHORITY:**

Approval       Approval with conditions       Denial

Comments: \_\_\_\_\_

Signature \_\_\_\_\_ Date \_\_\_\_\_

**Fraternal Order of Eagles 2441  
101 E Railroad Street  
Dowagiac, MI 49047**

August 8, 2016

Dear Dowagiac Commissioner,

The Eagles 2441 will be hosting the 911 run again this year and we would like to request your permission to block off the same streets as in previous years.

Since it is the 15th anniversary of the 9-11 tragedy we are hoping for a big turn out. It will be held on Sunday, September 11, 2016 and the bikers usually arrive around 1:00 p.m. If you have any questions, please call Bill Richardson (269) 782-3143 or Bob Ottinger (574) 876-7154.

Sincerely,

*Deborah Richardson*

**Deborah Richardson  
Secretary**

*Barricade  
E. Railroad @ Division @ Club  
to LaGrange @ Cedar St.*

## MEMO

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TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: August 18, 2016

RE: Design Review Committee Appointments

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Mayoral appointments are on Monday's agenda for your consideration. The proposed appointments are as follows:

Design Review Committee – Timothy Feirik

Please feel free to contact me if you have any questions regarding this matter.

# CITY OF DOWAGIAC

## BOARDS & COMMISSIONS APPLICATION

Your willingness and interest to serve the City of Dowagiac is greatly appreciated. The purpose of this application form is to provide the Mayor, City Council and City Administration with basic reference information. Advanced education or college degrees are not necessary to be considered for appointment. Residency within the City or service area is a requirement for appointment.

Name: Timothy (First) Charles (Middle) Fenick (Last)  
 Address: 55680 California Rd. (Street Address) 269-782-8686 (Telephone Number)

Name of Employer: Michigan Mold Inc.

May we contact you at work if necessary? If yes, indicate business telephone number: 269-757-4606 cell

Please mark your choice(s), if choosing more than one list by priority (i.e. 1 - first choice, 2 - second choice):

- |   |   |   |
|---|---|---|
| <input type="checkbox"/> Airport Board                      | <input type="checkbox"/> Downtown Development Authority     | <input type="checkbox"/> Local Officers Compensation Commission |
| <input type="checkbox"/> Board of Review                    | <input type="checkbox"/> Electric Facilities Board          | <input type="checkbox"/> Parks & Recreation Board               |
| <input type="checkbox"/> Cemetery/Tree Board                | <input type="checkbox"/> Housing Citizens Review Commission | <input type="checkbox"/> Planning Commission                    |
| <input type="checkbox"/> Const Board of Appeals             | <input type="checkbox"/> Housing Commission                 | <input type="checkbox"/> Police Citizen Advisory Board          |
| <input checked="" type="checkbox"/> Design Review Committee | <input type="checkbox"/> Housing Finance Commission         | <input type="checkbox"/> Russon Park Board                      |
| <input type="checkbox"/> Dial-A-Ride Local Advisory Board   | <input type="checkbox"/> Library Board                      | <input type="checkbox"/> Zoning Board of Appeals                |
|   | <input type="checkbox"/> Museum Advisory Committee          |   |

To the best of your knowledge:

Are you eligible to serve on this board? Y  N   
 Are you able to attend meetings regularly? Y  N   
 Are you currently in default to the City? Y  N

What community activities are you currently (or in the past) involved with?

Dowagiac Masonic Lodge  
Dowagiac Little League (coach)  
Silver Creek Township Planning Commission

Please indicate any information such as professional qualifications and/or work experience that you would like to present for consideration:

I have held management positions that offered opportunities to be involved with all areas of operations.

Please state your reason for desire to serve on this board(s):

To serve on a board that encourages and assists with the improvement of our local neighborhoods.

Signature: [Signature]

Date: 7-13-16

***CITY OF DOWAGIAC***

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**MEMO TO:** Mayor Lyons and City Council Members

**FROM:** Kevin P. Anderson, City Manager

**DATE:** August 10, 2016

**SUBJECT:** Appointment of MERS Delegates

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A resolution is on Monday's agenda appointing employee and officer delegates to represent the City of Dowagiac at the Michigan Employee Retirement System (MERS) annual meeting. A secret ballot election was held by employees to select their Delegate. The employees have elected Jarrid Bradford as the employee delegate and Justin McDonald as the employee alternate delegate. As City Manager, I appoint the officer delegates. As Finance Director Becky Grabemeyer will serve as officer delegate and Assistant City Manager Rozanne Scherr will be the officer alternate delegate.

**RECOMMENDATION**

Approve the resolution appointing employee and officer delegates to represent the City of Dowagiac at the MERS annual meeting.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Supplemental Information

Councilmember \_\_\_\_\_ offered and moved the adoption of the following resolution; seconded by Councilmember \_\_\_\_\_.

**WHEREAS**, the City of Dowagiac has been a member of the Michigan Municipal Employees Retirement System (MERS) since October 1, 1987; and

**WHEREAS**, in accordance with the provision of the State Retirement Act, all MERS members may be represented at a State MERS Meeting held annually; and

**WHEREAS**, this same statute provides that participating member municipalities are to be represented by one officer (administrative), as well as one municipal employee (non-administrative); and

**WHEREAS**, the employee delegate and his/her alternate must be selected by secret ballot of the employees who are members of the Retirement System; and

**WHEREAS**, the results of an election tabulated August 8, 2016, member employees elected Jarrid Bradford as their delegate and Justin McDonald as their alternate delegate.

**NOW, THEREFORE, BE IT RESOLVED** that Finance Director Rebecca Grabemeyer be appointed the officer delegate and Assistant City Manager Rozanne Scherr be appointed alternate officer delegate.

**BE IT FURTHER RESOLVED** that Jarrid Bradford be appointed employee delegate and Justin McDonald be appointed alternate employee delegate.

**BE IT FURTHER RESOLVED** that the two appointed delegates, and in their absence the alternate delegates, be authorized to attend the annual meeting of MERS and vote on behalf of participating City of Dowagiac employees.

ADOPTED/REJECTED

## *CITY OF DOWAGIAC*

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**MEMO TO:** Mayor Lyons and City Council Members

**FROM:** Kevin P. Anderson, City Manager

**DATE:** August 19, 2016

**SUBJECT:** Sale of Property – 504 Keene Street

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On July 25, 2016 Council adopted a resolution expressing the intent to sell 504 Keene Street, Parcel # 14-160-300-727-00, to Tony Danneffel for \$3,000.00. The final form resolution has been introduced for the required 21-day period before final Council action which can be taken on August 22, 2016.

The 21 day public notice required by City Charter gives others the opportunity to express interest in the property. The city has received one additional offer from David Janes. His offer is also for \$3,000.

City Council has several choices it can make.

- Council can adopt the final form ordinance and sell the property to Tony Danneffel for \$3,000.
- Council can amend the final form resolution and sell the property to David Janes for \$3,000.
- Council can table the resolution and give both parties the opportunity to provide a sealed bid for action at the next Council meeting. Sealed bids can be submitted to the City Manager for a public opening on August 31, 2016 at 2:00 pm.

### RECOMMENDATION

Table the resolution and authorize the City Manager to receive and open seal bids from Mr. Danneffel and Mr. James.

Support Documents:

- Cover Memo-City Mgr.
- Resolution – Final Form
- Letter of Request
- Map

## Real Estate Summary

**City Property Sale; 504 Keene Ave.**

Councilmember \_\_\_\_\_ offered and moved the adoption of the following resolution, seconded by Councilmember \_\_\_\_\_.

**WHEREAS**, at the July 25, 2016 City Council meeting by way of an adopted resolution introducing same, the Dowagiac City Council approved of a final-form resolution authorizing the conveyance of City-owned, real property in accordance with the provisions of Section 14.9 of the City Charter, and the specifications outlined in the City Council Policy enacted on June 21, 1993, and;

**WHEREAS**, having now remained on file for public inspection with the Office of the City Clerk for in-excess-of the minimum twenty-one (21) day period required by the City Charter, the City of Dowagiac wishes to formally convey and sell the parcel of surplus real property legally described in Exhibit "A", commonly known as 504 Keene Ave. in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-300-727-00, to Tony Danneffel, for the total sale price of three thousand dollars (\$3000.00).

**NOW, THEREFORE, BE IT RESOLVED** that the Dowagiac City Council, by the affirmative roll call vote of five or more of its City Council Members, does hereby adopt and approve the sale and conveyance of City-owned real property legally described in Exhibit "A", commonly known as 504 Keene Ave. in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-300-727-00, to Tony Danneffel, for the total sale price of three thousand dollars (\$3000.00).

**BE IT FURTHER RESOLVED** that the said conveyance shall be accomplished by means of the transfer of a Quit-claim Deed, as prepared by the City Attorney, signed by the Mayor and Clerk respectively of the City of Dowagiac, and executed within thirty (30) days following adoption of this resolution.

ADOPTED/REJECTED

## Kevin Anderson

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**From:** tonydann25@gmail.com  
**Sent:** Tuesday, July 19, 2016 10:10 AM  
**To:** Kevin Anderson  
**Subject:** 504 keene Ave dowagaic michigan (offer)

I Tony Danneffel am offering \$3,000 for the home at 504 keene avenue Dowagiac Michigan! Please let me know when you have any information on my offer please. Sincerely Tony Danneffel (269) 944-6344 , tonydann1984@hotmail.com.

Get [Outlook for Android](#)

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### Total Control Panel

[Login](#)

To: [kanderson@dowagiac.org](mailto:kanderson@dowagiac.org)  
From: tonydann25@gmail.com

Message Score: 50  
My Spam Blocking Level: Custom

High (60): Pass  
Medium (75): Pass  
Low (90): Pass  
Custom (85): Pass

[Block this sender](#)  
[Block gmail.com](#)

*This message was delivered because the content filter score did not exceed your filter level.*



14-160-300-727-00

504 KEENE AVE

2013 FRONT

Grantor	Grantee	Sale Price	Sale Date	Inst. Type	Terms of Sale	Liber & Page	Verified By	Prcnt. Trans.
		12,000	05/01/1988	WD	WARRANTY DEED		COUNTY	0.0

Property Address	Class: RESIDENTIAL - 401	Zoning: MED D	Building Permit(s)	Date	Number	Status
504 KEENE AVE	School: DOWAGIAC SCHOOLS	R		11/10/2004	PB04-208	COMPLETED
Owner's Name/Address	P.R.E. 100% 04/19/1994	NEW BUILDING		06/01/1992	92-124	COMPLETED
HUSTON, AUBREY R ESTATE	MAP #: DW2061					
504 KEENE AVE	2015 Est TCV 26,841 TCV/TFA: 46.60					
DOWAGIAC MI 49047	Land Value Estimates for Land Table 401. RESIDENTIAL					

X Improved	Vacant	* Factors *	
Public Improvements		Description	Front Depth
Dirt Road		RESIDENTIAL MED	42 100
Gravel Road		60 Actual Front Feet, 0.17 Total Acres	Total Est. Land Value =
Paved Road			2,517
Storm Sewer			2,517
Sidewalk			
Water			
Sewer			
Electric			
Gas			
Curb			
Street Lights			
Standard Utilities			
Underground Utils.			

Tax Description	Topography of Site
. DW 2061 LOT 23 MESHEW'S FAIRGROUNDS ADD CITY OF DOWAGIAC.	Level
Comments/Influences	Rolling
	Low
	High
	Landscaped
	Swamp
	Wooded
	Pond
	Waterfront
	Ravine
	Wetland
	Flood Plain

Year	Land Value	Building Value	Assessed Value	Board of Review	Tribunal/Other	Taxable Value
2015	1,300	12,100	13,400			12,801C
2014	1,600	11,000	12,600			12,600S
2013	1,600	11,400	13,000			13,000S
2012	1,600	11,400	13,000			13,000S

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\*\*\* Information herein deemed reliable but not guaranteed\*\*\*



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Cass County Michigan Governmental Offices

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Record last updated on: **Wednesday, July 20, 2016**

**Parcel #** 14-160-300-727-00 **Property Address or Location (if available, otherwise is the Owner Address)** 504 KEENE AVE, DOWAGIAC MI 49047

**Owner(s) of Record** CITY OF DOWAGIAC **Owner Address** PO BOX 430, DOWAGIAC MI 49047

**Acres** 0.000 **Liber** **Page** **Purchase Date** **Purchase Price**

**Current Assessment** \$0 **State Equalized** \$0 **Taxable Value** \$0 **HomeStead** 0.000% **HomeStead Exempt** \$0

**Property Class Code** 701 ( ) **School District** 14020 - Dowagiac

**Property Description**  
. DW 2061 LOT 23 MESHEW'S FAIRGROUNDS ADD CITY OF DOWAGIAC.

**Tax Summary (W = Winter Tax, V = Village Tax, S = Summer Tax)**

Year	S16	W15	S15	W14	S14	W13	S13
<b>Assessed Val.</b>	\$0	\$13,400	\$13,400	\$12,600	\$12,600	\$13,000	\$13,000
<b>Equalized Val.</b>	\$0	\$13,400	\$13,400	\$12,600	\$12,600	\$13,000	\$13,000
<b>Taxable Value</b>	\$0	\$12,801	\$12,801	\$12,600	\$12,600	\$13,000	\$13,000
<b>Homestead %</b>	0.000%	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%
<b>Total Tax \$</b>	\$0.00	\$123.53	\$357.62	\$123.47	\$344.13	\$128.82	\$355.05
<b>Admin Fee</b>	\$0.00	\$1.23	\$3.57	\$1.23	\$3.44	\$1.28	\$3.55
<b>Total Tax Bill</b>	\$0.00	\$124.76	\$361.19	\$124.70	\$347.57	\$130.10	\$358.60

**Assessment Summary**

Year	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007	2006
<b>Class</b>	701	401	401	401	401	401	401	401	401	401	401
<b>Transfer Date</b>											
<b>Assessed Value</b>	\$0	\$13,400	\$12,600	\$13,000	\$13,000	\$13,100	\$13,000	\$17,900	\$17,400	\$17,200	\$15,600
<b>EQ Factor</b>	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000	1.00000
<b>Equalized Value</b>	\$0	\$13,400	\$12,600	\$13,000	\$13,000	\$13,100	\$13,000	\$17,900	\$17,400	\$17,200	\$15,600
<b>Taxable Value</b>	\$0	\$12,801	\$12,600	\$13,000	\$13,000	\$12,850	\$12,636	\$12,675	\$12,141	\$11,869	\$11,446
<b>Homestead Exempt</b>	0.000%	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%	100.000%

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Att. Kevin Anderson

My name is David Janes I would like to put a bid of 3.000 dollars on house at 504 Keene st.in dowagiac

My P.M. No# is 269 47-6366

David Janes  
David Janes

Councilmember \_\_\_\_\_ offered and moved the adoption of the following resolution; seconded by Councilmember \_\_\_\_\_.

**WHEREAS,** the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #24 for the period ending 08/14/16:

Invoices	\$585,000.02
Payroll	\$201,337.77
<hr/>	
Total	\$786,337.79

**BE IT RESOLVED** that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$585,000.02	\$201,337.77	\$786,337.79

Ayes:

Nays:

Absent:

Abstain:

Jane P. Wilson, City Clerk

Vendor		Description	Amount
ABSOPURE WATER COMPANY	55836168	C & C COOLER RENTAL - 26688 NUBOUR	6.00
ABSOPURE WATER COMPANY	55830327	H & C COOLER RENTAL - CH	8.00
ACCURATE STRIPING	2318	RIVERSIDE DR STRIPING - R/R MARKINGS	1,644.52
ACD.NET	88889-118	MONTHLY PHONE SERVICE - CH	1,228.74
ADCOX, SHALANA	08/16/2016	UB refund for account: 16-1903-13	78.99
AIRGAS GREAT LAKES	9937783514	WELDING SUPPLIES	69.03
AMERICAN ELECTRIC POWER	CDOW_201607_01	JULY 2016 ENERGY	449,987.30
AMERICAN ELECTRIC POWER	048-197-857-0-2	ST LIGHTS - MARCELLUS HWY	12.01
AMERICAN ELECTRIC POWER	049-501-336-1-3	CCWS - VANDALIA TOWER	23.37
AUSRA EQUIPMENT & SUPPLY, INC	IN86243	12" GUIDE BLADE/SAFETY GLASSES (#80)	38.90
AUSRA EQUIPMENT & SUPPLY, INC	IN86269	12" GUIDE BLADE (#80) RETURN	(24.95)
AVB CONSTRUCTION	08/16/2016	UB refund for account: 13-3200-1	25.92
BLANCHARD, LACEY	08/16/2016	UB refund for account: 05-2629-5	103.88
CASS CNTY TRANSPORTATION AUTHORITY	1924	CONTRACTED SERVICES - JULY 2016	13,924.80
COMCAST	45082572	VOIP SERVICE - CCDET	307.95
COMCAST	8771402380154656	INTERNET SERVICE-CCDET	129.85
COMMUNITY ANSWERING SERVICE	2628081516	DISPATCHING SERVICES	127.80
CONTECH ENGINEERED SOLUTIONS LLC	IN00267020	12 X 6 SADDLE WYE - IND LAKE	94.98
CREATIVE VINYL SIGNS, INC.	31443	J SNOW BLDG EQUIPMENT/MECHANICAL ROOM	85.10
CROWNE PLAZA LANSING WEST	8/8/16	#67498526 BAZAN 9/11 - 9/16/16	397.50
DAVE'S CONCRETE PRODUCTS, INC	23847	CONCRETE - SIDEWALKS TO BRIDGES	524.00
DAVIS, DAVID	287243883201	TX REIMBURSEMENT 6/18 - 7/17/16	45.00
DEMORROW, EVELYN	08/16/2016	UB refund for account: 16-1910-16	200.23
DESMOND LATHAN	8/16/16	AWARD AMOUNT	150.00
DOUBLEDAY OFFICE PRODUCTS, INC	06250	DATE STAMPS	5.79
DOWAGIAC MEN'S SOFTBALL LEAGUE	8/16/16	OVERPAYMENT FOR FIELD MTCE & LIGHT USE	63.35
DUST BUSTERS	8/15/16	CLEANING SERVICES 09/16	1,625.00
EAU CLAIRE FRUIT EXCHANGE	714800	GLYPHOSEL/GLOVES - WEED CONTROL	196.99
EAU CLAIRE FRUIT EXCHANGE	34740	CROSSBOW (BRUSH KILLER) SPRAY GUN	184.54
FIA CARD SERVICES	620200000090	ECON DEV MEETING	34.00
FIA CARD SERVICES	620400000165	ECON DEV MEETING	33.88
FIA CARD SERVICES	621800000057	ECON DEV MEETING	39.12
FIA CARD SERVICES	717333	WWTP - OPERATION COURSE (HADLEY) CREDIT	(26.00)
FIA CARD SERVICES	00278585793737865	PHONE CHARGER CORDS	24.90
FIA CARD SERVICES	716366	WWTP COURSE - HADLEY	155.00
FIA CARD SERVICES	1BNLFS7	CELL PHONE BELT CLIP/HOLDER	21.34
FIA CARD SERVICES	SO36201	FIRE DEPT - FIELD TABLET	706.94
FIA CARD SERVICES	7/21/16	LAPTOP MEMORY	40.27
FIA CARD SERVICES	MSK3SM5BXK	CELL PHONE BACKUP	0.99
FIA CARD SERVICES	7/21/16	POLICE SERVER ONLINE BACKUP SERVICE	59.99
FIA CARD SERVICES	252322868327	EVIDENCE PRINTER PART	48.89
FIA CARD SERVICES	16072242954452	BASIC MATH COURSE - HADLEY	35.00
FIA CARD SERVICES	1BNQ39N	TABLET CASE	79.88
FIA CARD SERVICES	570689009	LIFT STATION ALARMS - FAX SERVICE	24.99
FIA CARD SERVICES	3420779019	FAX SERVICE - LIFT STATION REPORTS	24.99
FIA CARD SERVICES	278842317	BATTERIES - SLAUA LIFT STATION	111.50
FRONTIER	26978201001022145	PHONE - SNOW BLDG	81.66
GALETON	1356578-01	GLOVES	38.00
GALETON	1356578-00	GLOVES	51.27

Vendor		Description	Amount
GEMPLER'S	SI02772489	EAR PLUGS	195.40
GHD SERVICES INC	786998	GROUNDWATER INVESTIGATION	36,208.15
GHD SERVICES INC	786997	OMM ACTIVITIES	1,772.58
GHD SERVICES INC	784195	RESIDENTIAL WELL SAMPLING	4,085.37
GLOBAL TELEMATIC SOLUTIONS, LLC	24648	VEHICLE TRACKING SERVICE	575.00
GOLLNICK, JEFF	8/10/16	REIMBURSE NAFI MEMBERSHIP	55.00
GOUSETIS, CHRISTINA	08/16/2016	UB refund for account: 07-0181-7	41.30
HALE'S HARDWARE, INC	B118629	SHIPPING - LAB	8.37
HALE'S HARDWARE, INC	10115763	BATTERY - WOLF ST LIFT STATION	25.00
HALE'S HARDWARE, INC	D116436	CAUTION TAPE	11.63
HALE'S HARDWARE, INC	C176293	CLAW HAMMERS	34.90
HALE'S HARDWARE, INC	C173456	GALV NIPPLE/SILLCOCK/FASTENERS -	32.42
HALE'S HARDWARE, INC	D116359	WHITE PAINT PEN - WWTP HANDRAIL	4.16
HALE'S HARDWARE, INC	B116642	CHAINS - POLE PRUNING CHAINSAW	32.96
HALE'S HARDWARE, INC	C174012	RETURN CHAINS - POLE PRUNING CHAINSAW	(32.96)
HALE'S HARDWARE, INC	D116239	FERTILIZER (SHRUBS)	43.62
HALE'S HARDWARE, INC	C175195	3/4" GALV PLUG - STOCK	17.56
HALE'S HARDWARE, INC	D115491	HILLMAN FASTENERS (#053 PD)	1.98
HALE'S HARDWARE, INC	C176117	WASP/HORNET SPRAY	24.95
HALE'S HARDWARE, INC	C176040	WASP/HORNET SPRAY	9.98
HALE'S HARDWARE, INC	C175480	KITCHEN/BATH CLEANER	24.20
HALE'S HARDWARE, INC	C173536	CHLORINE TABLETS/SHOCK TREATMENT - DUNK	9.20
HALE'S HARDWARE, INC	C176014	SHIPPING PBT FOR REPAIR	10.49
HALE'S HARDWARE, INC	B116914	100' POLY TUBE	29.10
HALE'S HARDWARE, INC	C171501	TAPE/SHIPPING CHARGES	102.53
HALE'S HARDWARE, INC	B115253	WHITE CAP	1.74
HALE'S HARDWARE, INC	C172361	PAIL/FUNNELS/MAGNET/S-HOOK	20.62
HALE'S HARDWARE, INC	C173145	FASTENERS	0.50
HALE'S HARDWARE, INC	C173217	SHIPPING CHARGES	12.70
HALE'S HARDWARE, INC	C176769	COMMERCIAL ST - TAPE, CONDUIT & ELBOWS	25.11
HALE'S HARDWARE, INC	C174975	CABLE - W DIVISION ST LIGHTS (WO 15-	95.04
HALE'S HARDWARE, INC	D116218	BOTTLED WATER	13.56
HANSON BEVERAGE SERVICE	685475	DISTILLED WATER	31.00
HANSON BEVERAGE SERVICE	672205	DISTILLED WATER	40.50
HARD, MICHAEL	08/16/2016	UB refund for account: 06-3128-9	17.92
ITRON, INC	422110	ANNUAL HARDWARE/SOFTWARE MTCE	1,770.08
ITRON, INC	421781	QUARTERLY SOFTWARE/HARDWARE MTCE	990.07
ITRON, INC	422134	HOSTED SERVICES - ANNUAL	12,542.40
JACKSON TIRE COMPANY	1093-41	NEW TIRE TUBE (#06CT)	30.00
JUDD LUMBER COMPANY, INC	1608-691168	MASONRY BIT - RIVERSIDE/LOWE/S FRONT	12.79
JUDD LUMBER COMPANY, INC	1608-691441	GRAVEL MIX CEMENT - BECKWITH ST CATCH	9.38
JUDD LUMBER COMPANY, INC	1608-691535	GRAVEL/MORTAR MIX CEMENT - BECKWITH	17.36
JUDD LUMBER COMPANY, INC	1608-691460	GRAVEL MIX CEMENT - BECKWITH CATCH BASIN	4.69
JUDD LUMBER COMPANY, INC	1608-691398	SIDEWALK REPAIR FOR BRIDGES	24.99
JUDD LUMBER COMPANY, INC	1608-691541	GRAVEL/MORTAR MIX CONCRETE - BECKWITH	8.68
JUDD LUMBER COMPANY, INC	1608-691195	MASONRY BIT - RIVERSIDE/LOWE/S FRONT	6.79
JUDD LUMBER COMPANY, INC	1608-691984	CONDUIT - COMMERCIAL ST	48.86
K.W. YODER CONSTRUCTION	5724	CAUA - SEWER LINE REPAIR	10,375.00
KELLEY, SONDRRA	08/16/2016	UB refund for account: 08-2337-6	101.79

Vendor		Description	Amount
LAKELAND HEALTHCARE	6/10/16	CDL MED CERTIFICATION	100.00
LYNN PEAVEY COMPANY	321248	EVIDENCE TAPE	55.65
MADISON NATIONAL LIFE INS CO, INC	1221324	LIFE INSURANCE POLICY - SEPT 2016	934.70
MCDONALD UNDERGROUND INC.	526	WO 16-1020 DIRECTIONAL BORE & CONDUIT	2,232.00
MCDONALD UNDERGROUND INC.	527	WO 16-1020 DIRECTIONAL BORE & CONDUIT	4,045.00
MCLEOD, ISABELLE	08/16/2016	UB refund for account: 05-1138-3	18.92
MEJIS-BORJA, JANE	08/16/2016	UB refund for account: 08-1551-6	2.32
MERRILL EXCAVATING, INC.	2361	DEMOLITION - 307 COMMERCIAL ST	6,700.00
MI ASSOCIATION CHIEFS OF POLICE	300001190	ANNUAL - BRADFORD	100.00
MICHIGAN PUBLIC POWER AGENCY	20160810022	RENEWABLE PORTFOLIO SVC COMM FEE	59.61
MICHIGAN STATE POLICE-CASHIERS OFC	551-471141	SOR - ANTWAN BACON	30.00
MILLER, CANFIELD, PADDOCK AND STONE	1328734	EMPLOYMENT MATTERS	357.50
NATIONAL ASSN. OF FIRE INVESTIGATOR	21643CR	PAID FOR ONLINE WITH CREDIT CARD	(55.00)
NORMAN PERRY TROPHIES & ENGRAVING	045479	BENCH PLAQUE - PUGH	178.00
NORTHERN SAFETY COMPANY, INC	902039824	HARD HAT (JB)	25.70
OSBORN, ANGELA K.	08/16/2016	UB refund for account: 11-1928-26	94.26
PETTY CASH	8/10/16	PETTY CASH REIMBURSEMENT	180.00
PETTY CASH	8/15/16	PETTY CASH REIMBURSEMENT	12.58
POLLARDWATER.COM	0051050	BORING BAR ORING/WIPER RING (WATER TAP	211.10
POWER BRAKE & SPRING SERVICE CO	2222018-00	#104 - REAR BRAKE DRUMS AND SHOES	384.08
POWER BRAKE & SPRING SERVICE CO	2222080-00	RETURN CORE - BRAKE SHOES (#104)	(70.00)
POWER LINE SUPPLY, INC	56055476	LAMPS 400W - STOCK	94.88
PRECISION DATA PRODUCTS, INC.	I0000467719	TONER/DVDS/CDS	111.95
PRECISION DATA PRODUCTS, INC.	I0000467829	PRINTER INK	121.70
PRIORITY COMPUTER SERVICES, INC	205010	MONTHLY SERVER & BACKUP SERVER	330.00
PVS MINIBULK, INC.	103526	SODIUM BISULFITE - WWTP CHEMICALS	1,234.00
REAL PRO SOLUTIONS, LLC	LM2422	COMMERCIAL CENTER MOWING 1ST	689.52
REAL PRO SOLUTIONS, LLC	LM2448	CASS COUNTY MOWINGS	359.38
REAL PRO SOLUTIONS, LLC	LM2447	BLIGHT MOWING	115.00
REAL PRO SOLUTIONS, LLC	1424	BLIGHT CLEANUP OF CITY PROPERTY	160.00
REAL PRO SOLUTIONS, LLC	LM2451	BLIGHT MOWING	48.88
REAL PRO SOLUTIONS, LLC	LM2452	BLIGHT MOWINGS	86.25
REAL PRO SOLUTIONS, LLC	PC1724	BLIGHT CLEANUP	400.00
REAL PRO SOLUTIONS, LLC	LM2443	MOW - NUBOUR BOOSTER STATION	50.00
REAL PRO SOLUTIONS, LLC	LM2442-1	MOW - SUBSTATIONS/RUDOLPHI TOWER	172.50
REAL PRO SOLUTIONS, LLC	LM2442	CCWS - MOW VANDALIA TOWER	70.00
REAL PRO SOLUTIONS, LLC	LM2441	CCWS - MOW PENN PUMP HOUSES	90.00
RHOADES MCKEE	265817	ENVIRONMENTAL-LANDFILL	1,443.75
ROHDY'S HEATING & COOLING, LLC	0000008133	CH - THERMOSTAT REPAIR	188.60
SAFETY SERVICES, INC	131973	GAS - CONFINED SPACE MONITOR CALIBRATION	217.30
SC SUPPLY COMPANY, LLC	27007	FLEX POSTS - RUSSOM PARK	178.71
SCHERER, JOE DBA LONELY PI	8/15/16	09/16 MONTHLY PMT ACCT 7508450033	6,174.53
SCHILLING'S WASH & WAX	7/31/16	CAR WASH-PD	8.00
SCHREIBER, KEITH	08/16/2016	UB refund for account: 08-2202-22	177.30
SEMCO ENERGY GAS COMPANY	0359348.501	GAS SVC 6/24 - 7/26/16 (NUBOUR BOOSTER)	15.06
SEMCO ENERGY GAS COMPANY	0146763.501	GAS SVC 6/29 - 7/29/16	58.98
SEMCO ENERGY GAS COMPANY	0149080.500	GAS SVC 6/30 - 8/1/16	20.82
SEMCO ENERGY GAS COMPANY	0148902.500	GAS SVC 6/30 -8/1/16	95.61
SEMCO ENERGY GAS COMPANY	0346992.502	GAS SVC 6/28 - 7/28/16	15.06

Vendor		Description	Amount
SEMCO ENERGY GAS COMPANY	0147944.500	GAS SVC 6/29 - 7/29/16	15.06
SEMCO ENERGY GAS COMPANY	0149077.500	GAS SVC 6/30 - 8/1/16	24.11
SEMCO ENERGY GAS COMPANY	014089.500	GAS SVC 6/30 - 8/1/16	15.06
SEMCO ENERGY GAS COMPANY	0149138.502	GAS SVC 6/30 - 8/1/16	19.16
SEMCO ENERGY GAS COMPANY	0148809.501	GAS SVC 6/30 - 8/1/16	15.89
SIRCHIE FINGER PRINT LABORATORIES	0264742-IN	EVIDENCE SUPPLIES	61.20
STEWART, THOMAS	08/16/2016	UB refund for account: 08-2230-17	33.42
SWISHER, CINDY	08/16/2016	UB refund for account: 01-0124-6	152.17
SYNAGRO TECHNOLOGIES INC	20-127809	LAGOON CLEANING/LIQUID LAND APPLICATION	3,870.00
TERMINIX	357277875	PEST CONTROL - CH	125.00
THE RIDGE COMPANY	681853	BATTERY/CORE DEPOSIT (#06CT)	91.09
THE RIDGE COMPANY	681611	#104 HYD HOSE FITTINGS/GAUGE	41.87
THE RIDGE COMPANY	682206	ORING #12	0.69
THE RIDGE COMPANY	681264	SWITCH/PLUG/GROMMET/LED	36.19
THE RIDGE COMPANY	681449	GROMMET/PLUG (#185) RETURN	(2.47)
THE RIDGE COMPANY	682002	#104 BRAKE DRUMS	225.70
THE RIDGE COMPANY	681415	#10 OIL FILTER	28.44
THE RIDGE COMPANY	681154	BATTERY/CORE DEPOSIT (#141)	67.20
THE RIDGE COMPANY	681187	DRIVEBELT TENSIONER ASSY/SERPENTINE BELT	111.78
THE RIDGE COMPANY	680782	HYD HOSE/FITTINGS (#80)	95.26
TOXOPEUS, DAVID	287248782175	CELL PHONE REIMBURSEMENT 7/6 - 8/5/16	60.00
USA BLUEBOOK	018085	LAB SUPPLIES	61.58
VANDERVRIES, EDWARD	8/15/16	ASSESSING SERVICES 09/16	1,650.00
WASTE MANAGEMENT OF MICHIGAN, INC.	7471904-2529-4	20 YD DUMPSTER - INACTIVITY CHARGES	155.00
WASTE MANAGEMENT OF MICHIGAN, INC.	7471858-2529-2	SLUDGE DISPOSAL	3,945.00
WASTE MANAGEMENT OF MICHIGAN, INC.	8381285-1710-2	DUMPSTERS/TRASH CART 8/16	524.12
WENDY DAVIS	8/16/16	AWARD AMOUNT	200.00
WILLIAMS, ANITHA	08/16/2016	UB refund for account: 11-1692-24	3.41
WILLIS	0038	SEWER RODDING	225.00
WILSON, GARL & LORETTA	08/16/2016	UB refund for account: 01-3151-2	201.14
WILSON, JANE P.	8/2/16	ELECTION	80.20
WINTER EQUIPMENT COMPANY, INC	IV30521	BELLEY BLADES (BIG TRUCKS)	2,128.91
ZBATTERY.COM, INC	I170398	BATTERIES	38.98
Total:			585,000.02