



REGULAR MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Monday, April 14, 2014, 7:00 p.m.

AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons
-Mayor Pro-Tem Leon Laylin
-Councilmember Charles Burling
-Councilmember James Dodd
-Councilmember Randall Gross, Sr.
-Councilmember Lori Hunt
-Councilmember Bob Schuur
- APPROVAL OF MINUTES OF PREVIOUS MEETING – March 24, 2014
- PROCLAMATION –
1. Proclamation declaring the last day in April as “Arbor Day”.
- QUESTIONS FROM CITY COUNCIL –
- COMMENTS FROM THE AUDIENCE (NON-AGENDA) –
- COMMENTS FROM THE AUDIENCE (AGENDA) –
- COMMUNICATIONS –
1. Arbor Day Celebration, April 25, 2014
 2. Borgess Nursing Shared Governance Committee Flower Sale, May 9, 2014
- APPOINTMENTS –
1. Building Authority – Recommended by Mayor and offered by Mayor Pro-Tem:
Re-appoint Kevin Anderson for a term expiring May 2020.
Re-appoint Rose Scherr for a term expiring May 2020.
 2. Cemetery/Tree Board – Recommended by Mayor and offered by Mayor Pro-Tem:
Re-appoint Janet Brezen for a term expiring May 2019.
Re-appoint Janis Hadley for a term expiring May 2019.
Appoint William Bobik to fill the unexpired term of May 2015.
 3. DART Local Advisory Board – Recommended by Mayor and offered by Mayor Pro-Tem:
Re-appoint Lucille Holloway for a term expiring May 2019.
Re-appoint EJ Jerz for a term expiring May 2019.

4. Electric Facilities Board – Recommended by Mayor and offered by Mayor Pro-Tem:
Re-appoint Rudy Klobucar for a term expiring May 2019.

CITY MANAGER REPORTS –

1. 2014 Lawn Mowing Bid Award
2. 2014 Local Street Paving Project Bid Award

RESOLUTIONS –

1. Resolution to approve the third amendment to the Elevated Water Storage Tank Space Lease for installation of an emergency backup generator on the water tank located at 917 Riverside Drive.
2. Resolution for support for transportation improvement project on Marcellus Highway from Colby Street to city limits.
3. Resolution for support for transportation improvement project on W. Railroad Street from E. Telegraph to E. Prairie Ronde.
4. Resolution for support for transportation improvement project on Oak Street from Front Street to E. Prairie Ronde.
5. Resolution authorizing no parking on the west side of James Street from E. Telegraph Street to Wayne Street by Justus Gage Elementary School.
6. Resolution to set a public hearing for Monday, April 28, 2014 at 7:00 p.m. for consideration of declaring 209 Andrews Street a public nuisance property.
7. Resolution to authorize budget amendments through the period March 31, 2014.
8. Resolution to declare May 10, 2014 as National Train Day.
9. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due: (Roll Call)

BILLS
\$596,350.70

PAYROLL (14)
\$118,242.79

TOTAL
\$714,593.49

ORDINANCE –

1. First reading of an ordinance to amend Section 22.5(C) (6), Map, of Chapter 22, Changes and Amendments, of the Dowagiac Zoning Code.

CITY MANAGER REPORT ON QUESTIONS FROM COUNCIL FROM PREVIOUS MEETINGS –

COMMENTS FROM CITY OFFICIALS –

ADJOURNMENT –

Kevin P. Anderson
City Manager

Attachments

DOWAGIAC CITY COUNCIL MEETING

Monday, March 24, 2014

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald D. Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons; Mayor Pro-Tem Leon D. Laylin; Councilmembers Bob B. Schuur, Charles K. Burling, James B. Dodd, Randall G. Gross, Sr. and Lori A. Hunt.

ABSENT: None.

STAFF: City Manager Kevin P. Anderson.

Councilmember Hunt moved and Councilmember Dodd seconded that the minutes of the March 10, 2014 meeting be approved.

Approved unanimously.

PROCLAMATION

1. Proclamation declaring June as "Green Michiana Month".

Mayor Lyons read the proclamation.

COMMUNICATION

1. Easter Eggstravaganza, April 12, 2014

Councilmember Laylin moved and Councilmember Gross seconded to grant the request.

CITY MANAGER REPORTS

1. Spring Cleanup Bid Award

From the City Manager:

2014 SPRING CLEANUP BID

Attached is a summary of bids received for providing pickup and disposal services as part of the 2014 Spring Clean-Up Program. As indicated in the bid summary below, we received four bids:

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BIDDER	LABOR & EQUIPMENT HOURLY RATE	DISPOSAL CHARGE (per Ton)	20 CYD Container (per load)
Waste Management Battle Creek, MI / Indianapolis, IN	\$175.00 (1 truck w/2 men)	\$32.00	\$205.00 + \$32.00/ton (\$429.00 – based on 7 ton load)
Michiana Recycling & Disposal Services Niles, MI	\$180.00 (1 truck w/2 men)	\$35.00	\$350.00
Best Way Disposal Watervliet, MI	\$182.00 (1 truck w/2 men)	\$32.00	\$300.00
Reliable Disposal Stevensville, MI	NO BID RECEIVED		

Based on clean-up program data from the last five years, the total cost to the City for this years' service is expected to be approximately \$10,493.00. This year's program is scheduled for the week of April 21-25. A memo from DPS Director Jim Bradford summarizing the bids is attached for your information.

RECOMMENDATION

I recommend that City Council authorize a contract with Waste Management of Battle Creek, Michigan for the 2014 Spring Cleanup in accordance with the bid submitted on March 18, 2014.

Councilmember Dodd moved and Councilmember Schuur seconded that the recommendation of the City Manager be adopted.

ADOPTED unanimously.

RESOLUTIONS

1. Resolution to approve a proposed amendment to the Dowagiac-Indiana Michigan Power Full Requirements Contract.

Councilmember Hunt offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

WHEREAS, the City of Dowagiac and Indiana Michigan Power Company have an Agreement for Full Requirements Electric Service dated as of May 4, 2009; and

WHEREAS, the Parties mutually desire to modify certain terms and conditions of the Agreement; and

WHEREAS, the attorney and the City Manager recommend approval of said modifications to the agreement.

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NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dowagiac does hereby approve the attached amendment to an Agreement for Full Requirements Electric Service with the Indiana Michigan Power Company dated as of May 4, 2009.

ADOPTED unanimously.

2. Resolution to approve additional MERS credited service purchase.

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Gross.

Resolution #2
March 24, 2014

APPLICATION FOR ADDITIONAL CREDITED SERVICE
Member Certification and Governing Body Resolution

GOVERNING BODY RESOLUTION

As provided by the MERS Plan Document, and in accordance with the Employer's policy there under, the additional credited service described above is hereby granted this Member by Resolution of the Governing Body of Dowagiac, City of, at its meeting on 3-24-14. The Employer understands this is an estimated cost, calculated using actuarial assumptions approved by the Retirement Board. Any difference between the assumptions and actual experience will affect the true cost of the additional service. For example, changes in benefit programs through adoption or transfer of the affected employee to a division with 'better' benefits; increases in wages other than 4.5% per year; and changes to the anticipated date of termination, will affect the actual cost of the additional service (increase or decrease). Thus, actual future events and experience may result in changes different than those assumed, and liability different than that estimated. The Employer understands and agrees that it is accountable for any difference between estimated and actual costs.


Signature of Authorized Official from Dowagiac, City
of Dowagiac

3-24-14
Date

MERS Use Only

Payment Received:	Member Payment:
Service Credited:	ER Payment:
Signed:	

PAYMENT OPTIONS

The Member's share of the cost may be any amount from zero up to the total estimated actuarial cost, and is due at the time of purchase. The Employer's share is the balance of the total estimated actuarial cost not paid by the Member, and must be paid in a lump sum at the time of purchase.

STEPS FOR PROCESSING APPLICATION FOR ADDITIONAL SERVICE CREDIT

- The cost estimate (Application for Additional Service Credit) is valid for 2 months from the calculation date.
- If you are paying for the additional service by a rollover distribution from another pension plan (or traditional IRA), you must follow these steps:
 - Contact the other plan administrator (or trustee) to determine their rules for a distribution of your funds.
 - Complete the form "Certification of Qualified Rollover to MERS". After plan administrator signs form, return the completed original to MERS.
 - Send signed, approved Application for Additional Service Credit to MERS prior to sending any payment.
 - MERS' Finance Department will provide wiring instructions, if needed.
- If you have any questions, please call MERS Employee and Retiree Services at 800-767-2308, or go to www.mersofmich.com. MERS is a tax-qualified plan under section 401(a) of the Internal Revenue Code, pursuant to IRS Letter of Favorable Determination dated June 15, 2005.

SPECIAL CONDITIONS APPLICABLE TO THIS CALCULATION

If you will be rolling-over funds from a qualified plan to complete this purchase, additional forms are required. Please visit www.mersofmich.com, click on "forms" to download a copy of form #38, "Certification of Qualified Fund Rollover to MERS" (General) with Instructions.

Moved: Burling

Seconded: Gross

ADOPTED unanimously


Kevin P. Anderson, City Manager

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3. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #13 for the period ending 3/20/14:

Invoices: 584,210.32
Payroll: 168,207.47
Total: \$752,417.79

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$584,210.32	\$168,207.47	\$752,417.79

ADOPTED on a roll call vote.

Ayes: Six (6) Burling, Dodd, Gross, Hunt, Laylin and Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

Upon motion by Councilmember Dodd and seconded by Councilmember Hunt, the Dowagiac City Council adjourned at 7:16 p.m.

Donald D. Lyons, Mayor

Kevin P. Anderson, City Manager

OFFICIAL PROCLAMATION

Whereas, in 1872, J. Sterling Morton proposed to the Nebraska Board of Agriculture that a special day be set aside for the planting of trees; and

Whereas, this holiday, called Arbor Day, was first observed with the planting of more than a million trees in Nebraska; and

Whereas, Arbor Day is now observed throughout the nation and the world; and

Whereas, trees can reduce the erosion of our precious topsoil by wind and water, cut heating and cooling costs, moderate the temperature, clean the air, produce life-giving oxygen, and provide habitat for wildlife; and

Whereas, trees are a renewable resource giving us paper, wood for our homes, fuel for our fires, and beautify our community; and

Whereas, trees in our city increase property values, enhance the economic vitality of business areas, and beautify our community; and

Whereas, trees, wherever they are planted, are a source of joy and spiritual renewal; and

Whereas, the City of Dowagiac's Arbor Day originated through the efforts of Mr. Edward Darr, and is celebrated through various festivities and the annual tree planting; and

Whereas, the City has been annually designated as a Tree City USA; and

Whereas, the City has forged a commitment to managing our urban forest.

Now, Therefore, I, Donald D. Lyons, Mayor of the City of Dowagiac, do hereby proclaim the last Friday in April, as

Arbor Day

in the City of Dowagiac from this date forward, and I urge all citizens to celebrate Arbor Day and to support efforts to protect our trees and woodlands; and

Further, I urge all citizens to plant trees to gladden the heart and promote the well-being of this and future generations.

Donald D. Lyons, Mayor

Done at the City complex this 14th day of April 2014

Dogwood Tree City USA Committee

April 7, 2014

Dowagiac City Council
Dowagiac City Hall
241 South Front Street
Dowagiac, MI 49047

Dear Council Members,

We, the Dogwood Tree City USA Committee, in partnership with the National Arbor Day Foundation, will again embark on the Arbor Day Celebration in Dowagiac on Friday, April 25, 2014.

We hereby request your permission to use City Hall Park on Friday, April 25, 2014, from 4:00 p.m. until 5:30 p.m. for the City of Dowagiac Arbor Day Celebration. The celebration will include guest speakers and tree planting demonstration. We invite each of you to attend. We will be dedicating this Arbor Day and all future Arbor Days in memory of Ed Darr.

It is our hope and objective to make Dowagiac one of the most beautiful cities in the U.S.A.

Thank you for your consideration of this request.

Respectfully,

DOGWOOD TREE CITY USA COMMITTEE

Dan & Tammy Williams
Barb Wegner
Sue Watson
Bob & Donna Schuur
Matt Stack

CITY OF DOWAGIAC
EVENT APPROVAL FORM

Name of Event: Arbor Day Celebration, City Hall Park
Date(s) of Event: April 25, 2014
Sponsoring Organization: The Dogwood Tree City USA Committee
Contact Person(s): Dan Williams
Contact Person's Telephone: 876-2393

CITY MANAGER:

_____ Final Approval _____ Denial

Comments: _____

Signature _____ Date _____

Department Heads:

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

DEPARTMENT OF PUBLIC SAFETY:

Approval _____ Approval with conditions _____ Denial _____

Comments: _____

Signature *St. L. M...* Date 4-10-14

DEPARTMENT OF PUBLIC SERVICES:

_____ Approval _____ Approval with conditions _____ Denial _____

Comments: _____

Signature *James Bradford* Date 4-10-14

DOWNTOWN DEVELOPMENT AUTHORITY:

_____ Approval _____ Approval with conditions _____ Denial _____

Comments: _____

Signature *V. Philly* Date 4-10-14

Communication #2
April 14, 2014

Nursing Shared Governance Committee
Borgess Lee Memorial Hospital
420 W. High St.
Dowagiac, MI, 49047
April 8, 2014

Dowagiac City Council
241 S. Front St.
Dowagiac, MI, 49047

Dear Dowagiac City Council Members:

The Nursing Shared Governance Committee of Borgess Lee Memorial Hospital respectfully requests permission to use Beckwith Park on May 9th and 10th from 9am – 3pm for the purpose of a flower sale. The proceeds of the sale will be used to benefit nursing education and development at Borgess Lee.

Please feel free to contact me at heather.moore@borgess.com or at 783-3000.

Thank you for your consideration.

Sincerely,

Heather Moore, RN
Treasurer, Nursing Shared Governance Committee

CITY OF DOWAGIAC
EVENT APPROVAL FORM

Name of Event: Flower Sale at Beckwith Park
Date(s) of Event: May 9, 2014
Sponsoring Organization: Borgess-Lee Memorial Hospital Nursing Shared Governance Comm.
Contact Person(s): Heather Moore, RN, Treasurer, Nursing Shared Governance Comm.
Contact Person's Telephone: 783-3000

CITY MANAGER:

Final Approval Denial

Comments: _____

Signature _____ Date _____

Department Heads:

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

DEPARTMENT OF PUBLIC SAFETY:

Approval Approval with conditions Denial

Comments: _____

Signature *M. L. Reed* Date 4/9/14

DEPARTMENT OF PUBLIC SERVICES:

Approval Approval with conditions Denial

Comments: _____

Signature *James Bradford* Date 4-9-14

DOWNTOWN DEVELOPMENT AUTHORITY:

Approval Approval with conditions Denial

Comments: _____

Signature *J. Phillips* Date 4-9-14

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: Appointments to Boards and Commissions

Mayoral appointments are on Monday's agenda for your consideration. The appointments are recommended by the Mayor and offered by the Mayor Pro-Tem. The proposed appointments are as follows:

Building Authority

- ✓ Re-appoint Kevin Anderson for a term expiring May 2020.
- ✓ Re-appoint Rose Scherr for a term expiring May 2020.

Cemetery/Tree Board

- ✓ Re-appoint Janet Brezen for a term expiring May 2019.
- ✓ Re-appoint Janis Hadley for a term expiring May 2019.
- ✓ Appoint William Bobik to fill the unexpired term of May 2015.*

DART Local Advisory Board

- ✓ Re-appoint Lucille Holloway for a term expiring May 2019.
- ✓ Re-appoint EJ Jerz for a term expiring May 2019.

Electric Facilities Board

- ✓ Re-appoint Rudy Klobucar for a term expiring May 2019.

*Cemetery Board Chairman Bob Schuur indicates that Brad Yazel has moved out of state and William Bobik will be appointed to fill Mr. Yazel's unexpired term.

Frm City Mgr #1
April 14, 2014

From the City Manager:

LAWN MOWING BIDS

This year the Department of Public Services has taken bids to contract out for lawn mowing services. Attached you will find bids from four vendors. The low bid is Greenway Quality Lawn Care of Dowagiac in the amount of \$25.00 per standard residential lot and \$17.00 per acre for mowing the Commercial Center.

The proposal is for one year only so we can fully compare the quality and cost of contracting for lawn mowing services to hiring staff, maintaining equipment and other associated costs for internally providing the same service.

RECOMMENDATION

I recommend that City Council authorize to contract with Greenway Quality Lawn Care in the amount of \$25.00 per standard residential lot and \$17.00 per acre for mowing the Commercial Center.

Councilmember _____ moved and Councilmember _____ seconded that the recommendation of the City Manager be ADOPTED/REJECTED.

4/7/2014 Mowing Bid Opening

Time Opened: 4:00 p.m.

Attended by: James Bradford, Latoi Wilson, Robin Coffey

Time Closed: 4:10pm

**CITY OF DOWAGIAC
MOWING BID TABULATION - April 7, 2014**

Business	Residential Mowing Min. Per Lot Rate	Commercial Center Min. Per Acre Rate	Fuel Surcharge	Available Min. 2 Days Per Wk (Y/N)	List of Powered Equipment Provided (Y/N)	Proof of Certificate of Liability Insurance (Y/N)	Other
Real Pro Solutions LLC M/M Tim & Michelle Schuur 13508 Marcellus Hwy Marcellus, MI 49067 269.757.1056	\$27.00	\$22.00	3% if over \$4.00/gal	Yes	Yes	Yes	No fee for digital photos, if needed
Mowing Trimming Landscaping M/M Mike & Leslie Malin 55235 Garrett Rd Dowagiac MI 49047 269-782-3090	\$29.00	\$19.50	3% if over \$3.65/gal	Yes	Yes	Will provide if bid is accepted	
Steele & Sons Diversified Services Inc. M/M Craig & Kathy Steele 106 Adams St Dowagiac, MI 49047 269.782.8916	\$25.00	\$25.00	3% if over \$4.00/gal reg or \$4.19/gal diesel	Yes	Yes	Will provide if bid is accepted	
Greenway Quality Lawn Care M/M Bruce Greenway 28786 Yaw Rd Dowagiac, MI 269-782-2814	\$25.00	\$17.00	None	Yes	Yes	Yes	

Frm City Mgr #2
April 14, 2014

From the City Manager:

2014 LOCAL STREET PAVING PROJECT BID AWARD

Bids for the Local Street Paving Projects have been received. Four bids were received and the low bidder is Wyoming Asphalt Paving, Inc., of Plainwell, MI. The attached memo from Public Services Director James Bradford specifies the projects slated for resurfacing. You will see that the bid amount is higher than the proposed amount to authorize. The reason for the reduction in the proposed paving is the much higher than normal cost to plow snow this winter.

RECOMMENDATION

I recommend that City Council award the bid to Wyoming Asphalt Paving, Inc. in the amount of \$59,744.58

Councilmember _____ moved and Councilmember _____ seconded that the recommendation of the City Manager be ADOPTED/REJECTED.



INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford
Public Services Director

DATE: April 10, 2014

RE: 2014 Local Street Paving Project

Attached is a copy of the bid tabulation for the 2014 Local Street Paving Project that was opened on Thursday, March 27, 2014, at 2:00 p.m., in the City Hall Conference Room at City Hall. This project involves the resurfacing of Cedar Street, from LaGrange Street to E. Division Street; E. High Street/Cass Avenue, from Henry Street to the Cass Avenue Bridge; N. Lowe Street, from Main Street to W. High Street; McPhil Drive, resurface cul-de-sac; Riverside Drive, from Hill Street south 924 feet; and Tuthill Street, from Spruce to W. High Street.

It would be our recommendation to award the bid to *Wyoming Asphalt Paving, Inc.*, of Plainwell, Michigan, in the amount of \$59,744.58.

Should you have any questions regarding this matter, please don't hesitate to contact my office. Thank you.

JDB:sw



BID OPENING

Sealed bids for the 2014 Local Street Paving Projects were received at the office of the City Clerk at City Hall, 241 South Front Street, Dowagiac, Michigan, until 2:00 p.m., Thursday, March 27, 2014, at which time bids were opened and read publicly.

Those present were:

James D. Bradford, DPS Director
Susan L. Watson, DPS Administrative Assistant
Gordon Warner, DPS Engineering Technician
Matt Stack, DPS Public Works Superintendent

Bidder	GRAND TOTAL BID
Wyoming Asphalt Paving, Inc. Plainwell, MI	\$79,447.94
Michigan Paving & Materials, Inc. Paw Paw, MI	\$89,422.30
J. Allen & Co., Inc. Galesburg, MI	\$87,623.00
Rieth-Riley Construction Co., Inc. Kalamazoo, MI	\$99,991.60

No further bids were received, the opening concluded at 2:04 p.m.

James E. Snow
City Clerk

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: New Cingular Wireless (AT&T) Lease Amendment

New Cingular Wireless is proposing to install an emergency back-up generator with diesel tank to the existing telecommunications facility at the City's water tower at 917 Riverside Drive. This generator will be placed on a 10.5' x 4.5' concrete pad inside of the existing fenced in area. The tank size will be 210 gallons and it will run on 50 Kilowatts (KW). The maximum noise level of the generator will not exceed 75 decibels.

The City has had a lease agreement with this wireless operator on this water tower since 2002 and the addition of the back-up generator will not impact water operations. The negotiated agreement calls for an additional \$100 per month per the lease, which will increase every five years by an inflation factor as stated in the original lease. Revenues from all antenna leases have been earmarked to be placed into the City's capital projects fund.

RECOMMENDATION

Approve a resolution authorizing the Third Amendment to Elevated Water Storage Tank Space Lease.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Agreement

Resolution #1
April 14, 2014

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, AT&T wishes to improve coverage and expand services to their customers in and around the City of Dowagiac; and

WHEREAS, AT&T and the City has an antenna lease at the elevated storage tank on Riverside Drive, which has operated without incident for many years; and

WHEREAS, the additional lease funds will be used to support capital projects in the City of Dowagiac.

NOW, THEREFORE, BE IT RESOLVED that the Mayor and City Clerk are hereby authorized to execute the attached second amendment to the elevated storage tank lease.

ADOPTED/REJECTED

Market: MI/IN
Cell Site Number: GRANMI2801
Cell Site Name: DOWAGIAC (DOWNTOWN)
Fixed Asset Number: 10144804

THIRD AMENDMENT TO ELEVATED WATER STORAGE TANK SPACE LEASE

THIRD AMENDMENT TO ELEVATED WATER STORAGE TANK SPACE LEASE (“Third Amendment”), dated as of the latter of the signature dates below, is by and between the City of Dowagiac, having a mailing address of 241 South Front Street, Dowagiac, MI 49047 (“**Lessor**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive, Suite 13-F West Tower, Atlanta, GA 30324 (“**Lessee**”).

WHEREAS, Lessor and Lessee entered into an Elevated Water Storage Tank Space Lease dated July 22, 2002, as amended by that certain First Amendment to Lease Agreement dated January 2, 2007, as amended by that certain Second Amendment to Elevated Water Storage Tank Space Lease dated March 26, 2013, whereby Lessor leased to Lessee certain Leased Premises, therein described, that are a portion of the Property located at 917 Riverside Drive, Unit C, Dowagiac, MI ("**Agreement**"); and

WHEREAS, Lessor and Lessee desire to amend the Agreement to increase the size of the Premises: and

WHEREAS, Lessor and Lessee desire to adjust the rent in conjunction with the modifications to the Agreement contained herein; and

WHEREAS, Lessor and Lessee, in their mutual interest, wish to amend the Agreement as set forth below accordingly.

NOW THEREFORE, in consideration of the foregoing and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, Lessor and Lessee agree as follows:

1. Lease of Premises. Lessor agrees to increase the size of the Premises leased to Lessee to accommodate Lessee’s needs. Upon the execution of this Amendment, Lessor leases to Lessee the Premises as more completely described on attached Exhibit A. Lessor’s execution of this Amendment will signify Lessor’s approval of Exhibit A.
2. Rent. Commencing on the first day of the month following the date that Lessee commences construction of the modifications set forth in this Amendment, Rent shall be increased by One Hundred and No/100 Dollars (\$100.00) per month, subject to further adjustments as provided in the Agreement. Upon Lessor’s [removal of additional antennas] [vacation of additional space], Rent will revert to the original rate, subject to

adjustments as provided in the Agreement, upon thirty (30) days' prior written notice to Lessor.

3. Notices. Section 3 of the Second Amendment to Elevated Water Storage Tank Space Lease is hereby deleted in its entirety and replaced with the following:

NOTICES. All notices, requests, demands and communications hereunder will be given by first class certified or registered mail, return receipt requested, or by a nationally recognized overnight courier, postage prepaid, to be effective when properly sent and received, refused or returned undelivered. Notices will be addressed to the parties as follows.

If to Lessee:

Section 3 of the Second Amendment to Elevated Water Storage Tank Space Lease is hereby amended as to Lessee's notice addresses, as follows:

New Cingular Wireless PCS, LLC
Attn: Network Real Estate Administration
Fixed Asset #10076371
575 Morosgo Drive, Suite 13-F West Tower
Atlanta, GA 30324

With a copy to:

New Cingular Wireless PCS, LLC
Attn: AT&T Legal Department
Fixed Asset #10076371
208 S. Akard Street
Dallas, TX 75202-4206

A copy sent to the Legal Department is an administrative step which alone does not constitute legal notice.

If to Lessor: City of Dowagiac
Attn: City Manager
241 South Front Street
Dowagiac, MI 49047

Either party hereto may change the place for the giving of notice to it by thirty (30) days prior written notice to the other as provided herein.

4. Emergency 911 Service. In the future, without the payment of additional rent and at a location mutually acceptable to Lessor and Lessee, Lessor agrees that Lessee may add, modify and/or replace equipment in order to be in compliance with any current or future federal, state or local mandated application, including but not limited to emergency 911 communication services.

5. **Memorandum of Lease.** Either party will, at any time upon fifteen (15) days prior written notice from the other, execute, acknowledge and deliver to the other a recordable Memorandum of Lease substantially in the form of the Attachment 1. Either party may record this memorandum at any time, in its absolute discretion.

6. **Other Terms and Conditions Remain.** In the event of any inconsistencies between the Agreement and this Third Amendment, the terms of this Third Amendment shall control. Except as expressly set forth in this Third Amendment, the Agreement otherwise is unmodified and remains in full force and effect. Each reference in the Agreement to itself shall be deemed also to refer to this Third Amendment.

7. **Capitalized Terms.** All capitalized terms used but not defined herein shall have the same meanings as defined in the Agreement.

IN WITNESS WHEREOF, the parties have caused their properly authorized representatives to execute and seal this Third Amendment on the dates set forth below.

“LESSOR”
City of Dowagiac

By: _____
Name: _____
Title: _____
Date: _____

“LESSEE”
New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation
Its: Manager

By: _____
Name: Marc Daneman
Title: Sr. Manager of Real Estate, MI/IN
Date: _____

LESSEE ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

On the ___ day of _____ in the year ___ before me, the undersigned, a notary public in and for said state, personally appeared **Marc Daneman**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public: _____
My Commission Expires: _____

LESSOR ACKNOWLEDGEMENT

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

BE IT REMEMBERED, that on this ___ day of _____, 201__ before me, the subscriber, a person authorized to take oaths in the State of _____, personally appeared _____ who, being duly sworn on his/her/their oath, deposed and made proof to my satisfaction that he/she/they is/are the person(s) named in the within instrument; and I, having first made known to him/her/them the contents thereof, he/she/they did acknowledge that he/she/they signed, sealed and delivered the same as his/her/their voluntary act and deed for the purposes therein contained.

Notary Public: _____
My Commission Expires: _____

EXHIBIT A

DESCRIPTION OF PREMISES

Page _____ of _____

to the Memorandum of Lease dated _____, 201__, by and between City of Dowagiac, as Lessor, and New Cingular Wireless PCS LLC, a Delaware liability company, as Lessee.

The Premises are described and/or depicted as follows:

EXHIBIT A

Notes:

1. THIS EXHIBIT MAY BE REPLACED BY A LAND SURVEY AND/OR CONSTRUCTION DRAWINGS OF THE PREMISES ONCE RECEIVED BY LESSOR.
2. ANY SETBACK OF THE PREMISES FROM THE PROPERTY'S BOUNDARIES SHALL BE THE DISTANCE REQUIRED BY THE APPLICABLE GOVERNMENTAL AUTHORITIES.
3. WIDTH OF ACCESS ROAD SHALL BE THE WIDTH REQUIRED BY THE APPLICABLE GOVERNMENTAL AUTHORITIES, INCLUDING POLICE AND FIRE DEPARTMENTS.
4. THE TYPE, NUMBER AND MOUNTING POSITIONS AND LOCATIONS OF ANTENNAS AND TRANSMISSION LINES ARE ILLUSTRATIVE ONLY. ACTUAL TYPES, NUMBERS AND MOUNTING POSITIONS MAY VARY FROM WHAT IS SHOWN ABOVE.

ATTACHMENT 1

MEMORANDUM OF LEASE

Prepared by:

James Hebert
General Dynamics
1325 Wiley Road STE 136
Schaumburg, IL 60173

Return to:

General Dynamics
1325 Wiley Road STE 136
Schaumburg, IL 60173

Re: Cell Site # GRANMI2801
Cell Site Name: DOWAGIAC (DOWNTOWN)
Fixed Asset Number: 10144804
State: Michigan
County: Cass County

**MEMORANDUM
OF
LEASE**

This Memorandum of Lease is entered into on this ____ day of _____, 20__, is by and between the City of Dowagiac, having a mailing address of 241 South Front Street, Dowagiac, MI 49047 (“**Lessor**”) and New Cingular Wireless PCS, LLC, a Delaware limited liability company, having a mailing address of 575 Morosgo Drive, Suite 13-F West Tower, Atlanta, GA 30324 (“**Lessee**”).

1. Lessor and Lessee entered into an Elevated Water Storage Tank Space Lease dated July 22, 2002, as amended by that certain First Amendment to Lease Agreement dated January 2, 2007, as amended by that certain Second Amendment to Elevated Water Storage Tank Space Lease dated March 26, 2013, whereby Lessor leased to Lessee certain Leased Premises, therein described, that are a portion of the Property located at 917 Riverside Drive, Unit C, Dowagiac, MI ("**Agreement**") for the purpose of installing, operating and maintaining a communications facility and other improvements. All of the foregoing are set forth in the Agreement.

2. The initial lease term will be five (5) years (“**Initial Term**”) commencing on the Effective Date of the Agreement, with four (4) successive five (5) year options to renew.
3. The portion of the land being leased to Lessee (the “**Premises**”) is described in **Exhibit A** annexed hereto.
4. This Memorandum of Lease is not intended to amend or modify, and shall not be deemed or construed as amending or modifying, any of the terms, conditions or provisions of the Agreement, all of which are hereby ratified and affirmed. In the event of a conflict between the provisions of this Memorandum of Lease and the provisions of the Agreement, the provisions of the Agreement shall control. The Agreement shall be binding upon and inure to the benefit of the parties and their respective heirs, successors, and assigns, subject to the provisions of the Agreement.

IN WITNESS WHEREOF, the parties have executed this Memorandum of Lease as of the day and year first above written.

"LESSOR"

City of Dowagiac

By: _____

Print Name: _____

Its: _____

Date: _____

"LESSEE"

New Cingular Wireless PCS, LLC,
a Delaware limited liability company

By: AT&T Mobility Corporation

Its: Manager

By: _____

Print Name: Marc Daneman

Its: Sr. Manager of Real Estate, MI/IN

Date: _____

LESSEE ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

On the ___ day of _____ in the year ___ before me, the undersigned, a notary public in and for said state, personally appeared **Marc Daneman**, personally known to me or proved to me on the basis of satisfactory evidence to be the individual(s) whose name(s) is (are) subscribed to the within instrument and acknowledged to me that he/she/they executed the same in his/her/their capacity(ies), and that by his/her/their signature(s) on the instrument, the individual(s) or the person upon behalf of which the individual(s) acted, executed the instrument.

Notary Public: _____
My Commission Expires: _____

LESSOR ACKNOWLEDGEMENT

INDIVIDUAL ACKNOWLEDGEMENT

STATE OF _____)
) ss:
COUNTY OF _____)

BE IT REMEMBERED, that on this ___ day of _____, 200__ before me, the subscriber, a person authorized to take oaths in the State of _____, personally appeared _____ who, being duly sworn on his/her/their oath, deposed and made proof to my satisfaction that he/she/they is/are the person(s) named in the within instrument; and I, having first made known to him/her/them the contents thereof, he/she/they did acknowledge that he/she/they signed, sealed and delivered the same as his/her/their voluntary act and deed for the purposes therein contained.

Notary Public: _____
My Commission Expires: _____

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: Small Urban Local Transportation Funding Program

The Small Urban Local Transportation Funding Program sets aside Federal and State monies to make improvements to specific roads as defined by criteria set by the Federal and State government. These roads are generally higher traffic roads in and around a metropolitan area. In our case, there are some roads in the city and some in the county that are a part of this plan and funding is shared with the Cass County Road Commission based on need.

These improvement funds are available every 2-4 years. Recently, the City of Dowagiac used similar funds for improvements to Lowe Street, Riverside Drive and Prairie Ronde. New rules to the program require that City Council commit to a local share of the project costs at the time of application. The grant is for 80% Federal dollars and 20% local match.

The three projects in this round of funding are for Marcellus Highway from Colby Street to the city limits; W. Railroad from E. Telegraph to E. Prairie Ronde; and Oak Street from Front Street to E. Prairie Ronde. In total, these projects will cost \$302,000 of which the local match would be \$60,400.

A separate resolution for each project has been prepared and will be needed to be included in the program application, which is due by the end of April 2014.

RECOMMENDATION

Authorize three resolutions for the Small Urban Local Transportation Funding Program.

Support Documents:

Cover Memo-City Mgr.

Resolutions (3)

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, Marcellus Highway from Colby Street to city limits is in deteriorating condition; and

WHEREAS, a structural evaluation has been performed for Marcellus Highway, and the inspection has identified maintenance measures that if implemented in a timely manner will avoid more extensive and costlier repairs in the future; and

WHEREAS, the Board of Cass County Road Commissioners is committing their share of the funding for the 2014 fiscal year; and

WHEREAS, the engineering estimate for the Marcellus Highway project is as follows:

<u>Total Construction Cost</u>	<u>Fed STP Funding</u>	<u>City of Dowagiac Share</u>
\$207,000	\$165,600	\$41,400

WHEREAS, the Dowagiac Small Urban Program requires documentation of local match for all federal aid requested projects; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Cass County Road Commissioners hereby certifies its support of the local share of the project's cost that will be included in the 2014-2017 Michigan Statewide Transportation Improvement Program and that failure to provide for the local match will cause the project's allocation of Dowagiac Small Urban local Surface Transportation Funding to be reconsidered by the Dowagiac Small Urban Area Committee.

ADOPTED/REJECTED

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, W. Railroad Street from E. Telegraph to E. Prairie Ronde is in deteriorating condition; and

WHEREAS, a structural evaluation has been performed for W. Railroad Street, and the inspection has identified maintenance measures that if implemented in a timely manner will avoid more extensive and costlier repairs in the future; and

WHEREAS, the Board of Cass County Road Commissioners is committing their share of the funding for the 2015 fiscal year; and

WHEREAS, the engineering estimate for the W. Railroad Street project is as follows:

<u>Total Construction Cost</u>	<u>Fed STP Funding</u>	<u>City of Dowagiac Share</u>
\$75,000	\$60,000	\$15,000

WHEREAS, the Dowagiac Small Urban Program requires documentation of local match for all federal aid requested projects; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Cass County Road Commissioners hereby certifies its support of the local share of the project's cost that will be included in the 2014-2017 Michigan Statewide Transportation Improvement Program and that failure to provide for the local match will cause the project's allocation of Dowagiac Small Urban local Surface Transportation Funding to be reconsidered by the Dowagiac Small Urban Area Committee.

ADOPTED/REJECTED

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, Oak Street from Front Street to E. Prairie Ronde is in deteriorating condition; and

WHEREAS, a structural evaluation has been performed for Oak Street, and the inspection has identified maintenance measures that if implemented in a timely manner will avoid more extensive and costlier repairs in the future; and

WHEREAS, the Board of Cass County Road Commissioners is committing their share of the funding for the 2015 fiscal year; and

WHEREAS, the engineering estimate for the Oak Street project is as follows:

<u>Total Construction Cost</u>	<u>Local Program Funding</u>	<u>City of Dowagiac Share</u>
\$20,000	\$16,000	\$4,000

WHEREAS, the Dowagiac Small Urban Program requires documentation of local match for all federal aid requested projects; and

NOW, THEREFORE, BE IT RESOLVED, that the Board of Cass County Road Commissioners hereby certifies its support of the local share of the project's cost that will be included in the 2014-2017 Michigan Statewide Transportation Improvement Program and that failure to provide for the local match will cause the project's allocation of Dowagiac Small Urban local Surface Transportation Funding to be reconsidered by the Dowagiac Small Urban Area Committee.

ADOPTED/REJECTED

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: No Parking on James Street

In March 2014 the Dowagiac Union School District approached the City about a concern for student safety on James Street near Justus Gage Elementary School at the start and end of the school day. The Police Department has been working with the school to observe the student drop-off and pick-up so that an improvement plan for traffic and pedestrian traffic could be developed and implemented.

The recommendation from the Police Department is to eliminate parking on the west side of James Street from 8:00 a.m. to 4:00 p.m., Monday through Friday. Parking would be allowed on the west side of James Street during any other time, which allows residents to park on the street during the evening and overnight hours, as well as during the summer months. The only cost to implement this plan would be to add “no parking” signs.

Public Safety Director Steve Grinnwald has sent a letter to parents of students at Justus Gage School regarding this proposed change. Attached for your review is his report, as well as a map showing the proposed parking changes and procedure for drop-off and pick-up of students.

RECOMMENDATION

Approve the resolution authorizing no parking on the west side of James Street from 8:00 a.m. to 4:00 p.m., Monday through Friday.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Dept. Head Report

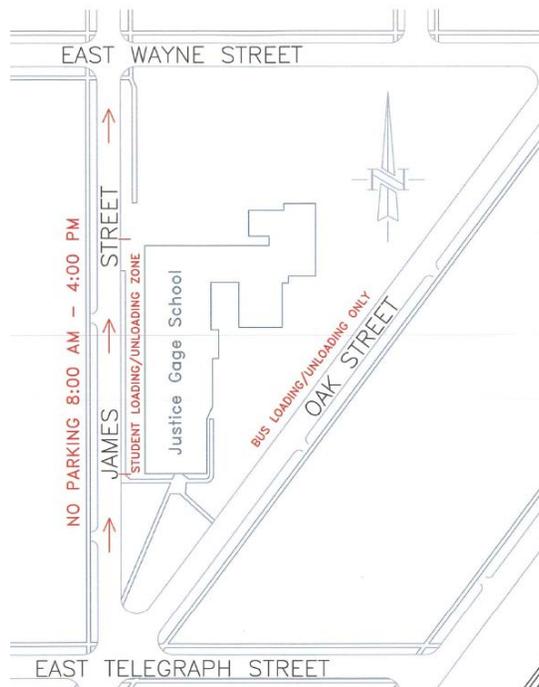
Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the Dowagiac Union School District has expressed a concern for child safety on James Street near the Justus Gage Elementary School during drop-off and pick-up times; and

WHEREAS, the Police Department has worked with the School District to conduct a study of current traffic patterns and develop a recommendation for future traffic patterns; and

WHEREAS, the neighborhood has been informed on the proposed changes; and

WHEREAS, the Police Department has recommended the changes to parking on James Street, as depicted below:



NOW, THEREFORE, BE IT RESOLVED that City Council does hereby authorize that no parking would be allowed on the west side of James Street from E. Wayne Street to E. Telegraph Street, 8:00 a.m. to 4:00 p.m., Monday through Friday.

ADOPTED/REJECTED

DOWAGIAC POLICE DEPARTMENT
MEMORANDUM

DATE: March 21, 2014
TO: Kevin Anderson, City Manager
FROM: Steve Grinnwald, Public Safety Director
REF: Parking on James St.

The Dowagiac Police Department was recently approached by Dowagiac Union Schools in reference to the drop-off and pick-up of students at Justus Gage School on James St. in Dowagiac. School staff advised that they have received a complaint that the current state of drop-off and pick-up is dangerous. Superintendent Dr. Mark Daniel requested that the police department and school staff work together to see what can be done about this issue.

After receiving this request I monitored the drop-off of students on a morning in January. I noted that there was heavy congestion and students were forced to cross traffic as vehicles stopped in front of the school to drop-off students. I completed a written report of my observations and attached it to this memo.

I explored options of what could be done to clear up the congestion in this area during drop-off and pick-up of students. I also met with school staff, including Superintendent Daniel, Principal Hendress, and Transportation Director Kelm at the school to explore options as well.

It was determined that the best option to try first is educating the parents of the proper procedure for dropping-off and picking-up students. It was determined that by all traffic travelling north on James St. between E. Telegraph St. and E. Wayne St. it would eliminate students being forced to cross traffic to get to the entrance to the school.

Currently parking is not allowed on the east side of James St. which is directly in front of the school. This was done to stop cars from parking in this area so that parents can drop-off and pick-up students in front of the school. Parking is currently allowed on the street on the west side of James St. As a result of this there are several cars that park on the west side of James St. This causes vehicles travelling in both directions on James St. to have to maneuver around the vehicles that are parked on the west side of James St. Due to the amount of traffic on James St. during drop-off and pick-up times each day, this causes a lot of congestion and confusion for traffic on James St.

I am proposing to make the area directly in front of the school on the east side of James St. an area marked as a loading and unloading zone for the drop-off and pick-up of students. Parking would not be allowed on the east side of James St. specifically in this loading and unloading area. Signs would need to be erected noting this area.

I am further proposing that parking be restricted on the west side of James St. The restriction would be that parking is **not allowed** on the west side of James St. from 8:00 A.M. to 4:00 P.M., Monday through Friday. Parking would be allowed on the west side of James St. during any other time. This would allow residents to park on the street during evening and overnight hours during summer months. Overnight parking restrictions would still be enforced during winter months as is currently done. Signs would need to be erected noting this restriction.

I have attached a map to this memo showing the proposed parking changes and procedure for drop-off and pick-up of students. I have also attached the letter drafted to be sent home to parents of students at Justus Gage School advising them of this procedure.

When/if this procedure for drop-off and pick-up is initiated, I will post officers at this location each morning to educate parents and assist to make sure that the procedure is followed and the drop-off and pick-up of students is conducted safely. However, officers cannot enforce the procedure or take any action against parents who go against the procedure, with the exception of any parking restrictions with proper signage. The school advised that they would attempt to assist in this if they could, however they lack personnel to assist with this.

I also plan to contact the residents who reside on this portion of James St. personally to make them aware of this procedure and the proposed parking restrictions. I believe that by explaining the procedure and showing the residents why the procedure and restrictions are needed, they will not have an issue about the procedure.

Upon initiation of the drop-off and pick-up procedure it will be monitored to determine its effectiveness. If the procedure is not being followed, other options will be explored, such as making this area of James St. a one-way street permanently so that the procedure could then be enforced by officers.

RESPECTFULLY SUBMITTED:

Steven L. Grinnwald
Dowagiac Director of Public Safety

DOWAGIAC POLICE DEPARTMENT

DATE: March 5, 2014

REF: Drop-off/Pick-up @ Justus Gage School

I received a request from City Manager Anderson to examine the drop-off and pick-up of students at Justus Gage School on James St. I was advised that a parent had filed a formal complaint with Dowagiac Union Schools in reference to this. The complaint advised that parents currently drop-off their kids travelling south on James St. and park on the west side of James St. This forces the student to cross traffic as they walk east to the school entrance.

On 1/30/14, I monitored the drop-off of students on James St. at the school. I arrived at approximately 8:25 A.M. and observed until approximately 9:10 A.M. I observed four vehicles that were parked on the west side of James St. facing south. These vehicles did not move at all during my observation period and were not occupied. They were still parked there when I left and I also noted that they were there later in the day approximately 2:45 P.M. I am assuming that these vehicles are either owned by employees of the school or belong to residents of James St.

I noted that the majority of people dropping students off did so by traveling north on James St. from Oak St. These vehicles would stop or park adjacent to the curb closest to the school and their kids would exit on the passenger side. There was a large amount of snow directly adjacent to the curb at this time and the kids were forced to walk in the road between the vehicles and the snow on the side of the road until they came to an entrance to the school. I also noted that several parents would exit their vehicles as well and walk their kids to the entrance to the school. Their vehicles were left parked adjacent to the curb on the east side of James St. during this time.

I observed several cars travelling south on James St. to drop their kids off as well. These vehicles would either park on the west side of James St. and have their kids cross traffic to walk to the entrance or they would merely stop in the roadway and allow their kids to exit and cross traffic walking to an entrance. Some of these vehicles would then turn left across traffic into the parking lot of the school and pull back out onto James St. and leave the area travelling north.

I noted that at times the area became extremely congested with traffic, both vehicle and pedestrian. Due to vehicles stopping and parking adjacent to both curbs, kids and adults walking in and across the roadway, vehicles attempting to drive around parked vehicles, and vehicles turning and making U-turn's the area became congested and potentially difficult to navigate.

I inspected the area and noted that there are currently 12 residences that are on James St. between Oak St. and E. Wayne St. These residences are all on the west side of James St. Justus Gage School is the only building/property on the east side of James St. between Oak St. and E. Wayne St. There are currently 6 signs on the curb lawn adjacent to James St. on the east side (school side) of the street. These signs state that there is no parking along the east side of James St. and that this area is for bus loading and unloading.

Upon examining the area and observing drop-off of students I have come up with the following options to address this situation:

1. Coordinate with school staff on a plan for drop-off and pick-up of students at Justus Gage School that addresses the situation. It is unknown at this time if parents were given any direction at all on the safest and best way to drop-off and pick-up kids at this school. Once a plan has been established, school and police department staff will work together to educate parents about the procedure for drop-off and pick-up of students.
 - A. Have parents travel only north on James St. when dropping-off and picking-up kids. If all traffic is moving in the same direction it should make the traffic flow easier. This will also allow for kids to exit their vehicles on the school side which should eliminate them from having to cross traffic.
 - B. Eliminate the parking on James St. on the west side of the street and allow parking on the east side of James St. The current signs state no parking on the east side due to bus drop-off and pick-up. However the busses unload and load behind the school on Oak St. and the signs are no longer accurate. There would need to be no parking spaces directly in front of each sidewalk entrance to the school to allow for ingress and egress from the school for patrons as well as emergency services.
2. Currently school staff parks on the west side of James St. during school hours. This causes congestion as people dropping-off and picking-up kids are forced to drive around these parked vehicles. Communicate to school staff not to park in these locations to help eliminate congestion.
3. Eliminate parking on James St. from Oak St. to E. Wayne St. between the hours of 8:00 A.M. and 4:00 P.M. This would eliminate any vehicles parked on the street that could add to the congestion in the area from drop-off and pick-up. However it appears that only staff is parking at this location on a regular basis, therefore if staff were advised not to park here it may take care of the problem without changing the parking on the street.

4. During winter months have the snow removed from the curb in front of the school on James St. This will allow for the kids being dropped off to have a place to walk that is not in the street to get to the main entrance doors. Currently parents drop kids off directly in front of the doors and stop in the street to do so. This will allow parents to drop kids off farther back from the doors and the kids will have a safe place to walk to the doors.

5. Change James St. between Oak St. and E. Wayne St. to a one-way street allowing traffic to flow north on the street. This would eliminate anyone travelling south on the street and eliminate congestion. Any traffic that does stop to drop-off or pick-up kids would be able to pull into the natural flow of traffic to exit the area. This could possibly be done at just drop-off and pick-up times and making the street two-way during normal day and night hours. However I believe that this should be a final option if other options do not work out.

RESPECTFULLY SUBMITTED:
Chief Steven L. Grinnwald
Dowagiac Police Department

EXHIBIT A

EAST WAYNE STREET

NO PARKING 8:00 AM - 4:00 PM

STREET

JAMES

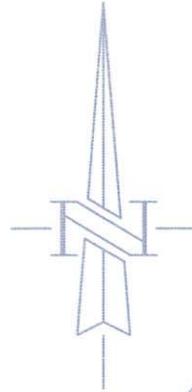
STUDENT LOADING/UNLOADING ZONE

Justice Gage School

BUS LOADING/UNLOADING ONLY

OAK STREET

EAST TELEGRAPH STREET





Dear Parents,

Due to recent concerns, Dowagiac Union Schools has worked with the Dowagiac Police Department to examine the loading and unloading of students at Justus Gage Elementary School, specifically on James St. in front of the school. Currently, a specific procedure for the loading and unloading of students from personal vehicles on James St. does not exist.

The Dowagiac Police Department and Dowagiac Union Schools staff, specifically Justus Gage School staff, has observed the loading and unloading of students on James St. and have developed a procedure for the loading and unloading of students on James St. We ask that parents follow this procedure when dropping-off and picking-up students from the school.

The procedure is as follows:

- **All traffic on James St. between E. Telegraph St. and E. Wayne St. for loading and unloading of students is to travel north on James St.** This will allow for students to exit vehicles on the passenger side which will be adjacent to the curb in front of the school. By doing so, students will not be forced to cross traffic to get to the entrance to the school. This will also allow for vehicle traffic to move smoothly as there is little concern for on-coming traffic and all traffic should be moving in the same direction. However, James St. will continue to remain a two-way street. Parents should be watchful for vehicles that may be travelling south on James St.
- **A student loading/unloading zone will be established in front of the school and signs will be placed letting parents know the area of the student loading/unloading zone beginning and end.** This area will be for parents to pull next to the curb and allow their students to exit their vehicles onto the sidewalk so they can enter the school. This area will not be for parking of vehicles, this will be for loading and unloading only. School and city staff will attempt to clear snow from the sidewalk immediately so that a clear path to the school entrances is established during winter months.
- **There will be no parking allowed on the west side of James St. between the hours of 8:00 A.M. and 4:00 P.M.** This will eliminate vehicles travelling south on James St. that park next to the curb which causes the street to become narrow and parents loading and unloading students are forced to drive around them.
- **The entrance/turn-around drive at the rear of the school on Oak St. will be for bus loading and unloading only.** Parents will not be allowed to load or unload students in this bus loading and unloading area.

Dowagiac Union Schools and the Dowagiac Police Department are committed to making sure the loading and unloading of students at Justus Gage School is done in a safe and efficient manner. A map has been included on the back side of this letter showing the above mentioned procedure. Officers will also be monitoring at drop-off and pick-up times to direct parents and answer any questions.

We thank you for your patience and understanding as this procedure is implemented.

Dr. Mark Daniel, Superintendent
Dowagiac Union Schools

Steven L. Grinnwald, Chief
Dowagiac Police Department

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: Nuisance Abatement Property Public Hearing – 209 Andrews Street

A resolution is on Monday's agenda to set a public hearing to consider the declaration of a public nuisance for a property under the City code. The resolution establishes that a public hearing on the matter be set up for your next City Council meeting, Monday, April 28, 2014 at 7:00 p.m. The resolution also directs the City Clerk to give proper notice and advertise the matter.

The property to be considered is currently owned by Eric Hill, and is located at 209 Andrews Street. Also included in your packet from Steve Allen is a Code Enforcement Report, photos of the property and code enforcement letters.

RECOMMENDATION

Adopt a resolution that sets public hearing for nuisance abatement at the next City Council meeting, which will be held on Monday, April 28, 2014 at 7:00 p.m.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Dept. Head Report

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the City Council has received and considered a report from the City's Building Official relating to the following-described property and premises within the City of Dowagiac, County of Cass, State of Michigan:

**209 Andrews Street
Tax #14-160-100-447-00
Described as follows: LOT 90 FORBES ADD CITY OF DOWAGIAC.**

WHEREAS, it appears to the City Council that the condition of the property described above may constitute a nuisance as defined by Chapter 38; Article II, Sections 38-41, 38-42, 38-43 and 38-45, justifying abatement by the City pursuant to the powers granted in Chapter 12 of the City Charter and procedures set forth in Chapter 38 of the Code of Ordinances of the City of Dowagiac; and

WHEREAS, the City Council believes it is warranted in conducting a public hearing and investigation pursuant to such provisions of Chapter 38 of said Code for the purpose of ascertaining and determining for itself whether such condition(s) exist.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dowagiac will conduct a public hearing and investigation on April 28, 2014 at 7:00 p.m. in the City Council Chambers, Dowagiac City Hall, for the purposes and according to the procedures referred to above; and

BE IT FURTHER RESOLVED that the City Clerk is hereby directed to:

1. Notify, by certified mail directed to the last known address, persons known to have an interest in the property described above and all property owners thereof according to the most recent City Assessor's records, at least ten (10) days in advance of the date herein set for such hearing and investigation.
2. Cause a notice to be published in the *Dowagiac Daily News* at least ten (10) days in advance of said hearing. Then notice herein required shall include time and place of said hearing and legal description and address of the property involved, and specify in what respects said property may constitute a nuisance within the meaning of Chapter 38, Sections 38-41, 38-42, 38-43 and 38-45.
3. Provide for the recording of such hearings.

ADOPTED/REJECTED

INTRA-DEPARTMENTAL COMMUNICATION

TO: James Snow

From: Steven Allen

RE: Council Meeting

Date April 14, 2014

We have one item on the agenda for the upcoming council meeting scheduled for April 14, 2014. At 7:00 pm.

This involves demolition of one property located at 209 Andrews St. The structure is in a dilapidated condition. The cost to repair the structure is estimated to be more than the structure is worth.

Property ID# 14-160-100-447-00

I have enclosed a copy of all correspondences sent to the owner of record for the property including the Code Enforcement Report and the resolution to set a public hearing for the property

Sincerely;

A handwritten signature in black ink, appearing to read "Steven Allen", written in a cursive style.

Steven Allen
Code Enforcement Officer

Property Information

269-464-6873

14-160-100-447-00

209 ANDREWS ST

Name Information

Tax Status: Current Past Due

Next Action: 01/02/2013

Owner:

HILL, ERIC R

Address: 69250 ARROWHEAD CIRCLE
WHITE PIGEON MI 49099

Occupant:

01-23-13

Enforcement Information

Category: HOUSING

Filed: 10/24/2012

Lot Size:

Acreage: 0.13

Current Status: VIOLATION-CODE

Complaint: VARIOUS EXTERIOR HOUSING VIOLATIONS

10-06-13

RE-INSPECT Inspection | STEVEN ALLEN

Date 01/10/13

Status: Completed 01/10/13

Result: Locked Out

01-23-13 NC Ready For Council

04-15-13 NC

05-14-13 NC

06-13-13 NC

07-15-13 NC

09-16-13 NC

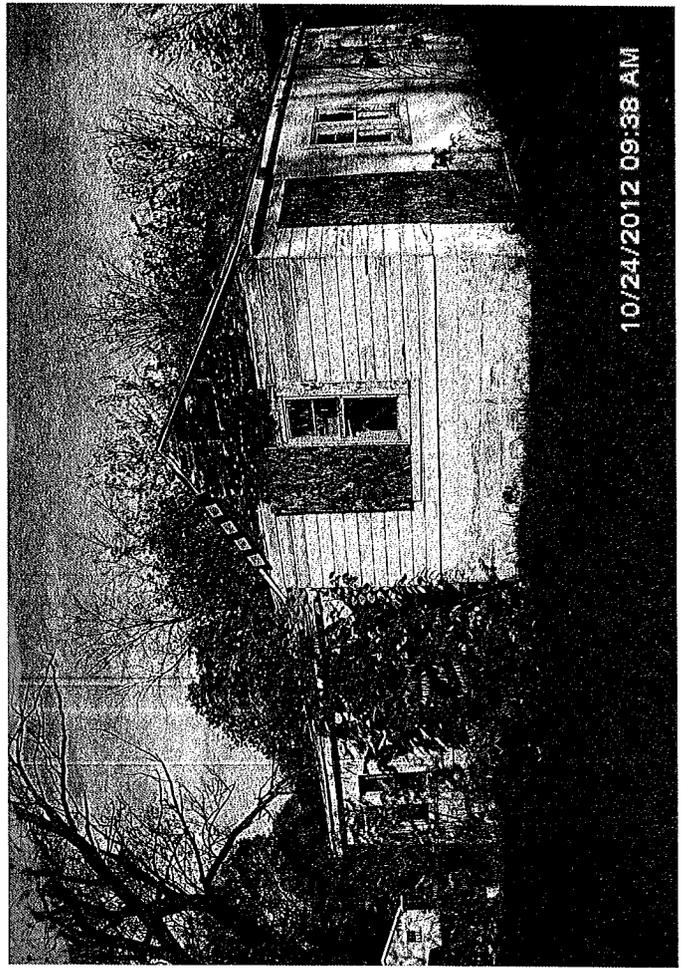
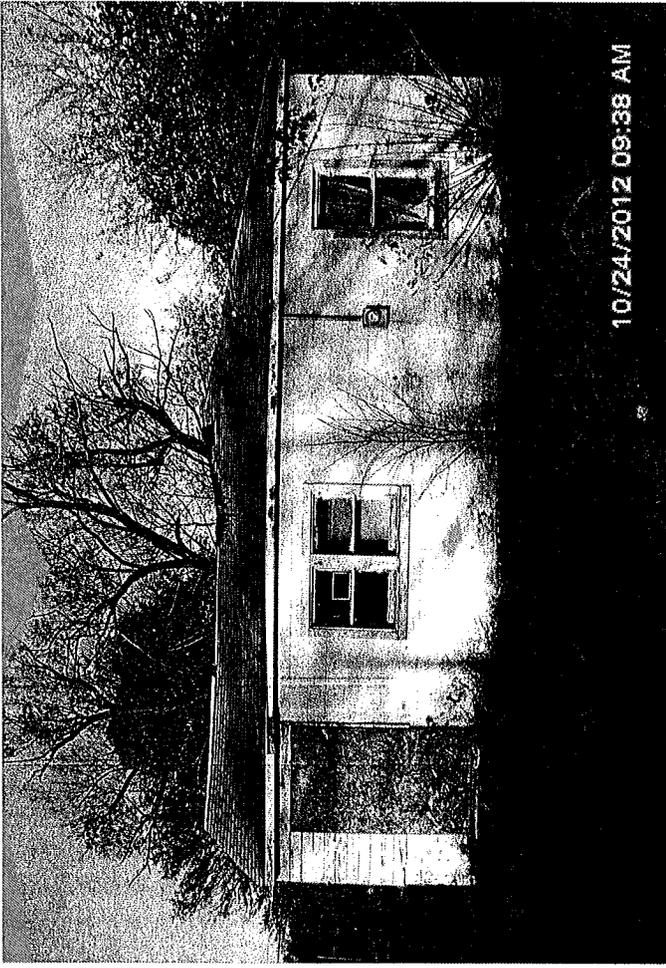
Current Status

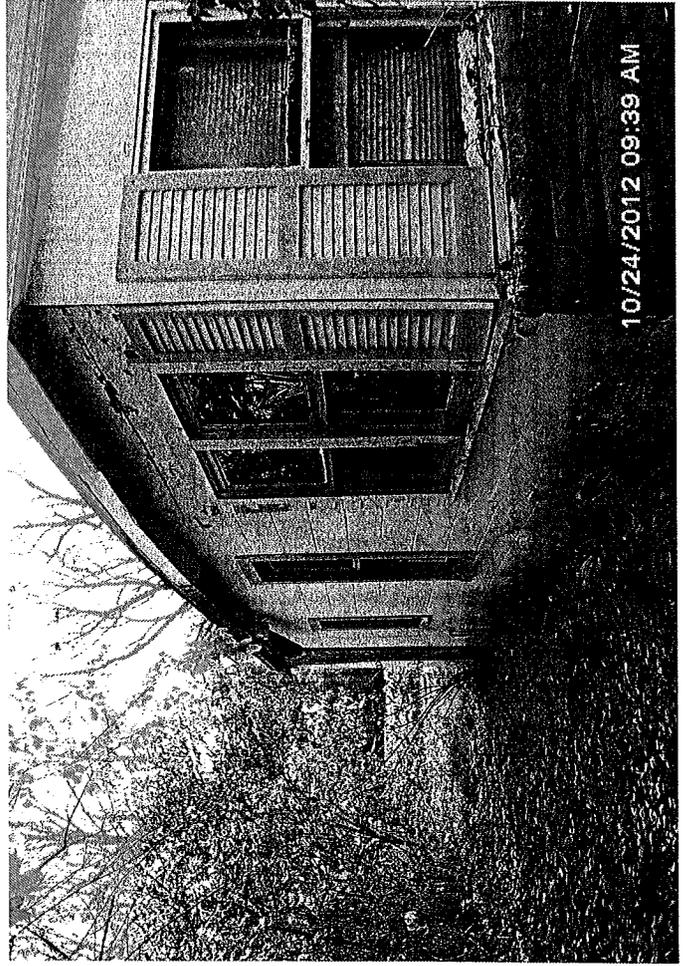
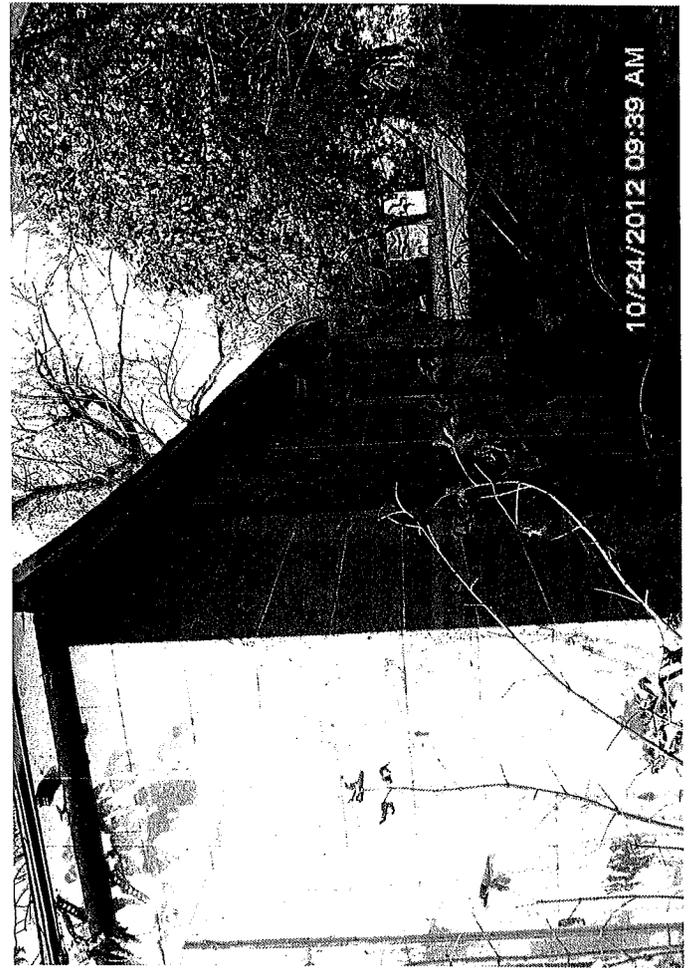
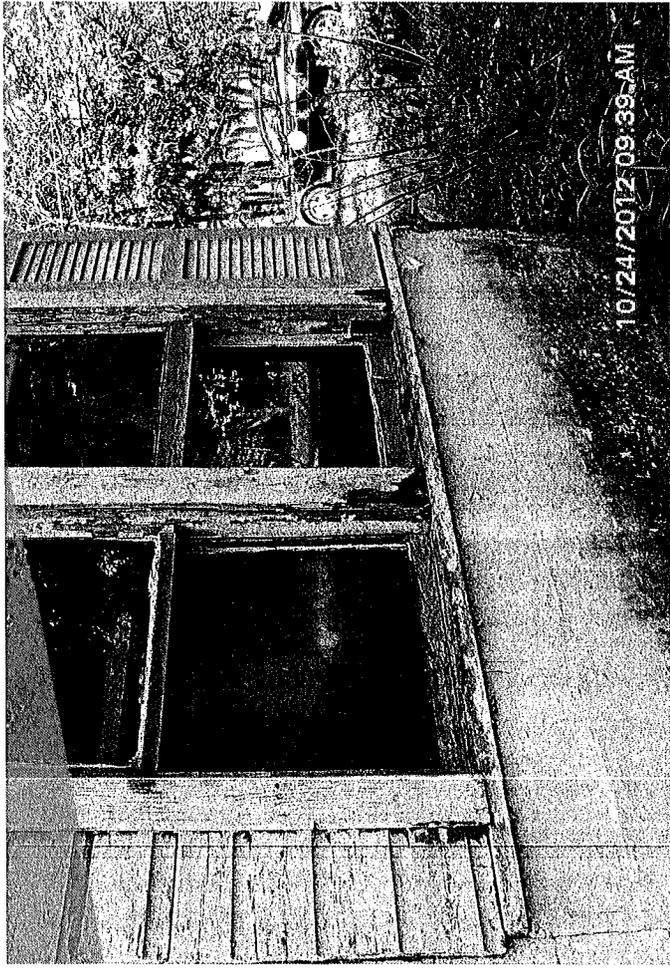
VIOLATION-CODE

Date Closed:

2-3-14 NC







Issued By:
Dowagiac City

STATEMENT OF TAX BILL HISTORY

Dowagiac City

For Property #: 14-160-100-447-00

Assessed to:

HILL ERIC R
69250 ARROWHEAD CIR
WHITE PIGEON MI 49099-9785

You may call us at 269-782-2195 for further info, Mon-Fri 8:30 AM - 5:00 PM

Tax Bill Name:

HILL ERIC R
69250 ARROWHEAD CIR
WHITE PIGEON MI 49099-9785

Please tell us if
the name & address
shown at the left
are incorrect.

Legal Description for Property # 14-160-100-447-00

DW 727B
LOT 90 FORBES ADD CITY OF DOWAGIAC.

Below is a listing of tax bill history for this property.

Current year taxes are not turned over to the county until March 1 of the following year. You may need to contact the local unit treasurer for current year tax payment information.

Tax Period	PRE Exemption	Assessed	Equalized	Taxable	Tax Amount	Comment
W13	100.0000 %	\$10,000	\$10,000	\$10,000	\$100.08	Unpaid: Due \$100.08
S13	100.0000 %	\$10,000	\$10,000	\$10,000	\$366.55	Unpaid: Due \$366.55
W12	100.0000 %	\$11,700	\$11,700	\$11,700	\$82.13	Unpaid: Due \$82.13
S12	100.0000 %	\$11,700	\$11,700	\$11,700	\$351.98	Unpaid: Due \$351.98
W11	0.0000 %	\$10,900	\$10,900	\$10,900	\$76.45	Unpaid: Due \$76.45
S11	0.0000 %	\$10,900	\$10,900	\$10,900	\$521.67	Unpaid: Due \$521.67
W10	0.0000 %	\$12,200	\$12,200	\$12,200	\$85.59	Unpaid: Due \$85.59
S10	0.0000 %	\$12,200	\$12,200	\$12,200	\$3,889.59	Unpaid: Due \$3,889.59
W09	0.0000 %	\$12,700	\$12,700	\$12,700	\$89.10	Unpaid: Due \$89.10
S09	0.0000 %	\$12,700	\$12,700	\$12,700	\$1,032.02	Unpaid: Due \$1,032.02
W08	0.0000 %	\$14,900	\$14,900	\$12,305	\$83.84	Unpaid: Due \$83.84
S08	0.0000 %	\$14,900	\$14,900	\$12,305	\$588.91	Paid: 9/11/2008
W07	0.0000 %	\$14,300	\$14,300	\$12,029	\$82.48	Paid: 12/4/2007
S07	0.0000 %	\$14,300	\$14,300	\$12,029	\$582.58	Paid: 11/30/2007
W06	0.0000 %	\$11,600	\$11,600	\$11,600	\$346.60	Paid: 12/14/2006
V06	0.0000 %	\$11,600	\$11,600	\$11,600	\$296.08	Paid: 9/7/2006

THE CITY OF

DOWAGIAC

CREATING
TOMORROW

04/01/2013

**HILL, ERIC R
69250 ARROWHEAD CIRCLE
WHITE PIGEON, MI 49099**

Property Violation(s) - VARIOUS EXTERIOR HOUSING VIOLATIONS

RE: 209 ANDREWS ST Dowagiac, MI
(Tax I.D. #14-160-100-447-00)

Dear Property Owner:

Recently this office notified you of the deteriorated condition of the above address. As of the date of this letter it was noted that the boards have been removed from the structure however there has still been no permits issued to correct the violation present.

Unfortunately, if the permit is not obtained **within 10 days from the date of this letter and a substantial amount of work is not completed within the next 30 days from the date of this letter**, because of the condition of the home, it will be necessary that this matter be forwarded to the Dowagiac City Council for a public hearing. In the event that occurs, because of the deteriorated condition of the property, the City Council most likely would deem the structure a nuisance and require abatement. You can avoid this only by arranging to obtain the permit and initiate work within the above time frame.

If you have any questions concerning this correspondence, please contact my office at (269) 782-8427.

Sincerely;



Steven Allen
Code Enforcement Officer
Sa/EENF12-13-0043

02/21/2013

**HILL, ERIC R
69250 ARROWHEAD CIRCLE
WHITE PIGEON, MI 49099**

Property Violation(s) - VARIOUS EXTERIOR HOUSING VIOLATIONS

RE: 209 ANDREWS ST Dowagiac, MI
(Tax I.D. #14-160-100-447-00)

Dear Property Owner:

This letter is to advise you that several attempts were made to the previous owner of this structure to bring it into code compliance. Recent Cass County records indicate that you now own the above listed property.

As of the date of this letter, no permits were issued to repair the structure. Also be advised that the City of Dowagiac placed boards on the windows and front door because they were continually being left open.

I have enclosed for your review a copy of the Code Enforcement Report dated 10/24/2012

Please be advised, **that permits for the repairs must be obtained within the next 30 days and all corrections completed within 60 days from the date of this letter.** If the permits are not obtained, or if all noted repairs are not completed within these time frames, a public hearing will be held in front of the Dowagiac City Council for deeming the structure a nuisance.

If you have any questions concerning this correspondence, please contact my office at (269) 782-8427.

Sincerely;



Steven Allen
Code Enforcement Officer
City of Dowagiac

01/10/2013

HILL, ERIC R
69250 ARROWHEAD CIRCLE
WHITE PIGEON, MI 49099

Property Violation(s) - VARIOUS EXTERIOR HOUSING VIOLATIONS

RE: 209 ANDREWS ST Dowagiac, MI
(Tax I.D. #14-160-100-447-00)

Dear Property Owner:

The City has attempted on several occasions to gain your assistance in resolving the exterior deteriorated conditions of the above captioned property. At this time, there has been no permits issued nor has any work been initiated on bringing this structure into the City Exterior Property Maintenance compliance.

As such, I must now advise you, that unless permits are obtained and work started on the repairs of this structure **within the next ten (10) days from the date of this letter**, a public hearing will be scheduled for deeming this structure a nuisance. Arrangements need to be made to correct this deficiency within the above-mentioned time frame in order to avoid this public hearing.

I can advise you, that based upon its present condition, the Dowagiac City Council would most likely deem it a nuisance and required that it be demolished.

I have enclosed for your review a copy of the code enforcement report dated 10/24/2012 that was mailed to you on the same date as listed on the letter.

If you have any questions concerning this correspondence, please contact my office at (269) 782-8427.

Sincerely;



Steven Allen
Code Enforcement Officer
Sd/BENEF12-13-0043

THE CITY OF
DOWAGIAC

CREATING
TOMORROW

12/17/2012

**HILL, ERIC R
69250 ARROWHEAD CIRCLE
WHITE PIGEON, MI 49099**

Property Violation(s) - VARIOUS EXTERIOR HOUSING VIOLATIONS

RE: 209 ANDREWS ST Dowagiac, MI
(Tax I.D. #14-160-100-447-00)

Dear Property Owner:

Previously this office contacted you concerning the condition of the deteriorating condition of the exterior of the structure. It was noted that your property is in non-compliance with the City's Exterior Property Maintenance Code due to several problems.

In efforts to bring this property into minimum standards, I must ask that upon receipt, arrangements be made for securing the necessary building permit and initiating repairs

Unfortunately, if the permit is not obtained **within 5 days from the date of this letter and a substantial amount of work is not completed within the next 20 days from the date of this letter**, because of the condition of the home, it will be necessary that this matter be forwarded to the Dowagiac City Council for a public hearing. In the event that occurs, because of the deteriorated condition of the property, the City Council most likely would deem the structure a nuisance and require abatement. You can avoid this only by arranging to obtain the permit and initiate work within the above time frame.

I have enclosed for your review a copy of the code enforcement report, which provides a list of the violations present at the time of inspection. If you have any questions concerning this correspondence, please contact my office at 269/782-8427.

Sincerely;



Steven Allen
Code Enforcement Officer

(Handwritten phone number)



THE CITY OF
DOWAGIAC

CREATING
TOMORROW

11/13/2012

HILL, ERIC R
69250 ARROWHEAD CIRCLE
WHITE PIGEON, MI 49099

Property Violation(s) - VARIOUS EXTERIOR HOUSING VIOLATIONS

RE: 209 ANDREWS ST Dowagiac, MI
(Tax I.D. #14-160-100-447-00)

Dear Property Owner:

This letter is to advise you that several attempts were made to the previous owner of this structure to bring it into code compliance. Recent Cass County records indicate that you now own the above listed property.

As of the date of this letter, no permits were issued to repair the structure. Also be advised that the city of Dowagiac placed boards on the windows and front door because they were continually being left open.

I have enclosed for your review a copy of the Code Enforcement Report dated 10/24/2012

Please be advised, **that permits for the repairs must be obtained within the next 30 days and all corrections completed within 60 days from the date of this letter.** If the permits are not obtained, or if all noted repairs are not completed within these time frames, a public hearing will be held in front of the Dowagiac City Council for deeming the structure a nuisance.

If you have any questions concerning this correspondence, please contact my office at (269)-782-8427.

Sincerely;

Steven Allen
Code Enforcement Officer

cc: [unclear]

CODE ENFORCEMENT REPORT

DATE: 10/24/2012

ADDRESS: 209 ANDREWS ST

TAX NUMBER: 14-160-100-447-00

PROPERTY
DESCRIPTION: DW 727B LOT 90 FORBES ADD CITY OF DOWAGIAC.

PROPERTY
OWNER: HILL, ERIC R
69250 ARROWHEAD CIRCLE
WHITE PIGEON, MI 49099

COMPLAINT
NUMBER: EENF12-13-0043

This is a one story, wood-framed, structure. At the time of inspection, the structure was vacant. The structure contains approximately 744 sq. ft. of floor area. No interior inspection was performed.

The 2013 SEV value of this structure is \$11,700.00

At the time of inspection, electric and water service was been disconnected from the structure.

EXTERIOR PROPERTY:

Sec. 18-155 (Exterior Painting)

- The majority of wood siding is in need of painting, wood surfaces needs to be repainted or adequately surfaced.

Sec. 18-156 (Street Numbers)

The house number is missing. Each structure to which a street number has been assigned shall have such number displayed in a position easily observed and readable from the public right-of-way. Missing number must be replaced.

Sec. 18-163 (Windows)

- A majority of all window frames have peeling paint and rotted wood present. All window frames shall be repaired and or properly surface as to prevent the wood from exposure to adverse weather.

Sec. 18-159 (Roofs and Gutters)

- A majority of soffit and fascia are rotten and in need of replacing or resurfacing and painted. Replacement soffit and fascia materials shall be installed in all damaged areas.

Some of the roof shingles are missing or in need of replacement to ensure adequate protection against adverse weather. All damage or missing shingles shall be replaced with new ones.

Sec. 18-160 (Exterior walls)

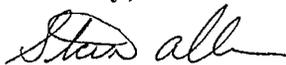
- Several areas of the vinyl siding are missing or damaged, as such the wood surface is exposed to the weather causing the wood to rot. All defective / missing siding and trim shall be repaired or replaced.

Sec.18-141 (Boarding up of buildings)

Currently there are boards place on the front door and al of the windows. These boards have been present for at least one yard. All boards must be removed and openings repaired within 30 days from the date of this letter.

All necessary permits must be obtained within the next thirty (30) days from the date of this letter and a substantial amount of work completed within (60) days from the date of this letter. If you have any questions concerning this correspondence, please contact my office at (269)-782-8427.

Sincerely;



Steven Allen
Code Enforcement Officer
/cdEENF12-13-0043

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: Budget Amendments

Each year budgets are reviewed on a quarterly basis for the purpose of making recommendations to Council to amend the budget based on actual financial activity and revised expectations. A review of the recommendations through March 31, 2014 is attached for your review and consideration.

Attached you will find a report that lists the detailed budget amendments. These items have been reviewed by City Accountant Becky Grabemeyer and staff.

RECOMMENDATION

Approve the resolution authorizing budget amendments as presented.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Budget Amendments

Resolution #7
April 14, 2014

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the City administration has reviewed the attached budgets for the 2013-14 fiscal year and the actual revenues and expenditures through March 31, 2014; and

WHEREAS, the City administration recommends revision of the attached budgets in accordance with the latest projections available; and

WHEREAS, the attached report for these funds indicates the current budget and the recommended budget revisions.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the attached, recommended revised budgets.

ADOPTED/REJECTED

A motion to make the following adjustments to the original budget.

	Account	Description	Amount	Reason for Change
101	General Fund			
R	101-301-660.00	Ordinance Violation Fees	1,000	Increase to expected
R	101-371-479.20	Mechanical Permits	2,000	Increase to expected
R	101-804-696.01	Membership Fees	2,000	Increase to expected
R	101-804-696.10	Donations	3,000	Increase to expected
	101-172-718.00	Retirement Contributions	(4,000)	Reclass within fund
	101-172-720.00	Worker's Compensation	50	Increase to expected
	101-172-853.00	Telephone	1,000	Increase to expected
	101-215-720.00	Worker's Compensation	20	Increase to expected
	101-265-702.00	Salaries & Wages	(1,000)	Reclass within fund
	101-265-702.61	MPE Maintenance Labor	1,000	Reclass within fund
	101-265-720.00	Worker's Compensation	330	Increase to expected
	101-301-701.99	Administrative Wages	31,000	Reclass within fund
	101-301-702.00	Salaries & Wages	(39,920)	Reclass within fund
	101-301-702.25	Regular Overtime	1,090	Increase budget - DUHS payment received
	101-301-702.25	Regular Overtime	13,920	Reclass within fund
	101-301-702.27	Holiday Overtime	(5,000)	Reclass within fund
	101-301-720.00	Worker's Compensation	1,800	Increase to expected
	101-302-720.00	Worker's Compensation	650	Increase to expected
	101-316-720.00	Worker's Compensation	(180)	Reclass within fund
	101-336-720.00	Worker's Compensation	1,420	Increase to expected
	101-371-801.22	Contractual - Mechanical Inspections	2,000	Increase to expected
	101-448-702.00	Salaries & Wages	1,000	Increase to actual
	101-448-715.00	FICA Taxes	50	Increase to actual
	101-448-801.00	Contractual/Prof Services	5,000	Reclass from sidewalks (218)
	101-804-880.02	Program/Activities - Mileage	20	Using Mileage Reimbursement Funds
	101-985-965-28	Transfer to Sidewalk Replacement	(5,000)	Remove transfer with sidewalks (218)
		Revenue	8,000	
		Expense	5,250	
		Overall	2,750	Increase / (Decrease) Fund Bal.

202	Major Streets			
R	202-476-695.00	Miscellaneous Income	11,200	MDOT Income Received
	202-463-716.00	Health/Dental Insurance	4,510	Reclass within Fund
	202-463-718.00	Retirement Contributions	(4,400)	Reclass within Fund
	202-463-716.25	Retiree Health Insurance Premium	20	Increase to expected
	202-463-717.00	Life Insurance	(70)	Reclassify within fund
	202-463-720.00	Worker's Compensation	600	Increase to expected
	202-469-717.00	Life Insurance	(10)	Reclassify within fund
	202-473-801.00	Contractual/Prof Svcs	940	Reclassify within fund
	202-475-717.00	Life Insurance	(10)	Reclassify within fund
	202-479-717.00	Life Insurance	(20)	Reclassify within fund
	202-483-717.00	Life Insurance	(100)	Reclassify within fund
	202-485-965.00	Transfers to Other Funds	(13,000)	Remove partial transfer with Sewer
	202-486-717.00	Life Insurance	(20)	Reclassify within fund
		Revenue	11,200	
		Expense	(11,560)	
		Overall	22,760	Increase / (Decrease) Fund Bal.

203	Local Streets			
R	203-476-695.00	Miscellaneous Income	15,900	MDOT Income Received
	203-463-717.00	Life Insurance	(100)	Reclassify within fund
	203-463-718.00	Retirement Contributions	2,000	Increase to expected
	203-463-720.00	Worker's Compensation	500	Increase to expected
	203-464-717.00	Life Insurance	(10)	Reclassify within fund
	203-465-717.00	Life Insurance	(10)	Reclassify within fund
	203-469-717.00	Life Insurance	(50)	Reclassify within fund

203-475-717.00	Life Insurance	(20)	Reclassify within fund
203-479-702.25	Regular Overtime	200	Increase to actual
203-479-716.00	Health/Dental Insurance	10	Reclassify within fund
203-479-717.00	Life Insurance	(40)	Reclassify within fund
203-479-718.00	Retirement Contributions	150	Reclassify within fund
203-483-717.00	Life Insurance	(100)	Reclassify within fund
Revenue	15,900	Expense	2,530
		Overall	13,370 Increase / (Decrease) Fund Bal.

208 Parks

NO ADJUSTMENTS SUGGESTED

Revenue		Expense		Overall	-	Increase / (Decrease) Fund Bal.
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218 Sidewalk Replacement Program

R	218-269-676.11	Transfer from GF	(5,000)	Remove Transfer with GF
	218-269-801.00	Contractual/Prof Expenses	(5,000)	Reclass to GF
	Revenue	(5,000)	Expense	(5,000)
			Overall	-
				Increase / (Decrease) Fund Bal.

226 Solid Waste

R	226-523-695.00	Miscellaneous Income	50	Establish Budget
	226-523-720.00	Worker's Compensation	500	Increase to expected
	Revenue	50	Expense	500
			Overall	(450) Increase / (Decrease) Fund Bal.

240 Industrial/Economic Development

R	240-261-695.00	Miscellaneous Income	500	Establish Budget
	Revenue	500	Expense	Overall
				500 Increase / (Decrease) Fund Bal.

242 Brownfield Redevelopment Authority

NO ADJUSTMENTS SUGGESTED

Revenue		Expense		Overall	-	Increase / (Decrease) Fund Bal.
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243 LDFA Project

	243-729-956.00	Miscellaneous Expense	6,050	Establish Budget - Relieve Deferred Expense from Prop Sale
	Revenue	Expense	6,050	Overall
				(6,050) Increase / (Decrease) Fund Bal.

244 Economic Development

NO ADJUSTMENTS SUGGESTED

Revenue		Expense	-	Overall	-	Increase / (Decrease) Fund Bal.
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245 DDA - TIF Project

R	245-850-607.08	Farmer's Market Revenue	500	Establish Budget
R	245-850-695.00	Miscellaneous Income	1,000	Increase to expected
	245-850-880.08	Farmer's Market Supplies	500	Establish Budget
	Revenue	1,500	Expense	500
			Overall	1,000 Increase / (Decrease) Fund Bal.

252 Rehab Loan Payments

NO ADJUSTMENTS SUGGESTED

	<i>Revenue</i>	-	<i>Expense</i>	-	<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
255 Rental Rehab	NO ADJUSTMENTS SUGGESTED						
	<i>Revenue</i>	-	<i>Expense</i>	-	<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
265 Municipal Facilities/Improvement	NO ADJUSTMENTS SUGGESTED						
	<i>Revenue</i>	-	<i>Expense</i>	-	<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
266 City Drug Forfeiture	NO ADJUSTMENTS SUGGESTED						
	<i>Revenue</i>	-	<i>Expense</i>	-	<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
268 Federal Drug Forfeiture	NO ADJUSTMENTS SUGGESTED						
	<i>Revenue</i>	-	<i>Expense</i>	-	<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
299 Depot							
R 299-959-668.58	Rental Income from Dart			(4,275)	Dart does not rent space starting in April 2014.		
	<i>Revenue</i>	(4,275)	<i>Expense</i>	-	<i>Overall</i>	(4,275)	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
497 M-51 S Commercial Development	NO ADJUSTMENTS SUGGESTED						
	<i>Revenue</i>		<i>Expense</i>		<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
499 Capital Project Fund	NO ADJUSTMENTS SUGGESTED						
	<i>Revenue</i>	-	<i>Expense</i>	-	<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
582 Electric Utility							
582-442-716.00	Health/Dental Insurance			4,130	Increase to expected		
582-442-720.00	Worker's Comepsnation			800	Increase to expected		
582-483-718.00	Retirement Contributions			2,400	Increase to expected		
582-483-720.00	Worker's Comepsnation			300	Increase to expected		
	<i>Revenue</i>		<i>Expense</i>	7,630.00	<i>Overall</i>	(7,630)	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
588 Dial A Ride Transportation							
588-959-702.05	Administrative Salaries			(8,000)	Reclass within fund		
588-959-702.10	Wages			7,750	Reclass within fund		
588-959-702.61	MPE Maintenance Labor			250	Reclass within fund		
588-959-720.00	Worker's Compensation			500	Increase to expected		
588-959-942.00	Office Rental			(4,275)	Dart no longer rents office space from 299		
	<i>Revenue</i>		<i>Expense</i>	(3,775.00)	<i>Overall</i>	3,775	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							

590 Sewer Utility

R	590-985-676.00	Transfers from Other Funds	(13,000)	Remove partial transfer with Major Streets
	590-442-702.00	Salaries & Wages	(2,000)	Reclass within fund
	590-442-702.25	Regular Overtime	500	Reclass within fund
	590-442-716.00	Health/Dental Insurance	(3,500)	Reclass within fund
	590-442-720.00	Worker's Compensation	950	Increase to expected
	590-443-702.00	Salaries & Wages	8,600	Reclass within fund
	590-443-716.00	Health/Dental Insurance	(4,300)	Reclass within fund
	590-443-720.00	Worker's Compensation	700	Increase to expected
	590-445-716.00	Health/Dental Insurance	2,380	Reclass within fund
	590-483-702.00	Salaries & Wages	(7,100)	Reclass within fund
	590-538-702.20	Wages - Monitor Collect Sys	750	Reclass within fund
	590-538-702.30	Wages - Maint/Repair Collection	(1,500)	Reclass within fund
	590-538-702.35	Maintenance OT	750	Reclass within fund
	590-538-716.00	Health/Dental Insurance	1,580	Reclass within fund
	590-539-702.20	Wages Monitor Collect Sys	1,000	Reclass within fund
	590-539-702.30	Wages Maint/Repair Collection	(2,000)	Reclass within fund
	590-539-702.35	Maintenance OT	1,000	Reclass within fund
	590-539-716.00	Health/Dental Insurance	3,840	Reclass within fund

Revenue (13,000) Expense 1,650.00 Overall (14,650) Increase / (Decrease) Fund Bal.

591 Water Utility

	591-442-702.00	Salaries & Wages	(2,200)	Reclass within fund
	591-442-702.25	Regular Overtime	2,200	Reclass within fund
	591-442-720.00	Worker's Compensation	1,000	Increase to expected
	591-536-702.20	Wages - Monitor Collect/Sys	(2,000)	Reclass within fund
	591-536-702.35	Maintenance - OT	2,000	Reclass within fund
	591-536-716.00	Health/Dental Insurance	250	Increase to expected

Revenue Expense 1,250.00 Overall (1,250) Increase / (Decrease) Fund Bal.

661 Motor Pool/Equipment

	662-932-720.00	Worker's Compensation	510	Increase to expected
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Revenue - Expense 510.00 Overall (510) Increase / (Decrease) Fund Bal.

662 Computer Replacement Fund

R	662-932-695.00	Miscellaneous Income	350	Increase to expected
	662-932-720.00	Worker's Compensation	20	Increase to expected

Revenue Expense 370.00 Overall (370.00) Increase / (Decrease) Fund Bal.

677 Self Insurance

NO ADJUSTMENTS SUGGESTED

Revenue Expense Overall - Increase / (Decrease) Fund Bal.

678 Self Insurance - MMRMA

NO ADJUSTMENTS SUGGESTED

Revenue Expense Overall - Increase / (Decrease) Fund Bal.

711 Cemetery Trust

NO ADJUSTMENTS SUGGESTED

	<i>Revenue</i>	-	<i>Expense</i>		<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
<hr/>							
733	Retiree Insurance						
R	733-861-677.00		Retireee Contributions		(40,000)		Decrease to expected
	733-861-955.00		BCBS Payments		(40,000)		Decrease to expected
	<i>Revenue</i>	<i>(40,000)</i>	<i>Expense</i>	<i>(40,000.00)</i>	<i>Overall</i>	<i>-</i>	<i>Increase / (Decrease) Fund Bal.</i>

753 Public Art

NO ADJUSTMENTS SUGGESTED

	<i>Revenue</i>	-	<i>Expense</i>		<i>Overall</i>	-	<i>Increase / (Decrease) Fund Bal.</i>
			<i>All Funds</i>		<i>8,970</i>		<i>Increase / (Decrease) Fund Bal.</i>

Signature _____

Date Approved _____

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: Recognition of National Train Day

Each year, Amtrak sets aside a day to recognize the importance of rail traffic's past, present and future impact on the development of the United States of America. The Amtrak station in Dowagiac has been a major part of the City of Dowagiac's history and continues to be a terrific transportation connection for area residents. The City would like to recognize May 10, 2014 as National Train Day and communicate the importance of rail service to the history and future of the United States.

RECOMMENDATION

Adopt a resolution proclaiming May 10, 2014 as *National Train Day*.

Support Documents:

Cover Memo-City Mgr.
Resolution

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, Amtrak provided statewide passenger rail travel to over 25 million travelers over the past five years; and

WHEREAS, for Dowagiac area residents, Amtrak represents the only major passenger transportation link to the rest of the country; and

WHEREAS, on May 10, 1869 the "golden spike" was driven into the final tie at Promontory Summit, Utah to join the Central Pacific and the Union Pacific Railroads, ceremonially completing the first transcontinental railroad and therefore connecting both coasts of the United States; and

WHEREAS, the City of Dowagiac embraces Amtrak's invitation to Discover the Rail WaySM; and

WHEREAS, we recognize and celebrate the pivotal role that a robust intercity passenger rail system can provide for better mobility for persons of all abilities.

NOW, THEREFORE, the City Council of the City of Dowagiac does hereby proclaim May 10, 2014, as *National Train Day*.

BE IT FURTHER RESOLVED that copies of this resolution be transmitted to the Michigan Association of Railroad Passengers, Amtrak, and the Michigan Environmental Council.

ADOPTED/REJECTED

NATIONAL TRAIN DAY 2014

RECEIVED
APR - 3 2014

Dear Mayor Lyons:

It's *National Train Day* time again! We're pleased to reach out to you, one of our valued community leaders, to invite you to join in celebrating with us once again in 2014.

As a point of background, a *record number* of locally-sponsored *National Train Day* events took place in 2013. The scale of these events was wide-ranging, and included open houses at the Amtrak station with refreshments, having rail historians speak at the library, large events with local performers, train displays, activities for children, and promotions at local restaurants.

Amtrak connects more than 500 destinations of all shapes and sizes across our great nation. Tens of millions of American every year have come to rely on trains for their transportation needs. *National Train Day* can be a catalyst for your community to recognize its role in the national rail system.

- One-click registration of your event is available at NationalTrainDay.com/hostyourownevent or by scanning this QR code →
- Up-to-the-minute updates and event info are available via the main NationalTrainDay.com site, at [facebook.com/NationalTrainDay](https://www.facebook.com/NationalTrainDay) or by following on Twitter ([@natltrainday](https://twitter.com/natltrainday)). And as always if you have any additional questions, please contact me at (312) 880-5118 or cdmv@amtrak.com.



It's been our pleasure to have you as an Amtrak-served community, and we look forward to celebrating with you for *National Train Day* 2014.

Sincerely,

A handwritten signature in black ink, appearing to read "Charlie Monte Verde".

Charlie Monte Verde

Amtrak Government Affairs

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the following information has been reviewed by the City Manager and City
Treasurer and is being presented to City Council with a recommendation to
approve invoices and payroll #14 for the period ending 4/10/14:

Invoices: 596,350.70
Payroll: 118,242.79
Total: \$714,593.49

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and
directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$596,350.70	\$118,242.79	\$714,593.49

ADOPTED on a roll call vote.

Ayes:

Nays:

Absent:

Abstain:

James E. Snow, City Clerk

Vendor	Invoice #	Description	Amount
ACCOUNTING CONSULTANTS, PC	3/15/14	CONSULTING SVC THROUGH 3/15/14	2,160.00
ACCOUNTING CONSULTANTS, PC	3/31/14	CONSULTING SVC THROUGH 3/31/14	2,632.50
AMERICAN ELECTRIC POWER	CDOW20140301	MARCH 2014 ENERGY	400,025.70
AMERICAN ELECTRIC POWER	04005021003	VINEYARD PL LIFT STATION	45.20
AMERICAN ELECTRIC POWER	04461935407	M-62 W LIFT STATION	36.72
AMERICAN ELECTRIC POWER	04950133613	CCWS-VANDALIA TOWER	64.04
AMERICAN ELECTRIC POWER	04819785702	MARCELLUS HWY ST LIGHTS	10.50
AMERIGAS - HARTFORD 5254	3027609530	PROPANE	930.54
APX, INC	2484	MIRECS-SUBSCRIPTION/LOAD BASED FEE	106.29
BERRIEN COUNTY FARM BUREAU OIL CO	667225	TORO MOWER BATTERY	80.00
BEST WAY DISPOSAL	030615	WWTP SLUDGE DISPOSAL	3,115.00
BRENTWOOD INDUSTRIES, INC	WGI000000622	SPROCKET ASSY-PRIMARY CLARIFIER DRIVER	798.27
BS&A SOFTWARE, INC	091545	ASSESSING SOFTWARE-2ND INSTALLMENT	2,475.00
BS&A SOFTWARE, INC	095150	BLDG PROGRAM TRAINING-WILSON/MERRILL	390.00
C WIMBERLEY AUTOMOTIVE GROUP	46546	#127 BUMPER COVER	99.86
C WIMBERLEY AUTOMOTIVE GROUP	219283	#PD121 OIL/BRAKES/ROTATE TIRES	17.99
C WIMBERLEY AUTOMOTIVE GROUP	173958	#PD6001 OIL CHANGE	38.12
CASS CNTY TRANSPORTATION AUTHORITY	1786	DISPATCHING SERVICES-MARCH 2014	4,244.46
CASS COUNTY ROAD COMMISSION	801086	COLD PATCH	132.10
CASS OUTDOOR POWER EQUIPMENT, INC	100924	COVER/FILTER/FLYWHEEL	138.09
CASS OUTDOOR POWER EQUIPMENT, INC	100839	#06CT BELTS	2.55
CASS OUTDOOR POWER EQUIPMENT, INC	100860	COVER/AIR FILTER/AUX FILTER	51.47
CENTRAL ELEVATOR COMPANY, INC	55582	QUARTERLY ELEVATOR INSPECTION-MUSEUM	134.00
CHET NICHOLS, INC	446223	#7 FUEL FILTER	5.44
CINTAS LOCATION #336	336-05625	MATS	90.69
CINTAS LOCATION #336	336-07833	MATS & UNIFORMS	367.72
CINTAS LOCATION #336	336-01904	MATS & UNIFORMS	417.84
CITY PLUMBING, HEATING & AIR COND	026461	SEWER RODDING-504 MCOMBER	1,025.00
CLARK HILL PLC	535682	HUSTON PARK ACQUISITION	946.75
CLARK HILL PLC	531138	HUSTON PARK ACQUISITION	451.00
CLINE, JEAN	3/25/14	MARCH BOARD OF REVIEW	125.00
COMCAST	8771402380021236	INTERNET SERVICE-CH	119.81
COMCAST	8771402380127306	CABLE TV-FIRE DEPT	25.00
COMCAST	8771402380126332	INTERNET SERVICE-FD	69.90
COMMUNITY ANSWERING SERVICE	262803312014	DISPATCHING SERVICES	155.00
CONESTOGA-ROVERS & ASSOCIATES	456570	MONITORING PLAN ACTIVITIES	872.25
CONESTOGA-ROVERS & ASSOCIATES	456571	2013 INVESTIGATION WORK PLAN	2,739.00
CORE TECHNOLOGY CORPORATION	9059	LEIN FEE	600.00
CREATIVE VINYL SIGNS	26002	#103 LETTERS	8.50
CREDITORS SERVICE BUREAU	006191	COLLECTION BUREAU FEES	119.95
CYCLE AND FITNESS	220000051636	BIKE UNIFORM	134.98
DAUS, BRENT	206959	SEWER RODDING-111 SHERWOOD	225.00
DOUBLEDAY OFFICE PRODUCTS, INC	150919I	OFFICE SUPPLIES	66.84
DOUBLEDAY OFFICE PRODUCTS, INC	150884I	OFFICE SUPPLIES	43.24
DOUBLEDAY OFFICE PRODUCTS, INC	150217	FOAM BOARD	28.25
DOUBLEDAY OFFICE PRODUCTS, INC	150034I	WHITE BOARD	52.91
DOUBLEDAY OFFICE PRODUCTS, INC	150260I	BROWN ROLL TOWELS	75.78
DOWAGIAC CLEANERS	4/1/14	UNIFORM CLEANING	27.75
DOWAGIAC DAILY NEWS	04/07/2014	UB refund for account: 03-0047-2	529.91
DOWAGIAC DAILY NEWS	04/07/2014	UB refund for account: 03-0047-2	317.93
DOWAGIAC DAILY NEWS, INC	200369	ANNUAL SUBSCRIPTION-CITY MGR	90.00
DOWAGIAC DAILY NEWS, INC	200370	ANNUAL SUBSCRIPTION-POLICE DEPT	90.00
DOWAGIAC UNION SCHOOLS	3/19/14	MILEAGE REIMBURSEMENT-SCHOOL TOURS	24.00
ELECTION SYSTEMS & SOFTWARE, INC	880543	ELECTION COVERAGE 7/1/14-6/30/15	61.06
ELHORN ENGINEERING COMPANY	255511	CCWS-CHLORINE	192.50

Vendor	Invoice #	Description	Amount
ENVIRONMENTAL RESOURCE ASSOCIATES	713626	NPDES REQUIRED TESTING	612.22
ETNA SUPPLY	S101023807.001	4" PIPE/6" PIPE	675.00
FED EX	2-593-47718	SHIPPING CHARGES	15.24
FIRST ADVANTAGE LNS OCC HEALTH	289926	CDL DRUG TESTING	89.00
FLEETMATIC USA, LLC	IN212459	VEHICLE TRACKING SERVICE	40.00
FLEIS & VANDENBRINK ENGINEERING INC	37357	WWTP-PROJECT PLAN AMENDMENT	177.50
FORREST FIN, LLC	10	GRANT ELIGIBLE EXPENDITURES	13,600.00
FORREST FIN, LLC	11	GRANT ELIGIBLE EXPENDITURES	14,000.00
FRONTIER	23118907970401035	PHONE SERVICE PERIOD ENDING 3/19/14	1,781.34
GARAGE DOORS PLUS MORE, INC	1397	OVERHEAD DOOR REPAIR-MVP	625.00
GARAGE DOORS PLUS MORE, INC	1396	SERVICE CALL-OVERHEAD DOOR-MVP	109.00
GEMPLER'S	1020029847	GLOVES	130.20
GRAMES TIRE & BATTERY, INC	2873	#330 NEW TIRE	130.53
GRAMES TIRE & BATTERY, INC	2883	#110 NEW TIRES	261.06
GRAMES TIRE & BATTERY, INC	2887	SKID STEER-TIRE REPAIR	18.95
GRAMES TIRE & BATTERY, INC	2899	#5 NEW TIRES	660.98
GRAMES TIRE & BATTERY, INC	2909	#127 MOUNT/DEMOUNT/BALANCE	32.00
GRANT, WILLIAM DAVID	4/8/14	MUSEUM CLEANING SERVICE-MARCH 2014	297.50
GREENMARK EQUIPMENT	S09890	#2155JD REPAIRS/PARTS	1,000.36
HAAS ALARMS AND SERVICE, INC	060694	SERVICE CALL-REPAIR PD ENTRY BUTTON	70.00
HAAS ALARMS AND SERVICE, INC	060152	ANNUAL ALARM MONITORING	3,204.00
HACH COMPANY	8744766	WWTP LAB SUPPLIES	285.47
HALE'S HARDWARE, INC	B47208	WWTP EQUIPMENT MTCE SUPPLIES	62.02
HALE'S HARDWARE, INC	C59274	175W MERCURY BULBS	40.72
HALE'S HARDWARE, INC	C59820	1/4" FULL UNION	4.83
HALE'S HARDWARE, INC	C59108	#150 ANGLE IRON	34.90
HALE'S HARDWARE, INC	C59349	CONDUIT/ELBOWS-420 S LOWE URD ELEC	37.97
HALE'S HARDWARE, INC	D39900	SCRAPER	26.18
HALE'S HARDWARE, INC	D40341	SCOOP/HAMMER/SHOVELS/FASTENERS	81.99
HALE'S HARDWARE, INC	D39704	BROOM HANDLE	9.21
HALE'S HARDWARE, INC	D40251	BOWL CLEANER/LYSOL/FURNACE FILTER	17.56
HALE'S HARDWARE, INC	C60408	#131 ADHESIVE	11.62
HALE'S HARDWARE, INC	C60961	SCRUBBER/SPRAYER/AIR FRESHENER	6.87
HALE'S HARDWARE, INC	10091167	#155 3 AMP POWER SUPPLY	59.99
HALE'S HARDWARE, INC	20004917	#155 RETURN 3 AMP POWER SUPPLY	(59.99)
HALE'S HARDWARE, INC	C61150	CLR/FURNITURE POLISH	25.75
HALE'S HARDWARE, INC	C60999	CONDUIT	17.67
HALE'S HARDWARE, INC	B47658	WIRE CONNECTORS	2.22
HALE'S HARDWARE, INC	C60977	FAN/ELBOW/BOX COVER/TOG SWITCH	35.49
HALE'S HARDWARE, INC	C61354	GFCI OUTLET	11.99
HALE'S HARDWARE, INC	C61378	HEX BUSHINGS	4.44
HALE'S HARDWARE, INC	D40969	#106 HILLMAN FASTENERS	4.77
HALL, DONALD	3/25/14	MARCH BOARD OF REVIEW	125.00
HANSON BEVERAGE SERVICE	849151	DISTILLED WATER	40.50
HANSON BEVERAGE SERVICE	861795	DISTILLED WATER	40.50
HARDIN, R WAYNE	4/7/14	BUILDING PERMIT INSPECTIONS 3/4/14-	340.60
HARDING'S MARKET, INC	337017	OPERATING SUPPLIES	30.36
HUNT, TRISHA & WILSON, BRYAN	4/4/14	REIMBURSEMENT-WATER TESTING	196.00
IBEX INSURANCE AGENCY	4/14	HEALTH INSURANCE PREMIUM-4/14	50,268.13
INTERNET BUSINESS SOLUTIONS	14157	MONTHLY WEBSITE MTCE	39.95
INTERNET BUSINESS SOLUTIONS	14236	MONTHLY WEBSITE MTCE	28.75
INTERSTATE BATTERY	40015781	SLAUA-BATTERIES/CHARGERS	183.40
J & H OIL COMPANY	9785501	CEMETERY GAS	463.75
J DOHENY SUPPLIES INC	A71463	#115 CABLE/UNIVERSAL MOUNT	475.10
J DOHENY SUPPLIES INC	B09478	PACP TRAINING	2,250.00

Vendor	Invoice #	Description	Amount
JACKSON ENERGY	2014.105	SHIPPING CONTAINERS	4,700.00
JUDD LUMBER COMPANY, INC	1404-601140	CONDUIT	55.92
JUDD LUMBER COMPANY, INC	1404-600963	RAIL LINE POST/CORNER POST	23.94
JUDD LUMBER COMPANY, INC	1404-601046	ALUMINUM DUCT	9.79
JUDD LUMBER COMPANY, INC	2530417	RETURN OUTDOOR TIMER	(15.49)
KENT RECORD MANAGEMENT, INC	0044872	SHREDDING SVC 3/1-3/31	30.00
KLUG, PATRICIA	3/19/14	MILEAGE REIMBURSEMENT-16 MILES	9.04
LAKELAND HEALTHCARE	3/10/14	PRE-EMPLOYMENT DRUG TEST/PHYSICAL-SMITH	120.83
LAWSON PRODUCTS, INC	9302328830	BOX CONTACT ADHESIVE	53.39
LEADER PUBLICATIONS, INC	101126	MISC PUBLICATIONS	281.38
LYONS, DONALD D	3/18/14	MILEAGE REIBURSEMENT-238 MILES-LANSING	134.47
MCMEEKEN, BLAIR	597723	SEWER RODDING-103 E WAYNE	150.00
MERRILL EXCAVATING	2194	DEMOLISH FORMER BORGESS MEDICAL BLDG	5,990.00
MERRILL, DEBORAH	3/20/14	MILEAGE REIMBURSEMENT-268 MILES	150.08
MI COMMUNITY ACTION AGENCY ASSOC	4/14	EU-MONTHLY PYMT ALLOCATION-4/14	11,408.42
MIDWEST ENERGY	3503301	CCWS-VANDALIA TOWER	1,493.77
MUNICIPAL CODE CORPORATION	00240698	SUPPLEMENT PAGES	518.79
ODEN TRAINING	18341	WTR DIST EXAM REVIEW-HADLEY	220.00
ODEN TRAINING	18339	WTR DIST EXAM REVIEW-GILLESBY	220.00
ODEN TRAINING	18340	WTR DIST EXAM REVIEW-GRANT	220.00
OSTROM, JERID	60-1177-14	MILEAGE REIMBURSEMENT-16 MILES	9.04
PETTY CASH	3/31/14	OPERATING SUPPLIES	48.51
PETTY CASH	3/21/14	KEYS	6.33
PETTY CASH	3/21/14	POSTAGE	1.40
PETTY CASH	3/21/14	OPERATING SUPPLIES	11.24
PETTY CASH	3/21/14	LUNCH	20.00
PETTY CASH	3/21/14	CAR WASH	9.00
PETTY CASH	3/21/14	LUNCH	12.34
PETTY CASH	3/21/14	MANUALS	77.00
PETTY CASH	3/21/14	V-BELT	16.00
PETTY CASH	3/21/14	SHIPPING CHARGE	10.13
PETTY CASH	3/21/14	STAMPS	49.00
PHILLIPS, JERAD	60-1293-14	MILEAGE REIMBURSEMENT-16 MILES	9.04
PHILLIPS, JERAD	C045015	MILEAGE REIMBURSEMENT-42 MILES	23.74
POSTMASTER	3/24/14	STAMPS	98.00
POWER LINE SUPPLY, INC	5810262	WIRE	239.00
POWER LINE SUPPLY, INC	5812042	BRACKET STRAPS	37.80
POWER LINE SUPPLY, INC	5812044	SERVICE GRIPS	36.80
PRAIRIE RONDE REALTY	1842	APRIL RENT-DART	150.00
PRECISION DATA PRODUCTS	I0000404833	TONER CARTRIDGE/MOUSE	167.64
PRECISION DATA PRODUCTS	I0000405096	PRINTER TONER	842.00
PRECISION DATA PRODUCTS	I0000404737	UNINTERRUPTABLE POWER SUPPLY	85.95
PREFERRED PRINTING, INC	26795	WINDOW ENVELOPES	140.00
PREFERRED PRINTING, INC	26832	LECTURE SERIES POSTCARDS	83.07
PRIME-STRIPE, INC	47161	TURF PAINT	54.90
PRIORITY COMPUTER SERVICES, INC	201481	SERVER/PC AFTER HOURS SUPPORT-2014	1,500.00
PRIORITY COMPUTER SERVICES, INC	201522	REPLACE FAILING PC-SERGEANT	849.00
PRIORITY COMPUTER SERVICES, INC	201470	REPLACE FAILING LAPTOP	1,107.00
QUILL CORPORATION	1363179	OFFICE SUPPLIES	105.92
QUILL CORPORATION	1375673	OFFICE SUPPLIES	154.72
QUILL CORPORATION	1252708	OFFICE SUPPLIES	149.58
RELIABLE DISPOSAL, INC #646	0646-000863554	DUMPSTER-WAREHOUSE	262.40
RELIABLE DISPOSAL, INC #646	0646-000861089	DUMPSTERS/TRASH CART 4/14	544.53
RHOADES MCKEE	241806	ENVIRONMENTAL-LANDFILL	2,587.50
ROHDY'S HEATING & COOLING, LLC	4059	HEATING REPAIR-DEPOT	231.60

Vendor	Invoice #	Description	Amount
ROOT SPRING SCRAPER COMPANY, INC	74923	#106 HYD CYLINDER	622.36
RUTKOWSKE, JASON	3049734537	CELL PHONE REIMBURSEMENT 2/10-3/9	60.00
RUTKOWSKE, JASON	3/20/14	TRAVEL REIMBURSEMENT-LAWRENCE	10.59
SCHERR, ROZANNE	3/25/14	TRAVEL REIMBURSEMENT-CLARE	294.03
SCHULTZ, THOMAS	3/26/14	SEWER RODDING REIMBURSEMENT	225.00
SCHWARZE INDUSTRIES, INC	4416599-RI	#131 SEAL MATERIAL/INTAKE/GASKET	293.84
SEMCO ENERGY GAS COMPANY	0161871.500	GAS SERVICE 2/13/14-3/17/14	12.44
SEMCO ENERGY GAS COMPANY	0346992.502	GAS SERVICE 3/3/14-4/1/14	320.05
SIMPSON, KEN	140410	ELECTRICAL INSPECTIONS	390.60
SIRCHIE FINGER PRINT LABORATORIES	0159037-IN	DRUG TEST KITS	36.00
SLC METER LLC	28143	2" METER	1,274.84
SMITH, ROBERT & CHRISTINE	3/25/14	REIMBURSEMENT-WATER WELL TESTING	106.60
STATE OF MICHIGAN	ME-0200312	SALES & TAX-MARCH 2014	14,608.38
STATE OF MICHIGAN-ECONOMIC DEV	4/3/14	CDBG IND PK GRANT REPAYMENT	6,345.88
STATE OF MICHIGAN-MDOT	SE364829	TRAFFIC SIGNAL ENERGY	289.46
SYMONDS MACHINE COMPANY	53711	WWTP SCADA SYSTEM SOFTWARE UPDATE	3,616.00
SYNAGRO CENTRAL LLC	20-114349	BIOSOLIDS/LIQUID LAND APPLICATION-	30.00
TAGGART, KEITH	4/4/14	15 ALUMINUM STANDS FOR SCAN CODES	330.00
TERMINIX	7674049	CCDET-TERMITE TRMT SVC PLAN 5/1/14-	363.15
THE RIDGE COMPANY	556366	COUPLING	0.84
THE RIDGE COMPANY	556143	BULB	5.07
THE RIDGE COMPANY	556752	AIR/FUEL/OIL FILTERS	59.28
THE RIDGE COMPANY	556955	#7 WIPER BLADES/PLUG	33.58
THE RIDGE COMPANY	557195	DUCT TAPE	10.09
THE RIDGE COMPANY	557274	#131 AIR/FUEL/OIL FILTERS	243.92
THE RIDGE COMPANY	557414	HYD FILTER FOR VALVE TURNER	6.07
THE RIDGE COMPANY	557686	#145 AIR FILTER	34.56
THE RIDGE COMPANY	544829	OLD #9 WIPER BLADES	15.98
THE RIDGE COMPANY	SM28	CREDIT-CASH INVOICE CHARGED IN ERROR	(3.17)
THE RIDGE COMPANY	558209	#7 FUEL PUMP	184.44
THE RIDGE COMPANY	558512	#106 OIL FILTER/ADAPTERS	53.31
THE RIDGE COMPANY	557844	VALVE TURNER-	26.50
THYSSENKRUPP ELEVATOR CORP	3000953794	ANNUAL ELEVATOR MTCE	2,879.50
TIM PITCHER, INC	1583	REPAIR SINK DRAIN-PD	130.44
TOXOPEUS, DAVID	287248782175	CELL PHONE REIMBURSEMENT 2/19-3/18	60.00
UNIQUE PAVING MATERIALS CORP	234556	CONCRETE PATCHING MATERIAL	131.02
UNUM LIFE INSURANCE CO OF AMERICA	4/14	LIFE INSURANCE-4/14	1,086.39
VERIZON WIRELESS	9722189705	CELL PHONES-PERIOD ENDING 3/21/14	694.07
VERIZON WIRELESS	9722381717	MIFI CARD-ELECT DIV	76.02
VERIZON WIRELESS	9722391780	TABLET MONTHLY FEE-PERIOD ENDING 3/23/14	156.20
VERIZON WIRELESS	9722391801	AMERIWOOD MODEMS-PERIOD ENDING 3/23/14	25.20
VOSS LIGHTING	20128088-00	FLUORESCENT LAMPS	151.20
WAINWRIGHT, EDDIE	3/25/14	CITY INSPECTIONS 1/31/14-3/25/14	1,195.20
WEST SHORE FIRE REPAIR, INC	7471	REPAIR AIR PACKS	136.89
WEST SHORE FIRE REPAIR, INC	7496	RESPIRATOR FIT TESTING	295.00
WIGGINS, DANIEL	3/20/14	TRAVEL REIMBURSEMENT-LAWRENCE	10.59
WIGHTMAN & ASSOCIATES, INC	46647	ENG SVC-MARCELLUS HWY	1,256.04
WIGHTMAN & ASSOCIATES, INC	46651	MIDDLE CROSSING/M-51 CMAQ PROJECTS	1,901.75
WMCJTC	3/28/14	REALITY BASED TRAINING-WIGGINS	200.00
Total:			596,350.70

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: April 11, 2014

SUBJECT: Ordinance Amendment – First Reading

An ordinance is on Monday's agenda for first reading to amend Section 22.5 (C)(6), Map of Chapter 22, Changes and Amendments, of the Dowagiac City Code. The purpose of this amendment is for the rezoning of 407 E. Division Street.

As indicated in Steve Allen's cover memo to the Planning Commission, Mr. Matt Wilkins submitted a request for property rezoning at the above-noted property from the Medium Density Residential District to the Multi Family District.

The Planning Commission held a public hearing last week to solicit public comment on the request and formally adopted a resolution recommending approval of the request with no conditions.

Second reading of the ordinance amendment can be on the April 24th City Council agenda.

RECOMMENDATION

Approve the first reading of the ordinance amendment for the purpose of rezoning 407 E. Division Street from the Medium Density Residential District to the Multi Family District.

Support Documents:
Cover Memo-City Mgr.
Dept. Head Report
Ordinance

ORDINANCE NO. _____, 2014

ORDINANCE-----

AN ORDINANCE TO AMEND SECTION 22.5 (C) (6), MAP OF CHAPTER 22, CHANGES AND AMENDMENTS, OF THE DOWAGIAC CITY CODE BY AMENDMENT OF THE ZONING MAP.

THE CITY OF DOWAGIAC ORDAINS:

Section 1: That Section 22.5 (C) (6) of Chapter 22, of the Dowagiac Zoning Code be is hereby amended by changing the official zoning map as follows:

“Designate as “Multi Family District” certain properties in the State of Michigan, County of Cass, City of Dowagiac, more specifically described in Appendix “A”, attached hereto and incorporated herein by reference.

Section 2: That this ordinance shall take full force and effect immediately upon its publication in a newspaper of general circulation within the City of Dowagiac.

ADOPTED/REJECTED

Moved by:

Seconded by:

Ayes:

Nays:

Absent:

Abstain:

Donald D. Lyons, Mayor

James E. Snow, City Clerk

APPENDIX "A" PROPERTY DESCRIPTION

PARCEL 1: That part of Lots 8, 9 and the South 138 feet of Lot 10, "Joel H. Smith's Addition" to the City of Dowagiac, and that part of Lot 1, "Plat of Andrew Lester Addition," to the City of Dowagiac, being subdivisions in Section 31, Township 5 South, Range 15 West, City of Dowagiac, Cass County, Michigan, described as: beginning at the Southwest corner of said Lot 10; thence North 00° 38' 09" West on the West Line of said Lot 10 a distance of 138.00 feet; thence North 89° 30' 00" East parallel with the South line of said "Joel H. Smith's Addition" 133.14 feet to the West line of said Lot 9 and the West line of said Lot 1; thence North 00° 43' 29" West on said West Lot lines 126.00 feet to the Northwest corner of said Lot 9 and Northwest corner said Lot 1; thence North 89° 30' 00" East on the North line of said Lots 8 and 9 and said Lot 1 a distance of 198.00 feet to the West right of way line of Lester Avenue; thence South 00° 43' 29" East on said West right of way line 193.50 feet; thence South 89° 30' 00" West parallel with the South line of "Joel H. Smith's Addition" and the South line of said Lot 1 a distance of 170.50 feet; thence South 00° 43' 29" East parallel with said West right of way line 70.50 feet to the South line of said "Joel H. Smith's Addition" and the South Line of said Lot 1; thence South 89° 30' 00" West on the South line of said "Joel H. Smith's Addition" and the South line of said Lot 1 a distance of 160.85 feet to the point of beginning. Containing 1.35 acres more or less.

Subject to any and all easements and restrictions of record or otherwise.

Subject to any facts that may be disclosed in a full and accurate title search.

TAX NUMBER 14-160-300-842-00

More commonly known as 407 East Division Street.

CITY OF DOWAGIAC

INTER-DEPARTMENTAL COMMUNICATION

TO: Planning Commission

FROM: Steve Allen
Code Official

RE: Planning Meeting

DATE: April 7, 2014

We have two items on the agenda for the upcoming planning meeting scheduled for Monday, April 7, 2014 at 7:00pm.

The first item involves a resolution regarding appointment of both a Chair and Vice-Chair for the 2014 year.

The second item involves a re-zoning request submitted by Mr. Matt Wilkins. Mr. Wilkins is requesting approval for rezoning the property at 407 East Division Street. The current zoning is the "R-2 Medium Density District". Mr. Wilkins is requesting to re-zone this property to the "R-3 Multi Family District", which will allow Mr. Wilkins to convert the structure into several apartments.

The City Future Land Use Plan shows this property as a combination of both "R-2 Medium Density Residential" and "Public, Semi-Public" Zoning. The Future Land Use plan was developed, when the Lincoln School Building was in operation. Several years ago, the school was closed. Since that time, it has been used as a community center, including a dance studio, Prior C.O.A. facility and a boxing center.

The proposed use, Multi Family, would seem a reasonable use, given the size of the building. The property contains 1.35 acres, which under the Multi Family District requirements, would allow for not more than 13 dwelling units to be constructed. Mr. Wilkins has proposed 6 units at this time for this building.

It seems that it would be a reasonable use of the property given that it is no longer a school or community center.

I have attached for your review, both a resolution and an ordinance amendment pertaining to this request.

If after your review, should you have any questions, please do not hesitate to contact this office.

Planning Commission
Resolution #2
March 12, 2014

Commissioner _____ offered and moved the adoption of the following resolution; seconded by
Commissioner _____.

WHEREAS, the City of Dowagiac has received a request from Mr. Matt Wilkins, 16302 Kipker Rd., Three Rivers, Michigan 49093 for the rezoning of 407 East Division, Dowagiac, MI, as described in Appendix "A", attached, and;

WHEREAS, the rezoning request involves changing the zoning classification of 407 East Division Street from the "R-2 Medium Density Residential" to the "R-3 Multi Family Residential District," and;

WHEREAS, in accordance with Chapter 22, Section 22.5 of the Dowagiac Zoning Code, all rezoning requests must be first reviewed by the Dowagiac Planning Commission, following a properly noticed and conducted public hearing, and;

WHEREAS, on April 7, 2014, the Planning Commission conducted such a public hearing in complete compliance with the terms and provisions of Chapter 22, Section 22.5 of the Dowagiac Zoning Code and in full compliance with the Open Meetings Act, and;

WHEREAS, having now reviewed all of the pertinent information subject to this rezoning request, it is most appropriate that the Planning Commission recommend to the Dowagiac City Council that the property legally described on Appendix "A" be designated as "R-3 Multi Family Residential" in accordance with Chapter 22, Section 22.5 of the Dowagiac Zoning Code, and that the official zoning map of the City be amended to indicate same.

NOW, THEREFORE, BE IT RESOLVED, that the City of Dowagiac Planning Commission, by the affirmative majority vote of its members, does hereby recommend to the Dowagiac City Council that the property described herein, noted as Appendix "A," be formally designated with the zoning classification of "R-3 Multi Family Residential" and that the official zoning map of the City of Dowagiac be modified to indicate same.

ADOPTED/REJECTED

Zoning Report
Mr. Matt Wilkins
407 East Divison
Dowagiac, MI 49047

This property is presently zoned as "R-2 Medium Density Residential". The use was originally a school (Lincoln School).

Several years ago the school closed and the property was turned into a Community Center. This building housed a dance studio, C.O.A. offices and a boxing club.

The property contains 1.35 acres, with on site parking. A request has been submitted to the City for the re-zoning of the property to "R-3 Multi Family Residential". The Future Land Use plan shows this property as R-2 Medium Density Residential. However the Land Use Plan was designed when the use of this property was educational, which is an allowed use in the R-2 District. At that time, there was no indication that the use of an educational building would cease.

The "Multi Family District" allows for not more than 10 dwellings per acre. Given that this site is 1.35 acres, a maximum total of 13 dwellings would be allowed on site. The Developer has proposed 6 dwelling units at this time.

The main parking area contains 42 parking spots. Based upon the number of dwelling units, (6), the Zoning Code requires 6 spaces, 2 for each dwelling unit. It does appear that ample parking will be provided. Even if the maximum of 13 dwelling units were provided, the total required parking would be 26 spaces.

There are no additions planned for the site. It is my understanding that the City will still retain ownership of the playground area fronting on East Division Street.

If after your review, should you have any questions, please do not hesitate to contact this office.

Signed;

Steve Allen
Code Official



REZONING PETITION

CITY OF DOWAGIAC

241 S. Front Street P.O. Box 430 Dowagiac, MI 49047
269.782.8427

Guidelines of the rezoning petition process:

- Applicant must complete and submit this petition along with a non-refundable \$354.50 fee to the Building Department
- The Building Department will place the petition on the Planning Commission agenda.
- State law requires that the request be published in a local newspaper at least 17 days prior to the scheduled meeting. The Planning Commission meets the first Monday of every month.
- The Planning Commission issues a recommendation to the Dowagiac City Council. City Council meetings are held the second and fourth Mondays of each month.
- The City Council shall give two readings, to review the applicant's request and Planning Commission's recommendation, prior to taking action.
- Typical time frame is about 60 days. It is recommended that the owner and/or his/her representative attend the Planning Commission hearings and the City Council hearings.

I (We), the above-named applicant(s) hereby petition the Dowagiac Planning Commission for a proposed amendment to the Dowagiac Zoning Code in accordance with Chapter 22, Section 22.5, Changes and Amendments.

1. **IDENTIFICATION**

Cash Credit/Debit Card Check # 3053 \$ 354.00
(checks payable to City of Dowagiac) cd.

Applicant Name: MATT WILKINS Telephone # (269) 506-0017
 Mailing Address: 16302 KIPKER RD.
 City: THREE RIVERS State: MI Zip: 49093
 Signature: Matt Wilkins
 Agent for Owner Name: _____ Telephone # _____

 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Signature: _____

2. **PROPERTY LOCATION:** Property Address 407 E-DIVISION ST. Lot # _____
 Property Tax # 14-160-300-846-01

3. **LEGAL RECORDED DESCRIPTION:** _____

2166 COM AT SW COR LOT 10 JOEL H SMITH'S ADD, TH N 0 DEG 38'9"W 138 FT, N 89 DEG 30'E 133.14 FT, N 0 DEG 43'29"W 126 FT, N 89 DEG 30'E 198 FT, S 0 DEG 43'29"E 193.5 FT, S 89 DEG 30'W 170.5 FT, S 0 DEG 4'29"E 70.5 FT, S 89 DEG 30'W 160.85 FT TO BEG. ANDREW LESTER'S ADDITION & JOEL H SMITH'S ADDITION CITY OF DOWAGIAC

14-160-300-842-00
 . DW 2162 LOTS 8 & 9 JOEL H. SMITH'S ADD CITY OF DOWAGIAC.

4. CURRENTLY ZONED

- R-1, Low Density Residential District
- R-2, Medium Density Residential District
- R-3, Multi-Family Residential District
- R-4, Manufactured Home Park District
- O-S, Office Service District
- C-1, Neighborhood Business District
- C-2, Central Business District
- C-3, General Business District
- I-1, Light Industrial District
- I-2, Heavy Industrial District
- I-3, Industrial Park District
- PUD, Planned Unit Development District
- FP, Floodplain Overlay District

PROPOSED ZONING

- R-1, Low Density Residential District
- R-2, Medium Density Residential District
- R-3, Multi-Family Residential District
- R-4, Manufactured Home Park District
- O-S, Office Service District
- C-1, Neighborhood Business District
- C-2, Central Business District
- C-3, General Business District
- I-1, Light Industrial District
- I-2, Heavy Industrial District
- I-3, Industrial Park District
- PUD, Planned Unit Development District
- FP, Floodplain Overlay District

5. DESCRIBE USE OR USES OF THIS PROPERTY including access roadways and proposed off-street parking:

RESIDENTIAL LIVING FACILITY
 MEDIUM TO HIGH END MULT-UNIT APARTMENTS
 THERE ARE CURRENTLY 42 PAVED PARKING SPOTS ON
 PROPERTY WITH 36 SPACES AVAILABLE OFF OF N. MILL
 ST. AND 6 SPACES AVAILABLE FROM LESTER ST.

6. USE OR USES WILL BE SERVED BY THE BELOW-DESCRIBED SEWAGE DISPOSAL AND WATER FACILITIES:

CITY OF DOWAGIAC

7. THE SURFACE DRAINAGE OF THIS PROPOSED USE OR USES WILL BE HANDLED AS FOLLOWS:

SOIL ABSORPTION AND CITY SEWER SYSTEM

8. PROPOSED REZONING IS COMPATIBLE WITH THE GOALS AND OBJECTIVES OF THE LAND USE PLAN AS OUTLINED IN THE FOLLOWING STATEMENT:

ONCE REZONED, THIS PROPERTY IS INTENDED TO PROVIDE A MODERATE TO HIGH DENSITY RESIDENTIAL LIVING ENVIRONMENT AND TO FOSTER A STABLE HIGH QUALITY LIVABLE NEIGHBORHOOD WHILE PROVIDING FOR ADDITIONAL VARIETY IN HOUSING OPPORTUNITIES AND CHOICES

9. IMPACT OF THIS PROPOSED USE OR USES ON SURROUNDING LANDS, BUILDINGS, AND LAND USE ZONES WILL BE AS FOLLOWS:

VEHICULAR TRAFFIC IN DRIVEWAY - NO MORE THAN PAST USES IE. SCHOOL / DANCE / ARTS STUDIO ETC
CARS PARKED OVERNIGHT

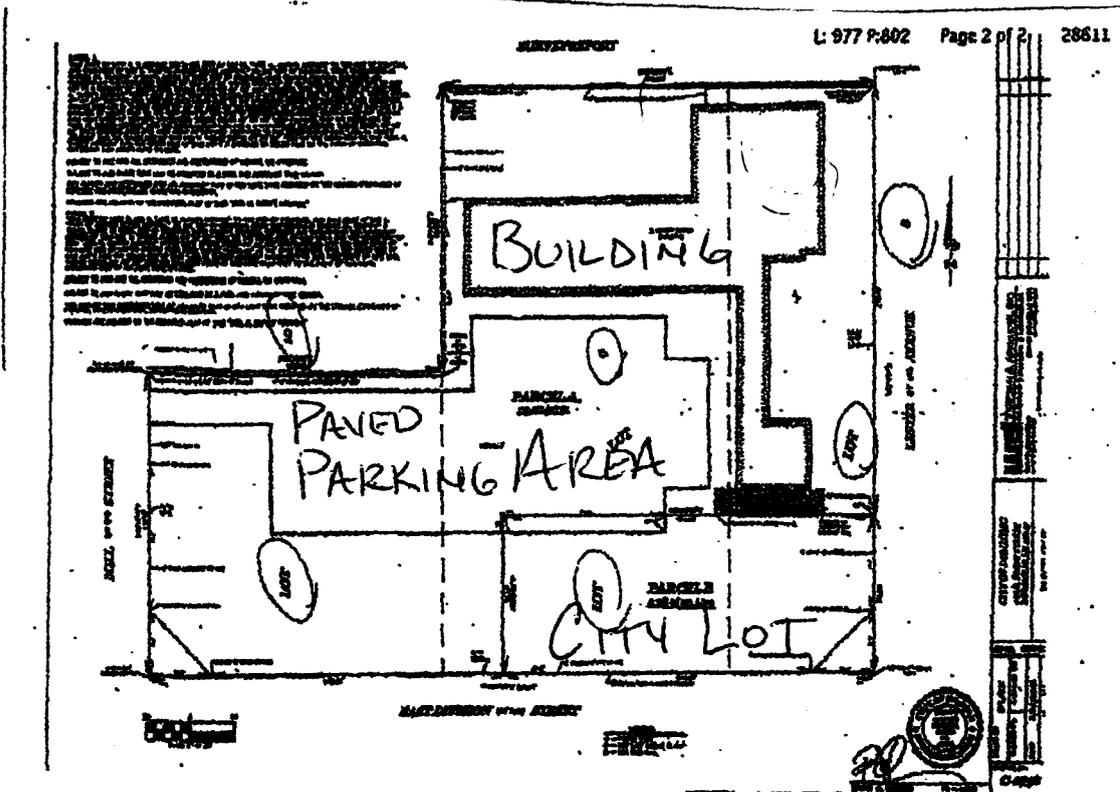
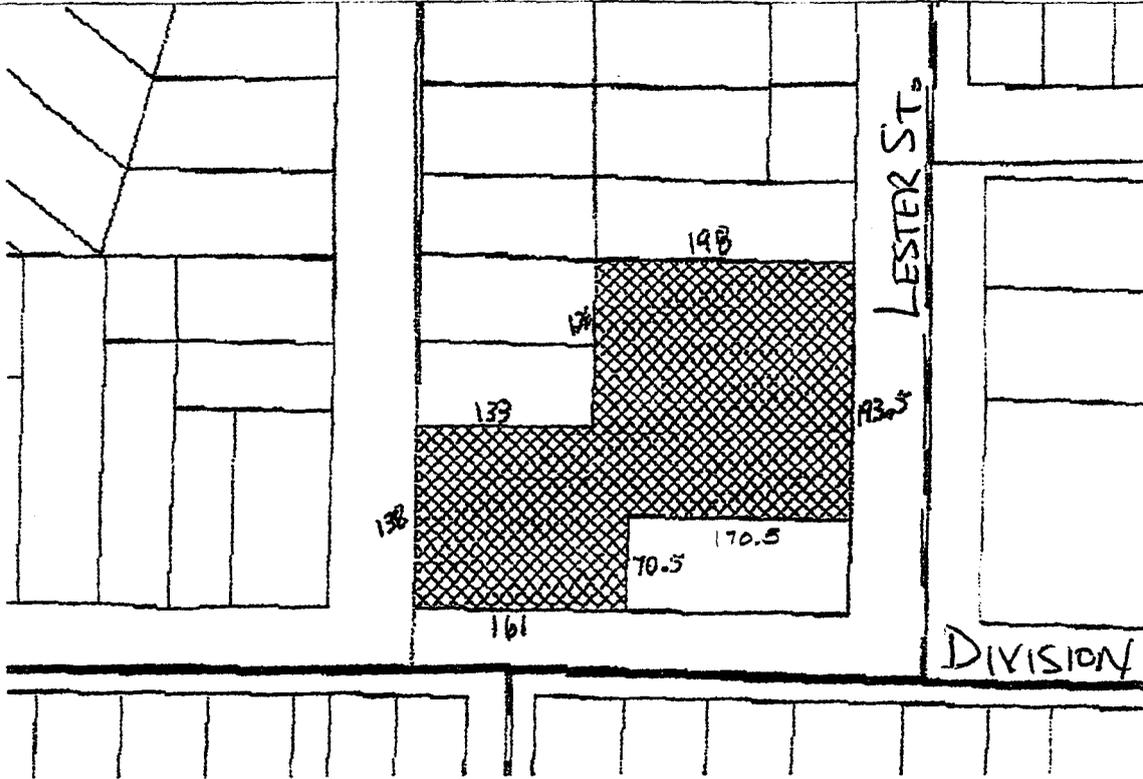
10. THE AFFECT OF THIS PROPOSED USE OR USES ON PUBLIC FACILITIES AND SERVICES WILL BE AS FOLLOWS:

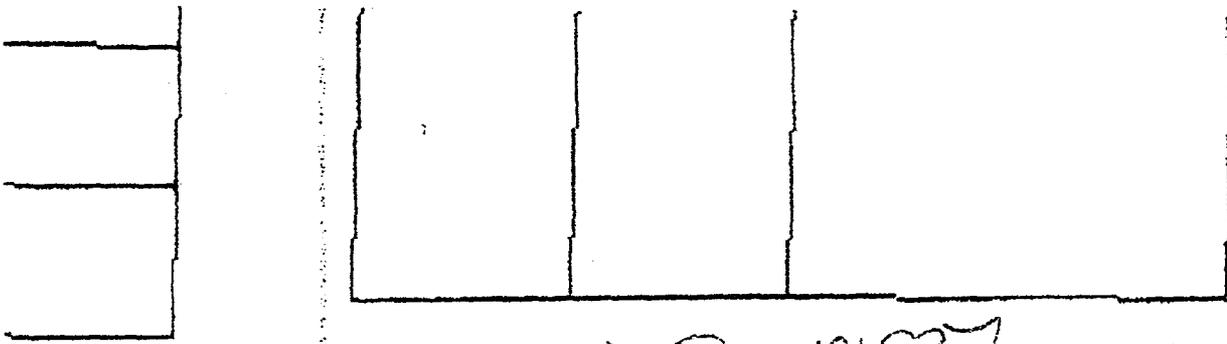
USE OF CITY WATER / SEWER AND ELECTRIC. IMPACT WOULD BE MINIMAL AS THE CITY CAN SUPPLY ENOUGH TO MEET NEEDS. - USE OF POLICE, FIRE DEPT, AMBUULANCE, PARKS, ETC. WOULD BE ABSORBED BY CITY BUT NOT USED ANY MORE THAN NEEDED AND SUPPORTED THROUGH TAXES

11. ATTACHED AS AN APPENDIX IS EVIDENCE OF OUR INTEREST IN THE PROPERTY PROPOSED TO BE REZONED (I.E. LEASE AGREEMENT, WARRANTY DEED, QUIT CLAIM DEED, ETC.)

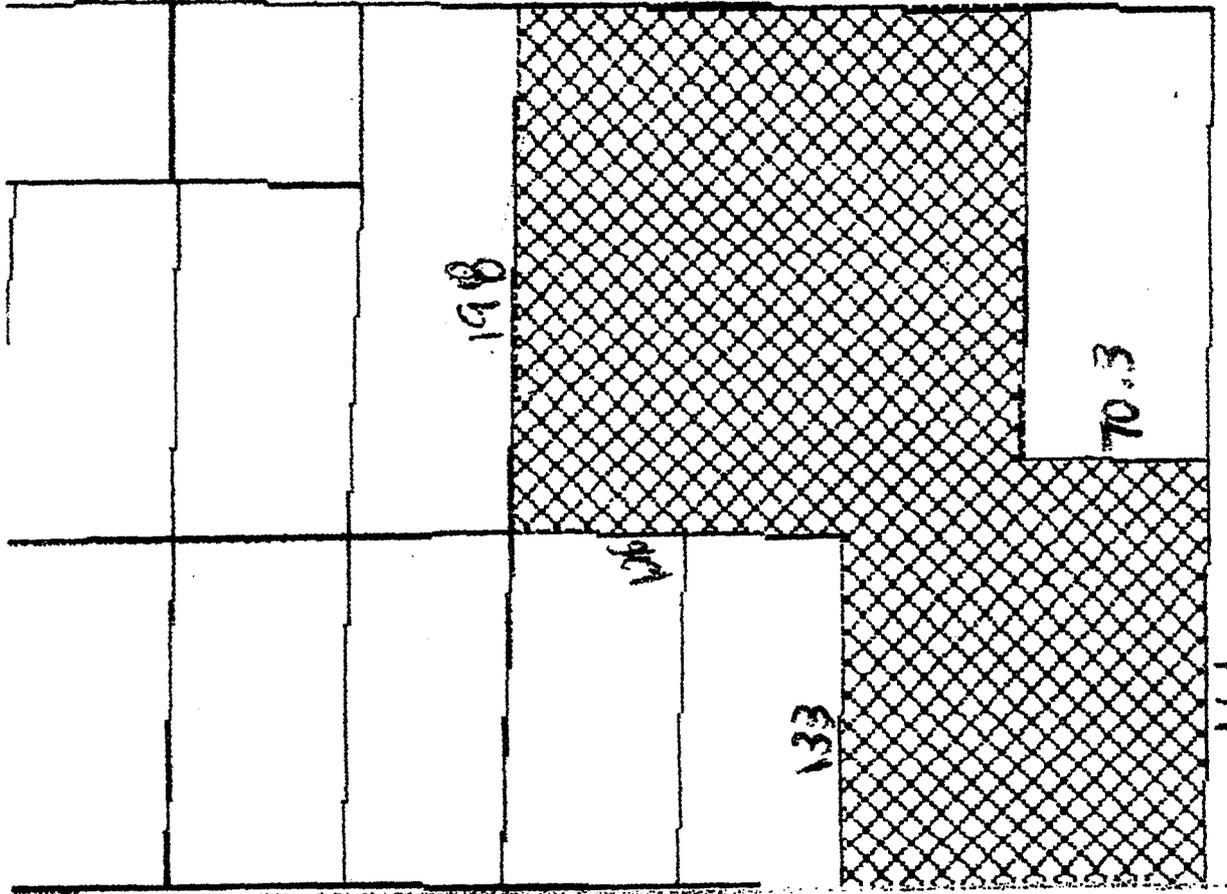
ATTACHED TO DOCUMENT

12. SKETCH OF THE BUILDING AND PROPERTY LINES OF THE SUBJECT PROPERTY AND THE PROPERTIES IMMEDIATELY ADJACENT THERETO. This Diagram Should Include Auxiliary Buildings, Parking And Sign Locations If Applicable.





Lester St.



198

191

133

191

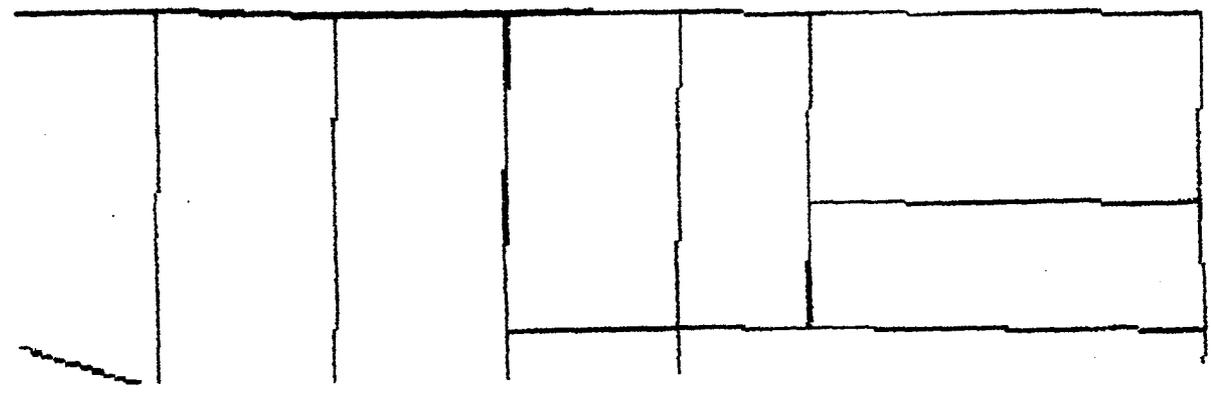
136

136

136 NOBIS ST

Mill St

136





42 FT

GYM
PHASE 3
No CURRENT PLANS

6 CLASSROOMS
3 DOWN
3 UP
PHASE 1
APARTMENTS

STEPS UP

APT.

APT.

APT.

STEPS UP

No ACCESS

EXITS

HALLWAY

No ACCESS

ENTRY + EXIT

OFFICES + KINDERGARTEN
PHASE 2
No CURRENT PLANS

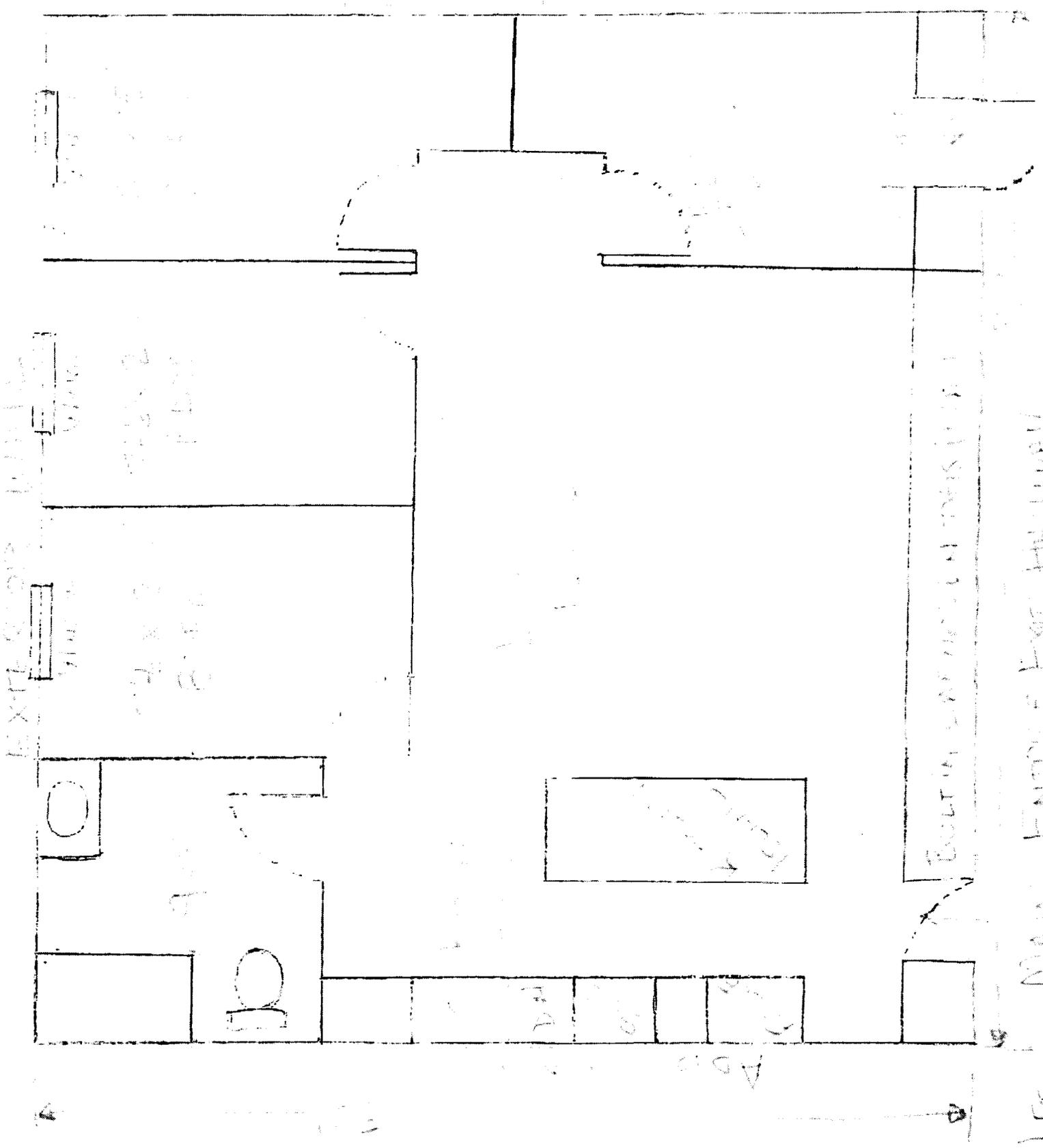
PAVED PARKING LOT

30 FT

EXIT

-407 DIVISION ST →

1 - 1000 C



Scarsville Main Entrance East Highway