

DOWAGIAC CITY COUNCIL MEETING

Monday, November 10, 2014

A regular meeting of the Dowagiac City Council was called to order by Mayor Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons, Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd and Randall G. Gross, Sr.

ABSENT: Councilmembers Bob B. Schuur and Lori A. Hunt.

STAFF: City Manager Kevin P. Anderson, City Manager; Rozanne H. Scherr, Assistant City Manager.

Councilmember Burling moved and Councilmember Dodd seconded that the minutes of the October 27, 2014 regular meeting be approved.

Approved unanimously.

RESOLUTIONS

1. Resolution and agreement for the joint provision of Dial-A-Ride services with the Cass County Transportation Authority.

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Gross.

WHEREAS, in 2013, a county-wide transit millage request was presented to the voters of Cass County and subsequently defeated at the polls, and;

WHEREAS, Dial-A-Ride Transit has continued to explore means to operate more efficiently, and;

WHEREAS, under statutory authority municipal corporations are permitted to contract for the joint provision of services, and;

WHEREAS, an agreement between the City of Dowagiac and the Cass County Transportation Authority (CCTA) has been developed to provide for the day-to-day operation of the Dowagiac dial-a-ride transit service by the CCTA, and;

WHEREAS, the joint provision of services will reduce the cost of operations and provide for the efficient operation of the transit system within Cass County.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby approve the Transit Operating Agreement between the Cass County Transportation Authority and the City of Dowagiac, and;

DOWAGIAC CITY COUNCIL MEETING

Monday, November 10, 2014

Page Two

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized and directed to act as signatory for the execution of same.

ADOPTED unanimously.

2. Resolution to approve a Project Authorization Agreement with MDOT relating to the FY 2015 operating grant for the Dial-A-Ride program.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Gross.

WHEREAS, pursuant to a grant agreement between the Michigan Department of Transportation and the City of Dowagiac it is necessary for the City of Dowagiac to enter into an annual project authorization agreement for its local transportation program for the fiscal year 2015 in order to receive State and Federal financial assistance under provision of Act 51.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby authorize the Transportation Coordinator Rozanne Scherr to execute a Project Authorization, FY 2015 Section 5311 Operating, attached hereto and by reference made a part hereof, as required to receive financial assistance from the Michigan Department of Transportation, in accordance with Act 51, and;

BE IT FURTHER RESOLVED that, for all public transportation matters, the Transportation Coordinator shall provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51 for fiscal year 2015.

ADOPTED unanimously.

3. Resolution to enter into a contract with the Michigan Public Transit Association for the provision of Rural Transit Assistance Program (RTAP) grant training funds for Dial-A-Ride services.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, the City of Dowagiac operates a Dial-A-Ride Transportation System, and;

WHEREAS, the City desires to enter into a three (3) year Agreement with the Michigan Public Transit Association for the provision of grant funding from the federal Rural Transit Assistance Program (RTAP) through a Third Party Contract, and;

DOWAGIAC CITY COUNCIL MEETING

Monday, November 10, 2014

Page Three

WHEREAS, approval of this Agreement will provide a source for federal grant funding of up to \$4,500 for FY 2014-15 for eligible training, equipment, and technical assistance and research activities for Dial-A-Ride Transit operations.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby approve and enter into a three (3) year Agreement with the Michigan Public Transit Association for the provision of grant funding through the federal Rural Transit Assistance Program (RTAP) Third Party Contract for its Dial-A-Ride Transit System.

BE IT FURTHER RESOLVED that Transportation Coordinator Rozanne Scherr is hereby authorized and directed to act as signatory for execution of same.

ADOPTED unanimously.

4. Resolution to authorize the purchase and installation of wayfaring signs in compliance with MDOT specifications.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the City of Dowagiac wants to provide clear directions to motorists traveling to and through the city; and

WHEREAS, staff has been working with consultants and MDOT to make sure that appropriate signage is placed at appropriate intersections; and

WHEREAS, the City of Dowagiac that solicited and received multiple bids for this project.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Dowagiac City Council authorizes the city manager to enter into an agreement with Valley City Signs in the amount of \$44,054 to build and install Wayfaring signs subject to the receipt of permits from MDOT.

ADOPTED unanimously.

5. Resolution to authorize a change order for retention pond modifications at Russom Park.

Councilmember Gross offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, Russom Park is a highly used park and the City of Dowagiac desires to reduce the amount of time storm water is detained near athletic fields in this park; and

DOWAGIAC CITY COUNCIL MEETING

Monday, November 10, 2014

Page Four

WHEREAS, the City of Dowagiac has retained a qualified engineering firm, Wightman and Associates, to study and advise on this matter; and

WHEREAS, options have been reviewed and grant funds are available through a change order to assist in the cost.

NOW, THEREFORE, BE IT HEREBY RESOLVED, that the Dowagiac City Council authorizes the City Manager to proceed with the change order for reconfiguration of storm water detention ponds in Russom Park per the design prepared by Wightman and Associates.

ADOPTED unanimously.

6. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #3 for the period ending 11/07/14:

Invoices FY 2013-14	\$57,637.59
Invoices FY 2014-15	\$177,081.52
Payroll	<u>\$205,846.78</u>
Total	\$440,565.89

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$234,719.11	\$205,846.78	\$440,565.89

ADOPTED on a roll call vote.

Ayes: Four (4) Burling, Dodd, Gross, Laylin,

Nays: None (0)

Absent: Two (2) Hunt, Schuur

Abstain: None (0)

DOWAGIAC CITY COUNCIL MEETING

Monday, November 10, 2014
Page Five

COMMENTS FROM CITY OFFICIALS

Upon motion by Councilmember Dodd and seconded by Councilmember Burling, the Dowagiac City Council adjourned at 7:20 PM.

Donald D. Lyons, Mayor

Rozanne H. Scherr, Assistant City Manager

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CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members"

FROM: Kevin P. Anderson, City Manager"

DATE: November 20, 2014

SUBJECT: Conflict of Interest Statements"

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SUBJECT: Conflict of Interest Statements"

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CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members"

FROM: Kevin P. Anderson, City Manager"

DATE: November 21, 2014

SUBJECT: Appointments to Boards and Commissions"

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Parks & Recreation Commission

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Charitable Gaming License Request

November 13, 2014

The DC Sluggers, traveling youth baseball team, has requested approval of a charitable gaming license. The team wishes to hold a fundraising raffle.

The prizes for the raffle are an iPad mini and gift certificate to Four Winds Casino.

Raffle ticket proceeds will help fund the purchase of uniforms and equipment for the team.

Upon local approval, the state license will be acquired and Creative Vinyl will be assisting the club in printing of tickets and promotional materials.

Megan Dudley
DC Sluggers Team
269.876.0071

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members"

FROM: Kevin P. Anderson, City Manager"

DATE: November 18, 2014

SUBJECT: DC Sluggers Youth Baseball Team
Request for Charitable Gaming License"

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Res. #1
11-24-14

LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSES
(Required by MCL 432.103(K)(II))

At a Regular meeting of the Dowagiac City Council
REGULAR OR SPECIAL TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD

called to order by MAYOR Donald D. Lyons on November 24, 2014
DATE

at _____ a.m./p.m. the following resolution was offered:
TIME

Moved by _____ and supported by _____

that the request from DC Sluggers of Dowagiac
NAME OF ORGANIZATION CITY

county of Cass, asking that they be recognized as a
COUNTY NAME

nonprofit organization operating in the community for the purpose of obtaining charitable

gaming licenses, be considered for approval
APPROVAL/DISAPPROVAL

APPROVAL	DISAPPROVAL
Yeas: _____	Yeas: _____
Nays: _____	Nays: _____
Absent: _____	Absent: _____

I hereby certify that the foregoing is a true and complete copy of a resolution offered and adopted by the _____ at a _____ meeting held on _____
TOWNSHIP, CITY, OR VILLAGE COUNCIL/BOARD REGULAR OR SPECIAL DATE

SIGNED: _____
TOWNSHIP, CITY, OR VILLAGE CLERK

PRINTED NAME AND TITLE

ADDRESS

COMPLETION: Required.
PENALTY: Possible denial of application.
BGL-CG-1163(R6/08)

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: November 24, 2014

SUBJECT: City Council Meeting Cancellation

Historically, the meeting falling during the Christmas holiday has been canceled and it is recommended that the meeting be canceled again this year. At this point I do not anticipate major business that would require Council's action during that time of year. Council has previously adopted resolutions to make sure vendors are paid and the public notified of the payments.

A resolution is on Monday's agenda to authorize cancellation of the December 22, 2014 City Council meeting.

Support Documents:
Cover Memo-City Mgr.
Resolution

Resolution #2
November 24, 2014

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember_____.

WHEREAS, the regularly scheduled December 22, 2014 City Council meeting falls during the
Christmas holiday; and

WHEREAS, the Mayor and City Council desire to cancel the December 22, 2014 City Council
meeting; and

WHEREAS, cancellation of the December 22, 2014 City Council meeting will not have an
adverse effect on the conduct of City business.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council hereby cancels the
regularly scheduled City Council meeting of Monday, December 22, 2014.

ADOPTED/REJECTED

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: November 14, 2014

SUBJECT: Poverty Exemption Guidelines

The Michigan General Property Tax Act, MCL 211.1, et. seq., allows a property tax exemption for the principal residence of persons who, in the judgment of the supervisor and board of review, by reason of poverty, are unable to contribute to the public charges.

The State Tax Commission has published a bulletin to Assessors and Equalization Directors outlining the program and the eligibility requirements for the poverty exemption.

The attached Poverty Exemption Policy & Guidelines (Revised November 2014) was prepared by the City Assessor to comply with the requirements of Michigan General Property Tax Act, MCL 211.1.

RECOMMENDATION

Approve the resolution establishing poverty exemption standards per the Michigan General Property Tax Act.

Support Documents:
Cover Memo-City Mgr.
Resolution
Poverty Exemption Guidelines

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the adoption of guidelines for poverty exemptions is required of the City Council; and

WHEREAS, the principal residence of persons, who the Assessor and Board of Review determines by reason of poverty to be unable to contribute to the public charge, is eligible for exemption in whole or in part from taxation under Public Act 390 of 1994 (MCL 211.7u); and

WHEREAS, the City Assessor has drafted and recommended to City Council guidelines and policy that complies with applicable state laws.

NOW, THEREFORE, BE IT HEREBY RESOLVED that City Council does approve the attached Poverty Exemption Policy & Guidelines (Revised November 2014); and

BE IT FURTHER RESOLVED that the Assessor and Board of Review shall follow the above stated policy and federal guidelines in granting or denying an exemption, unless the Assessor and Board of Review determines there are substantial and compelling reasons why there should be a deviation from the policy and federal guidelines and these reasons are communicated in writing to the claimant.

ADOPTED/REJECTED

CITY OF DOWAGIAC

POVERTY EXEMPTION POLICY AND GUIDELINES

(Revised November 2014 for the 2015 Tax Year)

The following policy and guidelines have been adopted by the Dowagiac City Commission to govern the granting of poverty exemptions:

To be eligible, a person shall do all the following on an annual basis:

1. Be an owner of and occupy as a principal residence the property for which an exemption is requested. This does not apply to the property of a corporation.
2. File an application with the City Assessor, accompanied by federal and state income tax returns for all persons residing in the principal residence, including any property tax credit returns filed in the immediately preceding year or in the current year. A taxpayer who appealed at one board of review may not also appeal at later board of reviews for the same year. If denied by the board of review you may appeal to the Michigan Tax Tribunal.
3. Be current on all prior year tax bills. Foreclosure or sale of property rescinds the poverty exemption on the property. Tax bills will be generated at the time of sale in which a full tax year exemption was in place.
4. Produce a valid drivers' license or other form of identification if requested by the Assessor or Board of Review.
5. Meet the federal poverty income standards as defined and determined annually by the United States Department of Health and Human Services.
6. The application for an exemption shall be filed after January 1, but before the day prior to the last day of the board of review.
7. A person who files a claim under this section is not prohibited from also appealing the assessment on the property for which the claim is made before the board of review in the same year.

GUIDELINES BY WHICH POVERTY EXEMPTIONS ARE DETERMINED

Completed application form and all required documents and attachments **MUST** be filed with the City Assessor's Office no later than:

March 1, 2013 for action by the March Board of Review; or

July 1, 2013 for action by the July Board of Review; or

December 1, 2013 for action by the December Board of Review.

Sign the form when you return it to the City Assessor's Office. It **MUST** be notarized or witnessed by a member of the City Assessor's staff.

NOTE: The filing of a claim constitutes an appearance before the Board of Review. Also, the dates for filing will be updated annually in accordance with the State of Michigan Property Tax Calendar.

1. The Board of Review determines if Income Standards have been met.
2. The Board of Review determines if Asset limits have been met.
3. Cash assets to the total household may not exceed an amount equal to one month's gross household income. Cash assets are defined as cash, money held in checking or savings accounts, money markets and other financial institution accounts, and/or instruments or securities which can be readily converted to cash.
4. Non-cash assets to the total household may not exceed \$10,000. Non-cash assets are defined as those, which are not considered to be cash assets, as defined above. The following assets are excluded from this limit:
 - a. Applicant's homestead
 - b. Applicant's primary automobile
 - c. Applicant's household personal property
 - d. Assets not accessible by the applicant, co-owner or any member of the applicant's household.
5. The Board of Review will consider all revenue and non-revenue producing assets of the owner, co-owner and all members of the household. Any attempt to hide and/or shift assets to another person, business or corporation shall be grounds for denial.
6. The Board of Review will consider the effect of all Michigan Income Tax Credits the applicant receives or can receive. Credits include Homestead Property Tax credits, Senior Citizen Prescription Drug credits and Home Heating credits.
7. Applications must be filed every year. If granted, the exemption is for one year only.
8. Poverty exemptions shall not be granted more than three (3) times during one ownership of the property, unless the applicant can prove hardship beyond his/her control.

9. Applications will be reviewed by the Board of Review. The Board may ask applicants, or their authorized agents, to be physically present to answer questions. Teleconferencing for the purpose of asking questions of the applicant is allowable if the applicant is not able to attend.
10. Applicants, or their authorized agents, may have to answer questions regarding such subject as financial affairs, health and/or the status of people living in the principal residence at a meeting that is open to the public.
11. All applications will be evaluated based on data and statements given to the Board by the applicant. The Board can also use information gathered from any other source.
12. The Board of Review shall follow the policy and guidelines established herein when granting or denying an exemption.
13. The Board of Review may deviate from the guidelines if it determines there are substantial and compelling reasons, which are to be communicated, in writing, to the applicant. Compelling reasons include, but are not limited to, excessive medical expenses or excessive expenses necessary for the care of elderly or handicapped persons.
14. Applicants may be subject to investigation of their entire financial and property records by the City. This would be done to verify information given or statements made to the Board of Review or assessor in regards to the poverty tax claim.
15. Household income limits are adjusted each year to comply with the Federal Poverty Guidelines.

FEDERAL POVERTY GUIDELINES

Size of Family Unit	Poverty Guidelines
1	\$ 11,670
2	\$ 15,730
3	\$ 19,790
4	\$ 23,850
5	\$ 27,910
6	\$ 31,970
7	\$ 36,030
8	\$ 40,090
For each additional person	\$4,060

Note: PA 140 of 2003 states that the poverty exemption guidelines established by the governing body of the local assessing unit shall also include an asset level test. An asset test means the amount of cash, fixed assets or other property that could be used, or converted to cash for use in the payment of property taxes. The asset test should calculate a maximum amount permitted and all other assets above that amount should be considered as available.

Asset Test

The following assets shall not be considered when applying an asset test to determine qualification for tax exemption.

1. The value of the applicant's primary residence subject to the exemption request along with any contiguous residential land, except as follows:

Under no circumstances shall a poverty exemption be granted on a principal residence purchased within two (2) years from appeal date.

2. The value of all personal property, such as furniture and clothing.

Notwithstanding the value of property listed above, in order to be considered for tax exemption under MCL 211.7u, the value of all assets shall not exceed five (5) times the annual household income of the applicant.

All asset information, as requested in the Poverty Exemption Application must be completed in full. The Board of Review may request additional information and verification of assets if they determine it is necessary. The Board of Review may reject any application if assets are not properly identified.

Councilmember _____ offered and moved the adoption of the following resolution;

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #4 for the period ending 11/21/14:

Invoices	\$479,043.48
Payroll for Period Ending	<u>\$132,223.35</u>
Total	\$611,266.83

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$479,043.48	\$132,223.35	\$611,266.83

Ayes:

Nays:

Absent:

Abstain:

James E. Snow, City Clerk

Vendor		Description	Amount
1ST CHOICE AUTOMOTIVE	0007282	DART #220 - FUEL SYSTEM REPAIRS	377.79
ABSOPURE WATER COMPANY	54855495	H & C COOLER RENTAL	8.00
ABSOPURE WATER COMPANY	54858010	C & C COOLER RENTAL - 25830 NUBOUR	6.00
ABSOPURE WATER COMPANY	83394821	BOTTLED WATER/DEPOSIT - 25830 NUBOUR	17.25
ABSOPURE WATER COMPANY	54863123	C & C COOLER RENTAL - 26688 NUBOUR	6.00
ABSOPURE WATER COMPANY	83394825	BOTTLED WATER/DEPOSIT - 26688 NUBOUR	71.25
ABSOPURE WATER COMPANY	83394824	BOTTLED WATER - 26461 NUBOUR	64.50
ACCELA INC #774375	8007	MINUTETRAQ MONTHLY SUBSCRIPTION	349.00
ACCOUNTING CONSULTANTS, PC	10/31/14	CONSULTING SVC THROUGH OCT 31ST, 2014	3,352.50
ADAM SPRINGSTEEN	11-14-14	DELIVER CAUA AGENDA	8.40
ADVANTAGE PLUMBING, INC	341854	SEWER RODDING - 516 SPRUCE ST.	683.50
AIRGAS GREAT LAKES	9033389207	WELDING TANKS	121.02
AIRGAS GREAT LAKES	9922776801	WELDING SUPPLIES	55.53
AMERICAN ELECTRIC POWER	CDOW_201410_01	OCTOBER ENERGY	368,714.22
AMERICAN ELECTRIC POWER	040-050-210-0-3	VINEYARD PL LIFT STATION	36.27
AMERICAN ELECTRIC POWER	049-501-336-1-3	CCWS - VANDALIA TOWER	39.52
AMERICAN ELECTRIC POWER	044-619-354-0-7	M-62 W LIFT STATION	45.56
AMWAY GRAND PLAZA HOTEL	11/19/14	RESERVATIONS 3296Z8S4/3296XVSQ - MACP	748.68
ARNT ASPHALT SEALING, INC	20713	ASPHALT REPAIR PATCH - 207 COMMERCIAL	4,100.00
AUSRA EQUIPMENT & SUPPLY, INC	IN80442	#80 - CAB/FUEL/AIR/ENGINE FILTERS	324.78
BENDER ELECTRIC, INC	16541	VANDALIA TOWER FLUSHING	160.00
BENDER ELECTRIC, INC	16552	INSTALL RECEPACLE - GENERATOR	300.00
BERRIEN COUNTY FARM BUREAU OIL CO	684769	#80 - TIRES	1,152.00
BOOTH'S COUNTRY FLORIST	11/03/14	FLOWERS FOR VOLUNTEER FUNERAL	55.00
CANDACE DORSEY	2014CDOCT22	RAD TRAINING - TRAVEL EXPENSE	98.88
CASS CNTY TRANSPORTATION AUTHORITY	1823	DISPATCHING SERVICES-OCTOBER, 2014	4,090.47
CASS OUTDOOR POWER EQUIPMENT, INC	106357	CARBURETOR - GENERATOR	109.15
CATHI SEXTON	11/12/14	AWARD AMOUNT	75.00
CAVINNESS, PHILIP W	11/19/2014	UB refund for account: 08-0624-4	69.06
CHEM NICHOLS, INC	521330	TOGGLE SWITCHES - #132LT	13.12
CHEM NICHOLS, INC	521207	#105 - BULBS	5.40
CHEM NICHOLS, INC	519063	#132(7) - PLATE/PINTLE	224.27
CHEM NICHOLS, INC	518697	#1 - AIR FILTER	23.04
CITY SERVICES, INC	S101263085.001	PERCY ST/THIRD AVE HYDRANT REPAIR	1,400.00
COLLINS, KATRENA & WILKS, RAYMOND	11/19/2014	UB refund for account: 13-3088-11	14.04
COMCAST	8771 40 238	FD - INTERNET SERVICE	72.90
COMMUNITY ANSWERING SERVICE	262811102014	DISPATCHING SERVICES	185.50
CREATIVE VINYL SIGNS	27919	DECALS - #102	72.46
DAVE'S CONCRETE PRODUCTS, INC	20934	CONCRETE - 607 SUNNYSIDE	268.00
DAVIS, DAVID	11/12/14	TRAVEL EXPENSES - TRAINING	97.92
DON & BARB WILCOX	11/12/14	AWARD AMOUNT	300.00
DORNBOS SIGN & SAFETY, INC	INV18128	SIGN POSTS & HARDWARE	732.46
DOUGLAS WOLVERTON	11/12/14	AWARD AMOUNT	100.00
DOWAGIAC UNION SCHOOLS	201415-65	FUEL EXPENSES - OCTOBER 2014	7,900.13
DUST BUSTERS	12/14	CLEANING SERVICES 12/14	1,725.00
ELECTIONSOURCE	26160	OPTECH INSIGHT CODING - NOV 4TH ELECTION	1,740.00
ELECTIONSOURCE	26353	CERT KIT FOR DOSB BALLOT BOX	37.05
ELM TRAINING, LLC	1110-14	BI-MONTHLY SAFETY TRAINING	180.00
FANNIE MAE	11/19/2014	UB refund for account: 07-0101-8	138.09

Vendor		Description	Amount
FEIRICK, ABBIE	11/19/2014	UB refund for account: 04-1504-2	159.19
FERRIER, PENNY M	11/10/14	MUSEUM CLEANING SERVICE - OCTOBER	475.00
FIA CARD SERVICES	000001	ECON DEV MEETING	25.50
FIA CARD SERVICES	001	CAUA MEETING	9.40
FIA CARD SERVICES	66078869	TRAVEL EXPENSE - SCHUUR	365.70
FIA CARD SERVICES	66035118	TRAVEL EXPENSE - DODD	365.70
FIA CARD SERVICES	66036368	TRAVEL EXPENSE - HUNT	365.70
FIA CARD SERVICES	66034949	TRAVEL EXPENSE - ROOM CHARGES	243.80
FIA CARD SERVICES	14384202400CR	DISPLAY ADAPTER - REFUND	(3.82)
FIA CARD SERVICES	000008	DINNER - MIAM CONFERENCE	20.33
FIA CARD SERVICES	705061	FUEL - MIAM CONFERENCE	25.26
FIA CARD SERVICES	708123	FUEL - MIAM CONFERENCE	15.90
FIA CARD SERVICES	MHF4N44K05	MONTHLY ICLOUD STORAGE	0.99
FIA CARD SERVICES	13G617777X972742H	MECH CODE EXAM - BRADFORD	60.00
FIA CARD SERVICES	1667791019	LIFT STATION REPORTS SERVICE	24.99
FIA CARD SERVICES	28716	SAKRETE POLYMER - CROSSWALKS FRONT &	79.92
FIA CARD SERVICES	VQECB5698D8C	REMOTE PC ACCESS - ACCOUNTANT	99.00
FIA CARD SERVICES	2668320008	LIFT STATION ALARM SERVICE	24.99
FIA CARD SERVICES	14384202400	DISPLAY ADAPTER	63.55
FIA CARD SERVICES	09454	LED LIGHTS - CHRISTMAS DECORATIONS	88.66
FISHER SCIENTIFIC COMPANY, INC	D42940201	REG'D CALIBRATION WEIGHTS - WWTP LAB	151.02
FOWLKES, FRANKLIN DELANOR	11/19/2014	UB refund for account: 16-1692-22	17.39
FRONTIER	269-782-0100-	SNOW BLDG - NEW PHONE LINES	334.68
GLOBAL TELEMATIC SOLUTIONS, LLC	16681	VEHICLE TRACKING SERVICE	220.00
GRAMES TIRE & BATTERY, INC	3608	TIRE REPAIR - PD VEH #131	17.95
GRAMES TIRE & BATTERY, INC	3575	DART #220 - TIRE REPAIR	18.95
GRAMES TIRE & BATTERY, INC	3648	PD VEH #6001	64.00
GRAMES TIRE & BATTERY, INC	3694	SNOW TIRES - #10	32.00
HAAS ALARMS AND SERVICE, INC	062330	SERVICE FAULTY SURVEILLANCE CAMERA	70.00
HAGGIN FORD & MERCURY INC	FEB89070	NEWS #102 - 2015 FORD F-250	27,239.00
HAGGIN FORD & MERCURY INC	226452	OIL CHANGE - PD V#121	46.34
HAGGIN FORD & MERCURY INC	47545	#102 - PAD MAT	119.99
HALE'S HARDWARE, INC	D66003	HOSE FOR LEVEL MEASUREMENT	20.83
HALE'S HARDWARE, INC	D67075	BUILDING MTCE SUPPLIES	27.91
HALE'S HARDWARE, INC	A11879	GROUNDS - OP SUPPLIES/SHOVEL; MUSEUM -	74.10
HALE'S HARDWARE, INC	C94606	CABLE TIES - CHRISTMAS DECORATIONS	8.24
HALE'S HARDWARE, INC	C93451	HOSE REPAIR PARTS & BROOM	51.67
HALE'S HARDWARE, INC	D66837	LIGHT SWITCH - CH (SCHOOL AREA)	6.30
HALE'S HARDWARE, INC	D66252	HARDWARE FOR SHELF	0.52
HALE'S HARDWARE, INC	C93906	#132(7) - SWITCH BOX	9.20
HALE'S HARDWARE, INC	D65964	ANTIFREEZE - WINTERIZE ROTARY RESTROOMS	14.52
HALE'S HARDWARE, INC	D65854	COUPLING - WATER REPAIR 607 SUNNYSIDE	5.81
HALE'S HARDWARE, INC	C95152	LT GALV. NIPPLE - #132	5.75
HALE'S HARDWARE, INC	D66805	SALT SPREADER FASTENERS - #105	17.98
HANSON BEVERAGE SERVICE	063424	LABORATORY WATER	40.50
HANSONS WINDOWS AND SIDING	11/10/14	CHECK #17816 WRONG AMT - ADDITIONAL WORK	25.50
HAROLD MUNSON	11/12/14	AWARD AMOUNT	150.00
HD SUPPLY POWER SOLUTIONS, LTD	2711822-00	ELECTRIC METERS - RESIDENTIAL	520.00
ITRON, INC	352096	QUARTERLY SOFTWARE MTCE	915.37

Vendor		Description	Amount
JOHNSON, ELIZABETH D	11/19/2014	UB refund for account: 04-0904-2	28.07
JUDD LUMBER COMPANY, INC	1411-626685	POLYFILM - COVER CONCRETE 607 SUNNYSIDE	25.99
KARCHUNAS, ROBERT A	11/19/2014	UB refund for account: 08-2457-2	44.25
KEVIN K. KUSMACK	9/24/14	RUSSOM PARK - MOVING SOCCER CONCESSION	1,250.00
KISER, ISAIAH	11/19/2014	UB refund for account: 16-1691-19	34.42
KOTZ SANGSTER WYSOCKI PC	3023M	LEGAL SERVICES	6,972.17
KUSA, JAMES	2014-354-DM	COURT MILEAGE	9.04
LAKELAND HEALTHCARE	11/06/14	CDL PHYSICALS	150.00
LAWSON PRODUCTS, INC	9302870531	PULL RIVETS (STOCK)	95.01
MARTINS PAWMART	0010	K-9 FOOD	45.69
MCCANN, NICHOLE MARIE	11/19/2014	UB refund for account: 16-1900-16	172.29
METALOCK, INC.	20	RUSSOM PLAYGROUND - ADA RAIL	1,700.00
MI ASSOCIATION CHIEFS OF POLICE	1876	WINTER 2015 REGISTRATION - BRADFORD	255.00
MI ASSOCIATION CHIEFS OF POLICE	1875	WINTER 2015 REGISTRATION - GRINNEWALD	255.00
MICHIGAN CAT	PD4589034	#74 - WINDOW FRAME/SEALS	887.87
MICHIGAN CAT	PD4593183	#74 - WINDOW FRAME/SEAL	603.46
MICHIGAN CAT	PD4652517	#74 - RETURN WINDOW FRAME	(494.02)
MIDLAND MORTGAGE CO.	11/19/2014	UB refund for account: 13-2866-3	93.68
MILLER, CANFIELD, PADDOCK AND STONE	1264795	LEGAL SERVICES/EMPLOYMENT MATTERS	550.00
MONUMENTS BY DESIGN, LLC	805	INSCRIBE BRICKS	90.00
MYRKLE, EVELYN M	11/19/2014	UB refund for account: 05-1798-16	53.73
NASH SERVICES, INC	13442	#105 - TRANSMISSION REPAIR	2,826.17
NATIONAL FIRE PROTECTION ASSOC	3009644	ANNUAL DUES - EVANS	165.00
NEDDEAU, PATRICIA A	11/19/2014	UB refund for account: 16-1855-7	172.73
NYE UNIFORM COMPANY, INC	485448	UNIFORMS-MATTIX	173.70
O'BOYLE COWELL BLALOCK AND ASSOC	51010.03 - 21	REIMBURSABLE EXPENSES	30.07
OLD DOMINION BRUSH COMPANY	0066740-IN	CLEAR URETHANE HOSE - #132LT	652.78
PARAGON LABORATORIES, INC	42078-82946	REG'D NPDES TESTING	250.00
PARAGON LABORATORIES, INC	42078-82917	REG'D NPDES TESTING	484.00
PETTY CASH	11/10/14	PETTY CASH REIMBURSEMENT	203.08
POWER BRAKE & SPRING SERVICE CO	2187497-00	#105 - BRAKES	826.00
POWER BRAKE & SPRING SERVICE CO	2187594-00	#105 - CONNECT FRONT BRAKES	976.72
POWER BRAKE & SPRING SERVICE CO	2187503-00	#105 - FRONT LEAF SPRINGS	1,469.20
POWER BRAKE & SPRING SERVICE CO	2187760-00	#105 - BRAKE DRUMS EXCHANGED	(322.60)
POWER BRAKE & SPRING SERVICE CO	2187878-00	#105 - BRAKE SLACK ADJUSTER	75.69
POWER BRAKE & SPRING SERVICE CO	2188212-00	REAR BRAKE CHAMBERS - #104	116.46
POWERNET GLOBAL COMMUNICATIONS	33066160	LONG DISTANCE SERVICE 10/12 - 11/12/14	134.86
PRAIRIE RONDE REALTY	2702	NOVEMBER RENT-DART	150.00
PRICE, LENA	11/19/2014	UB refund for account: 16-1698-10	138.47
PRIORITY COMPUTER SERVICES, INC	202397	PREPAID SERVICE AGREEMENT	950.00
PRIORITY COMPUTER SERVICES, INC	202339	SERVER HARD DRIVE	270.47
PURSLEY, TAMMY	11/19/2014	UB refund for account: 11-1936-22	44.56
QUILL CORPORATION	7702947	W-2 FORMS/1099 FORMS/CALENDARS	135.01
QUILL CORPORATION	7703012	OFFICE SUPPLIES	48.38
RIETH-RILEY CONSTRUCTION COMPANY	7170565	ASPHALT	100.19
RUTKOWSKE, JASON	3161006116	CELL PHONE REIMBURSEMENT 10/10 -	60.00
SCHERER, JOE DBA LONELY PI	12/14	12/14 INT PMT ACCT 7508450033	6,174.53
SEMCO ENERGY GAS COMPANY	0149138.502	GAS SVC 10/02 - 10/31/14	92.94
SEMCO ENERGY GAS COMPANY	0148902.500	GAS SVC 10/2 - 10/31/14	137.03

Vendor		Description	Amount
SEMCO ENERGY GAS COMPANY	0148809.501	GAS UTILITY - FIRE DEPT	187.33
SEMCO ENERGY GAS COMPANY	0149080.500	GAS SVC 10/2 -- 10/31/14	147.81
SEMCO ENERGY GAS COMPANY	0146763.501	GAS SVC 10/01 - 10/30/14	110.64
SEMCO ENERGY GAS COMPANY	0357529.501	GAS SVC 10/02 - 10/31/14	12.44
SEMCO ENERGY GAS COMPANY	0149077.500	GAS SVC 10/02 - 10/31/14	220.49
SEMCO ENERGY GAS COMPANY	0149089.500	GAS SVC 10/02 - 10/31/14	100.57
SEMCO ENERGY GAS COMPANY	0147944.500	GAS SVC 10/01/14 TO 10/30/14	35.60
SEMCO ENERGY GAS COMPANY	0346992.502	GAS SVC 9/30/14 TO 10/29/14 - AIRPORT	59.69
SIRCHIE FINGER PRINT LABORATORIES	0185813-IN	EVIDENCE PROCESSING SUPPLIES	207.47
SNAP-ON TOOLS	1117146992	WRENCH - FOR ADJUSTING AIR BRAKES	49.25
SOUTH BEND UNIFORM	19654	UNIFORMS-#6001	129.90
SOUTH BEND UNIFORM	18447	UNIFORM-FRY	151.85
STATE OF MICHIGAN-TECH, MGT, BUDGET	15-000715	RADIO LICENSE	50.00
STATE OF MICHIGAN-TECH, MGT, BUDGET	15-000370	RADIO	25.00
STEVE SISK	11/12/14	AWARD AMOUNT	550.00
SUE ANN STEWART	11/11/14	CUSTOMER CHARGED FOR SEWER SERVICE THAT	643.00
THE RIDGE COMPANY	591716	LIGHT BULB - FD #101	1.31
THE RIDGE COMPANY	591954	#105 HEADLIGHT BULB	8.99
THE RIDGE COMPANY	591833	JACK STANDS	54.99
THE RIDGE COMPANY	591674	#132FLT - TOGGLE SWITCH	26.87
THE RIDGE COMPANY	591512	#105 - OIL FILTER EXCHANGE	(0.88)
THE RIDGE COMPANY	591447	RADIATOR CAP - CH GENERATOR	5.33
THE RIDGE COMPANY	591432	#105 - AIR/FUEL/OIL FILTERS	92.07
THE RIDGE COMPANY	591097	#102 - SEALER	26.69
THE RIDGE COMPANY	590945	#132(7) - WIRE	33.33
THE RIDGE COMPANY	590907	#141 - CONNECTOR/ADAPTER	2.36
THE RIDGE COMPANY	590702	#1 - OIL FILTER/WASHER FLUID	15.36
THE RIDGE COMPANY	592454	LF HADLAMP - #220	8.00
THE RIDGE COMPANY	592546	AIR FILTER - #150	43.48
THE RIDGE COMPANY	592521	OIL FILTER/WIPER BLADES - #3	32.34
THE RIDGE COMPANY	592631	SWITCH - #132LT	23.74
THE RIDGE COMPANY	592783	FUEL/OIL/AIR FILTERS/SERP BELT - #104	167.36
THE RIDGE COMPANY	592991	WIPER BLADES - #103	30.38
THE RIDGE COMPANY	592787	GEAR OIL 80W-90 - #104	5.99
THE RIDGE COMPANY	592137	SALT SPREADER MOTOR - #105	471.00
THE RIDGE COMPANY	592193	TOGGLE SWITCH - #132LT	11.87
TURF SERVICES	01602	IRRAGIATION REPAIR - ROTARY PARK	51.00
UNUM LIFE INSURANCE CO OF AMERICA	0150597-001 0	LIFE INSURANCE - 12/01 - 12/31/14	1,046.21
VAN BUREN/CASS COUNTY HEALTH DEPT	10/22/14	FLU SHOTS	270.00
VANDERVRIES, EDWARD	12/14	ASSESSING SERVICES 12/14	1,775.00
VERMILYER, BRADLEY	11/19/2014	UB refund for account: 08-2218-20	92.16
WASTE MANAGEMENT OF MICHIGAN	7371150-2529-5	DUMPSTER - 302 S FRONT ST	303.00
WASTE MANAGEMENT OF MICHIGAN	7371030-2529-9	WWTP - SLUDGE DISPOSAL	3,172.00
WASTE MANAGEMENT OF MICHIGAN	8368558-1710-9	DUMPSTERS/TRASH CART 10/14	388.14
WASTE MANAGEMENT OF MICHIGAN	7371079-2529-6	DUMPSTER - 207 JOHNSON DEBRIS REMOVAL	415.40
WASTE MANAGEMENT OF MICHIGAN	7371085-2529-3	DUMPSTER - 302 S FRONT	79.00
WAYNE TOWNSHIP	11/01/14	NUBOUR ST WATER SYSTEM - PER AGREEMENT	4,143.75
WEST, EDWARD G. II	11/19/2014	UB refund for account: 02-0823-10	119.56
WIGGINS, DANIEL	11/12/14	TRAVEL EXPENSES - TACTICAL LEADERSHIP	6.36

INVOICE REGISTER FOR CITY OF DOWAGIAC
POST DATES 11/07/2014 - 11/20/2014
BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID
BANK CODE: GEN

Vendor		Description	Amount
WILBUR-ELLIS COMPANY	8572348 RI	FERTILIZER (KNOX)	639.00
WOLFF, LANCE	11/19/2014	UB refund for account: 11-1925-9	114.26
ZBATTERY.COM, INC	I167312	BATTERIES - FD AIRPACKS	125.94
		Total:	<u>479,043.48</u>

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the Michigan Open Meetings Law, Public Act 267 of the Public Acts of 1976 as amended, provides that public bodies may meet in closed session for the purpose of discussing litigation; and

WHEREAS, the Mayor and City Council desire to meet with the City Manager to discuss correspondence from legal counsel regarding litigation.

NOW, THEREFORE, BE IT RESOLVED the City Council will hereby adjourn to closed session to discuss litigation.

ADOPTED/REJECTED

Moved by:

Seconded by:

Ayes:

Nays:

Absent:

Abstain: