

REGULAR MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Monday, April 13, 7:00 p.m.

AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons
-Mayor Pro-Tem Leon Laylin
-Councilmember Charles Burling
-Councilmember James Dodd
-Councilmember Danielle Lucas
-Councilmember Lori Hunt
-Councilmember Bob Schuur
- APPROVAL OF MINUTES OF PREVIOUS MEETING – March 23, 2015
- QUESTIONS FROM CITY COUNCIL –
- COMMENTS FROM THE AUDIENCE (NON-AGENDA) –
- COMMENTS FROM THE AUDIENCE (AGENDA) –
- PROCLAMATIONS –
1. Dowagiac Dogwood Fine Arts Festival
 2. Arbor Day
 3. Green Michiana
- COMMUNICATIONS –
1. Borgess Lee Memorial Flower Sale
 2. Farm and Artisan Market
 3. City Wide Garage Sale Weekend
 4. White Cane Week

RESOLUTIONS –

1. Resolution to authorize the first amendment to the Installment Purchase Agreement for the Front & Main Building Condominium Project.
2. Resolution to authorize an agreement with Yeo & Yeo for auditing services for 2015, 2016 and 2017.
3. Resolution to accept the bid from MTL Mowing Trimming and Landscaping to mow properties not maintained by owners and several properties owned by the city.
4. Resolution of intent to participate with the Cass County Library for the development of the Building Code/Essential Standards Library.
5. Resolution to accept the bid from J. Allen & Company, Inc. for the 2015 Local Street Paving Projects.
6. Resolution to authorize the purchase of a dump truck to replace unit #107 in the amount of \$126,262.28.
7. Resolution to authorize cancellation of the Council meeting for 5/25/15, Memorial Day.
8. Resolution to authorize an update to the Classification & Compensation System.
9. Resolution to approve a Project Authorization Agreement with MDOT relating to the FY 2015 operating grant for the Dial-A-Ride Transit program.
10. Resolution to authorize additional tree harvesting on city owned land by L&M Lumber in the amount of \$41,250.
11. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due: (Roll Call)

BILLS	PAYROLL	TOTAL
\$333,845.69	\$126,943.44	\$460,789.13

CITY MANAGER REPORT ON QUESTIONS FROM COUNCIL FROM PREVIOUS MEETINGS –

COMMENTS FROM CITY OFFICIALS –

ADJOURNMENT –

Kevin P. Anderson
City Manager

Attachments

DOWAGIAC CITY COUNCIL MEETING

Monday, March 23, 2015

A regular meeting of the Dowagiac City Council was called to order by Mayor Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons, Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Lori A. Hunt, Danielle E. Lucas and Bob B. Schuur.

ABSENT: None

STAFF: Kevin P. Anderson, City Manager; Rozanne H. Scherr, Assistant City Manager.

Councilmember Laylin moved and Councilmember Dodd seconded that the minutes of the March 9, 2015 regular meeting be approved.

Approved unanimously.

INTRODUCTION by Public Safety Director Steve Grinnwald of new Patrol Officer Kasey Robbins.

COMMUNICATIONS

1. Millpond Fishing Tournament, June 27, 2015, 6:00 am to 3:30 pm.

Councilmember Laylin moved and Councilmember Hunt seconded approval for the event.

RESOLUTIONS

1. Resolution to authorize a Fire Protection Coverage Agreement with Southwestern Michigan College.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, the City of Dowagiac has provided fire protection coverage to Southwestern Michigan College through an agreement with LaGrange Township for several decades; and

WHEREAS, LaGrange Township has chosen not to renew an agreement for fire services with the City of Dowagiac and will provide fire protection services through contracts with volunteer fire departments; and

WHEREAS, the City of Dowagiac has a person on duty 24 hours a day, seven days a week, has a ladder truck, is in closer proximity to the college than other fire departments and provides significant emergency preparedness services; and

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WHEREAS, Southwestern Michigan College is committed to providing the best possible response times to the dormitories and educational facilities; and

WHEREAS, Southwestern Michigan College administration and City of Dowagiac administration have been negotiating terms by which the city's fire department could provide dual dispatch services to college facilities; and

WHEREAS, Under PA 35 of 1951 (MCL 124.1, et seq.), a community college district and a city can enter into an intergovernmental agreement (IGA) for the provision of lawful municipal services, which include fire protection services.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby authorize the City Manager to negotiate final terms and enter into an agreement with Southwestern Michigan College for fire protection services for the period April 1, 2015 through March 31, 2018 for an annual fee of \$13,500.00.

APPROVED unanimously.

INTERGOVERNMENTAL AGREEMENT WITH
SOUTHWESTERN MICHIGAN COLLEGE/
AND THE CITY OF DOWAGIAC

AGREEMENT MADE AND ENTERED INTO this _____ day of _____, 2015 by and between Southwestern Michigan College, of 58900 Cherry Grove Road, Dowagiac, Michigan 49047, hereinafter referred to 'SMC', the City of Dowagiac, a Michigan Municipal Corporation, of 241 S. Front Street, P.O. Box 430, Dowagiac, MI 49047, hereinafter referred to as 'CITY'.

W I T N E S S E T H:

WHEREAS, SMC is dully authorized community college established pursuant to Act 331, Public Acts of 1966, as amended; and

WHEREAS, the City of Dowagiac is a Michigan Municipal Corporation currently maintaining a Fire Department serving the citizens of the City of Dowagiac; and

WHEREAS, the City of Dowagiac has provided fire protection coverage to SMC through an agreement with LaGrange Township for several decades; and

WHEREAS, LaGrange Township has chosen not to renew an agreement for fire services with the City of Dowagiac and will provide fire protection services through contracts with volunteer fire departments; and

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WHEREAS, the City of Dowagiac has a person on duty 24 hours a day, seven days a week, has a ladder truck, is in closer proximity to the college than other fire departments and provides significant emergency preparedness services; and

WHEREAS, SMC is committed to providing the best possible response times to the dormitories and educational facilities; and

WHEREAS, due to proximity of the City of Dowagiac to SMC, it had been determined that the City's Fire Department is best suited to provide regular response coverage and other coverage for SMC as hereinbelow set forth; and

WHEREAS, SMC's administration and City of Dowagiac administration have been negotiating terms by which the city's fire department could provide dual dispatch serves to college facilities; and

WHEREAS, Under PA 35 of 1951 (MCL 124.1, et seq.), a community college district and a city can enter into an intergovernmental agreement (IGA) for the provision of lawful municipal services, which include fire protection services.

NOW, THEREFORE, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. That this contract shall constitute an intergovernmental agreement as authorized by the Intergovernmental Contracts Between Municipal Corporations Act, Act 35, Public Acts of 1951, as amended, codified at MCL 124.1, et seq.;
2. That the CITY agrees to provide, and SMC agrees to purchase, dual dispatch fire protection serves for the period April 1, 2015 through March 31, 2018 for all SMC owned property in LaGrange Township.
3. That SMC agrees to remit, for and in consideration of provision by the CITY dual dispatch fire protection services for the coverage area herein set forth, an annual fee in an amount of Thirteen Thousand Five Hundred Dollars (\$13,500) on or before April 15, 2015, April 15, 2016, and April 15, 2017 for the coverage year.
4. The CITY agrees to provide said service to the extent of its ability, but assumes no liability to SMC or to individuals for the failure to do so, and if protection against said failure is desired, SMC agrees to carry its own insurance for its protection and the protection of its inhabitants from negligence or breach of contract by the CITY, and indemnify the CITY for any losses, if any, resulting therefrom;
5. It is mutually understood and agreed that all decisions pertaining to operation and management of the Dowagiac Fire Department, the use of its resources in fighting

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fires, the directing of activities at any fire scene and any and all other matters pertaining to operation of the Dowagiac Fire Department shall be the sole and exclusive province of the City's Director of Public Safety or his designee;

6. The Fire Department agrees to provide training to SMC staff and students in fire prevention and safety;
7. That, in the event any amount required to be paid hereunder is not timely paid, it is agreed that said amount shall bear interest from and after the date upon which said payment was due at the rate of 12 percent simple interest per annum; In the interest of assuring continuous fire protection coverage to the coverage area following expiration of the primary term hereof on March 31, 2018, it is further agreed by and between the parties hereto as follows:
8. That, unless either party hereto shall have provided written notice to the other, which notice shall comply with the requirements of subparagraph B hereof, on or before February 1, 2018 (or the 1st day of February of the following years that this agreement shall remain in force), of its desire to discontinue fire protection services to all or a portion of the coverage area, then it is mutually agreed between the parties that this agreement shall be annually renewed or shall be extended for additional one year terms, subject, however, to the modifications set forth in subparagraph C hereof;
 - A. That, in the event SMC shall desire to alter or modify the area for which coverage is to be provided by the CITY from and after March 31, 2018, it shall so notify the CITY, in writing, on or before February 1, 2018. Said notice shall be sent to the Dowagiac City Manager, City Hall, P.O. Box 430, Dowagiac, MI 49047, by certified mail, return receipt requested, and shall set forth, with specificity, the following information:
 - (1) A legal description of the area for which fire protection service is desired, modified, altered, or discontinued.
 - (2) The name and address of the fire protection entity which will, from and after March 31, 2018, provide fire protection to any portion of the coverage area which is not proposed to be continued to be provided fire protection services by the City of Dowagiac. This provision is mutually acknowledged to be designed to permit an orderly transition, and continuous fire protection service, with respect to any portion of the coverage area for which continued service is no longer desired;
 - B. That in the event SMC shall fail to provide written notice to the CITY of its desire to modify, alter, or discontinue fire protection service to all or

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any portion of the coverage area on or before February 1, 2018, or the 1st day of February of any subsequent years during which this contract shall remain in full force and effect, which notice must satisfy the requirements of subparagraph B hereof, then it is mutually agreed that fire protection services shall be extended for successive additional one (1) year terms;

C. Upon renewal the payment stated in Item 3 shall be increase by the inflationary rate determined by the State of Michigan for purposes of the Headlee calculation or 5% whichever is the lesser.

9. That both parties mutually acknowledge that the foregoing agreement has been reviewed by their respective legislative bodies and execution thereof specifically authorized.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

SOUTHWESTERN MICHIGAN COLLEGE

CITY OF DOWAGIAC

By: _____

By: _____

By: _____

By: _____

2. Resolution to authorize a Fire Protection Coverage Agreement with Pokagon Township.

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, terms of an agreement between the City of Dowagiac and Pokagon Township for the provision of fire protection coverage services, for the period April 1, 2015 through March 31, 2018, have been negotiated; and

WHEREAS, the Pokagon Township Board has provided approval of the fire protection coverage agreement as attached hereto and by reference made a part hereof; and

WHEREAS, the City Administration recommends approval of the contract as written.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt and enter into a fire protection coverage agreement, as attached hereto and by reference made a part hereof, with Pokagon Township for the period April 1, 2015 through March 31, 2018.

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BE IT FURTHER RESOLVED that the Mayor and City Clerk respectively be authorized and directed to act as signators for the execution of same.

ADOPTED unanimously.

POKAGON TOWNSHIP
FIRE PROTECTION COVERAGE AGREEMENT

AGREEMENT made and entered into this ____ day of _____, 2015 by and between the City of Dowagiac, a Michigan Municipal Corporation, hereinafter referred to as "CITY", and Pokagon Township, a Michigan Municipal Corporation, hereinafter referred to as "TOWNSHIP",

WITNESSETH:

WHEREAS, CITY currently maintains and staffs a full-time Fire Department with related equipment, together with a volunteer force as an adjunct thereto; and

WHEREAS, the TOWNSHIP desires that the CITY provide fire protection coverage to the area herein set forth, to be hereinafter referred to as the "Coverage Area"; and

WHEREAS, the parties wish to detail the terms and conditions of the provision of said fire protection services by the CITY and the payment therefore by the TOWNSHIP during the term of this agreement and any extensions or renewals thereof,

NOW, THEREFORE, for and in consideration of the mutual covenants herein expressed, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. That the CITY agrees to provide, and the TOWNSHIP agrees to purchase, fire protection services for the period April 1, 2015 through March 31, 2018 for the following coverage areas:

Those portions of Sections 1 and 2 of Pokagon Township, Cass County, Michigan, not situated within the established corporate boundaries of the City of Dowagiac, nor conditionally transferred thereto under the terms of a conditional land transfer agreement subject to the provisions of Michigan P.A. 425 of 1984.

2. That the TOWNSHIP agrees to remit, for and in consideration of provision by the CITY of fire protection services for the coverage area herein set forth, an annual fee in an amount to be determined on the basis of .42 percent of the Taxable Value of all real property subject to ad valorem taxation within the coverage area to be determined as follows:
 - A. That on or before April 15, 2015, April 15, 2016, and April 15, 2017, the TOWNSHIP shall pay the CITY the sum of \$8,000.00, which amount shall

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represent the TOWNSHIP's initial installment payment for the coverage year in question:

- B. That, on or before August 1, 2015, August 1, 2016, and August 1, 2017, the TOWNSHIP shall pay to the CITY an amount to be determined according to the following formula:
- (1) That the TOWNSHIP shall determine its full obligation for the provision of fire services to the coverage area for each year of this agreement by multiplying the Taxable Value of all real property subject to ad valorem taxation situated within the coverage area by .42 percent. For purposes of this computation, it is agreed that the Taxable Value to be utilized shall be the final valuation as of December 31st of the previous year, subject, however, to such later adjustments as shall be made either by action of the TOWNSHIP's Board of Review, or by equalization by the County of Cass;
 - (2) That the TOWNSHIP shall provide said total Taxable value figure for the coverage area to the CITY, together with the basis for such computation and such supporting documentary evidence as shall be reasonably necessary to verify same, on or before July 1st of each year that this agreement shall remain in force;
 - (3) That the amount of the TOWNSHIP's liability for fire protection services for each contract year shall then be reduced by the amount of the April payment as set forth herein in order to determine the balance of payment due to the City of Dowagiac for each coverage year which balance shall come as noted herein, being paid on or before August 1st during each year of this agreement;
3. The CITY agrees to provide said service to the extent of its ability, but assumes no liability to the TOWNSHIP or to individuals for the failure to do so, and if protection against said failure is desired, the TOWNSHIP agrees to carry its own insurance for its protection and the protection of its inhabitants from negligence or breach of contract by the CITY, and indemnify the CITY for any losses, if any, resulting therefrom;
 4. It is mutually understood and agreed that all decisions pertaining to operation and management of the Dowagiac Fire Department, the use of its resources in fighting fires, the directing of activities at any fire scene and any and all other matters pertaining to operation of the Dowagiac Fire Department shall be the sole and exclusive province of the City of Dowagiac Fire Chief or his designee;
 5. That, in the event any amount required to be paid hereunder is not timely paid, it is agreed that said amount shall bear interest from and after the date upon which said payment was due at the rate of 12 percent simple interest per annum;

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6. In the interest of assuring continuous fire protection coverage to the coverage area following expiration of the primary term hereof on March 31, 2018, it is further agreed by and between the parties hereto as follows:
 - A. That, unless either party hereto shall have provided written notice to the other, which notice shall comply with the requirements of subparagraph B hereof, on or before February 1, 2018 (or the 1st day of February of the following years that this agreement shall remain in force), of its desire to discontinue fire protection services to all or a portion of the coverage area, then it is mutually agreed between the parties that this agreement shall be annually renewed or shall be extended for additional one year terms, subject, however, to the modifications set forth in subparagraph C hereof;
 - B. That, in the event the TOWNSHIP shall desire to alter or modify the area for which coverage is to be provided by the CITY from and after March 31, 2018, it shall so notify the CITY, in writing, on or before February 1, 2018. Said notice shall be sent to the Dowagiac City Manager, City Hall, P.O. Box 430, Dowagiac, MI 49047, by certified mail, return receipt requested, and shall set forth, with specificity, the following information:
 - (1) A legal description of the area for which fire protection service is desired;
 - (2) A statement setting forth the aggregate Taxable Value as of December 31, 2017, for all real property within such modified coverage area; and
 - (3) The name and address of the fire protection entity which will, from and after March 31, 2018, provide fire protection to any portion of the coverage area which is not proposed to be continued to be provided fire protection services by the City of Dowagiac. This provision is mutually acknowledged to be designed to permit an orderly transition, and continuous fire protection service, with respect to any portion of the coverage area for which continued service is no longer desired;
 - C. That in the event the TOWNSHIP shall fail to provide written notice to the CITY of its desire to modify, alter, or discontinue fire protection service to all or any portion of the coverage area on or before February 1, 2018, or the 1st day of February of any subsequent years during which this contract shall remain in full force and effect, which notice must satisfy the requirements of subparagraph B hereof, then it is mutually agreed that fire protection services shall be extended for successive additional one (1) year terms; and that the TOWNSHIP shall pay therefore an amount equal to either: 4.2 mills multiplied by the total Taxable Value of all real property, within the coverage area as of December 31st of the year preceding the coverage year in question;

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or, the appropriate percentage cost of operation of said department attributable to the TOWNSHIP, as calculated in paragraph 7 below; whichever is greater. In such event, the TOWNSHIP, shall continue to make annual payments on or before April 1st of each year in the amount specified in paragraph 2 above, to-wit: \$8,000.00, with the balance payable on or before August 1st of each year, subject to the verification provisions likewise set forth in paragraph 2 above;

7. In the event that the CITY shall, during the primary term of this agreement, make and enter into any agreements with any municipalities (other than those portions of Pokagon and LaGrange Townships currently being served by the CITY), then it is mutually agreed between the parties that a credit shall be given to the TOWNSHIP against the cost for the provision of fire protection services as herein determined based upon the CITY's annual projected cost of operation of its fire department, less only hydrant rentals divided by the total Taxable Value of all real property serviced by said fire department in order to determine said department attributable to the TOWNSHIP. Nothing herein contained, however, shall be construed to obligate the TOWNSHIP to pay any amount in excess of the amount to be determined in accordance with the provisions of paragraph 2 hereof during the term of this agreement or any subsequent renewal thereof; rather, the intent of this provision is to provide a mechanism for a credit to be given to the TOWNSHIP in the event that the CITY shall contract with additional municipalities in the future;
8. That both parties mutually acknowledge that the foregoing agreement has been reviewed by their respective legislative bodies and execution thereof specifically authorized.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals the day and year first above written.

CITY OF DOWAGIAC

By: _____
Donald D. Lyons, Its Mayor

By: _____
Jane Phillipson Wilson, Its Clerk

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TOWNSHIP OF POKAGON

By: _____
Linda Preston, Its Supervisor

By: _____
Karen R. Meiser, Its Clerk

3. Resolution to authorize the purchase of a police vehicle to replace one of the vehicles in the fleet.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the City of Dowagiac Department of Public Safety Staff has determined that the replacement of a vehicle is necessary to serve the Cass County Drug Enforcement Team's efforts, and;

WHEREAS, the City will be reimbursed for this purchase from Cass County's drug enforcement millage,

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby approve the purchase of a 2015 Chevy Equinox from C. Wimberley Automotive Group for \$20,925.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized and directed to act as signatory for the execution of same.

ADOPTED unanimously.

4. Resolution to authorize the renewal of an agreement with Domestic And Sexual Assault Services (DASAS) to provide emergency services for victims of domestic violence and sexual assault.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Hunt.

WHEREAS, the Domestic And Sexual Abuse Services (DASAS) provides emergency services, outreach, and advocacy for victims of domestic violence and sexual assault in Cass County and St. Joseph County; and,

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WHEREAS, the DASAS relies upon community funding to support its operations and efforts;
and,

WHEREAS, the City Council of Dowagiac endorses and supports the mission and objectives of the DASAS.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative vote of its City Council, does hereby approve the attached contract with the Domestic And Sexual Abuse Services to provide funding equal to \$0.25 per resident, based on a population of 5,786 representing a total allocation of \$1,446.50.

BE IT FURTHER RESOLVED, the Dowagiac City Council directs the Mayor and the City Manager to be the authorized signatory for execution of the same.

ADOPTED unanimously.

5. Resolution to authorize approval for an employee, James Stevens, to purchase additional years of service in the Michigan Employee Retirement System (MERS).

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

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Resolution #5
March 23, 2015

APPLICATION FOR ADDITIONAL CREDITED SERVICE Member Certification and Governing Body Resolution

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of Dowagiac, City of, at its meeting on 03/23/2015. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.


Signature of Authorized Official from Dowagiac, City
of

March 23, 2015
Date

MERS Use Only

Payment Received:	Member Payment:
Service Credited:	ER Payment:
Signed:	

PAYMENT OPTIONS

The Member's share of the cost may be any amount from zero up to the total estimated actuarial cost, and is due at the time of purchase. The Employer's share is the balance of the total estimated actuarial cost not paid by the Member, and must be paid in a lump sum at the time of purchase.

STEPS FOR PROCESSING APPLICATION FOR ADDITIONAL SERVICE CREDIT

1. The cost estimate (Application for Additional Service Credit) is valid for 2 months from the calculation date.
2. If you are paying for the additional service by a rollover distribution from another pension plan (or traditional IRA), you must follow these steps:
 - Contact the other plan administrator (or trustee) to determine their rules for a distribution of your funds.
 - Complete the form "Certification of Qualified Rollover to MERS". After plan administrator signs form, return the completed original to MERS.
 - Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.
 - MERS' Finance Department will provide wiring instructions, if needed.
3. If you have any questions, please call MERS Employee and Retiree Services at 800-767-2308, or go to www.mersofmich.com. MERS is a tax-qualified plan under section 401(a) of the Internal Revenue Code, pursuant to IRS Letter of Favorable Determination dated June 15, 2005.

SPECIAL CONDITIONS APPLICABLE TO THIS CALCULATION

If you will be rolling-over funds from a qualified plan to complete this purchase, additional forms are required. Please visit www.mersofmich.com, click on "forms" to download a copy of form #38, "Certification of Qualified Fund Rollover to MERS" (General) with Instructions.

APPROVED unanimously.

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6. Resolution to authorize the award of the Spring Cleanup 2015.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, the annual spring clean-up program has been highly utilized by the citizens of Dowagiac; and,

WHEREAS, the Department of Public services has received multiple bids from waste disposal firms and recommends the contract be awarded to Republic Services for the spring clean-up program; and,

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative vote of its City Council, does hereby award the bid for April 20-24, 2015 Spring Clean-up to Republic Services.

ADOPTED unanimously.

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THE CITY OF
DOWAGIAC

CREATING
TOMORROW

INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford 
DPS Director

DATE: March 19, 2015

RE: 2015 SPRING CLEAN-UP BID AWARD RECOMMENDATION

We recently advertised for bids for our annual Spring Clean-up Week, scheduled for April 20 – April 24, 2015. The public bid opening was conducted at 3:00 p.m., Tuesday, March 17, 2015, in the City Clerk's Office. Three bids were received out of four solicitations. Below is a tabulation of the bids received.

BIDDER	LABOR & EQUIPMENT HOURLY RATE	DISPOSAL CHARGE (per Ton)	20 CYD Container (per load)
Michiana Recycling & Disposal Services Niles, MI	\$250.00	\$45.00	\$350.00
Republic Services / Reliable Disposal Kalamazoo, MI	\$145.00* <small>*Hours to be calculated to include travel from & to Stevensville, MI office</small>	\$36.00	\$210.00 + \$36.00/Ton <small>(\$354.00 – based on 4 ton load)</small>
Waste Management Battle Creek, MI / Indianapolis, IN	\$175.00	\$32.00	\$205.00 + \$32.00/Ton <small>(\$333.00 – based on 4 ton load)</small>
Best Way Disposal Watervliet, MI	NO BID		

Based on waste collection statistics from the past five years, the costs for each bidder would be as follows:

BIDDER	LABOR & EQUIPMENT HOURLY RATE <small>(55 hrs. assumed)</small>	DISPOSAL CHARGE (per Ton) <small>(65 tons assumed)</small>	20 CYD Container (per load) <small>(2 containers assumed) (20 CYD Tonnage = 4 Tons)</small>	TOTAL
Michiana Recycling & Disposal Services Niles, MI	\$13,750.00	\$2,925.00	\$700.00	\$17,375.00
Republic Services / Reliable Disposal Kalamazoo, MI	\$7,975.00	\$2,340.00	\$708.00	\$11,023.00
Waste Management Battle Creek MI / Indianapolis, IN	\$9,625.00	\$2,080.00	\$666.00	\$12,371.00
Best Way Disposal Watervliet, MI	NO BID			

I am hereby recommending that we award the Spring Clean-up contract to *Republic Services, Inc.* of Kalamazoo, MI.

JDB:sw
Attachments

enc. Bid Advertisement Notice
Spring Clean-up Week flyer

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7. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #13 for the period ending 03/19/15:

Invoices	\$555,651.41
Payroll #11	<u>\$180,713.08</u>
Total	\$736,364.49

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$555,651.41	\$180,713.08	\$736,364.49

ADOPTED on a roll call vote.

Ayes: Six (6) Burling, Dodd, Laylin, Hunt, Schuur, Lucas

Nays: None (0)

Absent: None (0)

Abstain: None (0)

COMMENTS FROM CITY OFFICIALS

ADJOURNMENT

Upon motion by Councilmember Schuur and seconded by Councilmember Dodd, the Dowagiac City Council adjourned at 7:15 PM.

Donald D. Lyons, Mayor

Jane Phillipson-Wilson, City Clerk

Dowagiac Dogwood Fine Arts Festival, Inc.

April 1, 2015

City Council of Dowagiac
PO Box 430
241 South Front Street
Dowagiac, MI 49047

Dear City Council:

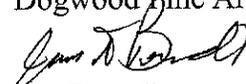
The Dowagiac Dogwood Fine Arts Festival would be honored if, at an April City Council Meeting, you and our mayor would once again make a proclamation of encouragement for the citizens of Dowagiac to take part in their 2015 Festival.

Many goals have been attained and new ones set. This season's festival is another benchmark of excellence in fine arts, education, and entertainment. This season brings with it many challenges but as *one community*, we believe it is worth the commitment and investment.

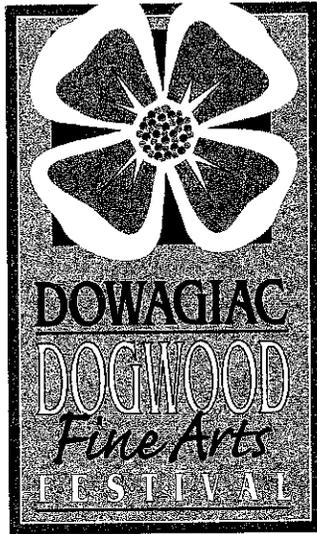
The 2015 Festival runs from May 8 through May 17. We look forward to sharing the best of the arts with our home town.

Respectfully,

The Board of Directors of the
Dogwood Fine Arts Festival


Jim Benedix
Festival President

JB/bjh



ADVISORY BOARD:

Artists

Winifred Godfrey
Richard Hunt
Tuck Langland
Jerry Catania

Authors

Margaret Atwood
Russell Banks
Pat Conroy
Tim O'Brien
Jonathan Safran Foer

Dance

Nan Giordano
Joel Hall
Idella Reed
Sabatino Verlezza

Music

Shirley Jones
Johannes Linstead
Charles Neville
The Manhattan
Rhythm Kings

Storytellers

Carmen Agra Deedy
Donald Davis
Diane Ferlatte
Bil Lepp
Jim May
Antonio Rocha

PO Box 526 – Dowagiac, Michigan 49047
(located in Huntington Bank)

Phone: 269-782-1115, Fax: 269-782-1065

Toll Free: 866-490-2847

E-Mail: mail@dogwoodfinearts.org

Website: www.dogwoodfinearts.org



OFFICIAL PROCLAMATION

WHEREAS, the Dowagiac Dogwood Fine Arts Festival began with a small group of local citizens with one big idea; and

WHEREAS, that one big idea has blossomed and grown from a single author visiting the City of Dowagiac to a major multi-day cultural event that includes a diverse experience in arts and culture; and

WHEREAS, world-wide renowned authors, speakers, performers and celebrities have visited and performed in our community to expand our own appreciation of the arts; and

WHEREAS, the Dowagiac Dogwood Fine Arts Committees continue to use the Festival to assure that our children and our community are given ample opportunity to experience and embrace the power of artistic expression by being personally engaged with internationally renowned authors and artists; and

WHEREAS, the Dogwood Fine Arts Festival presents the very best in the fine arts in Southwest Michigan each year; and

WHEREAS, the 2015 Dogwood Fine Arts Festival marks its 24th anniversary season.

NOW, THEREFORE BE IT PROCLAIMED; that I, Donald D. Lyons, Mayor of the City of Dowagiac, tender this Proclamation to the Dogwood Fine Arts Festival and urge all citizens to join me in this sincere expression of our appreciation and our best wishes for a very exciting festival the week of May 8 through May 17, 2015.



OFFICIAL PROCLAMATION

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas, Arbor Day is now observed throughout the nation and the world; and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community; and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal; and

Whereas, the City of Dowagiac's Arbor Day originated through the efforts of Mr. Edward Darr, and is celebrated through various festivities and the annual tree planting; and

Whereas, the City has been annually designated as a Tree City USA; and

Whereas, the City has forged a commitment to managing our urban forest.

Now, Therefore, I, Donald D. Lyons, Mayor of the City of Dowagiac, do hereby proclaim the last Friday in April, as

Arbor Day

in the City of Dowagiac from this date forward, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.



INDIANA UNIVERSITY
SOUTH BEND

CENTER FOR A SUSTAINABLE FUTURE

January 26, 2015

Mayor Donald D. Lyons
City of Dowagiac
241 S. Front Street
Dowagiac MI 49047

Dear Mayor Donald D. Lyons:

The Center for a Sustainable Future at IU South Bend is holding its 7th annual Earth Day Reception on April 22, 2015, from 5:50-7:00pm on the campus of Indiana University South Bend. As in the past, we are inviting local mayors and town managers to join us in issuing a proclamation declaring June as Green Michiana Month. We are requesting your support by inviting you to be one of the featured Michiana sustainability communities. Green Michiana Month is a concentrated effort to coordinate events, functions, and communities to bring awareness and education regarding sustainable living.

By proclaiming June *Green Michiana Month* you have the opportunity to:

- demonstrate your community's progressive and forward thinking approach to sustainability
- combine forces with other communities to bring awareness of the positive energy generated when people unite for a common cause
- highlight your commitment to sustainable living with a community conscious audience
- have your community included in press and promotions at no cost

To promote your commitment to sustainability, the Center for a Sustainable Future, WNIT and Downtown South Bend, Inc. will be showcasing local green events for the month of June on their respective websites and social media sites. To be included in these promotion efforts highlighting *Green Michiana Month*, we will be asking you to please forward us any events that your city or town will be hosting during *Green Michiana Month*. We will happily promote them leading up to and throughout the month of June.

Our intent is to have all participating mayors and government leaders sign the proclamation at the Earth Day Reception. If you are interested in participating in this proclamation, but cannot

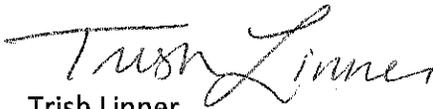
RECEIVED
FEB 06 2015

attend the event, we are happy to have you sign the proclamation only. A copy of the proclamation is included at the bottom of this letter for you to preview.

Let us know how you will participate by returning the enclosed postcard before March 27, 2015. Contact Briannah McCall, the Center for a Sustainable Future's Earth Day Program Coordinator, at csfuture@iusb.edu with questions or concerns.

We are happy to answer any questions you may have in regards to *Green Michiana Month* or our Earth Day Reception. Please feel free to contact our office. We look forward to partnering with you and your city.

Best Regards,



Trish Linner
Acting Assistant Director
Center for a Sustainable Future
csfuture@iusb.edu
574-520-4429

***Green Michiana Month
Certificate of Proclamation***

WHEREAS, on behalf of the citizens of the region of Northwest Indiana and Southwest Michigan commonly known as Michiana, I am pleased to join Indiana University South Bend and other City Leaders across Michiana in celebrating June 2015 as Green Michiana Month; and

WHEREAS, acknowledging June 2015 offers the communities involved an opportunity to educate the public, community organizations, public officials, and civic leaders about the importance of sustainability in our changing world today; and

WHEREAS, proclaiming June 2015 Green Michiana Month encourages community awareness and participation in events and activities that promote sustainable practices and lifestyles.

NOW, THEREFORE, I, sign my name below on this Earth Day, April 22, 2015 to join other Michiana Mayors in proclaiming June 2015 as Green Michiana Month.



OFFICIAL PROCLAMATION

Green Michiana Month

Whereas, on behalf of the citizens Dowagiac, I am pleased to join Indiana University South Bend and other City leaders across Michiana in celebrating June 2015 as Green Michiana Month, and;

Whereas, acknowledging that Green Michiana Month offers the communities involved an opportunity to educate the public, community organizations, public officials, and civic leaders about the importance of sustainability in our changing world today, and;

Whereas, proclaiming June 2015 as Green Michiana Month encourages community awareness and participation in events and activities that promote sustainable practices and lifestyles.

Now, Therefore, I, Donald D. Lyons, Mayor of the City of Dowagiac, in honor of Earth Day, join other Michiana Mayors in proclaiming June 2015 as Green Michiana Month.

EVENTS APPROVAL FORM

Event: Borgess Flower Sale - Beckwith Park
Date: Saturday, May 9, 2015
Sponsoring Organization: Nursing Shared Governance Committee of Borgess Lee Memorial Hospital
Contact Person(s): Heather Moore RN
Contact Person's Telephone: 269.783.3000

CITY MANAGER:

Final Approval

Denial

Comments: _____

Signature _____ Date _____

Department Heads:

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

DEPARTMENT OF PUBLIC SAFETY:

Approval

Approval with conditions

Denial

Comments: _____

Signature *St. L. Hill* Date 3/23/15

DEPARTMENT OF PUBLIC SERVICES:

Approval

Approval with conditions

Denial

Comments: _____

Signature *James Bradford* Date 3-23-15

FINANCE DEPARTMENT:

Approval Approval with conditions Denial

Comments: _____

Signature _____ Date _____

DOWNTOWN DEVELOPMENT AUTHORITY:

Approval Approval with conditions Denial

Comments: _____

Signature _____ Date _____

Nursing Shared Governance Committee
Borgess Lee Memorial Hospital
420 W. High St.
Dowagiac, MI, 49047
April 8, 2014

Dowagiac City Council
241 S. Front St.
Dowagiac, MI, 49047

Dear Dowagiac City Council Members:

The Nursing Shared Governance Committee of Borgess Lee Memorial Hospital respectfully requests permission to use Beckwith Park on May 9th from 9am – 5pm for the purpose of a flower sale. The proceeds of the sale will be used to benefit nursing education and development at Borgess Lee.

Please feel free to contact me at heather.moore@borgess.com or at 783-3000.

Thank you for your consideration.

Sincerely,

Heather Moore, RN
Chairman, Nursing Shared Governance Committee

News Release

BORGESS
Lee Memorial Hospital

FOR IMMEDIATE RELEASE

For additional information, contact:
Mike Smith
Public Relations
(269) 226.7091
michael.smith@borgess.com

Borgess-Lee nurses hold flower basket sale

DOWAGIAC, Mich., April 23, 2015 – The nurses at Borgess-Lee Memorial Hospital will hold their annual flower basket sale during the upcoming Dogwood Festival.

Flower baskets will be available for sale at the Borgess-Lee Memorial Hospital entrance from 10 a.m. until 6 p.m., Thursday-Friday, May 7-8, 2015. Basket sales will also be held from 10 a.m. until 6 p.m., Saturday, May 9, at Beckwith Park in downtown Dowagiac.

The events will feature more than 350 large hanging baskets of petunias, mini-petunias, wandering jew, ferns, fuchsia, begonias and geraniums. The sales are organized by the Nursing Shared Governance Committee at Borgess-Lee to support nursing education and development.

For information, contact Heather Moore, RN, supervisor, Emergency Department, Borgess-Lee Memorial Hospital, at (269) 783.3000 or heather.moore@borgess.com.

About Borgess-Lee Memorial Hospital

For generations, Borgess-Lee Memorial Hospital has remained a vital part of the community fabric in Dowagiac and surrounding areas. As a designated critical access hospital, Borgess-Lee continues this legacy, delivering hometown healing with heart to residents in Dowagiac and throughout Cass County. The hospital offers quality care including leading-edge diagnostic and imaging services, responsive 24/7 emergency care, and outstanding cardiac diagnosis and care.

– more –

About Borgess Health

Borgess Health is a health system that offers high quality care in such areas as cardiovascular, neurosciences, orthopedics, vascular surgery, women's health, primary care, emergency medicine, bariatrics, imaging, and long-term acute care. Borgess Health includes Borgess Medical Center, Borgess-Pipp Hospital, Borgess-Lee Memorial Hospital, Borgess Health Park, Borgess at Woodbridge Hills, Reverence Home Health & Hospice, Borgess Staffing Solutions, Borgess Health & Fitness Center, Borgess Gardens and many additional owned or affiliated services. The 125-year-old health ministry serves residents of 10 counties. It is one of the area's largest health care providers and also is one of the largest employers. Borgess Health is a member of Ascension, the nation's largest Catholic and not-for-profit health system. For more information, please visit www.borgess.com.

About Ascension

Ascension (www.ascension.org) is a faith-based healthcare organization dedicated to transformation through innovation across the continuum of care. As the largest non-profit health system in the U.S. and the world's largest Catholic health system, Ascension is committed to delivering person-centered care to all with special attention to those who are poor and vulnerable. In FY2014, Ascension provided \$1.8 billion in care of persons living in poverty and other community benefit programs. More than 150,000 associates and 35,000 affiliated providers serve in 1,900 sites of care – including 131 hospitals and more than 30 senior care facilities – in 23 states and the District of Columbia. In addition to healthcare delivery, Ascension subsidiaries provide a variety of services and solutions including physician practice management, venture capital investing, treasury management, biomedical engineering, clinical care management, information services, risk management, and contracting through Ascension's own group purchasing organization.

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EVENTS APPROVAL FORM

Event: Farm Market
Date: May 30- October 10, 2015
Sponsoring Organization: Downtown Development Authority (DDA)
Contact Person(s): Vickie Phillipson
Contact Person's Telephone: 269.782.8212

CITY MANAGER:

Final Approval Denial

Comments: _____

Signature _____ Date _____

Department Heads:

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

DEPARTMENT OF PUBLIC SAFETY:

Approval Approval with conditions Denial

Comments: _____

Signature *Steve Hummel* Date 4/10/15

DEPARTMENT OF PUBLIC SERVICES:

Approval Approval with conditions Denial

Comments: _____

Signature *James Budford* Date 4-10-15

FINANCE DEPARTMENT:

Approval Approval with conditions Denial

Comments: _____

Signature _____ Date _____

DOWNTOWN DEVELOPMENT AUTHORITY:

Approval Approval with conditions Denial

Comments: _____

Signature _____ Date _____



Chamber of Commerce & DDA

Tour The Grand Old City at www.dowagiachamber.com

"Visit Dowagiac often. There are so many memorable ways to fill a day, a week or a lifetime."

March 25, 2015

Mayor Don Lyons and City Council
Dowagiac City Hall
241 S. Front St.
Dowagiac, Michigan 49047

Dear Mayor Lyons and City Council:

On behalf of the Dowagiac Downtown Development Authority (DDA) and the Dowagiac Area History Museum, Steve Arseneau and I are requesting permission to again utilize part of the museum parking lot and adjacent lawn way for the site of the Dowagiac Farm & Artisan Market.

The market will kick off its 2015 season Saturday, May 30, and run through the second Saturday of October. Market hours are 9 a.m. to 2 p.m. on Wednesdays and Saturdays.

During its first season, the market showcased 19 growers, including Dussel's Farm Market, Sprague Farms, Eckler Farms and also The Baker's Rhapsody. The market was successful in establishing a loyal and returning clientele of both Dowagiac and Sister Lakes residents. Just as important, for our central business district, it provided another reason for families to utilize our beautiful downtown and to visit the museum.

In preparation for same, we are requesting permission to:

- locate an approximate 3 by 6-foot banner on the lawn way at Division and Railroad streets to draw attention to the site of the market;
- install 10 signs, the approximate size of a real estate sign, along the Main Street boulevard and at major intersections within the city to publicize the market;
- provide electricity on site to vendors who may require it;
- and utilize the planned storage space beneath the exterior staircase of the museum to house six commercial-grade canopies, which will be available for vendors to rent this year.

As always, thank you in advance, for your kind consideration.

Sincerely,

Vickie Phillipson, Program Director
Dowagiac Downtown Development Authority
and Greater Dowagiac Chamber of Commerce

c: Steve Arseneau, Dowagiac Area History Museum



Chamber of Commerce & DDA

Tour The Grand Old City at www.dowagiacchamber.com

"Visit Dowagiac often. There are so many memorable ways to fill a day, a week or a lifetime."

March 25, 2015

Mayor Don Lyons and City Council
Dowagiac City Hall
241 S. Front St.
Dowagiac, Michigan 49047

Dear Mayor Lyons and City Council:

On behalf of **Leader Publications** and the Chamber of Commerce, I would like to request permission for Dowagiac's seventh-annual **Community-Wide Garage Sale Weekend** to be held Friday and Saturday, May 15-16.

New this year, the Chamber of Commerce is stepping back from hosting and organizing the event, as **Leader Publications** steps forward to oversee the full marketing of same. Chamber staff will assist with the transition, making sure previous participants are aware of the date and need to place their individual advertising.

In preparation for this year's event, Leader Publications would like to request the City:

- waive its normal permit fee for those people who participate in the promotion;
- and allow a banner to be placed on display downtown, in advance of the event, to promote the dates for same.

Last year approximately 70 residential and non-profit sites registered to participate in the weekend event. We look forward to the same level of participation this year.

Thank you, in advance, for your kind consideration.

Best Regards,

Vickie Phillipson, Program Director
Greater Dowagiac Chamber of Commerce & DDA

c: Michael Caldwell, Leader Publications

EVENTS APPROVAL FORM

Event: White Cane Week - fundraiser
Date: June 4, 5, and 6, 2015
Sponsoring Organization: Dowagiac Lions Club
Contact Person(s): Ron Jones
Contact Person's Telephone: 269.782.3835

CITY MANAGER:

Final Approval

Denial

Comments: _____

Signature _____ Date _____

Department Heads:

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

DEPARTMENT OF PUBLIC SAFETY:

Approval

Approval with conditions

Denial

Comments: _____

Signature St. L. Hummel Date 4/1/15

DEPARTMENT OF PUBLIC SERVICES:

Approval

Approval with conditions

Denial

Comments: _____

Signature James Bradford Date 4-1-15

FINANCE DEPARTMENT:

Approval Approval with conditions Denial

Comments: _____

Signature _____ Date _____

DOWNTOWN DEVELOPMENT AUTHORITY:

Approval Approval with conditions Denial

Comments: _____

Signature _____ Date _____

DOWAGIAC LIONS CLUB

April 1, 2015

Dear Mayor and City Council Members,

Each year the Dowagiac Lions Club participates in the state-wide drive to raise funds in support of the blind and hearing impaired. White Cane Week provides the Lions Club with the opportunity to educate the general public as to the Michigan State Law, meaning the bearer of a White Cane has the right-of-way.

“The White Cane” is used for the purpose of assisting those persons in the local community needing medical or sight corrective aid and cannot afford such services on their own. The major portion of donations is used to support the local Sight Conservation Program. The Dowagiac Lions Club also supports various other activities such as Leader Dog of the Blind, the Michigan Eye Bank, Welcome Home for the Blind, and organizations involved in hearing research.

We are requesting City Council permission to collect funds for those purposes on June 4, 5, and 6, 2015.

Looking forward to your support,

Sincerely Yours,

Ron Jones
Chairman
White Cane Drive
Dowagiac Lions Club

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 10, 2015

SUBJECT: Installment Purchase Agreement for James E. Snow Building

A resolution is on Monday's agenda to correct a minor error in the original resolution from December 2013. Council authorized a ten (10) year payback on the loan but in one section of the agreement the final payment of the loan is due after nine (9) years. All repayment calculations were based on a 10 year payback. This appears to have been a clerical error on the part of bond counsel that can readily be corrected by this resolution.

RECOMMENDATION

I recommend that City Council authorize the first amendment to the Installment Purchase Agreement for the Front & Main Building Condominium Project.

Support Documents:
Cover Memo-City Mgr.
Resolution

Resolution # 1
April 13, 2015

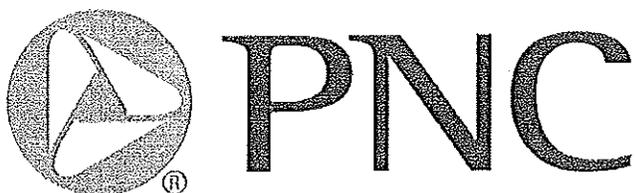
Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the Bond Counsel is recommending that the City Council correct a clerical error
in a resolution from December 2013 regarding the length of the financing of
bonds for the James E. Snow Professional Building, and;

WHEREAS, the correction will clarify the original intent to finance the building for 10 years.

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Clerk be and hereby are
authorized to execute any and all documents necessary and appropriate to
effectuate said agreement.

ADOPTED/REJECTED



October 30, 2013

Mr. Kevin Anderson
City of Dowagiac
241 S. Front St.
Dowagiac, MI 49047

RE: Installment Purchase Agreement Proposal – City of Dowagiac

Dear Mr. Anderson:

PNC Bank, National Association, (herein called "Lender"), for itself, its successors, and assigns, is pleased to submit this proposal for an Installment Purchase Agreement financing to City of Dowagiac pursuant to the provisions of Act 99, Public Acts of Michigan, 1933, as amended for the financing the construction of a building to be located in downtown Dowagiac. Our proposal is as follows:

BORROWER:	City of Dowagiac
LENDER:	PNC Bank, National Association
TYPE OF FINANCING:	This taxable financing will be evidenced by an installment purchase agreement (the "Contract") pursuant to Michigan law. Borrower will pledge the limited tax full faith and credit of the Borrower for payment of principal and interest on the Installment Purchase Agreement.
BANK QUALIFICATION:	The proposal assumes this issue will not be designated as a qualified tax-exempt obligation.
TYPE OF PROJECT:	Commercial Condominium Unit in downtown Dowagiac to be constructed and acquired by the Borrower by an installment purchase contract between the Borrower, the contractor, and the Lender.
CONSTRUCTION COST:	\$890,000.00
FINANCED AMOUNT:	\$310,000.00. The Borrower will fund \$580,000.00 of the Construction Costs prior to the Lender funding the Installment Purchase Agreement.
TERM:	→ Ten (10) years.
PAYMENT AMOUNT:	See amortization schedule attached
PAYMENT FREQUENCY:	Semi-Annual

COMMENCEMENT DATE:

December 1, 2013

FIRST PAYMENT DUE DATE:

December 1, 2014

MATURITY DATE:

December 1, 2022

INTEREST RATE:

1 month fully absorbed LIBOR plus 225 basis points (2.25%) , fluctuating daily ("Daily LIBOR").

Interest will be calculated on the daily outstandings on a 360 day year for the actual number of days elapsed and will be due monthly in arrears.

Customary yield protection and prepayment cost recovery provisions will be included in the definitive loan documents.

ESCROW FUNDING OPTION:

Lender shall fund an escrow account from which disbursements will be made to the contractor. Escrow agent will either be Lender or third-party provider selected by Lender and approved by Borrower. All escrow earnings will be for the benefit of Borrower. The Escrow Agent will assess a \$250.00 set up fee that is payable at closing.

VENDOR PAYMENT:

Lender shall pay the contractor from the escrow account upon execution of the Installment Purchase Agreement documents and receipt of a delivery and acceptance certificate by Borrower and take an assignment of the Borrower's obligation under the Construction Contract to pay the contractor for the Project to the extent of \$310,000.00, which will be paid by the Borrower to the Lender under the Installment Purchase Agreement.

INSURANCE:

The Borrower shall furnish confirmation of all risk physical damage insurance coverage including builder's risk during construction, for the full cost of the property plus \$2 million combined single limit property damage and bodily injury insurance covering the property.

AUTHORIZED SIGNORS:

The Borrower's governing board shall provide Lender with its resolution or ordinance authorizing this agreement and shall designate the individual(s) to execute all necessary documents used therein.

DEFAULT RATE:

Subsequent to a default by the Borrower under the Installment Purchase Agreement that continues beyond any applicable cure period, at the option of the Bank, the outstanding balance of the Installment Purchase Agreement shall bear interest at 3% over the then-applicable interest rate.

**Yield Protection and
Breakage Costs**

The Installment Purchase Agreement shall contain customary provisions (a) that require the Borrower to compensate the Lender for any increased costs or loss of yield due to a change in law, rule or regulation imposed upon the Lender after the acceptance date of this letter, including but not limited to increased or additional reserve requirements, capital requirements, taxes (except for taxes on the overall net income of the Lender) and other requirements of law or governmental authority (other than an Event of Taxability) which increase the cost or reduce the yield to the Lender under customary yield protection provisions or from the Dodd-Frank Wall Street Reform and Consumer Protection Act or Basel III; and (b) indemnifying the Lender for "breakage costs" incurred in connection with, among other things, any prepayment of the Lender in whole or in part on a day other than the last day of an interest period or the tender date with respect thereto.

LEGAL OPINION:

The Borrower's counsel shall furnish Lender with an opinion covering this transaction to the effect that the installment purchase contract is a valid, binding and enforceable limited tax obligation of the Borrower to the Lender. This opinion shall be in a form and substance satisfactory to Lender and its counsel.

SECURITY:

The Borrower shall pledge its limited tax, full faith and credit as security for the timely payment of the principal of and interest on the Installment Purchase Agreement. Such pledge shall include, if necessary, the obligation to levy ad valorem taxes within its authorized millage rate annually, as a first budget obligation, in an amount which, taking into account estimated delinquencies in collection and funds on hand, shall be sufficient to pay the principal of and interest on the Installment Purchase Agreement when due, subject to constitutional, statutory and charter tax rate limitations. If tax collections are insufficient to pay the principal of and interest on the Installment Purchase Agreement when due, the Borrower shall make such payments from any and all other resources available for payment of the Installment Purchase Agreements.

DOCUMENTATION:

Borrower's counsel shall prepare all documentation at Borrower's expense. Final documentation will be subject to approval of all parties.

REPORTING:

Annual audited financial statements for Borrower.

PREPAYMENT:

With thirty 30) days written notice, the Installment Purchase Agreement may be prepaid in whole prior to maturity by paying to Lender the sum of the entire unpaid principal balance as of the payment date, all accrued and unpaid interest as of the payment date and any other unpaid amounts due under the agreement.

CLOSING COSTS:

Borrower shall pay all of Lender's costs incurred in this transaction, including without limitation, the Lender's attorney fees.

FINANCIAL INFORMATION:

Financial information for PNC Financial Services can be obtained at www.pnc.com.

CONDITIONS:

Construction Funding

A valid and binding commitment by Van Buren Cass Community Health Properties to fund \$1,125,000.00 for its portion of the condominium complex with such construction loan funds drawn on a pro rata basis for construction with the ~~\$890,000.00~~ available hereunder for construction of the Condominium Project.

310

Documentation

Documentation acceptable to PNC Bank, NA and legal opinions will be at Borrower's expense.

The Borrower's counsel will provide an electronic draft copy of the transaction documents as soon as practical after award of the financing.

} - CD

The Borrower's will provide and an electronic copy of fully executed closing transcripts to PNC Bank, NA one (1) business day prior to closing and the original signed documents will be forwarded to PNC Bank, NA by the day of closing.

}

Expenses

All reasonable out-of-pocket expenses incurred by the Lender shall be paid by the Borrower. These include, but are not limited to, reasonable fees and expenses of outside legal counsel and expenses in reference to structuring, documenting, closing, monitoring or enforcing the Lender. Such amounts shall be payable on the Closing Date or otherwise on demand. Payment by the Borrower of expenses described above shall not be contingent upon the closing of the Credit Facility.

Credit Approval and Due Diligence

This proposal is subject to due diligence and final

credit approval by Lender and approval of the documentation in Lender's sole discretion.

No Material Adverse Change

This proposal is subject to no material adverse deviation from the planned equipment acquisition or project. Lender reserves the right to modify the proposal based on the material adverse deviation.

PROPOSAL EXPIRATION:

This proposal will automatically expire at the end of business on December 1, 2013 unless accepted in writing by Borrower or extended in writing by Lender. All documents must be fully executed and to the satisfaction of Lender prior to such date.

This proposal is subject to final credit approval by Lender and approval of the documentation in Lender's sole discretion.

I trust that you will find the contents of this proposal to your satisfaction. If you should have any questions or if we may be of any assistance, please do not hesitate to contact me at (269) 337-2570.

Sincerely,
Lender


Raymond R. Sebastian
Senior Vice President

ACCEPTED BY: City of Dowagiac

By: _____
Title: _____
Date: _____

Amortization Schedule

December 1, 2014	\$10,333.33	May 1, 2018	\$10,333.33
May 1, 2015	\$10,333.33	December 1, 2018	\$10,333.33
December 1, 2015	\$10,333.33	May 1, 2019	\$10,333.33
May 1, 2016	\$10,333.33	December 1, 2019	\$10,333.33
December 1, 2016	\$10,333.33	May 1, 2020	\$10,333.33
May 1, 2017	\$10,333.33	December 1, 2020	\$10,333.33
December 1, 2017	\$10,333.33	May 1, 2021	\$10,333.33
May 1, 2018	\$10,333.33	December 1, 2021	\$10,333.33
December 1, 2018	\$10,333.33	May 1, 2022	\$10,333.33
		December 1, 2022	\$124,000.00

AMENDMENT TO INSTALLMENT PURCHASE AGREEMENT

This AMENDMENT TO INSTALLMENT PURCHASE AGREEMENT (the “Amendment”) is entered into as of March 9, 2015, by and among the City of Dowagiac, Michigan, organized and existing under the Constitution and laws of the State of Michigan (the “City”), Van Buren Cass Community Health Properties, a Michigan nonprofit corporation (the “Seller”), and PNC Bank National Association, Kalamazoo, Michigan, as assignee of the Seller (the “Financial Institution”), for the purpose of making corrections to the schedule of principal payments set forth in Exhibit C to the Installment Purchase Agreement, Series 2013 (Front & Main Building Condominium Project), dated December 19, 2013 (the “Agreement”) as originally executed by said parties, which on its face contains certain payment dates and amounts that are in error and inconsistent with the original intent and authorizations of said parties.

NOW, THEREFORE, in consideration of the premises, the parties hereto agree as follows:

1. The principal and interest payment schedule set forth in Exhibit C to the Agreement is hereby amended by replacing said schedule in its entirety with the following schedule:

Amortization Schedule

		June 1, 2019	\$10,333.33
December 1, 2014	\$10,333.33	December 1, 2019	\$10,333.33
June 1, 2015	\$10,333.33	June 1, 2020	\$10,333.33
December 1, 2015	\$10,333.33	December 1, 2020	\$10,333.33
June 1, 2016	\$10,333.33	June 1, 2021	\$10,333.33
December 1, 2016	\$10,333.33	December 1, 2021	\$10,333.33
June 1, 2017	\$10,333.33	June 1, 2022	\$10,333.33
December 1, 2017	\$10,333.33	December 1, 2022	\$10,333.33
June 1, 2018	\$10,333.33	June 1, 2023	\$10,333.33
December 1, 2018	\$10,333.33	December 1, 2023	\$124,000.06

2. The definition of “Payment Date” set forth in the Agreement is hereby amended to replace the reference to “December 1, 2022” (as the final payment date) with “December 1, 2023”.

3. The terms of this Amendment shall be deemed effective as of December 19, 2013, being the original date of execution of the Agreement. All other provisions contained in the

Agreement, and all other documents and instruments executed in connection with the Agreement, except as specifically amended hereby, shall remain in full force and effect.

The parties hereto may execute separate copies of this Amendment, which shall become binding upon execution of the Amendment by all of the parties.

IN WITNESS WHEREOF, the City, the Seller and the Financial Institution have caused these presents to be signed all as of the day and year first above written.

CITY OF DOWAGIAC
“City”

By: _____
Donald D. Lyons
Mayor

By: _____
Jane P. Wilson
City Clerk

VAN BUREN CASS COMMUNITY HEALTH
PROPERTIES
“Seller”

By: _____
John Bruning, President

PNC BANK NATIONAL ASSOCIATION
“Financial Institution”

By: _____
Raymond R. Sebastian, Senior Vice President

CITY OF DOWAGIAC

MEMO TO: Mayor and Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 13, 2015

SUBJECT: Audit Services

The original three year agreement with Yeo and Yeo CPA's has ended. We recommend the City extend the agreement with Yeo and Yeo CPAs & Business Consultants as the auditing firm for fiscal years ending September 30, 2015, 2016, and 2017.

The recommendation is based on several considerations:

- Yeo & Yeo has committed experienced staff to the audit, which is completed almost entirely on site. Having the audit on site allows for streamlining and better communication during the audit period.
- Yeo & Yeo provides us with training courses throughout the year to help us with complex issues such as GASB 68, grant tracking, audit prep and more. Being proactive with these issues will help us stay ahead of the curve.
- One of four Michigan firms to be ranked among the top 100 largest CPA firms, which provide services to over 150 governmental entities. Years of experience and the size of their staff allows us to have a broad base of knowledge when it comes to reporting complex issues the proper way.

This agreement has been reviewed by the City's accountant and she concurs that this renewal would be appropriate at this time.

RECOMMENDATION

Approve Yeo and Yeo CPAs & Business Consultants for the next three fiscal years ending 2015, 2016 and 2017.

Resolution #2
April 13, 2015

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, an annual independent audit of the City of Dowagiac's financial system is an important evaluation tool for City Council and an important transparency document for the public, and;

WHEREAS, the City Council desires to enter into an Agreement for Auditing Services for fiscal years ending September 30, 2015, 2016, and 2017 with Yeo and Yeo CPAs & Business Consultants.

NOW, THEREFORE BE IT RESOLVED that the Mayor be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate said agreement.

ADOPTED/REJECTED



March 17, 2015

Kevin Anderson, City Manager
City of Dowagiac
PO Box 430
Dowagiac, MI 49047-0430

Dear Kevin:

We are pleased to submit our proposal for the years ending September 30, 2015, 2016, and 2017. Our audit will be conducted in accordance with accounting standards generally accepted in the United States of America and, accordingly, will include examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements.

The following are the maximum fees to complete the financial audit in accordance with generally accepted auditing standards:

Year ended September 30, 2015 \$ 19,300
Year ended September 30, 2016 \$ 19,600
Year ended September 30, 2017 \$ 19,900

If an A-133 Single Audit is required due to increased federal funding, the annual fee is \$2,500.

We have enjoyed working with you and your staff and feel we have been able to provide a quality audit team. Kristi Watson will continue to be the manager in-charge of your audit engagement. I have lead the audit each of the past two years and will continue to have an active role. We have a deep understanding of how the City operates, which helps us identify key areas during our audit to identify weaknesses, offer opportunities to strengthen controls, and make suggestions to increase operating efficiencies.

We value being your trusted advisor and we look forward to continuing our mutually beneficial relationship. Again, thank you for this opportunity and should you have any questions, feel free to contact me at your convenience.

Sincerely,

Yeo & Yeo, P.C.
CPAs and Business Consultants

A handwritten signature in cursive script that reads 'Jamie L. Rivette'.

Jamie L. Rivette, CPA
Principal

Acknowledged:

City of Dowagiac

Kevin Anderson
City Manager

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 13, 2015

SUBJECT: Lawn Mowing Contract

A resolution is on Monday's agenda to award this season's lawn mowing contract. The Department of Public Services has accepted bids for mowing and maintenance of properties not maintained by owners. A total of four (4) bids were received. DPS Director James Bradford, has detailed the attached bids.

RECOMMENDATION

I recommend that City Council authorize that the contract be awarded to MTL Mowing, Trimming and Landscaping.

Support Documents:

Cover Memo-City Mgr.
Cover Memo-Dept. Head
Resolution

Resolution # 3
April 13, 2015

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, bids have been received for the 2015 lawn mowing contract,

NOW, THEREFORE BE IT RESOLVED that the bid be awarded to MTL Mowing Trimming
and Landscaping and that the City Manager be and hereby is authorized to
execute any and all documents necessary and appropriate to effectuate said award.

ADOPTED/REJECTED

CITY OF DOWAGIAC

INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin Anderson, City Manager

FROM: James Bradford 
Director of Public Services

RE: Mowing Bids - 2015

DATE: April 2, 2015

Annually I solicit bids for the upcoming mowing of properties that are not maintained by their owners. This year, I also included the Commercial Center, Industrial Park right of way, as well as other City owned lots and substations. Bids were required to be submitted by March 30, 2015. This year we received four (4) bids and I have attached the bid tabulation.

After evaluation I recommend, for your review and approval, the lowest responsive and responsible bid of MTL Mowing Trimming Landscaping. Their bid was a standard residential lot at a minimum per lot rate of \$29 and mowing at the Commercial Center, Industrial Park and right of ways at a minimum rate of \$19.50 per acre per mowing with a fuel surcharge of 3% if gas prices exceed \$3.65 per gallon.

Your review and consideration for approval is appreciated.

JB/LW

3/30/15 Mowing Bid Opening

Time Opened: 3:00 p.m.

Attended by: Jim Bradford, Latoi Wilson, Sue Watson

Time Closed: 3:25p.m.

CITY OF DOWAGIAC MOWING BID TABULATION - March 30, 2015

Business	Substations, Residential Mowing Min. Per Lot Rate	Commercial Center & Industrial Park Min. Per Acre Rate	Brush Hog WWTP	Right of Ways (Rudy, Commercial, Industrial)	Fuel Surcharge	Available Min. 2 Days Per Wk (Y/N)	List of Powered Equipment Provided (Y/N)	Proof of Insurance Provided (Y/N)	Other Notes
Real Pro Solutions LLC M/M Tim & Michelle Schuur 13508 Marcellus Hwy Marcellus, MI 49067 269.757.1056	\$40.62/subs, \$29/ lot	\$25/acre	\$25.00	\$40/acre	3% if over \$4.00/gal	Yes	Yes	Yes	Can provided before & after photos
Mowing Trimming Landscaping M/M Mike & Leslie Malin 55235 Garrett Rd Dowagiac MI 49047 269-782-3090	\$29.00	\$19.50/acre	Will quote	\$24.50/ acre	3% if over \$3.65/gal	Yes	Will provide if awarded	Will provide if awarded	Can provided before & after photos
Steele & Sons Diversified Services M/M Craig & Kathy Steele 106 Adams St. Dowagiac, MI 49047 269.782.8916	\$30/subs, \$24/lot	\$24/acre		\$24/acre	3% if over \$4.00/gal	Yes	Will provide if awarded	Will provide if awarded	Can provided before & after photos
Scott Saylor Scott's Custom Lawn Care 95535 62nd St Dowagiac, MI 49047	\$38.75/subs, \$45/lot	\$47.50/acre	\$650.00		None		Yes	Yes	

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 13, 2015

SUBJECT: Building Code, Essential Standards Library

The State has issued notice that all communities who provide inspection services must have or have access to a Building Code/Essential Standards Library. The cost of developing a library of this nature will cost about \$30,000 and will require updates every 3 years.

Clearly, the best way to meet a requirement like this is to share the burden with others. A consortium of communities in Cass, Berrien and Van Buren Counties have been working towards sharing a Building Code/Essential Standards Library and sharing the costs. Cass Central Library is the proposed location for this library.

As we get closer to agreement, all communities interested in participating are being asked to formalize their interest in participating by adopting a resolution of intent. So far 14 communities have expressed interest in this cost sharing approach.

RECOMMENDATION

I recommend that City Council authorize a resolution expressing its intent to participate in a shared Building Code/Essential Standards Library at the Cass Central Library.

Support Documents:

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember_____.

WHEREAS, the State of Michigan requires that all municipalities that provide building inspection services have or have access to a print version of all appropriate code books; and

WHEREAS, the cost of developing a library necessary to accommodate all the required books would likely exceed \$30,000; and

WHEREAS, a consortium of communities in Cass, Van Buren and Berrien Counties are working together to share a library so that cost to each community can be greatly reduced,

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council hereby express its intent to participate in a shared Building Code/Essential Standards Library at the Cass Central Library.

ADOPTED/REJECTED

Anderson, Kevin

From: Bernie Williamson <northstar@beanstalk.net>
Sent: Wednesday, April 1, 2015 11:03 AM
To: Anderson, Kevin
Subject: RE: Building Code / Essential Standards Library - UPDATE!

Thank you! We'll provide updates and more information becomes available...

Bernie

From: Anderson, Kevin [mailto:kanderson@dowagiac.org]
Sent: Wednesday, April 01, 2015 10:59 AM
To: Bernie Williamson
Subject: RE: Building Code / Essential Standards Library - UPDATE!

Bernie,

The City of Dowagiac is comfortable with this approach and it will be on Council's April 13, 2015 agenda so that an official resolution of support can be acted upon.

Thanks for you work on this project.

Kevin Anderson

From: Bernie Williamson [mailto:northstar@beanstalk.net]
Sent: Wednesday, April 1, 2015 9:54 AM
To: JEFFERSON TOWNSHIP; POKAGON TOWNSHIP; SILVER CREEK TOWNSHIP - Bill Saunders; HOWARD TOWNSHIP; John Bossler; 'Milton Township'; 'Mason Township'; Anderson, Kevin; esarratore@gmail.com; 'Village - Vandalia'; 'Bernadine'; 'Flena Rubalcaba'
Cc: Commissioner Cobb; Commissioner Dyes; Commissioner File; Commissioner Marchetti; Commissioner Wagel; Vice-Chair Ziliak
Subject: Building Code / Essential Standards Library - UPDATE!
Importance: High

1 April 2015

Hello All!

Commissioner Marchetti and I want to provide an update on the Building Code/Essential Standards Library...At this point, there are tentatively 13 Cass County units of government that have decided to access the Building Code/Essential Standards library materials through the Cass Central Library.

ALSO, since neither Van Buren nor Berrien Counties have established a collaborative system as yet, we thought we'd extend our offer to them, on the chance that the border townships in particular, might find it easy and convenient to come to Cassopolis to access the materials.

The good news is that Geneva Township (Van Buren County) received the offer just last week, and has already called to let us know they're on-board, which of course, brings our unit total to 14!

In order to allow all of the remaining Boards time to meet and decide one way or the other, we've established an April 30th decision-date; at which point we'll divide the cost of the library materials among the participating units, we'll forward the final cost to each of you, we'll coordinate the purchase with Library Director Jennifer Ray, and we'll establish a tentative schedule to let you know when the materials should be available.

That's the plan for now...But if you have any questions or concerns, please don't hesitate to contact me at 269-445-9100, or Commissioner Marchetti at 269-699-7660.

Thanks and have a great day!

Bernie

Bernie Williamson
Chairperson ~ Cass County Board of Commissioners
Sixth District
Phone: 269-445-9100
Toll-Free: 866-445-9100
Fax: 866-219-5224
E-mail: northstar@beanstalk.net

DoubleCheck identified this as **CLEAN**. Give feedback: [This is SPAM](#) • [More](#)

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 13, 2015

SUBJECT: Local Street Paving Bid Award

Bids for the Local Street Paving Projects have been received. Three bids were received and the low bidder is J. Allen & Co., Inc., of Galesburg, MI. The attached memo from Public Services Director James Bradford specifies the projects slated for resurfacing.

RECOMMENDATION

I recommend that City Council award the bid to J. Allen & Co., Inc. in the amount of \$92,011.20.

Support Documents:

Staff Memo
Resolution

Resolution # 5
April 13, 2015

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, bids have been received for the 2015 Local Street Paving Bid Award, and;

WHEREAS, staff has reviewed the bids and recommends that J. Allen & Co., Inc., of
Galesburg, MI be awarded said bid,

NOW, THEREFORE BE IT RESOLVED that the bid be awarded to J. Allen & Co., Inc., of
Galesburg, MI and that the Mayor and Clerk be and hereby are authorized to
execute any and all documents necessary and appropriate to effectuate said award.

ADOPTED/REJECTED



INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford *JDB*
Public Services Director

DATE: April 6, 2015

RE: 2015 Local Street Paving Project

Attached is a copy of the bid tabulation for the 2015 Local Street Paving Project that was opened on Thursday, March 26, 2015, at 2:00 p.m., in the City Hall Conference Room at City Hall. This project involves the resurfacing of Cedar Street, from LaGrange Street to Spaulding Street; Helena Street, from Clyborn to E. Prairie Ronde Street; E. High Street/Cass Avenue, from S. Front Street to Henry Street; Maple Street, from Chestnut St. to alley; McPhil Drive, resurface cul-de-sac; Paul St., from W. High St. south 311 feet; and E. Prairie Ronde St., from Uneta St. to Colby Street.

It would be our recommendation to award the bid to *J. Allen & Company, Inc.*, of Galesburg, Michigan, in the amount of \$92,011.20.

Should you have any questions regarding this matter, please don't hesitate to contact my office. Thank you.

JDB:sw



BID OPENING

Sealed bids for the 2015 Local Street Paving Projects were received at the office of the City Clerk at City Hall, 241 South Front Street, Dowagiac, Michigan, until 2:00 p.m., Thursday, March 26, 2015, at which time bids were opened and read publicly.

Those present were:

Jane Phillipson Wilson, City Clerk
James D. Bradford, DPS Director
Susan L. Watson, DPS Administrative Assistant

BIDDER	TOTAL BID AMOUNT
J. Allen & Co., Inc. Galesburg, MI	\$92,011.20
Rieth-Riley Construction Co., Inc. Kalamazoo, MI	\$92,822.55
Michigan Paving & Materials, Inc. Paw Paw, MI	\$95,235.60

No further bids were received, the opening concluded at 2:03 p.m.


Jane Phillipson Wilson
City Clerk

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 13, 2015

SUBJECT: New Equipment – Dump Truck

It is time to replace Unit #107 in the Department of Public Services. This is a dump truck that is critical to plowing snow and other DPS operations. The lead time on purchasing and outfitting this truck is 10-12 months. Motor Pool funds are available to fund this replacement.

The attached memo from James Bradford, Public Services Director, details the condition of the current vehicle and costs to replace.

RECOMMENDATION

Approve a resolution to authorize the replacement Unit #107 in the amount of \$126,262.28.

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the City of Dowagiac Department of Public Services has determined that the replacement of a vehicle is necessary, and;

WHEREAS, the City has funds available in the Motor Pool to fund this replacement,

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby approve the purchase of a Cab/Chassis and Dump Body in the amount of \$126,262.28.

BE IT FURTHER RESOLVED, that the City Manager is hereby authorized and directed to act as signatory for the execution of same.

ADOPTED/REJECTED



INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford 
Public Services Director

DATE: April 7, 2015

RE: Unit #107 Dump Truck Replacement

As you are aware, we have been discussing the replacement of unit #107, which is nearly 20 years old. I have attached for your review a report from the City Mechanic outlining numerous problems currently existing as well as future anticipated problems.

The estimates repairs to this unit exceeds \$30,000. The current value of this vehicle is between \$10,000 to \$20,000.

I have requested and received a bid from the State Purchasing Program for a new unit to replace unit #107. The State of Michigan currently has one vendor, *Tri County International Trucks*, supplying medium to heavy duty dump trucks.

The vehicle was specified as follows:

2016 7400 SBA 4x2 International
37000 GVWR
Max Force 10, 310 HP
Allison 3500, 6 speed automatic transmission

This chassis included all required safety equipment for operation and for installation of the bed, front plow and underbody blade.

The State cost of the cab and chassis alone is \$85,314.28 with payment due upon delivery of the chassis.

Truck and Trailer Specialties is the State vendor for manufacturing the dump body, hoist, and underbody blade, front plow mount, as well as all necessary systems. We plan on using the old front blade from unit #107 for this truck.

The cost from Truck and Trailer Specialties for the complete dump body is \$40,948.

The total cost of the truck is:

Cab/Chassis: \$85,314.28
Dump Body: \$40,948.00

TOTAL COST: \$126,262.28

We are requesting permission to replace unit #107 as follows:

- 2016 7400 SBA 4x2 International Cab/Chassis from *Tri County International Trucks* at a cost of \$85,314.28

- 2016 Dump Body and underbody blade from *Truck and Trailer Specialties* at a cost of \$40,948.
- Total Cost to replace unit #107: \$126,262.28.

Delivery of the complete operational unit would occur 10 to 12 months from placement of order.

Should you have any questions regarding this matter or the information presented, please don't hesitate to advise. Thank you.

JDB:sw
Attachments

Bradford, Jim

From: Henry Krohne
Sent: Monday, April 06, 2015 9:34 AM
To: Bradford, Jim
Subject: #107 evaluation
Attachments: image1.JPG; image2.JPG; image4.JPG; image5.JPG; image6.JPG; image7.JPG; image8.JPG; image9.JPG

1995 International 4700

Miles: 75,523

Hours: 11,342

Overall condition of unit is poor.

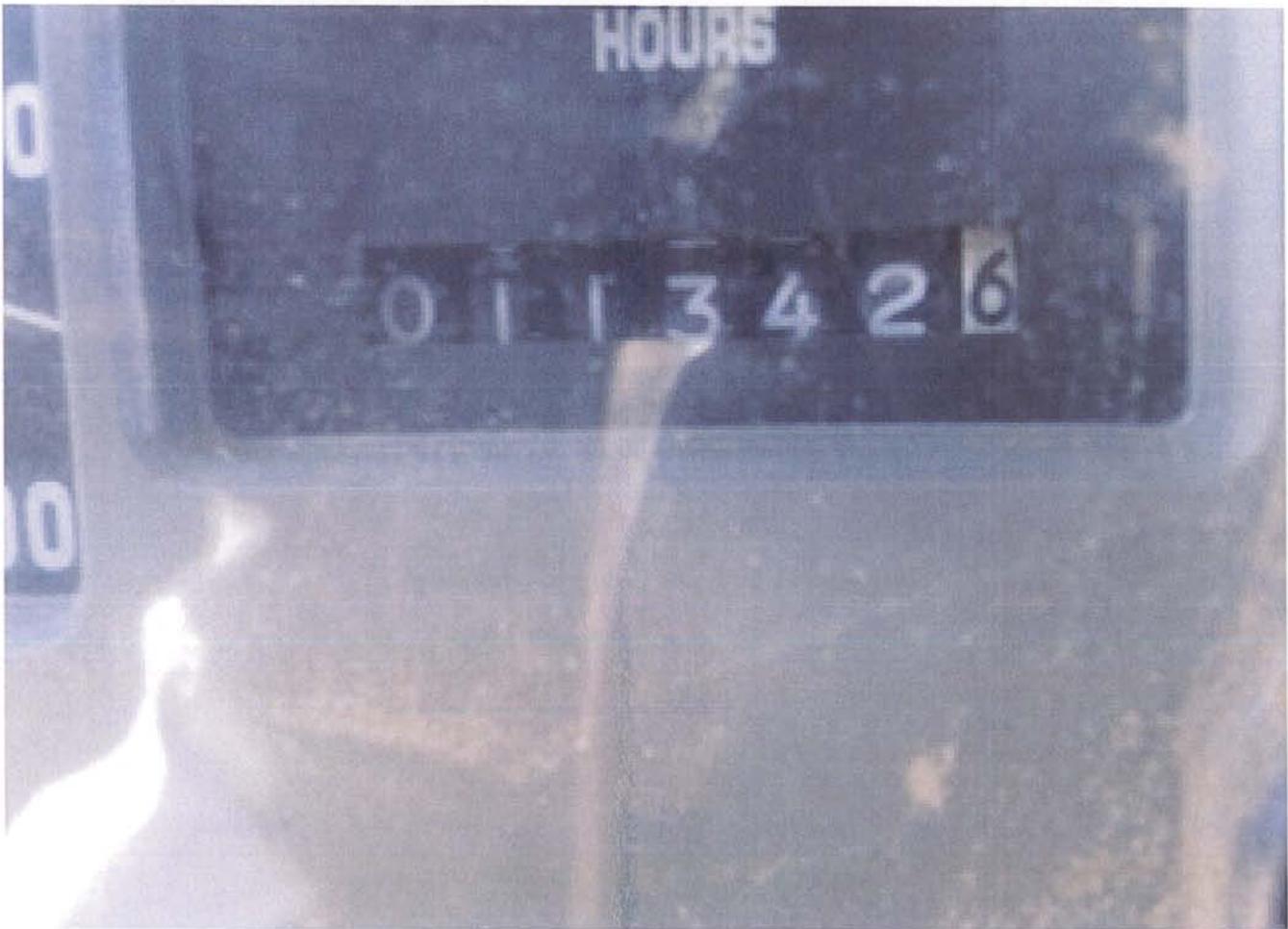
The reason for placing the condition of poor on this unit is:

1. *Rust has overtaken the structural integrity of the dump box and frame.*
2. *The engine produces excessive amounts of smoke from the exhaust upon start up from years of usage.*
3. *Tires will need replaced.*
4. *Brakes will need replaced.*
5. *Unit has multiple small leaks from drivetrain that will need to be addressed.*

As the Chief Mechanic I for see multiple occurrences of lengthy down time and money spent in the near future for this unit because of the amount of rust, internal engine problems and small leaks from drivetrain. For a couple examples just the dump box alone will cost an excess of \$10,000 dollars to replace with months of down time from the manufacture to build and install. To overhaul the engine and or other components to eliminate the excessive smoke and pollution upon start up from the engine's exhaust could be well over the \$20,000 mark depending on overall outcome of the internal damage once the engine has been disassembled and inspected. Just these two issues if repaired will outweigh the overall value of the vehicle. Similar units with the mileage, hours, and age of ours are selling for about \$10,000 to \$20,000.

Upon this my recommendation is to replace unit #107 with unit #105 and replace unit #105 with the proposed new plow truck from Tri County International and Truck and Trailer Specialties.

Henry Krohne
Chief Mechanic

















Prepared For:

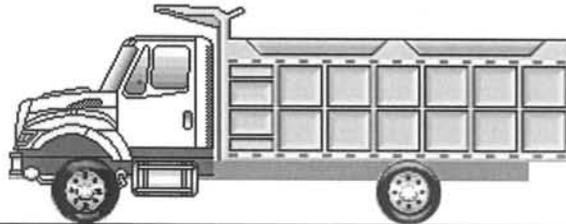
Dowagiac, City of
Henry Krohne
241 S Front St.
Dowagiac, MI 49047-1738
(269)782 - 8200
Reference ID: WMI- MiDEAL

Presented By:

TRI COUNTY INTL TRUCKS
Mark J Caracciolo
5701 WYOMING St.
DEARBORN MI 48126 -
(313)584-7090

State of Michigan MiDEAL Specification #3958-0160D 2016MY Price Level; includes all Customer Requested Option Content. Afforded Pricing Includes All Current Navistar-Mandated Transportation and Material Surcharges in effect as of the date of this proposal. Additional Future Surcharges as issued by Navistar may be applicable. NOTE: Revised per Kevin Flanders (WMI) 03/19/2015 (WB-A/C)

Payment for the chassis is due upon delivery of the chassis to the end-user or body company; whichever occurs first. If payment is not made in a timely manner additional floorplan (interest) costs may be charged and billed to end-user customer. Please make all purchase orders and checks payable to Tri-County International Trucks, Inc.(address as listed on this proposal).



Model Profile
2016 7400 SBA 4X2 (SA625)

APPLICATION:	Construction Dump
MISSION:	Requested GVWR: 37000. Calc. GVWR: 39000 Calc. Start / Grade Ability: 44.86% / 3.19% @ 55 MPH Calc. Geared Speed: 67.1 MPH
DIMENSION:	Wheelbase: 169.00, CA: 101.90, Axle to Frame: 63.00
ENGINE, DIESEL:	{MaxxForce 10} EPA 2010, 310 HP @ 2000 RPM, 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 310 Peak HP (Max)
TRANSMISSION, AUTOMATIC:	{Allison 3500_RDS_P} 5th Generation Controls; Wide Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.
CLUTCH:	Omit Item (Clutch & Control)
AXLE, FRONT NON-DRIVING:	{Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity
AXLE, REAR, SINGLE:	{Meritor RS-26-185} Single Reduction, Standard Track, 26,000-lb Capacity, R Wheel Ends, Driver Controlled Locking Differential Gear Ratio: 6.14
CAB:	Conventional
TIRE, FRONT:	(2) 315/80R22.5 G751 MSA (GOODYEAR) 484 rev/mile, load range L, 20 ply
TIRE, REAR:	(4) 11R22.5 G177 DURASEAL (GOODYEAR) 493 rev/mile, load range H, 16 ply
SUSPENSION, RR, SPRING, SINGLE:	Vari-Rate; 31,000-lb Capacity, Includes 4500-lb Capacity Multileaf Auxiliary
PAINT:	Cab schematic 100GN Location 1: 9219, Winter White (Std) Chassis schematic N/A

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
SA62500	Base Chassis, Model 7400 SBA 4X2 with 169.00 Wheelbase, 101.90 CA, and 63.00 Axle to Frame.	7200/3591	10791
1570	TOW HOOK, FRONT (2) Frame Mounted	8/0	8
1CAJ	FRAME RAILS Heat Treated Alloy Steel (120,000 PSI Yield); 10.866" x 3.622" x 0.433" (276.0mm x 92.0mm x 11.1mm); 456.0" (11582mm) Maximum OAL	163/356	519
1LLK	BUMPER, FRONT Omit Item	-86/16	-70
1WDS	FRAME EXTENSION, FRONT Integral; 20" In Front of Grille	140/-35	105
1WGR	WHEELBASE RANGE 138" (350cm) Through and Including 187" (475cm)	0/0	0
2ARU	AXLE, FRONT NON-DRIVING {Meritor MFS-16-143A} Wide Track, I-Beam Type, 16,000-lb Capacity	95/0	95
	<u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.		
3770	SPRINGS, FRONT AUXILIARY Rubber	10/0	10
3ADE	SUSPENSION, FRONT, SPRING Parabolic, Taper Leaf; 16,000-lb Capacity; With Shock Absorbers	76/0	76
	<u>Includes</u> : SPRING PINS Rubber Bushings, Maintenance-Free		
	<u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.		
4091	BRAKE SYSTEM, AIR Dual System for Straight Truck Applications	0/0	0
	<u>Includes</u> : BRAKE LINES Color and Size Coded Nylon : DRAIN VALVE Twist-Type : DUST SHIELDS, FRONT BRAKE : DUST SHIELDS, REAR BRAKE : GAUGE, AIR PRESSURE (2) Air 1 and Air 2 Gauges; Located in Instrument Cluster : PARKING BRAKE CONTROL Yellow Knob, Located on Instrument Panel : PARKING BRAKE VALVE For Truck : QUICK RELEASE VALVE Bendix On Rear Axle for Spring Brake Release: 1 for 4x2, 2 for 6x4 : SLACK ADJUSTERS, FRONT Automatic : SLACK ADJUSTERS, REAR Automatic : SPRING BRAKE MODULATOR VALVE R-7 for 4x2, SR-7 with relay valve for 6x4		
	<u>Notes</u> : Rear Axle is Limited to 23,000-lb GAWR with Code 04091 BRAKE SYSTEM, AIR and Standard Rear Air Cam Brakes Regardless of Axle/Suspension Ordered.		
4193	BRAKES, FRONT, AIR CAM 16.5" x 6", Includes 24 Sqn Long Stroke Brake Chambers	0/0	0
	<u>Notes</u> : The following features should be considered when calculating Front GAWR: Front Axles; Front Suspension; Brake System; Brakes, Front Air Cam; Wheels; Tires.		
4AZA	AIR BRAKE ABS {Bendix AntiLock Brake System} Full Vehicle Wheel Control System (4-Channel)	0/0	0

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
4EBD	AIR DRYER {Meritor Wabco System Saver 1200} with Heater <u>Includes</u> : AIR DRYER LOCATION Inside Left Rail, Back of Cab	11/7	18
4ETE	BRAKE CHAMBERS, FRONT AXLE {Haldex} 24 SqIn	0/0	0
4EVL	BRAKE CHAMBERS, REAR AXLE {Haldex GC3030LHDHO} 30/30 Spring Brake <u>Includes</u> : BRAKE CHAMBERS, SPRING (2) Rear Parking; WITH TRUCK BRAKES: All 4x2, 4x4; WITH TRACTOR BRAKES: All 4x2, 4x4; 6x4 & 6x6 with Rear Tandem Axles Less Than 46,000-lb. or GVWR Less Than 54,000-lb.	0/0	0
4NDB	BRAKES, REAR, AIR CAM S-Cam; 16.5" x 7.0"; Includes 30/30 Sq.In. Long Stroke Brake Chamber and Spring Actuated Parking Brake <u>Notes</u> : The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.	0/0	0
4SBC	AIR COMPRESSOR {Bendix Tu-Flo 550} 13.2 CFM Capacity	0/0	0
4VCJ	AIR TANK LOCATION (2) : Two Mounted Under Cab, Outside Left Rail, on Step Bracket, with 24" Ground Clearance	0/0	0
4WDA	DRAIN VALVE (3) Petcocks; for Air Tanks	0/0	0
5708	STEERING COLUMN Tilting	0/0	0
5CAL	STEERING WHEEL 2-Spoke, 18" Diam., Black	0/0	0
5PTB	STEERING GEAR (2) {Sheppard M-100/M-80} Dual Power	124/-5	119
7BEJ	EXHAUST SYSTEM Single, Horizontal, Aftertreatment Device Frame Mounted Outside Right Rail Under Cab; Includes Vertical Tail Pipe and Guard <u>Includes</u> : EXHAUST HEIGHT 10' Exhaust Height - Based on Empty Chassis with Standard Components (+ or - 1" Height) : MUFFLER/TAIL PIPE GUARD Non-Bright Finish	-18/-88	-106
7WBS	MUFFLER/TAIL PIPE GUARD (1) Bright Stainless Steel	0/0	0
8000	ELECTRICAL SYSTEM 12-Volt, Standard Equipment <u>Includes</u> : BATTERY BOX Steel with Plastic Lid : DATA LINK CONNECTOR For Vehicle Programming and Diagnostics In Cab : FUSES, ELECTRICAL SAE Blade-Type : HAZARD SWITCH Push On/Push Off, Located on Top of Steering Column Cover : HEADLIGHT DIMMER SWITCH Integral with Turn Signal Lever : HEADLIGHTS (2) Sealed Beam, Round, with Chrome Plated Bezels : JUMP START STUD Located on Positive Terminal of Outermost Battery : PARKING LIGHT Integral with Front Turn Signal and Rear Tail Light : RUNNING LIGHT (2) Daytime, Included With Headlights : STARTER SWITCH Electric, Key Operated : STOP, TURN, TAIL & B/U LIGHTS Dual, Rear, Combination with Reflector : TURN SIGNAL SWITCH Self-Cancelling for Trucks, Manual Cancelling for Tractors, with Lane Change Feature : WINDSHIELD WIPER SWITCH 2-Speed with Wash and Intermittent Feature (5 Pre-Set Delays), Integral with Turn Signal Lever	0/0	0

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
	: WINDSHIELD WIPERS Single Motor, Electric, Cowl Mounted : WIRING, CHASSIS Color Coded and Continuously Numbered		
8518	CIGAR LIGHTER Includes Ash Cup	1/0	1
8875	BATTERY TERMINALS Sealed	2/0	2
8GXD	ALTERNATOR {Leece-Neville AVI160P2013} Brush Type; 12 Volt 160 Amp. Capacity, Pad Mount, With Remote Sense	0/0	0
8HAB	BODY BUILDER WIRING Back of Standard Cab at Left Frame or Under Extended or Crew Cab at Left Frame; Includes Sealed Connectors for Tail/Amber Turn/ Marker/ Backup/Accessory Power/Ground and Sealed Connector for Stop/Turn	2/0	2
8HAH	ELECTRIC TRAILER BRAKE/LIGHTS Accommodation Package to Rear of Frame; for Combined Trailer Stop, Tail, Turn, Marker Light Circuits; Includes Electric Trailer Brake Accommodation Package With Cab Connections for Mounting Customer Installed Electric Brake Unit, Less Trailer Socket	0/2	2
8MKL	BATTERY SYSTEM {International} Maintenance-Free, (3) 12-Volt 1950CCA Total	41/14	55
8REA	2-WAY RADIO Wiring Effects; Wiring With 20 Amp Fuse Protection, Includes Ignition Wire With 5 Amp Fuse, Wire Ends Heat Shrink and 10' Coil Taped to Base Harness	2/0	2
8RKB	RADIO {Panasonic CQ120} AM/FM, Includes Multiple Speakers, Includes Auxiliary Input	2/0	2
	<u>Includes</u> : SPEAKERS IN CAB (2) Dual-Cone with Deluxe Interior : SPEAKERS IN CAB (4) Coaxial with Premium Interior		
8THB	BACK-UP ALARM Electric, 102 dBA	0/3	3
8THJ	AUXILIARY HARNESS 3.0' for Auxiliary Front Head Lights and Turn Signals for Front Plow Applications	2/0	2
8TKK	TRAILER AUXILIARY FEED CIRCUIT for Electric Trailer Brake Accommodation/ Air Trailer ABS; With 30 Amp Fuse and Relay, Controlled by Ignition Switch	1/0	1
8VAY	HORN, ELECTRIC Disc Style	0/0	0
8WCL	HORN, AIR Black, Single Trumpet, Air Solenoid Operated	0/0	0
8WEK	BATTERY BOX Steel, With Fiberglass Cover; Mounted 35" Back of Cab, Right Side Perpendicular to Frame Rail	-16/6	-10
8WGL	WINDSHIELD WIPER SPD CONTROL Force Wipers to Slowest Intermittent Speed When Park Brake Set and Wipers Left on for a Predetermined Time	0/0	0
8WPH	CLEARANCE/MARKER LIGHTS (5) {Truck Lite} Amber LED Lights, Flush Mounted on Cab or Sunshade	0/0	0
8WPZ	TEST EXTERIOR LIGHTS Pre-Trip Inspection will Cycle all Exterior Lamps Except Back-up Lights	0/0	0
8WRB	HEADLIGHTS ON W/WIPERS Headlights Will Automatically Turn on if Windshield Wipers are turned on	0/0	0
8WTK	STARTING MOTOR {Delco Remy 38MT Type 300} 12 Volt; less Thermal Over- Crank Protection	0/0	0
8WWJ	INDICATOR, LOW COOLANT LEVEL With Audible Alarm	0/0	0

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
8WXD	ALARM, PARKING BRAKE Electric Horn Sounds in Repetitive Manner When Vehicle Park Brake is "NOT" Set, With Ignition "OFF" and any Door Opened	0/0	0
8XAH	CIRCUIT BREAKERS Manual-Reset (Main Panel) SAE Type III With Trip Indicators, Replaces All Fuses Except For 5-Amp Fuses	0/0	0
8XGT	TURN SIGNALS, FRONT LED, Includes LED Side Marker Lights, Mounted on Fender	0/0	0
9HBM	GRILLE Stationary, Chrome	0/0	0
9WBC	FRONT END Tilting, Fiberglass, With Three Piece Construction; for 2007 & 2010 Emissions	0/0	0
10060	PAINT SCHEMATIC, PT-1 Single Color, Design 100 <u>Includes</u> : PAINT SCHEMATIC ID LETTERS "GN"	0/0	0
10761	PAINT TYPE Base Coat/Clear Coat, 1-2 Tone	0/0	0
10WJH	PROMOTIONAL PACKAGE Government and Municipal Silver Package; Two Year Limited Subscription of On-Command Service Information (Formerly Fleet ISIS), and On-Command Parts Information (Formerly Fleet Parts Catalog), Requires Specific Feature Combinations	0/0	0
10WPK	GROUND CLEARANCE IDENTITY For 24" Ground Clearance	0/0	0
11001	CLUTCH Omit Item (Clutch & Control)	-63/-12	-75
12712	OIL FILTER, ENGINE {Hudgins Model 960 Spinner}	26/-1	25
12851	PTO EFFECTS, ENGINE FRONT Less PTO Unit, Includes Adapter Plate on Engine Front Mounted	10/0	10
12959	BLOCK HEATER, ENGINE {Phillips} 120 Volt/1250 Watt <u>Includes</u> : BLOCK HEATER SOCKET Receptacle Type; Mounted below Drivers Door	2/0	2
12NUX	ENGINE, DIESEL {MaxxForce 10} EPA 2010, 310 HP @ 2000 RPM, 1050 lb-ft Torque @ 1200 RPM, 2200 RPM Governed Speed, 310 Peak HP (Max) <u>Includes</u> : AIR COMPRESSOR AIR SUPPLY LINE Naturally-Aspirated (Air Brake Chassis Only) : ANTI-FREEZE Red Shell Rotella Extended Life Coolant; -40 Degrees F/ -40 Degrees C; for MaxxForce and Navistar Engines : COLD STARTING EQUIPMENT Intake Manifold Electric Grid Heater with Engine ECM Control : CRUISE CONTROL Electronic; Controls Integral to Steering Wheel : ENGINE OIL DRAIN PLUG Magnetic : ENGINE SHUTDOWN Electric, Key Operated : FUEL FILTER Included with Fuel/Water Separator : FUEL/WATER SEPARATOR Fuel/Water Separator and Fuel Filter in a Single Assembly; With Water-in-Fuel Sensor; Engine Mounted : GOVERNOR Electronic : OIL FILTER, ENGINE Spin-On Type : WET TYPE CYLINDER SLEEVES	0/0	0
12THZ	FAN DRIVE {Horton Drivemaster Polar Extreme} Direct Drive Type, Two Speed, With Residual Torque Device for Disengaged Fan Speed	0/0	0

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
	<u>Includes</u> : FAN Nylon		
12UAR	RADIATOR Aluminum, Cross Flow, Series System; 1228 SqIn Core and 648 SqIn Charge Air Cooler and 342 SqIn Low Temperature Radiator and With Transmission Oil Cooler	25/-22	3
	<u>Includes</u> : DEAERATION SYSTEM with Surge Tank : HOSE CLAMPS, RADIATOR HOSES Gates Shrink Band Type; Thermoplastic Coolant Hose Clamps : RADIATOR HOSES Premium, Rubber		
12UNP	FEDERAL EMISSIONS EPA, OBD and GHG Certified for Calendar Year 2015; MaxxForce 9 & MaxxForce 10 Engines	0/0	0
12VAL	AIR CLEANER Dual Element, with Integral Snow Valve and In-Cab Control	6/0	6
	<u>Includes</u> : GAUGE, AIR CLEANER RESTRICTION Air Cleaner Mounted		
12VXT	THROTTLE, HAND CONTROL Engine Speed Control; Electronic, Stationary, Variable Speed; Mounted on Steering Wheel	0/0	0
12VYP	ENGINE CONTROL, REMOTE MOUNTED - No Provision Furnished for Remote Mounted Engine Control	0/0	0
12WZE	EMISSION COMPLIANCE Federal, Does Not Comply With California Clean Air Idle Regulations	0/0	0
13AVL	TRANSMISSION, AUTOMATIC {Allison 3500_RDS_P} 5th Generation Controls; Wide Ratio, 6-Speed, With Double Overdrive; On/Off Hwy; Includes Oil Level Sensor, With PTO Provision, Less Retarder, With 80,000-lb GVW & GCW Max.	195/54	249
13WBL	TRANSMISSION SHIFT CONTROL {Allison} Push-Button Type; for Allison 3000 & 4000 Series Transmission	0/0	0
13WLP	TRANSMISSION OIL Synthetic; 29 thru 42 Pints	0/0	0
13WUC	ALLISON SPARE INPUT/OUTPUT for Rugged Duty Series (RDS); General Purpose Trucks, Construction	0/0	0
13WYH	TRANSMISSION TCM LOCATION Located Inside Cab	0/0	0
14ASA	AXLE, REAR, SINGLE {Meritor RS-26-185} Single Reduction, Standard Track, 26,000-lb Capacity, R Wheel Ends, Driver Controlled Locking Differential . Gear Ratio: 6.14	0/320	320
	<u>Includes</u> : REAR AXLE DRAIN PLUG (1) Magnetic, For Single Rear Axle		
	<u>Notes</u> : Axle Lead Time is 60 Days : The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires. : When Specifying Axle Ratio, Check Performance Guidelines and TCAPE for Startability and Performance		
14SAL	SUSPENSION, RR, SPRING, SINGLE Vari-Rate; 31,000-lb Capacity, Includes 4500-lb Capacity Multileaf Auxiliary	0/88	88
	<u>Notes</u>		

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
	: The following features should be considered when calculating Rear GAWR: Rear Axles; Rear Suspension; Brake System; Brakes, Rear Air Cam; Brake Shoes, Rear; Special Rating, GAWR; Wheels; Tires.		
14WAP	SHOCK ABSORBERS, REAR (2)	0/45	45
15SSC	FUEL TANK Temporary; Top Draw; D-Style, Non Polished Aluminum, 16" Tank Depth, 50 U.S. Gal., 189 L Capacity, with Quick Connect Outlet, Mounted Left Side Back of Cab	12/-1	11
16030	CAB Conventional	0/0	0
	<u>Includes</u> : ARM REST (2) Molded Plastic; One Each Door : COAT HOOK, CAB Located on Rear Wall, Centered Above Rear Window : CUP HOLDERS Two Cup Holders, Located in Lower Center of Instrument Panel : DOME LIGHT, CAB Rectangular, Door Activated and Push On-Off at Light Lens, Timed Theater Dimming, Integral to Console, Center Mounted : GLASS, ALL WINDOWS Tinted : GRAB HANDLE, CAB INTERIOR (1) "A" Pillar Mounted, Passenger Side : GRAB HANDLE, CAB INTERIOR (2) Front of "B" Pillar Mounted, One Each Side : INTERIOR SHEET METAL Upper Door (Above Window Ledge) Painted Exterior Color : STEP (4) Two Steps Per Door		
16HBA	GAUGE CLUSTER English With English Electronic Speedometer	0/0	0
	<u>Includes</u> : GAUGE CLUSTER (6) Engine Oil Pressure (Electronic), Water Temperature (Electronic), Fuel (Electronic), Tachometer (Electronic), Voltmeter, Washer Fluid Level : ODOMETER DISPLAY, Miles, Trip Miles, Engine Hours, Trip Hours, Fault Code Readout : WARNING SYSTEM Low Fuel, Low Oil Pressure, High Engine Coolant Temp, and Low Battery Voltage (Visual and Audible)		
16HKT	IP CLUSTER DISPLAY On Board Diagnostics Display of Fault Codes in Gauge Cluster	0/0	0
16JNT	SEAT, DRIVER {National 2000} Air Suspension, High Back With Integral Headrest, Vinyl, Isolator, 1 Chamber Lumbar, With 2 Position Front Cushion Adjust, -3 to +14 Degree Angle Back Adjust	27/12	39
	<u>Includes</u> : SEAT BELT 3-Point, Lap and Shoulder Belt Type		
16LUM	SEAT, PASSENGER {National} Non Suspension, High Back With Integral Headrest, Vinyl, With Fixed Back, With Under Seat Storage	27/14	41
16SDE	MIRROR, CONVEX, LOOK DOWN {Lang Mekra} Right Side; 6" x 10 1/4"	2/0	2
16SEE	GRAB HANDLE Chrome; Towel Bar Type With Anti-Slip Rubber Inserts; for Cab Entry Mounted Left Side Only at "B" Pillar	3/0	3
16SNB	MIRRORS (2) {Lang Mekra} Rectangular, 7.55" x 14.1" Integral Convex Both Sides, 102" Inside Spacing, Breakaway Type, Thermostatically Controlled Heated Heads, Black Heads, Brackets and Arms	-3/0	-3
16WCT	AIR CONDITIONER {Blend-Air} With Integral Heater & Defroster	42/5	47
	<u>Includes</u> : HEATER HOSES Premium		

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
	: HOSE CLAMPS, HEATER HOSE Mubea Constant Tension Clamps : REFRIGERANT Hydrofluorocarbon HFC-134A		
16WJS	INSTRUMENT PANEL Center Section, Flat Panel	0/0	0
16WKY	HVAC FRESH AIR FILTER	0/0	0
16WLE	STORAGE POCKET, DOOR Molded Plastic, Full Width; Mounted on Passenger Door	0/0	0
16WRX	CAB INTERIOR TRIM Deluxe	0/0	0
	<u>Includes</u> : "A" PILLAR COVER Molded Plastic : CAB INTERIOR TRIM PANELS Cloth Covered Molded Plastic, Full Height; All Exposed Interior Sheet Metal is Covered Except for the Following: with a Two-Man Passenger Seat or with a Full Bench Seat the Back Panel is Completely Void of Covering : CONSOLE, OVERHEAD Molded Plastic; With Dual Storage Pockets with Retainer Nets and CB Radio Pocket : DOOR TRIM PANELS Molded Plastic; Driver and Passenger Doors : FLOOR COVERING Rubber, Black : HEADLINER Soft Padded Cloth : INSTRUMENT PANEL TRIM Molded Plastic with Black Center Section : STORAGE POCKET, DOOR (1) Molded Plastic, Full-Length; Driver Door : SUN VISOR (2) Padded Vinyl with Driver Side Toll Ticket Strap, Integral to Console		
16WSK	CAB REAR SUSPENSION Air Bag Type	0/0	0
16XWJ	WINDSHIELD WIPER BLADES Snow Type	2/0	2
16XXC	COWL TRAY LID	7/4	11
27DMW	WHEELS, FRONT DISC; 22.5" Painted Steel, 5-Hand Hole, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 9.00 DC Rims; With Steel Hubs.	69/0	69
	<u>Includes</u> : PAINT IDENTITY, FRONT WHEELS White		
	<u>Notes</u> : Compatible Tire Sizes: 12R22.5, 295/75R22.5, 295/80R22.5, 315/80R22.5		
28DRN	WHEELS, REAR {Accuride} DUAL DISC; 22.5" Painted Steel, 5-Hand Hole, 10-Stud (285.75MM BC) Hub Piloted, Flanged Nut, Metric Mount, 8.25 DC Rims; With .472" Thick Increased Capacity Disc and Steel Hubs	0/12	12
	<u>Includes</u> : PAINT IDENTITY, REAR WHEELS White		
	<u>Notes</u> : Compatible Tire Sizes: 11R22.5, 12R22.5, 255/70R22.5, 255/80R22.5, 265/75R22.5, 275/70R22.5, 275/80R22.5, 295/75R22.5, 295/80R22.5		
60AAG	BDY INTG, REMOTE POWER MODULE Mounted Inside Cab behind Driver Seat; Up to 6 Outputs & 6 Inputs, Max. 20 amp. per Channel, Max. 80 amp Total (Includes 1 Switch Pack With Latched Switches)	0/0	0
7382138120	(4) TIRE, REAR 11R22.5 G177 DURASEAL (GOODYEAR) 493 rev/mile, load range H, 16 ply	0/100	100
7772548123	(2) TIRE, FRONT 315/80R22.5 G751 MSA (GOODYEAR) 484 rev/mile, load range L, 20 ply	62/0	62

<u>Code</u>	<u>Description</u>	<u>F/R Wt</u> (lbs)	<u>Tot Wt</u> (lbs)
	Services Section:		
40115	WARRANTY Standard for WorkStar 7300/7400 (4x2, 4x4, 6x4, 6x6), Effective with Vehicles Built January 2, 2015 or Later, CTS-2002U	0/0	0
	Total Component Weight:	8211/4485	12696
	1% MiDEAL Fee paid to the State of MI under the MiDEAL Purchasing Program Requirements	0/0	0
	Total Goods Purchased:	0/0	0

The weight calculations included in this proposal are an estimate of future vehicle weight. The actual weight as manufactured may be different from the estimated weight. Navistar, Inc. shall not be liable for any consequences resulting from any differences between the estimated weight of a vehicle and the actual weight.

<u>Description</u>	<u>(US DOLLAR)</u>	<u>Price</u>
Factory List Prices:		
Product Items	\$120,779.00	
Service Items	\$0.00	
Total Factory List Price Including Options:		\$120,779.00
Total Goods Purchased:		\$1,477.00
Document Fee	\$190.00	
Total Preparation And Delivery:		\$190.00
Freight	\$2,200.00	
Total Freight:		\$2,200.00
Total Factory List Price Including Freight:		\$124,646.00
Less Customer Allowance:		(\$39,346.72)
Total Vehicle Price:		\$85,299.28
Total Sale Price:		\$85,299.28
Total Per Vehicle Sales Price:		\$85,299.28
Total Net Sales Excluding Taxes:		\$85,299.28
Michigan Title Fee	\$15.00	
Total License, Title:		\$15.00
Net Sales Price:		\$85,314.28

My signature below indicates that I accept the specifications and payment terms (listed on page one) contained herein as written and that I am able approve said specifications for order and payment terms. Please include this proposal number on all correspondence and purchase orders.

PLEASE NOTE: This proposal contains in its entirety our offer to you for this purchase at the given dollar amount. No other offers, spec additions, warranties or other additional items are made or implied. Other additional desired items may be available; contact your local dealer representative for further details.

Approved by Seller:

Accepted by Purchaser:

Official Title and Date

Firm or Business Name

Authorized Signature

Authorized Signature and Date

This proposal is not binding upon the seller without Seller's Authorized Signature

Official Title and Date

The TOPS FET calculation is an estimate for reference purposes only. The seller or retailer is responsible for calculating and reporting/paying appropriate FET to the IRS.

Truck & Trailer Specialties
6726 Hanna Lake
Dutton, Mi. 49316
Phone 616-698-8215, Fax 616-698-0972

City of Dowagiac
Attn Henry Krohne
Phone no 269-462-2147, hkrohne@dowagiac.org, henrykrohne@gmail.com
RE: MIDEAL plow truck quote

Install Crysteel Select Heavy Duty Select Dump Body including the following

10' long, 84" inside width, 96" outside width
26" side height, 40" front height, 36" rear height
7 gauge A1011 steel sides and ends
¼" A1011 mild steel floor
Cross members on 12" centers that interlock with longitudinals
6 panel tailgate with air release
Boxed top rails with side board pockets
Dirt shedding top rails, pillars and tailgate
Full depth front and rear pillars
Tailgate spreader chains with banjo eye keepers
Tailgate pins are 1.25" and are all greasable
1" tailgate latch pin fingers
Body is 100% continuously welded above the floor line
½ cab shield, 24" deep, 10 gauge steel
Add shovel holder on front drivers side of dump body
Add grip strut step over dual wheels on drivers side of dump body
Body prop
Paint dump body to match the cab
Mudflaps behind drive tires
12" Hardwood side boards are included

Install Crysteel Model RC750 underbody hoist with a full length sub frame including the following

NTEA Class 50, hoist is double acting, 17 ton capacity
Hoist has grease extensions to the outside for ease of maintenance
Hoist includes a 3 year, 100% parts and labor warranty with 2 additional years at 50% parts and labor

Install Aero Model 400 ground level, manually operated tarp system including the following

Ground level tarp crank
Aluminum deflector
Mesh type tarp cover

Supply and Install 12" channel front bumper with necessary braces for front plow use

29" truck portion of Husting hitch, 38-39" from ground to center of lock pin
Double acting plow lift cylinder with socatri rod
Install tow hooks on the end of frame and cut holes in channel bumper for tow hook use

Install plow lights with aluminum plow light brackets and wire into OEM plow light/headlight switch

Supply and Install Monroe Model MS4511 Underbody Scraper

Truck & Trailer Specialties

6726 Hanna Lake

Dutton, Mi. 49316

Phone 616-698-8215, Fax 616-698-0972

Moldboard is 11' long, 20" tall, 1" thick

Heat treated moldboard with a pressed in offset

1" solid circle with a 5" center pin with hardened bushing, pin is piloted into the hanger board

Dual 4" power reverse cylinders are double acting and have 2" socatri rods

Cylinders mount on 2" pivot pins

Dual 3-1/2" actuating cylinders with 2" socatri rods

All cylinders have poly pak seals, bolt on trunnion caps for inner canister arms

20.5" x 7" contoured hold down block with 3/8" UHMW poly wear plates

Hanger board is 1/2" plate reinforced by 1/2" x 7-1/2" plate and a 3/4" rod running the full length of the moldboard

Actuating cylinders are housed in a canister retained by 4 bolt flange and include springs to cushion the moldboard

Steel hydraulic tubing, hose is 3/8" ID

Cushion valve is included

Cylinders have cast steel heads

15 point grease extension to the outside of the circle for ease of maintenance

Scraper has a black powder coat finish

Install Central Hydraulic System including the following:

P330 type gear pump with split flange fittings on both the supply port as well as the pressure port.

Spicer 1310 series drive line assembly

The pump suction line will be a minimum 2" hydraulic hose and shall include a full flow ball valve shut off at the hydraulic tank.

Rexroth M4-12 type valve with a built in unloader and the following functions

Scraper up/down

Scraper Swing

Plow up/down

Hoist up/down

Morse type cable controller with control console in the cab

Stainless steel valve enclosure mounted on the side of the frame

Dual flow sander valve plumbed from the cab to the rear of the chassis and equipped with stainless steel hydraulic disconnects

All necessary hoses and fittings are Parker 451 type

Return line manifold mounted at the fuel tanks

Install Riverside TP style Fuel / Hydraulic tanks including the following

The fuel and hydraulic tanks shall be 7 ga steel construction

80 gal fuel/30 gal oil capacity

800 style mounting bracket and straps

Tank labels

Fuel gauge sending unit

Tank mounted return line oil filter

Suction strainer in supply port of the hydraulic tank

Step on the end of the fuel tank bracket on left side

Ball valve shut offs on the fuel supply and return line

Truck & Trailer Specialties
6726 Hanna Lake
Dutton, Mi. 49316
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Ball valve shut off on the supply line to the pump
Aw32 hydraulic oil

Install custom lighting including the following

Sound Off LED flashers mounted in top holes of rear pillars
Sound Off LED stop/turn/tail light mounted in the middle holes
Sound off LED backup lights mounted in the bottom holes
Sound Off LED marker lights
Star model 255HTCL-A, LED flasher mounted on the cab shield visible 360 degrees
Install Truck Light Halogen work lights on each side of the scraper
Betts junction box installed at the rear of the chassis
Backup alarm included

Install 3/4" hitch plate at the rear including the following

Remount oem lights in hitch plate
D rings for safety chains
Drill hitch plate for future hitch

Install customer furnished V box spreader including the following:

Install new jumper hoses and hydraulic couplers
Fasten body with customer furnished binders and tailgate latch

Installed \$40,948.00

Submitted by Dan Bouwman
03-30-15

Chassis requirements include the following

Chassis CA is 102"
Plow light headlight switch
6 pack of aux switches
Front frame extension
Front PTO
Stationary grill
Scraper clearance package
Exhaust under the door on curbside with vertical stack
Air tanks under the drivers door
Temporary fuel tank
Battery box located as far as possible behind the cab on drivers side- we will relocate

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 13, 2015

SUBJECT: City Council Meeting Cancellation

Historically, the meeting falling during the Memorial Day holiday has been canceled and it is recommended that the meeting be canceled again this year. At this point I do not anticipate major business that would require Council's action during that time. Council has previously adopted resolutions to make sure vendors are paid and the public notified of the payments.

A resolution is on Monday's agenda to authorize cancellation of the May 25, 2015 City Council meeting.

Support Documents:
Cover Memo-City Mgr.
Resolution

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember_____.

WHEREAS, the regularly scheduled May 25, 2015 City Council meeting falls during the
Memorial Day holiday; and

WHEREAS, the Mayor and City Council desire to cancel the May 25, 2015 City Council
meeting; and

WHEREAS, cancellation of the May 25, 2015 City Council meeting will not have an adverse
effect on the conduct of City business.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council hereby cancels the
regularly scheduled City Council meeting of Monday, May 25, 2015.

ADOPTED/REJECTED

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 13, 2015

SUBJECT: Classification and Compensation System Annual Amendment

A resolution is on Monday's agenda for the purpose of amending the City's non-union Classification and Compensation System to be effective immediately.

Attached you will find a memo from Assistant City Manager, Rose Scherr, that details the Classification and Compensation System proposed amendments.

RECOMMENDATION

I recommend that Council approve the City's non-union Classification and Compensation System.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Dept. Head Backup

CITY OF DOWAGIAC

Interdepartmental Memo

TO: Kevin Anderson, City Manager

FROM: Rozanne Scherr, HR Director/Assistant City Manager

RE: Classification & Compensation System Amendment

DATE: April 9, 2015

As discussed, attached is the proposed updated Classification & Compensation System for the current Fiscal Year 2014-15. The following amendments have been made for your review:

Grade 10: Establishment of a Finance Director position.
Grade 7: Elimination of the DART Driver positions.

The establishment of a Finance Director position is recommended to provide general accounting related duties, and also to provide oversight of grant monies, utility rate structuring and other fiscal management support responsibilities. This position, which was eliminated as part of downsizing in 2010, will replace the current contract for services with Accounting Consultants.

The elimination of the DART Driver position is a result of the current status of our contract for public transportation services with the Cass County Transportation Authority. The position classification is no longer required as the DART drivers are now employees of TMI, Inc.

After you have had the opportunity to review this information, should you have any questions or comments please do not hesitate to contact me. However, if you approve of the changes and modifications contained herein, please present this information to City Council for their review.

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, Section 7.7 of the Dowagiac City Charter sets forth the duties of the City
Manager, and;

WHEREAS, the City Manager shall see that all laws, ordinances, rules and regulations adopted
by the City Council and provisions of the Charter are properly enforced, and;

WHEREAS, the City Manager shall recommend to the Council for consideration such
measures as he may deem necessary and expedient, and;

WHEREAS, the City Manager recommends to Council the approval of a modification to the
Classification and Compensation System as follows: Establishment of a Finance
Director position, Grade 10; Elimination of DART Driver position, Grade 1.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote
of its City Council, does hereby approve and adopt the modification to the
Classification and Compensation System as follows: Establishment of a Finance
Director position and elimination of the DART Driver position.

ADOPTED/REJECTED

EXHIBIT "A"**2014-2015****City of Dowagiac****Non-Union Classification & Compensation System****Grade Structure and Annual Salary Ranges****Exempt and Non-Exempt Employees (FT)**

Grade	Position	Minimum	Maximum
1		16,174	26,584
2	Customer Services Representative	27,153	35,299
3	Payroll Clerk	29,191	37,948
4	Chief Technician Executive Secretary (Police Department) Customer Services-Building Assistant	32,110	41,740
5	CAD Operator Customer Services Administrative Assistant Utility Specialist	34,518	44,874
6	Fire Fighter Grounds Foreman Customer Services Office Manager	37,970	49,361
7	Fire Lieutenant Computer Information Technician Museum Director	40,817	53,060
8	Fire Captain Public Works Operations Superintendent	43,879	57,042
9	Deputy Police Chief Deputy Fire Chief	49,363	64,173
10	Building Official HR Director/Asst. City Manager Finance Director	59,238	77,007
11	Director of Public Safety Director of Public Services	65,436	85,066

Across the board increase:

2.00%

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 10, 2015

SUBJECT: Dial-A-Ride 2015 Project Authorization

A resolution is on Monday's agenda to approve a project authorization 2012-0076 Master Agreement with the Michigan Department of Transportation (MDOT) relating to the fiscal year 2015 operating grant for the Dial-A-Ride operation. Attached is a memo from Rose Scherr, which further explains the project authorization.

RECOMMENDATION

Authorize the resolution to approve the Project Authorization agreement with the Michigan Department of Transportation (MDOT) relating to the fiscal year 2015 operating grant for the Dial-A-Ride operation.

Support Documents:

- Cover Memo-City Mgr.
- Cover Memo-Dept. Head
- Resolution
- Project Authorization

CITY OF DOWAGIAC
MEMO

TO: Kevin Anderson

FROM: Rozanne Scherr, HR Director/Assistant City Manager

DATE: April 10, 2015

RE: Dial-A-Ride 2014 Project Authorization

Attached are the original DART Project Authorizations dated March 4, 2015 for placement on Monday's agenda for City Council Approval. Formal approval of the Project Authorization is required under the 2012 – 0076 Master Agreement with the Michigan Department of Transportation (MDOT) relating to the fiscal year 2015 operating grant for the Dial-A-Ride Transit operation. The project authorization agreement is for the administration of the City's annual Federal operating assistance grant and reflects the amount of funds currently available under the Federal appropriation. Under terms of this Project Authorization, this payment of Federal operating assistance will be in the amount of \$37,234 for fiscal year 2015. As in past years, amendments may be expected throughout the fiscal year because of ongoing appropriation amendments at the federal and state levels.

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, pursuant to a grant agreement between the Michigan Department of Transportation and the City of Dowagiac it is necessary for the City of Dowagiac to enter into a project authorization agreement for its local transportation program for the fiscal year 2015 in order to receive State and Federal financial assistance under provision of Act 51; and

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby authorize Transportation Coordinator Rozanne Scherr to execute the Project Authorization, FY 2015 Section 5311 Operating, attached hereto and by reference made a part hereof as required to receive financial assistance from the Michigan Department of Transportation, in accordance with Act 51; and

BE IT FURTHER RESOLVED that, for all public transportation matters, the Transportation Coordinator shall provide such information as deemed necessary by the State Transportation Commission or Department for its administration of Act 51 for fiscal year 2015.

ADOPTED/REJECTED

Date: March 4, 2015
Agreement No.: 2012-0076
Authorization No.: P5/R1
Project No.: 125908
Agenda: MA

**REVISED PROJECT AUTHORIZATION
CITY OF DOWAGIAC
FY 2015 SECTION 5311 OPERATING
FORMULA GRANTS FOR
RURAL AREAS PROGRAM**

This information is required by the Michigan Department of Transportation (DEPARTMENT) in order to record agreement of utilization of funds provided by the Federal Transit Administration, United States Department of Transportation and the DEPARTMENT. The funds shall be used by the AGENCY in accordance with the above referenced Master Agreement.

Authorization Effective Date: October 1, 2014
Authorization Expiration Date: September 30, 2015
Fiscal Year Effective Contract Clauses: 2015

The Federal grants associated with the PROJECT AUTHORIZATION are MI-18-X055-04 and MI-18-X055-05.

Award Year: 2015 Federal Item Number: WK0055

The Catalog of Federal Domestic Assistance Number for the Federal Transit Administration Formula Grants for Rural Areas Program is 20.509.

Funding reflects the amount of funds currently available under the Federal appropriation. If additional funds become available, a grant amendment and PROJECT AUTHORIZATION will be prepared.

Payments to the AGENCY under this PROJECT AUTHORIZATION will be based on 18.5% of the estimated eligible costs. The maximum amount to be paid will not exceed 18.5% of the AGENCY's audited costs. If Section 5311 operating assistance funds are insufficient to reimburse at 18.5% of audited costs, a new reimbursement percentage will be calculated for all participating agencies.

In accordance with Section 7 of the Master Agreement, the dollar amount for third party contracts as identified in COMMISSION policy is \$25,000. All agencies who are not self-certified must submit third party contracts over \$25,000 to the DEPARTMENT for approval. Please refer to Section 7 of the Master Agreement for competitive bidding requirements.

The AGENCY will be financially and legally responsible for the terms and conditions of the Special Section 5333(b) labor warranty as agreed to in your annual application. The Special Section 5333(b) Warranty for Section 5311 can be found at: www.dol.gov/dol/esa/public/regs/compliance/olms/13factsheet.htm.

The AGENCY agrees to prepare and submit to the DEPARTMENT quarterly operating assistance reports via the Public Transportation Management System (PTMS). Instructions on preparing the report are available in the "Local Public Transit Revenue and Expense Manual" (October 1, 2014, through September 30, 2015). The manual is available on the web at www.michigan.gov/mdotptd by locating the resources box on the home page and opening the item listed "Audit/Accounting Information."

The purpose of Revision 1 is to increase operating assistance funds by \$19,362.

Funding source:
2015/7509 \$37,234 (F)

PRF Nos.: 2014-729
2015-162

CITY OF DOWAGIAC

Signature

Print Name and Title

Signature

Print Name and Title

MICHIGAN DEPARTMENT OF TRANSPORTATION

Title: Department Director

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 10, 2015

SUBJECT: Timber Harvest

In 2004 the City contracted for the harvesting of trees at various public lands and, after expenses, netted about \$87,000 that was used to purchase playground equipment and as grant match for projects at the airport. In December 2014 Council authorized L&M Lumber to harvest in 5 areas of the community for \$72,600. At that meeting Council also asked for staff to look at adding properties near the Eagles Woods/Eagles Trace into the package which would add to the potential harvest revenue. Attached is a proposal that would add \$41,250 to the contract by adding these two locations.

Recommendation:

Approve a resolution to include additional harvesting with L&M Lumber in the amount of \$41,250.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Proposal
- Map

Resolution #10
April 13, 2015

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember Schuur.

RESOLVED that the City of Dowagiac accept the L&M Lumber proposal to harvest
timber in 2 additional areas of the City property in the amount of \$41,250.

ADOPTED/REJECTED

STANDING TIMBER PROPOSAL:

FOR CITY OF DOWAGIAC.

2/13/15 L&M LUMBER LLC.

1ST LOCATION Sec. 2 POKAGON TWP. 6 S. RANGE 16 W.

543 TREES AS FOLLOWS: SOFT MAPLE 328, PIN OAK 44, ASH 42,
CHERRY 23, BURR OAK 19, SYCAMORE 19, HICKORY 16, WHITE OAK 15, RED OAK 11,
TULIP 10, ELM 8, COTTONWOOD 4, BEECH 3, WALNUT 1 = TOTAL 543 TREES

\$ 32,750.00

EAGLES TRACE

2ND LOCATION Sec. 11 POKAGON TWP. 6 S RANGE 16. W

150 TREES AS FOLLOWS: 130 PIN OAK
10 SOFT MAPLE
5 CHERRY
4 COTTONWOOD

1 BURR OAK

150 TOTAL TREES

Industrial Park
W. EXT.

\$ 8,500.00

\$ 41,250.00

TOTAL

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #14 for the period ending 3-29-15:

Invoices	\$333,845.69
Payroll #14 for Period Ending 3-29-15	<u>\$126,943.44</u>
Total	\$460,789.13

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$333,845.69	\$126,943.44	\$460,789.13

Ayes:

Nays:

Absent:

Abstain:

POST DATES 03/20/2015 - 04/09/2015

BOTH JOURNALIZED AND UNJOURNALIZED OPEN AND PAID

BANK CODE: GEN

Vendor		Description	Amount
AASLH	127926	ANNUAL MEMBERSHIP DUES	115.00
ABSOPURE WATER COMPANY	55080230	H&C COOLER RENTAL	8.00
ABSOPURE WATER COMPANY	55082741	C&C COOLER RENTAL - 25830 NUBOUR	6.00
ABSOPURE WATER COMPANY	55087086	C&C COOLER RENTAL - 26688 NUBOUR	6.00
ABSOPURE WATER COMPANY	83549266	BOTTLED WATER - 26461 NUBOUR	64.50
ABSOPURE WATER COMPANY	83549268	BOTTLED WATER/DEPOSIT - 26688 NUBOUR	8.25
ACCOUNTING CONSULTANTS, PC	379	CONSULTING SVC THROUGH 3/15/15	2,452.50
ACD.NET	88889-102	MONTHLY PHONE SERVICE - CH	713.95
ALEXANDER CHEMICAL A CARUS COMPANY	SLS 10030134	SODIUM BISULFATE	2,015.00
ALEXANDER CHEMICAL A CARUS COMPANY	SCL 10008028	DRUM RETURN CREDIT	(345.00)
ALEXANDER CHEMICAL A CARUS COMPANY	SCL 10008488	CREDIT - DRUM RETURN	(560.00)
AMERICAN ELECTRIC POWER	044-619-354-0-7	M-62 W LIFT STATION	35.89
AMERICAN ELECTRIC POWER	049-501-336-1-3	CCWS - VANDALIA TOWER	61.68
AMERICAN ELECTRIC POWER	040-050-210-0-3	VINEYARD PL - LIFT STATION	42.51
AMERICAN ELECTRIC POWER	048-197-857-0-2	ST LIGHTS - MARCELLUS HWY	10.56
AMERIGAS - HARTFORD 5254	3038883387	PROPANE - PARK SHOP	675.98
ANDERSON, KEVIN	4/8/15	CELL PHONE REIMBURSEMENT	180.00
ANGIE STEINMAN	3/16/15	REIMBURSE SEWER RODDING - 24647	225.00
APX, INC	2810	MIRECS - SUBSCRIPTION/LOAD BASED FEE	107.13
AUSRA, JOANN	3/25/15	MARCH BOARD OF REVIEW	125.00
AUTOMATIC DOOR SVC OF GRAND RAPIDS	32697	ADA DOOR/THRESHOLD REPAIR	449.32
BAZAN, STACEY	04/01/15	CCDET CLOTHING ALLOWANCE	325.00
BERRIEN COUNTY FARM BUREAU OIL CO	692022	BATTERY #52 TORO	100.00
BEST WESTERN VALLEY PLAZA RESORT	3/25/14	CONFIRMATION #2014 BOB NELSON - TRAINING	151.98
BRADFORD, JARRID	287248950627	CELL PHONE REIMBURSEMENT 2/7 - 3/6/15	60.00
BRENTWOOD INDUSTRIES, INC	WGI000002235	PRIMARY TANK CHAIN DRIVE REPAIR	796.06
BS&A SOFTWARE, INC	100345	RECEIPT PRINTERS	1,500.00
CASS CNTY TRANSPORTATION AUTHORITY	1845	DISPATCHING SERVICES-MAR 2015	14,956.92
CASS COUNTY ROAD COMMISSION	4/7/15	PERMIT APPLICATION FEE - INSTALL SEWER	350.00
CASS COUNTY TREASURER	4/1/15	APPLIED TO UTILITES IN ERROR (14-160-200	21.40
CENTRAL ELEVATOR COMPANY, INC	59522	QUARTERLY ELEVATOR INSPECTION	138.02
CINTAS LOCATION #336	336-01904	MATS & UNIFORMS	442.80
CINTAS LOCATION #336	336-01904	MATS	76.84
CINTAS LOCATION #336	336-01904	MATS & UNIFORMS	420.64
CINTAS LOCATION #336	5002768333	CH - FIRST AID CABINET	82.20
CINTAS LOCATION #336	5002768331	FIRST AID KIT - DPS GARAGE	96.93
CINTAS LOCATION #336	5002768330	WWTP - FIRST AID KIT	90.34
CINTAS LOCATION #336	5002768332	RESUPPLY FIRST AID KIT	31.34
CLINE, JEAN	3/25/15	MARCH BOARD OF REVIEW	150.00
COFESSCO FIRE PROTECTION	54874	ANNUAL SPRINKLER INSPECTION	140.00
COFFEY, ROBIN	3/18/15	MILEAGE REIMBURSEMENT	8.96
COFFEY, ROBIN	3/27/15	MILEAGE REIMBURSEMENT - SETTLEMENT	18.40
COMCAST	8771402380021236	INTERNET SERVICE-CH	138.91
COMCAST	8771402380126332	INTERNET SERVICE-FD	82.90
COMMUNITY ANSWERING SERVICE	262803302015	DISPATCHING SERVICES	155.00
CREATIVE VINYL SIGNS, INC.	28605	FARMER'S MARKET YARD SIGNS	150.00
CREATIVE VINYL SIGNS, INC.	28687	STRIPING - PD VEH #151	378.25
CREATIVE VINYL SIGNS, INC.	28701	SIGN INSERTS - WAY FINDING	185.80
DANIELLE LUCAS	4/2/15	MML CONFERENCE - REIMBURSEMENT	122.82

Vendor		Description	Amount
DAVE'S CONCRETE PRODUCTS, INC	21185	DRYWELL/TRAFFIC LID	465.00
DAVIS, DAVID	3/25/15	K-9 CARE 10/1/14 - 4/1/15	797.72
DES MOINES STAMP MANUFACTURING CO	1038872	STAMPER	55.00
DODD, JAMES B	03/27/15	MML CAPITAL CONF - REIMBURSEMENT	339.35
DOUBLEDAY OFFICE PRODUCTS, INC	162645	RETURN LETTER TRAYS	(41.58)
DOUBLEDAY OFFICE PRODUCTS, INC	162597I	CALC TAPE/PADS/PAPERCLIPS	14.83
DOUBLEDAY OFFICE PRODUCTS, INC	162715	RETURN LETTER TRAYS	(48.78)
DOUBLEDAY OFFICE PRODUCTS, INC	162358I	OFFICE SUPPLIES	63.16
DOUBLEDAY OFFICE PRODUCTS, INC	162383I	WHITE BOARD - PROCESSING ROOM	22.99
DOUBLEDAY OFFICE PRODUCTS, INC	162402I	LETTER TRAYS/PHONE CORD/INK PAD	61.06
DOUBLEDAY OFFICE PRODUCTS, INC	162307I	LETTER TRAYS	41.58
DOUBLEDAY OFFICE PRODUCTS, INC	162736I	PENS/REFILLS/SD CARDS	86.51
DOWAGIAC DAILY NEWS, INC	30844	ANNUAL SUBSCRIPTION	90.00
DOWAGIAC DAILY NEWS, INC	30845	DAILY NEWS SUBSCRIPTION	90.00
DOWAGIAC UNION SCHOOLS	201415-77	FUEL EXPENSES-MAR 2015	5,447.75
EDDIE WAINWRIGHT	4/2/15	PLUMB/MECH INSPECTIONS MAR 2015	709.20
ELM TRAINING, LLC	0327-15	BI-MONTHLY SAFETY TRAINING	180.00
EVANS, GUY	295562	REIMBURSE GUY - LIEUTENANT BADGE	43.99
FIT RITE CANVAS	881107	GENERATOR COVER	180.00
FLEETMATICS USA, LLC	IN525319	VEHICLE TRACKING SERVICE	40.00
FLEIS & VANDENBRINK ENGINEERING INC	39817	WWTP DESIGN	31,406.88
FRONTIER	23118907970401035	PHONE SERVICE 2/20 - 3/19/15	1,837.63
FRYMAN'S CONSTRUCTION, INC	2314	DRAW #8 - AMBULANCE BLDG	10,000.00
GALETON	754350	MEDICAL EXAM GLOVES	88.63
GALLS, INC	003220698	RAINCOAT - ROBBINS	49.65
GLOBAL TELEMATIC SOLUTIONS, LLC	18469	VEHICLE TRACKING SERVICE	220.00
GRAMES TIRE & BATTERY, INC	4075	TIRE REPAIR - FD 2101	16.95
GRAMES TIRE & BATTERY, INC	4069	BATTERY - PD VEH #091	114.95
GRAMES TIRE & BATTERY, INC	4057	BATTERY - PD VEH #132	109.95
HAAS ALARMS AND SERVICE, INC	063159	LABOR/GSM COMMUNICATOR - PARKS	323.88
HAAS ALARMS AND SERVICE, INC	063167	INSTALL GSM FOR ALARM - CEMETERY BLDG	321.00
HAAS ALARMS AND SERVICE, INC	063600	ANNUAL ALARM MONITORING	3,384.00
HAGGIN FORD & MERCURY INC	230189	WINDOW REPAIR - FD 2101	222.89
HAGGIN FORD & MERCURY INC	3/27/15	CHEVY EQUINOX/FORD EXPLORER - PD	48,713.00
HAGGIN FORD & MERCURY INC	230166	OIL CHANGE PD VEH #131	49.14
HALE'S HARDWARE, INC	A14317	SUPPLIES - FD	66.90
HALE'S HARDWARE, INC	C108369	INSECT CONTROL - WWTP	12.60
HALE'S HARDWARE, INC	B71259	ROUT BITS - HUSTON PARK SIGN	17.45
HALE'S HARDWARE, INC	C109222	TAPE/BUTT CONNECTOR	23.25
HALE'S HARDWARE, INC	C109594	GENERAL SUPPLIES/STEP LADDER	37.01
HALE'S HARDWARE, INC	C109614	CABLE/FASTENERS	59.50
HALE'S HARDWARE, INC	B72374	VINYL LETTERS #155	8.75
HALE'S HARDWARE, INC	B72023	HOSE MENDER	12.60
HALE'S HARDWARE, INC	10102955	WALKIE TALKIES	49.99
HALE'S HARDWARE, INC	B73266	BASKETBALL NETS	15.96
HALL, DONALD	3/25/15	MARCH BOARD OF REVIEW	150.00
HANSON BEVERAGE SERVICE	197804	DISTILLED WATER	40.50
HANSON BEVERAGE SERVICE	213684	LABORATORY WATER	21.50
HARDIN, R. WAYNE	4/1/15	BUILDING INSP. MARCH 2015	4,101.20

Vendor		Description	Amount
HARDING'S MARKET, INC	7649	SUPPLIES - CAREER DAY	9.71
HARTLINE, BOBBIE JO	3/26/15	REIMBURSEMENT - OFFICE SUPPLIES	20.91
HERALD-PALLADIUM	60002100	BUSINESS RECRUITMENT ADS	85.50
HERITAGE CRYSTAL CLEAN, INC	13388627	PARTS WASHER/FUEL SURCHARGE	293.33
HILL TRUCK SALES, INC	476796	HEATER CONTROL SWITCH #4	128.12
HILL TRUCK SALES, INC	476766	SWITCH (HEAT & AIR) #4	31.63
IBEX INSURANCE AGENCY	0037361036	HEALTH INSURANCE PREMIUM-APRIL 2015	57,351.11
INTERCARE COMMUNITY HEALTH NETWORK	4/1/15	FINAL PAYMENT - HIGH DENSITY STORAGE	1,500.00
INTERNATIONAL CODE COUNCIL, INC	INV0539931	2012 INT'L BLDG CODE BOOK	200.00
INTERNET BUSINESS SOLUTIONS, INC.	15566	MONTHLY WEBSITE MTCE	39.95
J & H OIL COMPANY	10419401	CEMETERY GAS	333.75
J DOHENY SUPPLIES INC	M07270	51" SNOWBLOWER/MT6 TRACKLESS	9,900.00
J DOHENY SUPPLIES INC	A81786	HANDLE #11 BACK DOOR 6"	66.74
JUDD LUMBER COMPANY, INC	1504-638008	TREE STAKES	244.53
JUDD LUMBER COMPANY, INC	1504-638065	RETURN TREE STAKES	(118.56)
JUDD LUMBER COMPANY, INC	1504-638004	TREE STAKES	22.23
JUDD LUMBER COMPANY, INC	1503-637543	HOSE REPAIR - WWTP	16.79
JUDD LUMBER COMPANY, INC	1503-636713	WOOD CHISEL/DUST MASK	6.98
JUDD LUMBER COMPANY, INC	1503-636644	CORNER ROUND/CARB 1/4 SHANK - HUSTON	47.48
K M INTERNATIONAL, INC	7509	FUEL OIL FILTER	5.56
K M INTERNATIONAL, INC	7498	BURNER COMPONENTS/REAR FUNNEL - #155	1,631.78
KEN SIMPSON	150411	ELECTRIC INSPECTIONS MARCH 2015	2,547.80
KIESLER'S POLICE SUPPLY, INC	0748104	AMMUNITION	121.00
KINCHELOE SCHOOL PTO	3/25/15	BUS MILEAGE REIMBURSEMENT	8.60
KLUG, PATRICIA	03/18/15	REIMBURSE - MILEAGE	9.20
KW CONSTRUCTION SERVICES, LLC	126568-26	CREW SUPERVISION 1/21/15 - 3/17/15	568.00
LEADER PUBLICATIONS, INC	105116	MISC PUBLICATIONS	694.60
MARTINS PAWMART	3489	K-9 FOOD	44.19
MATTIX, MICHAEL	03/06/15	TRAVEL REIMBURSEMENT	50.00
MCDONALD UNDERGROUND	418	DIRECTIONAL BORE WATER SVC (WO #15-2002)	1,000.00
MI COMMUNITY ACTION AGENCY ASSOC	4/6/15	EU-MONTHLY PYMT ALLOCATION-4/15	11,862.07
MICHIGAN STATE POLICE-CASHIERS OFC	551-441362	FIRE INVEST SCHOOL - GOLLNICK (551-	250.00
MIDWEST ENERGY	3503301	CCWS-WELL HOUSES	1,389.49
MIDWEST EQUIPMENT SALES	INV-125912	SOLID RUBBER TIRES #80	3,210.00
MINDY FILLEY	4/1/15	SEWER RODDING - 203 CASS AVE	225.00
MOBILITY TRANSPORTATION SERVICES	SMBUS30	DART REPLACEMENT BUS #220	63,183.00
NYE UNIFORM COMPANY, INC	496080	UNIFORMS-NELSON	101.67
NYE UNIFORM COMPANY, INC	496079	UNIFORMS-GOLLNICK	102.82
PENNY M FERRIER	4/9/15	MUSEUM CLEANING SERVICE-MAR 2015	246.50
PETTY CASH	3/23/15	PETTY CASH REIMBURSEMENT	212.56
POSTMASTER	03/26/15	STAMPS	98.00
POWER BRAKE & SPRING SERVICE CO	2194401-00	BRAKES (#4)	481.90
POWER BRAKE & SPRING SERVICE CO	2192391-00	SERVICE CHAMBER BRAKES #105	77.34
POWER BRAKE & SPRING SERVICE CO	2187663-00	RETURN BRAKE DRUMS & CORE (#105)	(392.72)
POWER BRAKE & SPRING SERVICE CO	2187859-00	RETURN CORES (#105)	(152.00)
POWER BRAKE & SPRING SERVICE CO	2194590-00	CORE RETURN - #4 REAR BRAKES	(70.00)
PRECISION DATA PRODUCTS, INC.	I0000431995	CDR/PRINTER INK	258.80
PRECISION DATA PRODUCTS, INC.	I0000432090	DVD-R DISCS	46.60
PRECISION DATA PRODUCTS, INC.	I0000431625	MOUSE - HR TABLET	30.65

Vendor		Description	Amount
PREFERRED PRINTING, INC	28040	ENVELOPES	140.00
PREFERRED PRINTING, INC	28067	LETTERHEAD & ENVELOPES	181.33
QUILL CORPORATION	2807571	LABELER	48.53
QUILL CORPORATION	2747940	PENS	15.24
QUILL CORPORATION	2333671	NAME PLATE	12.59
RAMADA LANSING HOTEL & CONF CENTER	4/2/15	CONFIRMATION #541914 - GOLLNICK	238.50
REAL PRO SOLUTIONS, LLC	PC1678	CITY PROPERTY CLEAN UP - 407 S FRONT	250.00
ROHDY'S HEATING & COOLING, LLC	0000005763	MTCE/COOLING	441.20
ROHDY'S HEATING & COOLING, LLC	0000005771	CH - HVAC MTCE & SAFETY CHECK	525.00
ROMAN, KEVIN	15-0026-FY	MILEAGE - COURT	9.20
ROMAN, KEVIN	15-0026-FY	MILEAGE COURT	9.20
ROTO-ROOTER	80079	SEWER RODDING 420 W HIGH ST/400 W	318.39
RUTKOWSKE, JASON	2911323858	CELL PHONE REIMBURSEMENT 2/10 - 3/09/15	45.00
RUTKOWSKE, JASON	04/01/15	CCDET CLOTHING ALLOWANCE	325.00
SCHERR, ROZANNE	04/08/15	RURAL TRANSIT MGR WORKSHOP	385.45
SCHERR, ROZANNE	4/8/15	SHRM MEMBERSHIP & CELL PHONE	370.00
SCHILLING'S WASH & WAX	3-31-15	CAR WASH-PD	24.00
SEMCO ENERGY GAS COMPANY	0161871.500	GAS SVC 2/11 - 3/12/15	14.04
SIRCHIE FINGER PRINT LABORATORIES	0201482-IN	DRUG TEST KITS	105.71
SMITHGROUP JJR	0107939	ECON DEV CONTR SERVICES	5,973.00
SNAP-ON TOOLS	04061510737	LED SPOT LITE	109.00
SOUTH BEND UNIFORM	24191	UNIFORM-NAME PLATE ROBBINS	22.95
STATE OF MICHIGAN-ECONOMIC DEV	3/31/15	CDBG IND PK GRANT REPAYMENT	6,345.88
STATE OF MICHIGAN-MDEQ	912615	HAZARDOUS WASTE USER CHG - 310 S FRONT	100.00
STATE OF MICHIGAN-MDOT	SE 375774	TRAFFIC SIGNAL ENERGY	144.73
TASER INTERNATIONAL	SI1394722	TASERS/HOLSTERS	8,861.00
THE RIDGE COMPANY	603648	COMM BATTERY CORE DEPOSIT #104	(116.19)
THE RIDGE COMPANY	603119	BATTERY CORE DEPOSIT #104	116.19
THE RIDGE COMPANY	603002	ALTERNATOR #105	198.84
THE RIDGE COMPANY	611804	SEALER/BLACK PAINT #4	52.97
THE RIDGE COMPANY	611202	BRAKE LINE #5	3.19
THE RIDGE COMPANY	610991	COUPLING #4 AIR LINE	30.96
THE RIDGE COMPANY	610966	ADAPTER KIT #4 AIR LINES	17.69
THE RIDGE COMPANY	611107	FITTING (GREASE COUPLING)	5.44
THE RIDGE COMPANY	610957	ALLIGATOR CLIP - METER	6.00
THE RIDGE COMPANY	610473	HALOGEN BULB #121	3.33
THE RIDGE COMPANY	610294	AIR/FUEL/OIL/HYDRA FILTERS/LICENSE FEE	65.65
THE RIDGE COMPANY	609785	FUEL FILTER #131	13.08
THE RIDGE COMPANY	608123	CORE RETURN #3	(116.96)
THE RIDGE COMPANY	608863	MUFFLER/EXH CAP/CLAMP - B1 GENERATOR	194.28
THE RIDGE COMPANY	608874	MUFFLER/WEATHER CAP - B1 GENERATOR	150.36
THE RIDGE COMPANY	608890	EXH CAP/MUBBLER/CLAMPS - B1 GENERATOR	(176.30)
THE RIDGE COMPANY	609497	AIR/OIL/FUEL FILTERS/TRANS FILTER/BELT	210.75
THYSSENKRUPP ELEVATOR CORPORATION	3001741065	ANNUAL ELEVATOR MTCE	2,973.07
TOXOPEUS, DAVID	287248782175	CELL PHONE REIMBURSEMENT 2/19 - 3/18/15	60.00
TOXOPEUS, DAVID	04/01/15	CCDET CLOTHING ALLOWANCE	325.00
TRUE'S SERVICE, INC	127202	TOW #5 - BROKEN BRAKE LINE	125.00
UNDERGROUND PIPE & VALVE, INC	1007233	3/4" COPPER/100' COIL (WO 15-2002)	365.00
USA BLUEBOOK	592031	PARTS FOR BISULFITE PUMP INSTALLATION	225.69

Vendor		Description	Amount
VERIZON WIRELESS	9742855368	CCWS-ITRON FIXED NETWORK	100.04
VERIZON WIRELESS	9742835899	MIFI CARD - MONTHLY SUBSCRIPTION	240.08
VERIZON WIRELESS	9742846523	TABLET - MONTHLY FEE	144.78
VERIZON WIRELESS	9742662015	VERIZON WIRELESS MONTHLY CELL PHONE BILL	691.47
WASTE MANAGEMENT OF MICHIGAN, INC.	8371277-1710-1	DUMPSTERS/TRASH CART 4/15	388.14
WATSON'S TREE SERVICE	3120741	REMOVE 2 DEAD ELM TREES	1,500.00
WEST SIDE TRACTOR SALES	U20575	BELT/FREIGHT #131	69.76
WIGGINS, DANIEL	188028025202	CELL PHONE REIMBURSEMENT 1/24/15 -	45.00
WIGGINS, DANIEL	188028025202	CELL PHONE REIMBURSEMENT 2/24/15 -	45.00
WIGHTMAN & ASSOCIATES, INC	49281	RUSSOM FIELD DRAINAGE REVIEW	450.00
WIGHTMAN & ASSOCIATES, INC	49280	ELKS TRAIL	340.00
WIGHTMAN & ASSOCIATES, INC	49282	ENG SVCS - AMBULANCE BLDG/ERR	806.35
WIGHTMAN & ASSOCIATES, INC	49278	214 COMMERICAL SURVEY	1,800.00
WILLIAM J GRANT	4/6/15	REISSUE PAYROLL CHECK	938.94
WILSON, JANE P.	3/25/15	REIMBURSEMENT - MML CAP CONF TRAVEL	173.22
WOLVERINE ELECTRICAL CONTG INC	21983	TRAFFIC SIGNAL MTCE - LOWE/PR RONDE	660.00
Total:			333,845.69