

REGULAR MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Monday, June 10, 2013, 7:00 p.m.

AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons
-Mayor Pro-Tem Leon Laylin
-Councilmember Charles Burling
-Councilmember James Dodd
-Councilmember Randall Gross, Sr.
-Councilmember Lori Hunt
-Councilmember Bob Schuur
- APPROVAL OF MINUTES OF PREVIOUS MEETING – May 28, 2013
- QUESTIONS FROM CITY COUNCIL –
- COMMENTS FROM THE AUDIENCE (NON-AGENDA) –
- COMMENTS FROM THE AUDIENCE (AGENDA) –
- COMMUNICATIONS –
1. Outdoor Library Event in Conjunction with Summer in the City Festival, July 27, 2013
 2. Dowagiac Black Family Celebration, August 31, 2013
- RESOLUTIONS –
1. Resolution authorizing an interlocal agreement between Cass County Transit and the City of Dowagiac.
 2. Resolution authorizing an amendment to the interlocal agreement pertaining to the Local Revenue Sharing Board for the casino.
 3. Resolution to approve the Fiscal Year 2013-14 City Budget.
 4. Resolution of intent to sell City-owned property at 423 Maple Street.
 5. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due: (Roll Call)

BILLS
\$471,068.96

PAYROLL (18)
\$194,486.71

TOTAL
\$665,555.67

CITY MANAGER REPORT ON QUESTIONS FROM COUNCIL FROM PREVIOUS MEETINGS –

COMMENTS FROM CITY OFFICIALS –

RESOLUTIONS, Continued (CLOSED SESSION) –

6. Resolution to adjourn to a closed session to discuss litigation.

ADJOURNMENT –

Kevin P. Anderson
City Manager

Attachments

DOWAGIAC CITY COUNCIL MEETING

Tuesday May 28, 2013

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald D. Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons; Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, Randall G. Gross, Sr., Lori A. Hunt and Bob B. Schuur.

ABSENT: Councilmember James B. Dodd.

STAFF: City Manager Kevin P. Anderson and City Clerk James E. Snow.

Councilmember Laylin moved and Councilmember Burling seconded that the minutes of the May 13, 2013 meeting be approved.

Approved unanimously.

PUBLIC HEARING

1. Public hearing to receive comment on the proposed Fiscal Year 2013-14 budget.

City Manager Anderson gave a brief synopsis of the proposed budget.

Mayor Lyons opened the public hearing at 7:05 p.m. There being no public comments, Mayor Lyons closed the public hearing at 7:05 p.m.

COMMUNICATIONS

1. Beckwith Park Summer Concert Series, May 30-August 22, 2013.

Councilmember Schuur moved and Councilmember Gross seconded to grant the request.

Approved unanimously.

2. Amusement Rides in Conjunction with the Summer in the City Festival, July 25-27, 2013.

Councilmember Schuur moved and Councilmember Hunt seconded to grant the request.

Approved unanimously.

3. Beer Garden in Conjunction with the Summer in the City Festival, July 25-27, 2013.

Councilmember Burling moved and Councilmember Hunt seconded to grant the request.

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Approved unanimously.

APPOINTMENTS

1. DART- Recommended by Mayor and offered by Mayor Pro-Tem:
Appoint Wayne Comstock for a term expiring May 2018.

Councilmember Schuur moved and Councilmember Burling seconded to approve the Mayor's appointment.

Approved unanimously.

2. Design Review Committee- Recommended by Mayor and offered by Mayor Pro-Tem:
Re-appoint Lori Hunt for a term expiring May 2017.

Councilmember Schuur moved and Councilmember Burling seconded to approve the Mayor's appointment.

Approved unanimously.

RESOLUTIONS

1. Resolution authorizing an agreement with ACD.net to provide fiber network improvements and services.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Gross.

WHEREAS, in 2005 the City of Dowagiac partnered with the Dowagiac School System to install fiber optic communication cables in many parts of the city; and

WHEREAS, the City has an opportunity to expand its use of fiber to address not only City governmental needs, but also to open up the fiber optic network to others; and

WHEREAS, ACD.net has partnered with the Merit Network to provide high speed fiber broadband connectivity throughout all of Michigan; and

WHEREAS, it is in the best interest of the City to enter into an agreement with ACD.net to expand the fiber optic network within the city.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dowagiac does hereby authorize the Mayor and City Clerk to enter into an agreement with ACD.net to provide expanded broadband services in the City of Dowagiac for the next five years.

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ADOPTED unanimously.

2. Resolution authorizing a Memorandum of Understanding to provide management services for the Cassopolis Area Utilities Authority sewer system.

Councilmember Gross offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

WHEREAS, the Cassopolis Area Utilities Authority (CAUA) is responsible for the maintenance and operation of the sewer system in the service area surrounding the Village of Cassopolis; and

WHEREAS, the City of Dowagiac has worked with the CAUA to maintain a water system in that same service area; and

WHEREAS, the CAUA desires general management services so that they can provide professional quality services to their customers; and

WHEREAS, the City of Dowagiac has the available expertise to assist the CAUA.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dowagiac does hereby authorize the attached Memorandum of Understanding outlining the terms of an agreement to provide general management services for the CAUA.

BE IT FURTHER RESOLVED that the City Manager and City Attorney are directed to prepare appropriate legal documents and agreements for City Council and CAUA action in June.

ADOPTED unanimously.

3. Resolution authorizing a Memorandum of Understanding with Eric Haas, A&E Properties, LLC, that allows for construction to begin immediately on 4.8 acres in the industrial park.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Schuur.

WHEREAS, Eric Haas, A&E Properties LLC, has made an offer to purchase 4.8+ acres in the City of Dowagiac industrial park that has been accepted by the City; and

WHEREAS, several technical items need to be addressed prior to closing on the property; and

WHEREAS, Eric Haas desires to begin construction as quickly as possible.

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NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dowagiac does hereby authorize the attached Memorandum of Understanding (MOU) with Eric Haas, A&E Properties LLC.

BE IT FURTHER RESOLVED that the City Manager and City Attorney are authorized to prepare and execute any and all agreements necessary to fulfill the items stated in the MOU.

ADOPTED unanimously.

With no objections from Council, Mayor Lyons declared that resolutions four, five and six would be taken as a whole.

Councilmember Schuur offered and moved the adoption of the following resolutions four, five and six; seconded by Councilmember Laylin.

4. Resolution to confirm special assessment roll against properties remaining delinquent in the payment of code enforcement expenses (grass /weeds) incurred by the City.

WHEREAS, Chapter 66, Section 66.19 of the Dowagiac City Code, "Single Lot Assessments-Generally," provides that the City of Dowagiac is authorized to levy a special assessment against single premises for expenses which are chargeable against such premises under the provisions of the Dowagiac City Code; and

WHEREAS, the Dowagiac City Council, upon due consideration and deliberations, determined that certain noxious weeds and grasses were present upon the various single premises described in Appendix A attached hereto and incorporated herein by reference, and that the cutting of such noxious weeds and grasses by the City was necessary by virtue of non-compliance with the provisions of Chapter 86, Section 86.59 of the Dowagiac City Code; and

WHEREAS, the expense incurred with respect to each parcel of land entered upon in carrying out the provisions of said Chapter 86 have been kept, which charges, together with an amount equal to fifty percent (50%) thereof to cover costs of publication, overhead and other expenses, are chargeable against such single premises as provided in Chapter 66 of the Dowagiac City Code; and

WHEREAS, the City Manager has directed the City Assessor to prepare a special assessment roll covering all such charges which have not been paid, together with an additional amount equal to fifty percent (50%) thereof, to cover the cost of publication, overhead and other expenses; and

WHEREAS, said roll has been filed with the City Clerk and is now being presented to the Council for confirmation and levy; and

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WHEREAS, said special assessment roll is attached hereto and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby confirm the attached special assessment roll for the parcels more fully described in Appendix A attached hereto and incorporated herein by reference and directs the City Administration to levy said assessments against the individual properties therein set forth.

5. Resolution to confirm special assessment roll against properties remaining delinquent in the payment of code enforcement expenses (blight /boarding /miscellaneous) incurred by the City.

WHEREAS, Chapter 66, Section 66.19 of the Dowagiac City Code, "Single Lot Assessments-Generally," provides that the City of Dowagiac is authorized to levy a special assessment against single premises for expenses which are chargeable against such premises under the provisions of the Dowagiac City Code; and

WHEREAS, the Dowagiac City Council, upon due consideration and deliberation, determined for the preservation of the public peace, health and safety of the city that certain deteriorating property condition(s) existed on private properties described in Appendix A, attached hereto and incorporated herein by reference, and that the abatement by the City of such deteriorating property condition(s) was necessary by virtue of non-compliance with the provisions of Chapter 18 of the Dowagiac City Code; and

WHEREAS, this expense is chargeable against such premises and the owner thereof under the provisions of the Charter, the Code and the law of the State of Michigan and is not of the class required to be prorated among several lots and parcels of land in a special assessment district; and

WHEREAS, an account of labor, material, and services for which such expenses incurred has been billed to the property owner by the City Building Official, as provided in Chapter 66 of the Dowagiac City Code; and

WHEREAS, this bill had not been paid; and

WHEREAS, the City Manager has directed the City Assessor to prepare a special assessment roll covering all such charges which have not been paid; and

WHEREAS, said roll has been filed with the City Clerk and is now being presented to the Council for confirmation and levy; and

WHEREAS, said special assessment roll is attached hereto and made a part of this resolution.

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NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council hereby confirms the attached special assessment roll for the parcels more fully described in Appendix A attached hereto and incorporated herein by reference and directs the City Administration to levy said assessments against the individual properties therein set forth.

6. Resolution to confirm special assessment roll against properties remaining delinquent in the payment of utility bills due to the City.

WHEREAS, Chapter 82, Section 82.24 (c) of the Dowagiac City Code, "UTILITIES", provides that the City of Dowagiac is authorized to place as a lien on the premises to which electric, water and/or sewer service is provided for delinquent utilities for six (6) months or more; and

WHEREAS, delinquent utilities with such lien are charged on the next property tax bill for the premises; and

WHEREAS, the Dowagiac City Council upon review of the various single premises described in Appendix A attached hereto and incorporated herein by reference, determined by virtue of non-compliance with the provisions of Chapter 82, Section 82-24 (c) of the Dowagiac City Code; and

WHEREAS, the City Manager has directed the City Assessor to prepare a special assessment roll covering all such charges which have not been paid; and

WHEREAS, said roll has been filed with the City Clerk and is now being presented to the Council for confirmation and levy; and

WHEREAS, said special assessment roll is attached hereto and made a part of this resolution.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby confirm the attached special assessment roll for the parcels more fully described in Appendix A attached hereto and incorporated herein by reference and directs the City Administration to levy said assessments against the individual properties therein set forth.

Resolutions four, five and six ADOPTED unanimously.

7. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

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WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #17 for the period ending 5/23/13:

Invoices: 208,849.57
Payroll: 123,639.11
Total: \$332,488.68

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$208,849.57	\$123,639.11	\$332,488.68

ADOPTED on a roll call vote.

Ayes: Five (5) Burling, Gross, Hunt, Laylin and Schuur

Nays: None (0)

Absent: One (1) Dodd

Abstain: None (0)

Upon motion by Councilmember Schuur, and seconded by Councilmember Laylin, the Dowagiac City Council adjourned at 7:40 p.m.

Donald D. Lyons, Mayor

James E. Snow, City Clerk

May 31, 2013

To The City Council of Dowagiac,

I am contacting you to request City Council approval for an event planned at the Dowagiac District Library.

This program, scheduled for July 27th 2013 at 12:30 PM, is a family-friendly outdoor event to celebrate to culmination of the Dowagiac District Library's Summer Reading Program. This program, aimed at children ages 3 – 12, seeks to incentivize reading outside of the school year by promoting high-interest materials, awarding avid readers with prizes and hosting events with broad family appeal. This event would feature a book sale, complimentary food and beverage and a performance by a folk-rock musical group held on Library grounds. Based on previous event attendance, it would be safe to assume that this event would be attended by approximately 60 – 80 patrons.

We here at the library will be able to provide all of the necessary space, staff and materials for this program. As this program would be co-promoted alongside *Summer In The City*, I believe it would be a boon for the library and the City of Dowagiac as a whole.

Due to the timeliness, I would ask the City Council to consider this request during their next meeting. Thank you for your time.

Sincerely,

Jacob Munford
Library Director
Dowagiac District Library
(269) 782-3720

**CITY OF DOWAGIAC
EVENT APPROVAL FORM**

Name of Event: Summer Reading Finale
Date(s) of Event: July 27, 2013
Sponsoring Organization: Dowagiac District Library
Contact Person(s): Jacob Munford, Library Director
Contact Person's Telephone: 782-3720

CITY MANAGER:

Final Approval Denial

Comments: _____

Signature _____ Date _____

Department Heads:

Please review the attached event/activity request; indicate conditional approval, approval or denial; and provide comments regarding possible concerns. All comments will be taken under consideration and final approval remains with the City Manager.

DEPARTMENT OF PUBLIC SAFETY:

Approval Approval with conditions Denial

Comments: _____

Signature *W. J. ...* Date 6/4/13

DEPARTMENT OF PUBLIC SERVICES:

Approval Approval with conditions Denial

Comments: _____

Signature *James Bradford* Date 6-3-13

DOWNTOWN DEVELOPMENT AUTHORITY:

Approval Approval with conditions Denial

Comments: _____

Signature *J. Phillips* Date 6-5-13

NILES NAACP

Branch #3148

P.O. Box 1202 Niles, MI 49120

THEME

"How did we come to this, and how do we fix it"

June 2013

To: DOWAGIAC CITY COUNCIL.



Gentlemen/Ladies

The Niles Branch of the NAACP will be partnering with Black Family Celebration and I'm Saving Myself Prevention/Intervention Family Program to sponsor the DOWAGIAC BLACK FAMILY CELEBRATION. The celebration will be on Saturday, August 31, 2013 at Walter Ward Park. This celebration is being held for the entire Dowagiac Community and Michiana area.

However, we are in need of permission to utilize the park for the EVENT on that day. We would also request the City to make available electricity and allow us to use your grandstand for the day. The time of the event is 9:00 AM to 9:00 PM Thank you in advance.

We look forward to hearing from you soon.


Rev. Sandra Wilson, President/NAACP

Ms. Minnie Warren, Event Coordinator/Organizer

Mr. Paul Williams III, Event Coordinator/Organizer

Contact Numbers: (269) 782-6829

(574) 329-4583

(269) 635-0125

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: June 7, 2013

SUBJECT: Interlocal Agreement – Cass County Transit and City of Dowagiac

Over the past several years the Cass County Transit Authority (CCTA) and City Dial-A-Ride Transportation (DART) have been experiencing similar conditions. Revenues from state and federal sources have declined and fuel operating costs have increased. Both the County and City transit systems have established fund balances that are allowing operations to continue, but the trend is clear. Operating as is will not be an option for the long-term. Attached you will see a memo from Rose Scherr, Transit Coordinator, which outlines the revenue and expenditure changes, state consolidation requirements and other transit issues facing the community.

Over the past year the CCTA and City/DART have been meeting to discuss multiple scenarios to operate in the future. The best solution is consolidation and establishment of one transit system that will serve the entire County that would, in part, be funded by a proposed County-wide millage. The proposed agreement before Council has been negotiated to ensure City residents that the level of service will be maintained in the city during the terms of the agreement.

The basic terms of the agreement are as follows:

1. CCTA will ask for a County-wide vote for a millage in November 2013.
2. If a County-wide millage is approved, the City of Dowagiac millage would go to zero.
3. The existing on-demand Dial-a-Ride service will continue with no less than the same service hours.
4. There will be a one-year test of expanding hours to include a Saturday morning service.
5. The agreement only takes effect should the voters of Cass County approve the millage request.

The CCTA is meeting next Wednesday to act on this agreement.

RECOMMENDATION

Authorize a resolution to enter into a proposed agreement with the Cass County Transit System.

Support Documents:

Cover Memo-City Mgr.
Resolution

CITY OF DOWAGIAC

Interdepartmental Memo

TO: Kevin Anderson, City Manager **FROM:** Rozanne Scherr, Transit Coordinator

RE: Transit Interlocal Agreement **DATE:** June 6, 2013

Provided for your review and Council consideration is a proposed “Interlocal Agreement between Cass County Transportation Authority and the City of Dowagiac” for the provision of public transportation services. This proposed Agreement is the result of many months of deliberate consideration between Cass County Transportation Authority (CCTA) and the City of Dowagiac of how to best continue to provide public transportation services given the continued decline in funding, the rising costs of providing the service and the fact that fund reserves are being utilized to cover deficits.

The predominant issues that have driven this interlocal agreement are as follows:

Expenditures Exceed Revenues: State and Federal grant dollars to cover a portion of operating costs continue to decline. Over the years, operating funding has declined from 59.25% to 35.09%. Gas prices and maintenance costs have skyrocketed. Given the majority of ridership is senior and/or disabled, fares cannot be raised to a level that balances the deficit between revenues and expenses.

State Consolidation Requirements: Municipalities are required to provide to the State of Michigan, on an annual basis, a list of consolidation efforts in order to qualify for the full amount of State provided revenue sharing. The duplication of services is discouraged as an unwarranted expenditure of tax dollars.

The Desire to Control Our Destiny: There has been discussion by legislators of implementing a 10% penalty in funding to each transit agency if more than one agency operates within a county. A penalty in funding would seriously affect our ability to continue the current level of service. Additionally, CCTA and DART have been forced to utilize funding reserves to balance budget deficits. A proactive approach to eliminate this drain on reserves must be taken in order to preserve transit service.

This proposed Agreement is contingent upon a County-wide public transportation initiative, which will culminate in a County-wide millage request in a future election. Should the proposed millage be successful, please discuss with Council the consideration of rolling back to zero (0) the current Dowagiac transit millage of .55. The Agreement, as written, provides for expanded services to passengers in the City of Dowagiac. There have also been many requests for rides to Four Winds Casino, which is currently not in our service area, which would be easier to effectuate with the Agreement in place.

This Agreement introduces general terms and a framework for the provision of joint services but should be contingent upon finalization and completion as may be recommended by staff and legal counsel given the variable of a millage election. Should Council approve this Agreement, and if changes are made subject to the success of a soon-to-be proposed transit millage, the Agreement would be returned to Council for final approval.

Should you have any questions or comments please do not hesitate to contact me.

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, Cass County Transportation Authority (CCTA) has been designated as a public transportation provider within the state of Michigan, under the authority of PA 51 of 1951; and

WHEREAS, the City of Dowagiac Dial-A-Ride Transit (DART) is also designated as a public transportation provider within the State of Michigan, under the authority of PA 51 of 1951, as amended; and

WHEREAS, the CCTA and City of Dowagiac DART desire to offer more efficient transportation services that enable increased travel beyond and across jurisdictional and service boundaries in order to meet the public's transportation needs; and

WHEREAS, the CCTA and City of Dowagiac DART have identified administrative, operational and capital efficiencies that can be achieved through a joint services agreement; and

WHEREAS, a proposed Interlocal Agreement between Cass County Transportation Authority and The City of Dowagiac, as attached, is presented for consideration by City Council, subject to finalization and completion as may be recommended by staff and legal counsel at a future date.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by affirmative vote of its City Council, hereby approve the proposed Interlocal Agreement between the Cass County Transportation Authority and City of Dowagiac.

ADOPTED/REJECTED

INTERLOCAL AGREEMENT

between

CASS COUNTY TRANSPORTATION AUTHORITY

and

THE CITY OF DOWAGIAC

This Agreement is dated _____, 2013 and entered into by and between the Cass County Transportation Authority, whose address is 400 East State Street, Cassopolis, MI 49038 (“CCTA”) and the City of Dowagiac, a Michigan municipal corporation, whose address is 241 South Front Street, Dowagiac, MI 49047 (“City”).

Recitals

Each of the above-named parties has been designated as a public transportation provider within the State of Michigan, under the authority outlined in Public Act 51 of 1951, as amended; and

Each party has identified public transportation needs within its jurisdictional and service boundaries where the need to travel into the other’s jurisdictional and service boundaries exists; and

Both parties desire to offer more efficient transportation services that enable increased travel beyond and across their jurisdictional and service boundaries in order to meet the public’s transportation needs; and

Each party has identified administrative, operational and capital efficiencies that can be achieved through a consolidated service agreement; and

A County-wide transportation millage will be proposed which, if passed, is intended to fund transportation services under this Agreement; and

Statutory authority exists under Public Act 8 of Extra Session 1967, as amended (“Act 8”), which provides for intergovernmental transfers of functions and responsibilities between political subdivisions, to enter into this Agreement.

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Agreement

In consideration of the mutual benefits to be conferred and obtained by this Agreement, it is agreed between the parties as follows:

1. That upon a mutually agreed upon date the City shall transfer its transit equipment used in the operation of its Dial-A-Ride Transportation Program to the CCTA.
2. That this agreement shall have a term of five (5) years and shall automatically renew for additional five (5) year terms concurrent with the continuation of the County-wide millage, if passed.

3. For the initial 5-year millage term, if the millage passes, the following functions will be transferred by the City to the CCTA:
 - Five days per week (Monday-Friday) demand-response dial-a-ride service within the City service area, between the hours of 8:30 a.m. and 4:30 p.m. each day. There shall be a minimum of two dial-a-ride buses available for service on these days and at these times.
 - The CCTA will provide a minimum of three hours dial-a-ride service within the City on Saturday mornings between the hours of 9:00 a.m. and Noon. Notwithstanding the stated term of this Agreement, this service shall be operated for a one-year trial period and then continued or terminated upon mutual agreement of the City and the CCTA.
 - The CCTA will provide additional weekday dial-a-ride service within the City from 4 p.m. to 6 p.m. each day. Notwithstanding the stated term of this Agreement, this service shall be operated for a one-year trial period and then continued or terminated upon mutual agreement of the City and the CCTA.
 - Buses shall continue to display signage identifying them as Dowagiac Dial-A-Ride buses.
4. This Agreement represents the complete agreement and understanding of the parties.
5. This Agreement may be amended by agreement of the parties in the same manner as this original Agreement was made.
6. This Agreement shall become effective after execution by the authorized representatives of both parties and upon the filing of this Agreement with the Office of the Secretary of State of Michigan. Provided that this Agreement shall be of no effect should the proposed County-wide millage not be approved by electors.
7. This Agreement shall be filed with the Office of the Secretary of State of Michigan pursuant to the requirement of Act 8.

The signatories to this Agreement, acting under resolutions adopted by the governing body of each political subdivision to this agreement, are authorized to execute this Agreement.

CASS COUNTY TRANSPORTATION AUTHORITY

By: _____, Chairman

Date: _____

CITY OF DOWAGIAC

By: _____, City Manager

Date: _____

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: June 7, 2013

SUBJECT: Local Revenue Sharing Board (LRSB) – Amendment to Interlocal Agreement

At the June 5, 2013 meeting of the Local Revenue Sharing Board (LRSB), the Board acted to amend the Interlocal Agreement and Bylaws to clarify that the LRSB serving the Dowagiac Area Casino would be called the Pokagon Band-Dowagiac Area Local Revenue Sharing Board.

The original name was Pokagon-Dowagiac Area Local Revenue Sharing Board. The LRSB wanted clarity because some may think Pokagon Township when, in fact, it is the Pokagon Band's casino. Each municipality involved needs to agree to the changes in the Interlocal Agreement and Bylaws. Therefore, the resolution is asking for Council to approve this change of name.

RECOMMENDATION

Approve the resolution to amend the Interlocal Agreement to identify the LRSB designating the Pokagon Band in the name of the LRSB.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Agreement

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the City of Dowagiac is a party to an Interlocal Agreement pursuant to the Compact and the Urban Cooperation Act for the Four Winds Casino Dowagiac Gaming Facility; and

WHEREAS, the Local Revenue Sharing Board (LRSB) has recommended that it is in the best interest of all concerned to more particularly identify the LRSB designating the Pokagon Band as part of the Board.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac does hereby agree to an amendment that changes the Local Revenue Sharing Board to read as follows:

The Local Revenue Sharing Board, which shall be called the “Pokagon Band-Dowagiac Area Local Revenue Sharing Board” (hereafter referred to as the “LRSB”), is established by this Agreement pursuant to the Urban Cooperation Act of 1967 and in accordance with the Compact.

ADOPTED/REJECTED

AGREEMENT TO AMEND INTERLOCAL AGREEMENT

This Agreement is made and entered into on this 5th day of June, 2013, by and between the Pokagon Band of Potawatomi Indians, the County of Cass, the City of Dowagiac, and the Township of Pokagon as follows:

Recitals

A. An Interlocal Agreement was entered into pursuant to a Compact and the Urban Cooperation Act for the Four Winds Casino Dowagiac Gaming Facility providing at Section 1 as follows:

The Local Revenue Sharing Board, which shall be called the "Pokagon-Dowagiac Area Local Revenue Sharing Board" (hereinafter referred to as the "LRSB"), is established by this Agreement pursuant to the Urban Cooperation Act of 1967 and in accordance with the Compact.

B. It is in the best interests of all concerned to more particularly identify the LRSB designating the Pokagon Band in the name of the LRSB.

THEREFORE, IT IS AGREED that the first sentence of Section 1 of the Interlocal Agreement is amended changing the name of the Local Revenue Sharing Board to read as follows:

The Local Revenue Sharing Board, which shall be called the "Pokagon Band-Dowagiac Area Local Revenue Sharing Board" (hereinafter referred to as the "LRSB"), is established by this Agreement pursuant to the Urban Cooperation Act of 1967 and in accordance with the Compact.

This amendment shall become effective on June 5, 2013.

Matthew Wesaw
Representing the Pokagon Band of Potawatomi Indians

Linda Preston
Representing the Township of Pokagon

Bernie Williamson
Representing the County of Cass

Donald D. Lyons
Representing the City of Dowagiac

POKAGON-DOWAGIAC AREA LOCAL REVENUE SHARING BOARD

Pokagon Township Hall, 30683 Peavine Street, Dowagiac, Michigan

**RESOLUTION TO AMEND INTERLOCAL AGREEMENT FOR ESTABLISHMENT
OF A LOCAL REVENUE SHARING BOARD**

At a meeting of the Pokagon-Dowagiac Area Local Revenue Sharing Board held at the Pokagon Township Hall, 30683 Peavine Street, Dowagiac, Michigan, on the 5th day of June, 2013.

Present: Linda Preston, Bernie Williamson, Donald D. Lyons, Fred Mathews,
Matthew Wesaw

Absent: None

Board member _____ moved that the following resolution be adopted amending the Interlocal Agreement establishing the Pokagon-Dowagiac Area Local Revenue Sharing Board which was seconded by _____
_____:

WHEREAS, an Interlocal Agreement was entered into pursuant to Compact and the Urban Cooperation Act for the Four Winds Casino Dowagiac Gaming Facility providing at Section 1 as follows:

The Local Revenue Sharing Board, which shall be called the "Pokagon-Dowagiac Area Local Revenue Sharing Board" (hereinafter referred to as the "LRSB"), is established by this Agreement pursuant to the Urban Cooperation Act of 1967 and in accordance with the Compact.

WHEREAS, it is in the best interests of all concerned to more particularly identify the LRSB designating the Pokagon Band in the name of the Board:

NOW, THEREFORE, BE IT HEREBY RESOLVED that the first sentence of Section 1 of the Interlocal Agreement be amended changing the name of the Local Revenue Sharing Board to read as follows:

The Local Revenue Sharing Board, which shall be called the "Pokagon Band-Dowagiac Area Local Revenue Sharing Board" (hereinafter referred to as the "LRSB"), is established by this Agreement pursuant to the Urban Cooperation Act of 1967 and in accordance with the Compact.

BE IT FURTHER RESOLVED that the Pokagon Band of Potawatomi Indians, the County of Cass, the City of Dowagiac, and the Township of Pokagon are urged to sign the Agreement to Amend the Interlocal Agreement as proposed above.

After discussion of the above resolution, the names of the Board members and their votes were as follows:

Linda Preston	Yes
Bernie Williamson	Yes
Donald D. Lyons	Yes
Fred Mathews	Yes
Matthew Wesaw	Yes

Whereupon the Chairperson declared the resolution adopted.

Attested by:

Donald D. Lyons, Secretary-Treasurer

CERTIFICATION

I hereby certify that the foregoing is a true and complete copy of a resolution adopted at a meeting of the Pokagon Dowagiac Area Local Revenue Sharing Board held on the 5th day of June, 2013. Public notice of said meeting was given pursuant to and in compliance with the Open Meetings Act, Act No. 267 of the Public Acts of Michigan 1976 (MCL 15.261 *et seq*).

Donald D. Lyons, Secretary-Treasurer

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: June 7, 2013

SUBJECT: FY 2013-14 Budget

Normally, Council would be asked to consider adopting the budget on the same night as the public hearing which was held on May 28, 2013. However, this year we needed to wait until the Cass County Equalization Department was able to resolve several concerns raised by the State Tax Board that would have had an impact on commercial, industrial and residential SEV's throughout the county. That matter has been resolved and the City is now in a position to act on the proposed budget.

A full copy of the 41-page budget was sent with the May 13, 2013 agenda is not included in the printed agenda packets for the June 7, 2013 meeting. However, the budget document is available in the online version of the agenda.

RECOMMENDATION

Adopt the resolution authorizing the FY 2013-14 Budget.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Cass Millage Request

Councilmember _____ offered and moved the adoption of the following resolution; seconded by Councilmember _____.

WHEREAS, the City Council of the City of Dowagiac has received a proposed budget from the City Administration for the fiscal year beginning October 1, 2013 and ending September 30, 2014; and

WHEREAS, in accordance with Public Act 42 of 1995 and Section 8.4 of the City Charter, the City of Dowagiac on May 28, 2013 held a public budget hearing concerning all City funds. During said hearing the property tax millage rates and proposed uses of the same were presented; and

WHEREAS, the City of Dowagiac is required to adopt a General Appropriations Act for the following funds in conformance with the Michigan Uniform Accounting and Budgeting Act (No. 621) of 1978:

- General
- Major Streets
- Local Streets
- Parks
- Sidewalk Replacement Program
- Solid Waste
- Industrial/Economic Development
- LDFA Project
- DDA TIF Project
- Streetscape Maintenance
- Rehabilitation Loan Payments
- MSHDA Rental Rehab
- Municipal Facilities/Improvements
- City Drug Forfeiture
- Depot
- M-51 South Commercial Development
- Capital Projects Fund
- Electric Utility
- Dial-A Ride Transportation (DART)
- Sewer Utility
- Water Utility
- Motor Pool/Equipment
- Computer Replacement
- Health/Drug Self Insurance
- Self Insurance - Liability
- Cemetery Trust
- Retiree Health Insurance
- Fire Insurance Escrow

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the aforementioned budgets, which are contained in the budget document submitted to the City Council and placed on file with the City Clerk, for the year beginning October 1, 2013 and ending September 30, 2014.

BE IT FURTHER RESOLVED that there is hereby levied an Ad Valorem Property Tax as indicated below, based upon the Taxable Valuation of the City in conformance with the General Property Tax Act:

14.1521 Mills - General Fund Operations	
.5500 Mills - Dial-A-Ride (DART) Fund Operations	
<u>1.9750 Mills - Solid Waste Fund Operations</u>	
16.6771	TOTAL MILLAGE

BE IT FURTHER RESOLVED that the City Manager is hereby given the authority to make transfers between departments or funds of amounts up to \$15,000 without prior approval of the City Council to maintain a balanced budget in conformance with the Michigan Uniform Accounting and Budgeting Act.

BE IT FURTHER RESOLVED that the City Treasurer's office is authorized to assess a 1% property tax administration fee to offset the costs incurred by the City for assessing property values and for the collecting and accounting of property taxes.

BE IT FURTHER RESOLVED that a late penalty fee of 4% of the City tax levy shall be added to those delinquent City taxes, which remain unpaid as of September 16, 2013.

BE IT FURTHER RESOLVED that all delinquent property taxes collected on or after September 16, 2013 shall have an additional 1% added per each month thereafter to the outstanding balance due.

ADOPTED/REJECTED

**2013 TAX RATE REQUEST
MILLAGE REQUEST REPORT TO COUNTY BOARD OF COMMISSIONERS**

County	CASS	Taxable Value	87,238,204
Local Government Unit	City of Dowagiac		

**PLEASE READ THE
INSTRUCTIONS ON
THE REVERSE SIDE
CAREFULLY.**

You must complete this form for each unit of government for which a property tax is levied. Penalty for non-filing is provided under MCL Sec. 211.119.
The following tax rates have been authorized for levy on the 2013 tax roll

(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)
Source	Purpose of Millage	Date of Election	Millage Authorized by Election, Charter, etc.	2012 Millage Rate Permanently Reduced by MCL 211.34d	2013 Current Year Millage Reduction Fraction	2013 Millage Rate Permanently Reduced by MCL 211.34d	Sec. 211.34 Millage Rollback Fraction	Maximum Allowable Millage Rate*	Millage Requested to be Levied July 1	Millage Requested to be Levied Dec. 1	Expiration Date of Millage Authorized
Charter	OPERATING	Nov-78	15.0000	14.1521	1.0000	14.1521	1.0000	14.1521			N/A
Voted	D.A.R.T.	Nov-78	1.0000	0.5500	1.0000	0.5500	1.0000	0.5500			N/A
P.A. 1917	DISPOSAL	Nov-78	2.8304	1.8000	1.0000	1.8000	1.0000	1.8000			N/A

Prepared by	Anthony E. Meyaard	Title	Equalization Director	Total Mills	Date	6/6/2013
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As the representatives for the local government unit named above, we certify that these requested tax levy rates have been reduced, if necessary, to comply with the state constitution (Article 9, Section 31), and that the requested levy rates have also been reduced, if necessary, to comply with MCL Sections 211.24e, 211.34, and for LOCAL school districts which levy a Supplemental (Hold Harmless) Millage, MCL 380.1211(3).

<input type="checkbox"/> Clerk	Signature	Type Name	Date
<input type="checkbox"/> Secretary	Signature	Type Name	Date
<input type="checkbox"/> Chairperson	Signature	Type Name	Date
<input type="checkbox"/> Supervisor	Signature	Type Name	Date

*Under Truth in Taxation, MCL Section 211.24e, the governing body may decide to levy a rate which will not exceed the maximum authorized rate allowed in column 9. A public hearing and determination is required for an operating levy which is larger than the base tax rate but not larger than the rate in column 9.

**** IMPORTANT:** See instructions on the reverse side for the correct method of calculating the millage rate in column (5).

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: June 7, 2013

SUBJECT: Sale of City-Owned Property

A resolution of intent to sell property located at 423 Maple Street to Mr. Bruce Boatright, Sr. for \$250.00 is on Monday's agenda for your consideration. A final form resolution is also included for your review for the July 8, 2013 Council Meeting.

Once the intent to sell resolution and final form has been introduced, the issue must remain "on the table" for the required 21-day period before final Council action can be taken on July 8, 2013.

Conditions of the sale will be as follows:

- Total sale price will be \$250.00 cash – "as is";
- Purchaser will pay any and all closing costs;
- Purchaser will bring home up to code.

Proceeds from the sale must be used for public purposes for the betterment of the community.

RECOMMENDATION

Introduce intent to sell final form resolution for property located at 423 Maple Street.

Support Documents:

- Cover Memo-City Mgr.
- Resolution
- Final Form Resolution
- Maps

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the City of Dowagiac wishes to convey and sell a parcel of real property owned
by the City in accordance with the provisions of Section 14.9 of the City Charter;
and

WHEREAS, to do so requires the formal approval of the final-form resolution authorizing such
conveyance a minimum of twenty-one (21) days in advance of the final adoption
of the said, final-form resolution.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative
vote of its City Council, does hereby adopt and introduce the attached, final-form
resolution for the conveyance of City-owned real property in accordance with the
provisions of Section 14.9 of the City Charter, and further directs the City Clerk
to maintain on file for public review said same final-form resolution for a period
of not-less-than twenty-one (21) days preceding the formal action by Council to
approve the resolution as attached.

ADOPTED/REJECTED

City Property Sale; 423 Maple Street; Mr. Bruce Boatright, Sr.; \$250.00

Council member _____ offered and moved the adoption of the following resolution, seconded by Council Member _____.

WHEREAS, at the June 10, 2013 City Council meeting by way of an adopted resolution introducing same, the Dowagiac City Council approved of a final-form resolution authorizing the conveyance of City-owned, real property in accordance with the provisions of Section 14.9 of the City Charter, and the specifications outlined in the City Council Policy enacted on June 21, 1993, and;

WHEREAS, having now remained on file for public inspection with the Office of the City Clerk for in-excess-of the minimum twenty-one (21) day period required by the City Charter, the City of Dowagiac wishes to formally convey and sell the parcel of surplus real property legally described in Exhibit "A", commonly known as 423 Maple Street in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-100-195-00, to Mr. Bruce Boatright, Sr., for the total sale price of two hundred fifty dollars (\$250.00) plus any and all closing costs and/or attorney fees.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative roll call vote of five or more of its City Council Members, does hereby adopt and approve the sale and conveyance of City-owned real property legally described in Exhibit "A", commonly known as 423 Maple Street in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-100-195-00, to Mr. Bruce Boatright, Sr., for the total sale price of two hundred fifty dollars (\$250.00) plus any and all closing costs and/or attorney fees.

BE IT FURTHER RESOLVED that the said conveyance shall be accomplished by means of the transfer of a Quit-claim Deed, as prepared by the City Attorney, signed by the Mayor and Clerk respectively of the City of Dowagiac, and executed within thirty (30) days following adoption of this resolution.

ADOPTED/REJECTED

June 10, 2013

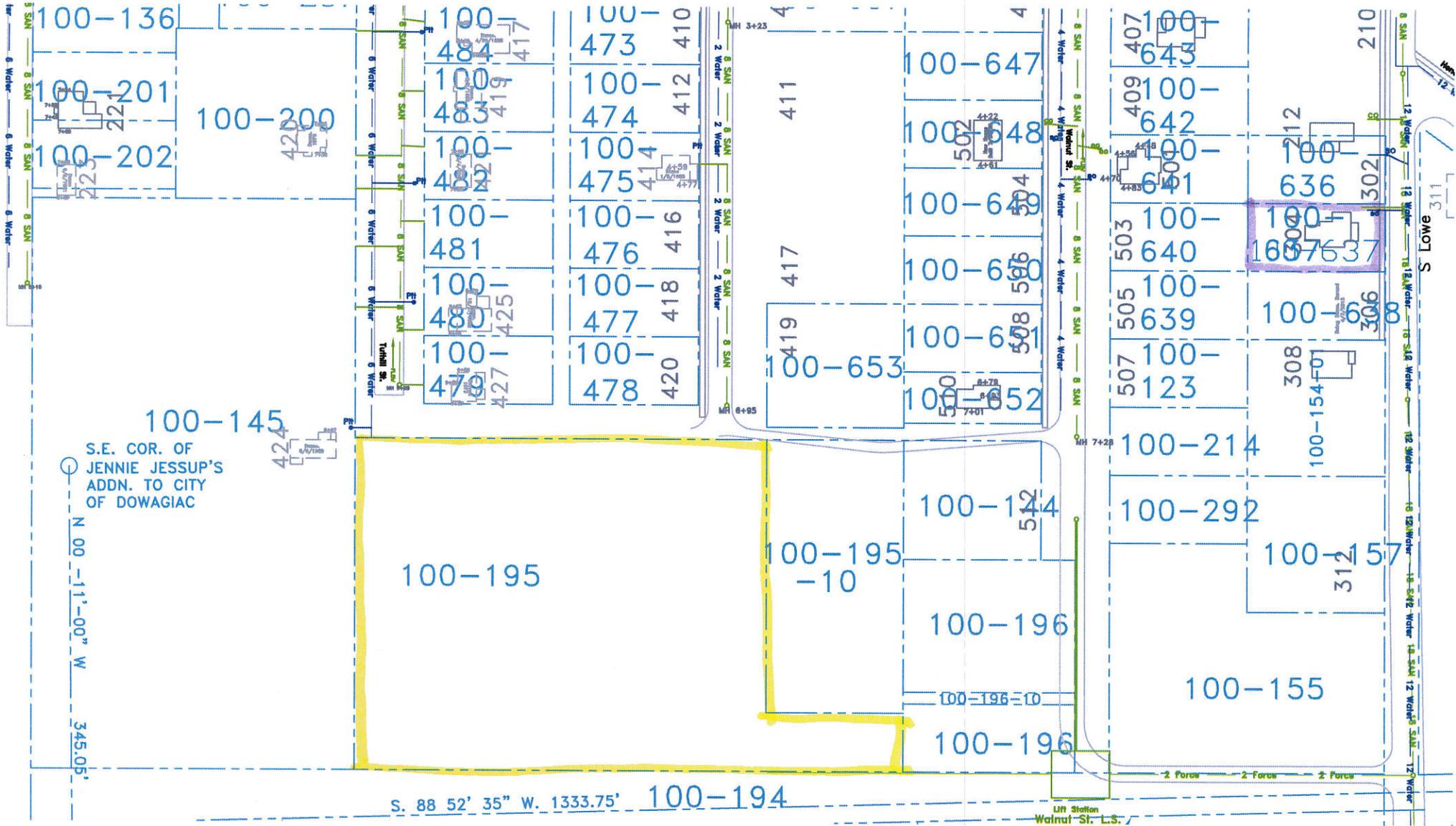
EXHIBIT A

423 Maple Street

Parcel Description:

Tax I.D. #14-160-100-195-00

COM SW COR LOT 25, HOYT & GARDNER ADD, TH S TO INTERURBAN RT OF WAY,
WLY ALG SD RT OF WAY TO PT S OF W LINE TUTHILL ST, N TO PT W OF BEG, E TO
BEG. SEC 1 UNPLATTED POKAGON EXCEPT BEG S W COR LOT 25 HOYT &
GARDNER ADDN; TH S 16 RDS; TH W 8 RDS; TH N 16 RDS; TH E 8 RDS TO POB CITY
OF DOWAGIAC DEC 78 BOARD OF REVIEW CHANGE



S.E. COR. OF
JENNIE JESSUP'S
ADDN. TO CITY
OF DOWAGIAC

N 00-11-00 345.00'

100-145

100-195

100-195-10

100-196

100-196-10

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S. 88 52' 35" W. 1333.75' 100-194

LN Station Walnut St. L.S.

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Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the following information has been reviewed by the City Manager and City
Treasurer and is being presented to City Council with a recommendation to
approve invoices and payroll #18 for the period ending 6/6/13:

Invoices: 471,068.96
Payroll: 194,486.71
Total: \$665,555.67

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and
directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$471,068.96	\$194,486.71	\$665,555.67

ADOPTED/REJECTED

Ayes:

Nays:

Absent:

Abstain:

James E. Snow, City Clerk

Vendor	Invoice #	Description	Amount
ACCOUNTING CONSULTANTS, PC	5/15	CONSULTING SVC THROUGH 5/15/13	2,655.00
ACCURATE STRIPING	1911	STRIPING-PARK PLACE	433.93
ALEXANDER CHEMICAL A CARUS COMPANY	SCL10000673	WTP DRUM DEPOSIT REFUND	(345.00)
ALEXANDER CHEMICAL A CARUS COMPANY	SLS10000228	CHLORINE CREDIT-CORRECT INV AMT DUE	92.86
ALEXANDER CHEMICAL A CARUS COMPANY	SCL10000237	WTP DRUM DEPOSIT REFUND	(250.00)
ALEXANDER CHEMICAL A CARUS COMPANY	SLS10004654	WWTP CHLORINE	1,607.00
ALEXANDER CHEMICAL A CARUS COMPANY	SLS10004946	WTP CHLORINE/FLUORIDE	1,166.00
AMERICAN ELECTRIC POWER	048-197-857-0-2	MARCELLUS HWY ST LIGHT	8.41
ARNT ASPHALT SEALING, INC	16489	ASPHALT REPAIRS-MUSEUM BACK DRIVE	2,400.00
ARNT ASPHALT SEALING, INC	16490	ASPHALT ROAD PATCHES	4,460.00
AT&T MOBILITY	287019289817	WIRELESS CHARGES 4/24-5/23	1,006.14
AUTOMATED ENERGY, INC	17864	AMERIWOOD METER SUBSCRIPTION	105.00
BAZAN, STACEY	5/30/13	CAR SEAT TECH RECERT FEE REIMBURSEMENT	50.00
BAZAN, STACEY	5/23/13	TRAVEL REIMBURSEMENT-LANSING	136.12
BRADFORD, JARRID	5/21/13	TRAVEL REIMBURSEMENT-LEELANAU CNTY	58.68
C WIMBERLY AUTOMOTIVE GROUP	210367	#PD040 OIL CHANGE/ROTATE TIRES	85.19
CARPENTER, RUTH	5/21/13	REIMBURSEMENT-SEWER RODDING	225.00
CLEAN CUT L&L, LLC	10288	MOW/TRIM CITY FACILITIES/PARKS	8,827.50
COMMUNITY ANSWERING SERVICE	262805272013	DISPATCHING SERVICES	344.65
CONESTOGA-ROVERS & ASSOCIATES	398544	INVESTIGATION WORK PLAN-LANDFILL	3,260.00
CONESTOGA-ROVERS & ASSOCIATES	398545	OMM ACTIVITIES-LANDFILL	6,654.14
CREATIVE VINYL SIGNS	24426	BALANCE DUE-FIRE TRUCK MARKINGS	75.72
CREATIVE VINYL SIGNS	24478	#PD035 REPLACEMENT GRAPHICS-K9 UNIT	18.00
CREDITORS SERVICE BUREAU	004942	COLLECTION BUREAU FEES	89.64
DIVISION TIRE AND BATTERY, INC	717938	#220 TIRE REPAIR	45.00
DIXON ENGINEERING, INC	13-6479	PPE #2-ENG-PAINT RUDOLPHI TOWER	9,195.50
DOWAGIAC DAILY NEWS, INC	200760	SUBSCRIPTION RENEWAL-DPS	90.00
EFFICIENCY UNITED	6/13	EU-MONTHLY ALLOCATION-6/13	11,408.42
ERSCO CONSTRUCTION SUPPLY	14229	BAG CONCRETE	172.50
FLEETMATS USA, LLC	778961	VEHICLE TRACKING SERVICE	40.00
FLEIS & VANDENBRINK ENGINEERING INC	35575	WWTP PROJ PLAN AMENDMENT	7,579.03
FRONTIER	23118907970401035	PHONE SERVICE 4/20-5/19	1,741.93
GIZZI, ERIC	5/28/13	TRAVEL REIMBURSEMENT-LANSING	10.21
GRAMES TIRE & BATTERY, INC	2069	#07 BATTERY	74.95
GRAMES TIRE & BATTERY, INC	2082	#7 TIRE REPAIR	21.95
HACH COMPANY	8303141	WWTP LAB SUPPLIES	623.58
HALE'S HARDWARE, INC	C21541	ROUNDUP	56.25
HALE'S HARDWARE, INC	C21914	BALL VALVE/KEYS/KEY BLANK	17.22
HALE'S HARDWARE, INC	C21939	FASTENERS	1.50
HALE'S HARDWARE, INC	C21000	TIE DOWN STRAPS	32.96
HALE'S HARDWARE, INC	C21416	FUSES	3.47
HALE'S HARDWARE, INC	C22291	FASTENERS	5.79
HALE'S HARDWARE, INC	C22196	PAINT BRUSH SET/ROLLER	7.55
HALE'S HARDWARE, INC	A4928	SHOVEL/FASTENERS	12.95
HALE'S HARDWARE, INC	D16110	PAINT SUPPLIES/ROUND UP/OUTDOOR LT	36.04
HANSON BEVERAGE SERVICE	609419	DISTILLED WATER	31.00
INTERNET BUSINESS SOLUTIONS	13033	MONTHLY WEBSITE MTCE	39.95
J ALLEN & COMPANY, INC	13012R	LOCAL ST PAVING-FINAL	112,682.00
J R HOWELL	DOW REPAIR REIL	REPAIR RUNWAY END IDENTIFIER LIGHTS	1,259.73
JIM & TONI'S DRYCLEANERS	6/1/13	DRYCLEANING PD UNIFORMS	178.25
JUDD LUMBER COMPANY, INC	6/3/13	OVERPAYMENT ON #2520826	(40.00)
JUDD LUMBER COMPANY, INC	2521196	SURVEY STAKES	7.99
JUDD LUMBER COMPANY, INC	2520942	TREATED LUMBER	40.67
JUDD LUMBER COMPANY, INC	2520707	NYLON ROPE/BOLT SNAPS	47.88
KENT RECORD MANAGEMENT, INC	39122	SHREDDNG SVC 5/1/13-5/31/13	60.00

Vendor	Invoice #	Description	Amount
KLUG, PATRICIA	5/28/13	TRAVEL REIMBURSEMENT-DECATUR	23.80
KOONTZ-WAGNER CONST SERVICES LLC	126568-07	CREW SUPERVISION 4/17-5/21	2,840.00
LAWSON PRODUCTS, INC	9301668795	SPLICE CONN/AUTO FUSE/RECIP BLADES	123.09
LEADER PUBLICATIONS, INC	97778	MISC PUBLICATIONS	221.34
LEADER PUBLICATIONS, INC	97443	MISC PUBLICATIONS	659.78
MCMASTER-CARR, INC	52686262	BRASS PIPE NIPPLES	60.19
MERIDIAN TITLE CORP	6/6/13	KRAMER LOAN FOR WOODFIRE RESTAURANT	75,000.00
MI DEPT OF TREASURY	ME-0200312	DEFICIENCY ON ANNUAL RETURN	101.51
MI MUNICIPAL WORKERS COMP FUND	9237201	WORK COMP PREMIUM 7/1/13-7/1/14	59,158.00
MICHIGAN MUNICIPAL LEAGUE	13/14	13/14 LEAGUE DUES	3,963.00
MIDWEST ENERGY	3503301	CCWS-WATER TOWER	1,277.23
MTL, INC	14761	MOWING RUSSOM PARK	710.00
MURRAY, RYAN	5/29/13	REIMBURSEMENT-UNIFORM PANTS	40.22
NASH SERVICES, INC	13224	#106 SPRING ASSY/REBUILD PIN/UBOLTS	850.51
NASH SERVICES, INC	13219	DART BUS INSPECTIONS	150.00
ONE WAY PRODUCTS	564275	60 GAL TRASH BAGS	262.88
PARKER, LOUANN	5/23/13	HOUSING INCENTIVE AWARD-207 OAK	250.00
PETTY CASH	6/3/13	POSTAGE	25.12
PETTY CASH	6/3/13	OPERATING SUPPLIES-PD	45.54
PETTY CASH	6/3/13	OFFICE SUPPLIES	49.00
PETTY CASH	6/4/13	MILEAGE REIMBURSEMENT	3.33
PETTY CASH	6/4/13	ECON DEV	90.00
PETTY CASH	6/4/13	ICE	4.49
PETTY CASH	6/4/13	OPERATING SUPPLIES	41.08
PETTY CASH	6/4/13	POSTAGE	0.46
PETTY CASH	6/4/13	OPERATING SUPPLIES	14.95
PETTY CASH	6/4/13	CAR WASH	7.00
PETTY CASH	6/4/13	LUNCH-DPS-LS REPAIR	38.00
PETTY CASH	6/4/13	POSTAGE	15.35
PETTY CASH	6/4/13	DISCHARGE OF LIEN	28.00
PHILLIPS, JERAD	5/23/13	TRAVEL REIMBURSEMENT-LANSING	12.00
POWER LINE SUPPLY, INC	5733451	ST LIGHT LAMPS	110.28
POWER LINE SUPPLY, INC	5733700	DISCONNECT PRIMARY METER	27.44
POWER LINE SUPPLY, INC	5733701	MAST ARMS	133.86
POWER LINE SUPPLY, INC	5734202	ST LIGHT LAMPS	18.38
POWER LINE SUPPLY, INC	5733624	TOOL BUCKET	100.79
POWER LINE SUPPLY, INC	5734431	RETURN TOOL BUCKET	(60.31)
POWER LINE SUPPLY, INC	5735227	175 W MH LAMPS	269.04
PRAIRIE RONDE REALTY	613A	JUNE RENT-DART	150.00
PRAIRIE RONDE REALTY	513B	JUNE RENT-TEMP MUSEUM STORAGE	100.00
PRECISION DATA PRODUCTS	I0000381448	BACKUP BATTERIES	82.05
PRECISION DATA PRODUCTS	I0000381303	PRINTER CARTRIDGE	36.50
PRECISION DATA PRODUCTS	I0000381310	TYPEWRITER RIBBON	42.53
PREFERRED PRINTING, INC	25736	BUSINESS CARDS-HARDING	70.00
QUILL CORPORATION	2900124	OFFICE SUPPLIES	27.89
REAL PRO SOLUTIONS, LLC	LM1984	CODE MOWINGS	275.50
REAL PRO SOLUTIONS, LLC	LM1981	CODE MOWINGS	72.50
REAL PRO SOLUTIONS, LLC	PC1611	BLIGHT CLEANUP-401 OAK	200.00
REAL PRO SOLUTIONS, LLC	1482	CODE MOWINGS	362.50
REAL PRO SOLUTIONS, LLC	LM1991	CODE MOWINGS	149.35
REAL PRO SOLUTIONS, LLC	LM1990	MOWING SUBSTATIONS/RUDOLPHI TOWER	186.00
REAL PRO SOLUTIONS, LLC	LM1993	CCWS-MOWING PENN TWP PUMP HOUSES	75.00
REAL PRO SOLUTIONS, LLC	LM1994	CCWS-MOWING VANDALIA TOWER	70.00
REAL PRO SOLUTIONS, LLC	LM1995	WWTP LAGOON MOWING	595.00
REAL PRO SOLUTIONS, LLC	LM1992	CODE MOWINGS	59.74

Vendor	Invoice #	Description	Amount
RELIABLE DISPOSAL, INC #646	0646-000743694	DUMPSTERS/TRASH CART 6/13	440.00
RIETH-RILEY CONSTRUCTION COMPANY	7168463	ASPHALT	93.19
RIZE, KEVIN	KNIFE101	KNIFE TRAINING-BRADFORD	300.00
RUTKOWSKE, JASON	2911323858	CELL PHONE REIMBURSEMENT	60.00
S & G ENTERPRISES	051713	175W MH BALLASTS	827.72
SCHILLING'S WASH & WAX	5/31/13	CAR WASHES-PD	14.00
SEMCO ENERGY GAS COMPANY	0161871.500	GAS SERVICE 4/12/13-5/13/13	18.28
SEPLA	6/3/13	CONFERENCE REGISTRATION-MURRAY	375.00
SEVEN BROTHERS PAINTING	400875	RUDOLPHI TOWER REPAINTING	113,500.00
SIMPSON, KEN	130611	ELECTRICAL INSPECTIONS	1,432.80
SIRCHIE FINGER PRINT LABORATORIES	0123198-IN	DRUG TEST KITS	60.00
SUPER 8 MOTEL	5/31/13	LODGING CONF #123414-MURRAY 6/17-6/19	209.31
TOXOPEUS, DAVID	287248782175	CELL PHONE REIMBURSEMENT	60.00
TURNER, ROGER	5/24/13	BALANCE OF REFUND	24.55
TWIN CITY AWARDS & TROPIES, INC	25355	RETIREMENT SHADOWBOX	110.00
UNDERGROUND PIPE & VALVE, INC	706189	CASS AVE LIFT STATION REFURBISH	12,128.57
US 31 SUPPLY, INC	T257691	DUCT SEAL-POPLAR SUBSTATION	9.87
USA BLUEBOOK	963326	LAB SCALE	380.01
VERIZON WIRELESS	9705283468	CELL PHONES 5/2-5/21	122.13
VERIZON WIRELESS	9705474713	DPS/CCDET TABLET 5/24-6/23	400.14
VERIZON WIRELESS	9705474732	AMERIWOOD MODEMS 5/24-6/23	22.54
WAINWRIGHT, EDDIE	5/13	CCWS-PERMIT INSPECTIONS 5/13	900.00
WAINWRIGHT, EDDIE	6/3/13	PLUMB/MECH INSPECTIONS 1/23-6/3	1,863.60
WIGHTMAN & ASSOCIATES, INC	44609	ENG SVC-LOWER MILL POND DAM REPAIRS	2,334.33
WIGHTMAN & ASSOCIATES, INC	44639	CMAQ-HILL/MIDDLE CROSSING	7,514.76
Total:			471,068.96

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the Michigan Open Meetings Law, Public Act 267 of the Public Acts of 1976 as amended, provides that public bodies may meet in closed session for the purpose to discuss strategies for dealing with litigation; and

WHEREAS, the Mayor and City Council desire to meet with the City Manager and the City Attorney to discuss litigation.

NOW, THEREFORE, BE IT RESOLVED the City Council will hereby adjourn to closed session to discuss litigation.

ADOPTED/REJECTED

Moved by:

Seconded by:

Ayes:

Nays:

Absent:

Abstain:

James E. Snow, City Clerk