



REGULAR MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Monday, June 24, 2013, 7:00 p.m.

AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons
-Mayor Pro-Tem Leon Laylin
-Councilmember Charles Burling
-Councilmember James Dodd
-Councilmember Randall Gross, Sr.
-Councilmember Lori Hunt
-Councilmember Bob Schuur

APPROVAL OF MINUTES OF PREVIOUS MEETING – June 10, 2013

QUESTIONS FROM CITY COUNCIL –

COMMENTS FROM THE AUDIENCE (NON-AGENDA) –

COMMENTS FROM THE AUDIENCE (AGENDA) –

RESOLUTIONS –

1. Resolution to enter into a General Manager Agreement with the Cassopolis Area Utilities Authority.
2. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due: (Roll Call)

<u>BILLS</u>	<u>PAYROLL (19)</u>	<u>TOTAL</u>
\$536,960.15	\$122,975.05	\$659,935.20

CITY MANAGER REPORT ON QUESTIONS FROM COUNCIL FROM PREVIOUS MEETINGS –

COMMENTS FROM CITY OFFICIALS –

RESOLUTIONS, Continued (CLOSED SESSION) -

3. Resolution to adjourn to a closed session to meet with the City Manager and City Attorney to discuss negotiations related to the purchase of real property. (Roll Call)

ADJOURNMENT –

Kevin P. Anderson
City Manager

Attachments

DOWAGIAC CITY COUNCIL MEETING

Monday June 10, 2013

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald D. Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons; Mayor Pro-Tem Leon D. Laylin; Councilmembers James B. Dodd, Randall G. Gross, Sr., Lori A. Hunt and Bob B. Schuur.

ABSENT: Councilmember Charles K. Burling.

STAFF: City Manager Kevin P. Anderson and City Clerk James E. Snow.

Councilmember Laylin moved and Councilmember Gross seconded that the minutes of the May 28, 2013 meeting be approved.

Approved unanimously.

COMMENTS FROM THE AUDIENCE (NON-AGENDA)

Ron Leatz, 402 Main Street, Dowagiac, MI 49047

COMMUNICATIONS

1. Outdoor Library Event in Conjunction with Summer in the City Festival, July 27, 2013

Councilmember Gross moved and Councilmember Laylin seconded to grant the request.

Approved unanimously.

2. Dowagiac Black Family Celebration, August 31, 2013

Councilmember Schuur moved and Councilmember Dodd seconded to grant the request.

Approved unanimously.

RESOLUTIONS

1. Resolution authorizing an interlocal agreement between Cass County Transit and the City of Dowagiac.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

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WHEREAS, Cass County Transportation Authority (CCTA) has been designated as a public transportation provider within the state of Michigan, under the authority of PA 51 of 1951; and

WHEREAS, the City of Dowagiac Dial-A-Ride Transit (DART) is also designated as a public transportation provider within the State of Michigan, under the authority of PA 51 of 1951, as amended; and

WHEREAS, the CCTA and City of Dowagiac DART desire to offer more efficient transportation services that enable increased travel beyond and across jurisdictional and service boundaries in order to meet the public's transportation needs; and

WHEREAS, the CCTA and City of Dowagiac DART have identified administrative, operational and capital efficiencies that can be achieved through a joint services agreement; and

WHEREAS, a proposed Interlocal Agreement between Cass County Transportation Authority and The City of Dowagiac, as attached, is presented for consideration by City Council, subject to finalization and completion as may be recommended by staff and legal counsel at a future date.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by affirmative vote of its City Council, hereby approve the proposed Interlocal Agreement between the Cass County Transportation Authority and City of Dowagiac.

ADOPTED unanimously.

2. Resolution authorizing an amendment to the interlocal agreement pertaining to the Local Revenue Sharing Board for the casino.

Councilmember Gross offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, the City of Dowagiac is a party to an Interlocal Agreement pursuant to the Compact and the Urban Cooperation Act for the Four Winds Casino Dowagiac Gaming Facility; and

WHEREAS, the Local Revenue Sharing Board (LRSB) has recommended that it is in the best interest of all concerned to more particularly identify the LRSB designating the Pokagon Band as part of the Board.

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NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac does hereby agree to an amendment that changes the Local Revenue Sharing Board to read as follows:

The Local Revenue Sharing Board, which shall be called the “Pokagon Band-Dowagiac Area Local Revenue Sharing Board” (hereafter referred to as the “LRSB”), is established by this Agreement pursuant to the Urban Cooperation Act of 1967 and in accordance with the Compact.

ADOPTED unanimously.

3. Resolution to approve the Fiscal Year 2013-14 City Budget.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the City Council of the City of Dowagiac has received a proposed budget from the City Administration for the fiscal year beginning October 1, 2013 and ending September 30, 2014; and

WHEREAS, in accordance with Public Act 42 of 1995 and Section 8.4 of the City Charter, the City of Dowagiac on May 28, 2013 held a public budget hearing concerning all City funds. During said hearing the property tax millage rates and proposed uses of the same were presented; and

WHEREAS, the City of Dowagiac is required to adopt a General Appropriations Act for the following funds in conformance with the Michigan Uniform Accounting and Budgeting Act (No. 621) of 1978:

- General
- Major Streets
- Local Streets
- Parks
- Sidewalk Replacement Program
- Solid Waste
- Industrial/Economic Development
- LDFA Project
- DDA TIF Project
- Streetscape Maintenance
- Rehabilitation Loan Payments
- MSHDA Rental Rehab
- Municipal Facilities/Improvements
- City Drug Forfeiture

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- Depot
- M-51 South Commercial Development
- Capital Projects Fund
- Electric Utility
- Dial-A Ride Transportation (DART)
- Sewer Utility
- Water Utility
- Motor Pool/Equipment
- Computer Replacement
- Health/Drug Self Insurance
- Self Insurance - Liability
- Cemetery Trust
- Retiree Health Insurance
- Fire Insurance Escrow

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the aforementioned budgets, which are contained in the budget document submitted to the City Council and placed on file with the City Clerk, for the year beginning October 1, 2013 and ending September 30, 2014.

BE IT FURTHER RESOLVED that there is hereby levied an Ad Valorem Property Tax as indicated below, based upon the Taxable Valuation of the City in conformance with the General Property Tax Act:

14.1521 Mills - General Fund Operations	
.5500 Mills - Dial-A-Ride (DART) Fund Operations	
<u>1.9750</u> Mills - Solid Waste Fund Operations	
16.6771	TOTAL MILLAGE

BE IT FURTHER RESOLVED that the City Manager is hereby given the authority to make transfers between departments or funds of amounts up to \$15,000 without prior approval of the City Council to maintain a balanced budget in conformance with the Michigan Uniform Accounting and Budgeting Act.

BE IT FURTHER RESOLVED that the City Treasurer's office is authorized to assess a 1% property tax administration fee to offset the costs incurred by the City for assessing property values and for the collecting and accounting of property taxes.

BE IT FURTHER RESOLVED that a late penalty fee of 4% of the City tax levy shall be added to those delinquent City taxes, which remain unpaid as of September 16, 2013.

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BE IT FURTHER RESOLVED that all delinquent property taxes collected on or after September 16, 2013 shall have an additional 1% added per each month thereafter to the outstanding balance due.

ADOPTED on a roll call vote.

Ayes: Five (5) Dodd, Gross, Hunt, Laylin and Schuur

Nays: None (0)

Absent: One (1) Burling

Abstain: None (0)

4. Resolution of intent to sell City-owned property at 423 Maple Street.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, the City of Dowagiac wishes to convey and sell a parcel of real property owned by the City in accordance with the provisions of Section 14.9 of the City Charter; and

WHEREAS, to do so requires the formal approval of the final-form resolution authorizing such conveyance a minimum of twenty-one (21) days in advance of the final adoption of the said, final-form resolution.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative vote of its City Council, does hereby adopt and introduce the attached, final-form resolution for the conveyance of City-owned real property in accordance with the provisions of Section 14.9 of the City Charter, and further directs the City Clerk to maintain on file for public review said same final-form resolution for a period of not-less-than twenty-one (21) days preceding the formal action by Council to approve the resolution as attached.

ADOPTED unanimously.

5. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

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WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #18 for the period ending 6/6/13:

Invoices: 471,068.96
Payroll: 194,486.71
Total: \$665,555.67

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$471,068.96	\$194,486.71	\$665,555.67

ADOPTED on a roll call vote.

Ayes: Five (5) Dodd, Gross, Hunt, Laylin and Schuur

Nays: None (0)

Absent: One (1) Burling

Abstain: None (0)

6. Resolution to adjourn to a closed session to discuss litigation.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, the Michigan Open Meetings Law, Public Act 267 of the Public Acts of 1976 as amended, provides that public bodies may meet in closed session for the purpose to discuss strategies for dealing with litigation; and

WHEREAS, the Mayor and City Council desire to meet with the City Manager and the City Attorney to discuss litigation.

NOW, THEREFORE, BE IT RESOLVED the City Council will hereby adjourn to closed session to discuss litigation.

ADOPTED on a roll call vote.

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Ayes: Five (5) Dodd, Gross, Hunt, Laylin and Schuur

Nays: None (0)

Absent: One (1) Burling

Abstain: None (0)

TIME: 7:35 p.m.

LATER 7:50 p.m.

Upon motion by Councilmember Dodd, and seconded by Councilmember Hunt, the Dowagiac City Council adjourned at 7:50 p.m.

Donald D. Lyons, Mayor

James E. Snow, City Clerk

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: June 21, 2013

SUBJECT: CAUA General Manager Agreement

For the past two and a half years, the City has been the operator of the CAUA water system and it has proven to be a mutually beneficial relationship for both parties. The CAUA is also responsible for maintaining a sewer system in the Township and lakes area around the Village of Cassopolis. Several changes have occurred within the CAUA and they have approached the City about providing general management services for the CAUA. The CAUA has long-term contracts in place for repair and maintenance of the lift stations, sewer pipe and generators with the Village of Cassopolis. Those arrangements would remain in place.

Last month the City of Dowagiac and the CAUA agreed to business terms described in a Memorandum of Understanding (MOU). That MOU is the basis for the agreement that is before Council now. The agreement calls for the City to provide the following:

- General management services including basic administration and policy development, accounting services and field services administration.
- Technical support to the Village of Cassopolis Public Works Department, who are still contractually responsible to maintain the water system.
- The agreement is for five years with an option to renew and a one-year notice for non-renewal or termination at a rate of \$30,000 per year for year one and two, with a \$600 increase for each year thereafter.
- The contract also anticipates that there may be times when the CAUA needs personnel and equipment outside of the normal scope of services provided by the Operations & Maintenance contract with the Village of Cassopolis. If City of Dowagiac crews are available, this may provide another opportunity for the City to provide and bill for services.
- Starting Date: July 1, 2013.

RECOMMENDATION

Approve the resolution authorizing a General Manager Agreement with the Cassopolis Area Utilities Authority.

Support Documents:
Cover Memo-City Mgr.
Resolution
Agreement

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the Cassopolis Area Utilities Authority (CAUA) is responsible for the maintenance and operation of the sewer system in the service area surrounding the Village of Cassopolis; and

WHEREAS, the City of Dowagiac has worked with the CAUA to maintain a water system in that same service area; and

WHEREAS, the CAUA desires general management services so that they can provide professional quality services to their customers; and

WHEREAS, the City of Dowagiac has the available expertise to assist the CAUA.

NOW, THEREFORE, BE IT RESOLVED that the City Council of the City of Dowagiac does hereby authorize the attached General Management Agreement with the CAUA.

ADOPTED/REJECTED

GENERAL MANAGER AGREEMENT

Agreement made and entered into this ____ day of June, 2013 by and between the Cassopolis Area Utilities Authority of 117 S. Broadway, Cassopolis, MI 49031 (hereinafter referred to as 'CAUA') and the City of Dowagiac, a Michigan Municipal Corporation of 241 S. Front Street, Dowagiac, MI 49047 (hereinafter referred to as 'Manager');

WHEREAS the CAUA provides sanitary sewer collection and treatment services to portions of its member townships pursuant to various governmental agreements; and

WHEREAS Manager has offered to provide CAUA certain services in connection therewith on terms and conditions herein below set forth; and

WHEREAS the parties wish, by this Agreement, to set forth the duties and services of the Manager, as well as compensation for the performance of their services.

NOW THEREFORE, for and in consideration of the mutual covenants herein below expressed, IT IS HEREBY AGREED by and between the parties hereto as follows:

1. Contract Terms: The contract term shall commence July 1, 2013. The initial term thereof shall be five (5) years, expiring June 30, 2018. Thereafter this Contract shall extend for successive one (1) year renewals, on the terms and conditions herein stated, unless either party shall notify the other of its intention to terminate not less than one (1) year prior to July 1, 2018 and July 1 of successive years thereafter provided, however, that either party may elect to terminate this contract prior to the initial expiration date by providing notice of its intention to terminate not less than July 1 of each contract year.
2. Payment for Services: The CAUA will pay to Manager the sum of \$30,000 per year during the initial two (2) contract years. Thereafter the amount to be paid to Manager shall increase by \$600 per year for each year that this contract shall remain in effect. Payment shall be made monthly with the first such payment due on or before August 1, 2013 and on and before the first day of each month thereafter during such period that this Agreement shall remain in effect.
3. Manager Services: During the term of this Agreement, Manager shall provide to CAUA the following services:
 - A. Administration:
 1. Meeting packet preparation.
 2. Attend meetings and prepare recommendations for CAUA Board consideration.
 3. Prepare meeting minutes.
 4. Develop and maintain a policy manual.
 5. Review billings from Village of Cassopolis.

6. Annual efficiency study and recommendation.
7. Record storage and management.

B. Accounting Services:

1. Monthly balance sheet.
2. Monthly revenue and expenditures statement.
3. Monthly bank reconciliations.
4. Monthly processing of Accounts Payable.
5. Annual rate analysis.
6. Annual budget proposal.

C. Field Services Administration:

1. Neither the Manager nor the Village of Cassopolis is responsible for the cost of capital projects to the CAUA sewer system.
 2. Administer the CAUA maintenance agreement with the Village of Cassopolis including, but not limited to, the following:
 - a. Oversight of the sewer main, force main, manholes and generators.
 - b. Meter equipment including meter pits and housing (calibrated annually).
 - c. See list of Village contractual responsibilities on Page 2.
 3. Provide technical support to Village of Cassopolis Public Works as necessary to fulfill contractual obligations to maintain the system.
 4. Provide bidding oversight and recommendations.
4. Additional Time and Material Services: In addition to the contractual services specified above, Manager shall provide additional time and material services, upon request by CAUA, as follows:
- A. When possible and cost effective, provide equipment and personnel to provide services outside the scope of services provided for in the Operations & Maintenance (O&M) contract with the Village of Cassopolis. These are services that have historically been contracted out to private contractors. While there will still be a need to contract for some highly specialized services, it is anticipated that CAUA will be able to save money and improve response times with City of Dowagiac crews.
 - B. Billings will be the cost of equipment at standard Michigan Department of Transportation rates, the actual cost of material plus 20% and labor at the actual cost of wages times 200%.

- C. The Village of Cassopolis will remain responsible for the O&M tasks currently defined in existing contracts with the CAUA. The Manager will be responsible for assisting in the scheduling of work, inspection of work and billings for the work set forth in existing contractual documents. The goal is for the Manager to provide an additional source of experience and expertise to assure customers that excellent maintenance of the sewer system is occurring.
5. Village O&M Responsibilities per Current Agreements: Notwithstanding the services to be provided by Manager as set forth above, Manager shall not be responsible for certain duties currently being performed by the Village of Cassopolis under current contractual agreements. These services include:
- A. Normal maintenance and cleaning of the sewer system.
 - B. Maintenance and repair of lift stations and other equipment.
 - C. Furnishing and paying for utility services including electrical and telephone services at the lift stations.
 - D. Adequate liability and property insurance for the system naming the Townships as additionally insured.
 - E. Normal equipment replacement.
 - F. Additionally, the Village of Cassopolis will accept the sewage and then bill the CAUA based on the billing from the City of Dowagiac. Each year, Dowagiac does a budget and adjusts its rates accordingly.
 - G. Utility billing for the CAUA sewer system.
 - H. Billing for 50% of large invoices on a monthly basis, so at the end of the year there would not be such a large deficit balance.
 - I. Audit – per the Agreement dated 9-11-1995 – the cost of the Village audit *each year* for the CAUA activity was to be split with CAUA and the Village. The Village and the CAUA were to have selected an auditing firm who would audit the CAUA actual activity including costs, charges and disbursements, together with actual total gallons of sewage collected between the Townships and the Village. This audit then would set the monthly rate for the new year to be paid to the Village by customers of CAUA. The CAUA would then notify the Townships of such rate change (page 5 of 6-25-1987 agreement - Village shall notify Township of increase of rate). A final billing then would be sent to the CAUA or a refund if one is due.

6. Dispute Resolution: All claims and disputes arising under or relating to this Agreement are to be heard by a group consisting of the Chairman of the CAUA, the Manager and an agreed upon third party. They shall jointly decide the outcome of the dispute that shall be considered the final resolution of said dispute.
7. Jurisdiction and Venue: Should a matter of dispute not be resolved via the Dispute Resolution as stated in this Agreement, it is agreed that any dispute arising hereunder shall be subject to the jurisdiction of the Cass County, Michigan, Courts.

In witness whereof the parties hereto have set their hands and seals the day and year first above written.

Manager City of Dowagiac

By: Donald D. Lyons
Its: Mayor

By: James E. Snow
Its: City Clerk

Cassopolis Area Utilities Authority

By: Eugene Decker
Its: Chairperson

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the following information has been reviewed by the City Manager and City
Treasurer and is being presented to City Council with a recommendation to
approve invoices and payroll #19 for the period ending 6/20/13:

Invoices: 536,960.15
Payroll: 122,975.05
Total: \$659,935.20

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and
directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$536,960.15	\$122,975.05	\$659,935.20

ADOPTED/REJECTED

Ayes:

Nays:

Absent:

Abstain:

James E. Snow, City Clerk

Vendor	Invoice #	Description	Amount
ABSOPURE WATER COMPANY	82832228	BOTTLED WATER/DEPOSIT	28.75
ABSOPURE WATER COMPANY	82800396	BOTTLED WATER-NUBOUR	28.75
ABSOPURE WATER COMPANY	54082739	C&C COOLER RENTAL-NUBOUR	6.00
ABSOPURE WATER COMPANY	82800383	BOTTLED WATER/DEPOSIT	28.75
ABSOPURE WATER COMPANY	54079865	H&C COOLER RENTAL	8.00
ACCOUNTING CONSULTANTS, PC	5/31/13	CONSULTING SVC THROUGH 5/31/13	2,542.50
AIRGAS GREAT LAKES	9910426553	WELDING SUPPLIES	36.56
ALL PHASE ELECTRIC SUPPLY COMPANY	8118-449236	STOP SIGN POST	1,431.76
ALPINE POWER SYSTEMS	0639089-IN	SUBSTATION BATTERY CHARGER	2,849.75
ALTISOURCE SOLUTIONS	06/14/2013	UB refund for account: 16-3148-4	133.07
AMERAPLAN	6/13	AMERAPLAN ADMIN FEE	720.00
AMERAPLAN	7/13	AMERAPLAN ADMIN FEE	720.00
AMERICAN ELECTRIC POWER	044-619-354-0-7	M62 W LIFT STATION	32.43
AMERICAN ELECTRIC POWER	049-501-336-1-3	CCWS-VANDALIA TOWER	24.47
AMERICAN ELECTRIC POWER	CDOW_201305_01	5/13 ENERGY	366,763.68
AUTOZONE	2141977865	LONG LIFE VEHICLE BULB	5.81
BENDER ELECTRIC, INC	15940	WWTP ELECTRIC PANEL REPAIR	75.00
BEST WAY DISPOSAL	020862	WWTP SLUDGE DISPOSAL	3,480.00
BIG C LUMBER	007-430865	CONCRETE MIX	238.78
BIG C LUMBER	007-431305	PALLET RETURN	(25.00)
BLUE CROSS/BLUE SHIELD	7/13	HEALTH INSURANCE PREMIUM-7/13	48,943.41
BOLT DOCUMENT MANAGEMENT	1597	LASERFICHE ANNUAL SVC AGR	2,434.00
C WIMBERLY AUTOMOTIVE GROUP	45090	#110/330 DART BUS FILTERS	102.11
C WIMBERLY AUTOMOTIVE GROUP	211049	#PD035 AIR FILTER	30.71
CHET NICHOLS, INC	351449	WINDSHIELD SOLVENT	23.88
CINTAS LOCATION #336	336-01904	MATS & UNIFORMS	469.10
CINTAS LOCATION #336	336-07833	MATS & UNIFORMS	360.65
CINTAS LOCATION #336	336-05625	MATS	89.20
CLARK HILL PLC	493889	SERVICES RENDERED THROUGH 5/31/13	574.00
COLLETT, CORY	06/14/2013	UB refund for account: 15-0942-7	138.06
COMCAST	8771402380126332	INTERNET SERVICE-FD	72.85
COMMERCIAL WELDING, INC	96162	#155 14 GAUGE STEEL	85.00
CONESTOGA-ROVERS & ASSOCIATES	400964	RHOADES MCKEE/DOWAGIAC LANDFILL	4,250.15
CYCLE AND FITNESS	96	BIKE REPAIRS	293.97
DETROIT INDUSTRIAL TOOL	484929	SAFETY GLASSES	135.38
DOBBS, JIMMY	06/14/2013	UB refund for account: 11-1706-18	136.96
DOWAGIAC UNION SCHOOLS	201213-24	FUEL EXPENSES-MAY 2013	8,858.39
DUST BUSTERS	7/13	7/13 CLEANING SERVICES	1,725.00
EAU CLAIRE FRUIT EXCHANGE	623528	FERTILIZER/SAW/PRUNER	144.35
EDWARD LOWE FOUNDATION	7764	COUNCIL/STAFF RETREAT	475.00
ELHORN ENGINEERING COMPANY	252062	CCWS-CHEMICALS	367.50
ERICKSON, ANDREW	13-0360-FY	MILEAGE REIMBURSEMENT-16 MILES	9.04
FIA CARD SERVICES	0252	HOTEL RESERVATIONS	170.00
FIA CARD SERVICES	0252	LODGING	85.00
FIA CARD SERVICES	0252	AIRLINE CREDIT	(19.00)
FIA CARD SERVICES	0252	AIRPLANE SEATING ADJUSTMENT	19.00
FIA CARD SERVICES	0252	HWY REPAIR CEMENT	79.50
FIA CARD SERVICES	0252	LIFT STATION REPORTS	59.99
FIA CARD SERVICES	0252	LIFT STATION ALARMS	24.99
FIA CARD SERVICES	0252	PARKS GRANT SIGNAGE	1,133.00
FIA CARD SERVICES	0252	SCANNER-AP	419.99
FILLMORE EQUIPMENT, INC	P59635	#2155JD PUSH/PULL CABLE-FRONT BUCKET	112.13
FRONTIER	51700117650520115	CCWS DATA LINE 6/10-7/9	107.38
GAJEWSKI, JOSEPH	06/14/2013	UB refund for account: 16-1554-15	117.24
GRANT, WILLIAM DAVID	6/11/13	MUSEUM CLEANING SERVICE 5/7-5/30	528.00

Vendor	Invoice #	Description	Amount
GREAT LAKES CHLORIDE	14130M-IN	DUST CONTROL-VARIOUS LOCATIONS	2,650.00
HALE'S HARDWARE, INC	B24913	BOWL CLNR/CLR/FURN POLISH	39.69
HALE'S HARDWARE, INC	C23465	SHIPPING CHG/DUCT TAPE/TOILET REPAIR KIT	38.06
HALE'S HARDWARE, INC	B24939	CREVICE TOOL/VACUUM FILTERS	12.11
HALE'S HARDWARE, INC	C23571	GFCI BREAKER/ANT BAIT	15.62
HALE'S HARDWARE, INC	B23943	SCADA LINE REPAIR PARTS	62.24
HALE'S HARDWARE, INC	D18057	LIQ CAR WASH/COUPLING	15.79
HALE'S HARDWARE, INC	C24165	CABLE/SNAP	33.25
HALE'S HARDWARE, INC	D17447	STOPS	2.22
HALE'S HARDWARE, INC	C24182	MOUSE TRAPS	2.71
HALE'S HARDWARE, INC	10081915	BATTERIES	73.98
HALE'S HARDWARE, INC	C22937	FLUORESCENT BULB	7.75
HALE'S HARDWARE, INC	B23500	ANT BAIT	6.38
HALE'S HARDWARE, INC	B23545	START FERTILIZER/BLEACH	52.34
HALE'S HARDWARE, INC	C22939	BOIL DRAINS	20.34
HALE'S HARDWARE, INC	C23132	#131 SILLCOCK/CONN/CLIP/COUPLING	36.61
HALE'S HARDWARE, INC	D17532	LAWN RAKES	25.20
HALE'S HARDWARE, INC	10082050	CALCULATOR	9.99
HALE'S HARDWARE, INC	C24236	STARTING FLUID	3.87
HALE'S HARDWARE, INC	C24196	FITTINGS/ADAPTERS	8.31
HALE'S HARDWARE, INC	D17991	FLAPPER/CLIPBOARDS	13.55
HALE'S HARDWARE, INC	C23610	TUBING	4.16
HALE'S HARDWARE, INC	C24219	FITTING	7.27
HALE'S HARDWARE, INC	D17960	PAINT	52.36
HALE'S HARDWARE, INC	B24925	PITCHER/MEASURING CUP	10.46
HALE'S HARDWARE, INC	D17896	SL BOAT-CHAIN/HOOK	19.53
HANSON BEVERAGE SERVICE	624095	DISTILLED WATER	40.50
HARDING'S MARKET, INC	337017 6/8/13	OPERATING SUPPLIES-FD	44.70
HI-TECH SMR COMMUNICATIONS	SMR15091	RADAR REPAIR	275.00
ICKES, JOSH	6/11/13	SEWER RODDING REIMBURSEMENT	225.00
J & H OIL COMPANY	9789601	CEMETERY GAS	684.38
J DOHENY SUPPLIES INC	A64394	#11 TUBE WELDMENT/AIR SEAL/SPRING/SOCKET	1,326.41
J DOHENY SUPPLIES INC	A64684	#11 DEBRIS HOSES	1,497.04
JP COOKE COMPANY	236769	PLANNING COMMISSION "APPROVED" STAMP	65.77
JUDD LUMBER COMPANY, INC	2521447	COUPLINGS/ELBOWS/CONDUIT/GORILLA TAPE	18.14
JUDD LUMBER COMPANY, INC	2521550	REDI-MIX GRAVEL	49.90
JUDD LUMBER COMPANY, INC	2521560	REDI-MIX GRAVEL	49.90
JUDD LUMBER COMPANY, INC	2521581	REDI-MIX GRAVEL/PALLETS	169.70
JUDD LUMBER COMPANY, INC	2521601	RETURN PALLETS	(20.00)
JUDD LUMBER COMPANY, INC	2521259	PRUNERS	29.98
JUDD LUMBER COMPANY, INC	2520777	REDI-MIX GRAVEL	49.90
KEIHN, LARRY	6/7/13	UNIFORMS-PD	368.50
KLUG, PATRICIA	6/19/13	MILEAGE REIMBURSEMENT-16 MILES	9.04
KROOK CONTAINER, INC	4374	55 GAL STEEL DRUMS	97.50
KUSTOM SIGNALS, INC	481350	RADAR	1,229.00
LAGROW, CINDY	7/13	7/13 ECONOMIC DEVELOPMENT SERVICES	2,060.00
LAKE MICHIGAN MAILERS, INC	281520	POSTAGE	5,000.00
LESNIAK, BRENT	06/14/2013	UB refund for account: 16-1691-19	60.07
MAGLOCLEN	33-2M37	ANNUAL USER FEE 7/1/13-6/30/14	400.00
MCCORMACK, CAITLIN	06/14/2013	UB refund for account: 11-1707-20	98.66
MCDONALD UNDERGROUND	261	DIRECTIONAL BORE-HAAS ALARMS	963.75
MILLER, CANFIELD, PADDOCK AND STONE	1209433	TRANSPORTATION AUTHORITY	275.00
MILLER, MARY	06/14/2013	UB refund for account: 02-2448-10	63.97
MISSION COMMUNICATIONS, LLC	40020940	CCWS-SUBSCRIPTION RENEWAL	1,126.80
MISSION COMMUNICATIONS, LLC	40020930	VERIZON RADIO MODULE	260.00

Vendor	Invoice #	Description	Amount
MWEA	8394	MEMBERSHIP RENEWAL-K COX	60.00
NORTHROP, KYLENE	6/5/13	REIMBURSEMENT-SEWER RODDING	225.00
O'BOYLE COWELL BLALOCK AND ASSOC	51010.03-10	RUSSOM PARK	500.00
ON TARGET, INC	6/18/13	MAGAZINES	269.00
PEERLESS-MIDWEST, INC	36351	WWTP PE PUMP #1 REPAIR	5,100.00
PETERS, BETH	06/14/2013	UB refund for account: 04-0262-13	167.79
PETTY CASH	6/17/13	POSTAGE	25.12
PETTY CASH	6/17/13	OPERATING SUPPLIES	4.76
PETTY CASH	6/17/13	UNIFORMS-DEPOSIT REFUND	20.00
PETTY CASH	6/14/13	LUNCH REIMBURSEMENT	7.00
PETTY CASH	6/14/13	FUEL	140.00
PETTY CASH	6/14/13	LUNCH REIMBURSEMENT	7.53
PHILLIPS, JERAD	13-0432-FY	MILEAGE REIMBURSEMENT-32 MILES	18.08
PHILLIPS, JERAD	13-1076	MILEAGE REIMBURSEMENT-16 MILES	9.04
PLUMMER'S ENVIRONMENTAL SERVICES	84214	SEWER MAIN REPAIRS-W RAILROAD	6,600.00
POLLARDWATER.COM	I354754-IN	HYDRANT GREASE	177.03
POSITIONING SOLUTIONS COMPANY	1102854	LATH	73.50
POSITIONING SOLUTIONS COMPANY	1102855	MEASURING WHEEL	139.95
POWER LINE SUPPLY, INC	5739888	SAFETY GLASSES	82.98
POWER LINE SUPPLY, INC	5737211	FUSELINKS	60.72
POWER LINE SUPPLY, INC	5739550	100 W HPS FIXTURES	1,897.20
POWER LINE SUPPLY, INC	5739131	MAST ARMS	565.11
POWER LINE SUPPLY, INC	5739129	ANCHOR SCREWS	169.02
POWERNET GLOBAL COMMUNICATIONS	29546682	LONG DISTANCE SERVICE 5/12-6/12	129.78
PRECISION DATA PRODUCTS	I0000382738	PRINTER INK CARTRIDGES	48.23
PRECISION DATA PRODUCTS	I0000382114	PRINTER INK/HD ENCLOSURE	96.58
PRECISION DATA PRODUCTS	I0000382900	PRINTER SUPPLIES	171.68
PREFERRED PRINTING, INC	25777	BRISTOL PAPER	24.60
PRIORITY COMPUTER SERVICES, INC	200349	MOTHERBOARDS	240.00
PRIORITY COMPUTER SERVICES, INC	200120	3-YEAR EMAIL SECURITY CERTIFICATE	300.00
PRIORITY COMPUTER SERVICES, INC	200418	MUSEUM LAPTOP	559.00
PRIORITY COMPUTER SERVICES, INC	200436	PC MOTHERBOARD/SPEAKERS	140.00
REAL PRO SOLUTIONS, LLC	LM2005	CODE MOWINGS	130.50
REAL PRO SOLUTIONS, LLC	LM2006	MOWING COMMERCIAL PROPERTY	400.00
REAL PRO SOLUTIONS, LLC	LM1998	CODE MOWINGS	78.30
REAL PRO SOLUTIONS, LLC	LM2007	CODE MOWINGS	89.61
REAL PRO SOLUTIONS, LLC	LM2004	TREE REMOVALS @ FIRE HYDRANT-POKAGON ST	75.00
REAL PRO SOLUTIONS, LLC	LM2008	CODE MOWINGS	739.81
REAL PRO SOLUTIONS, LLC	LM2009	CODE MOWINGS	58.00
REAL PRO SOLUTIONS, LLC	LM2010	MOWING SUBSTATIONS/RUDOLPHI TOWER	186.00
REAL PRO SOLUTIONS, LLC	LM2011	CCWS-MOWING PENN TWP PUMP HOUSES	75.00
REAL PRO SOLUTIONS, LLC	LM2012	CCWS-MOWING VANDALIA TOWER	70.00
REAL PRO SOLUTIONS, LLC	PC1613	BLIGHT CLEANUP-203 FIRST AVE	850.00
RELIABLE DISPOSAL, INC #646	0646-000744966	DUMPSTER-SPRING CLEANUP	330.00
RHOADES MCKEE	232914	RCRA-LANDFILL	7,791.25
RHOADES MCKEE	232491	ENVIRONMENTAL-LANDFILL	1,047.50
RIFE, DANIEL	06/14/2013	UB refund for account: 10-0434-10	79.09
ROBERSON, ETHEL	06/14/2013	UB refund for account: 08-2451-8	72.53
RUIZ, TONY	06/14/2013	UB refund for account: 03-3227-12	116.44
SCHERER, JOE DBA LONELY PI	7/13	7/13 INT PMT ACCT 7508450033	6,174.53
SCHWARZE INDUSTRIES, INC	4075130-RI	#131 BROOMS	1,471.27
SEMCO ENERGY GAS COMPANY	0149138.502	GAS SERVICE 5/1/13-6/3/13	32.12
SEMCO ENERGY GAS COMPANY	0149080.500	GAS SERVICE 5/1/13-6/3/13	48.06
SEMCO ENERGY GAS COMPANY	0346992.502	GAS SERVICE 4/29/13-5/30/13	18.68
SEMCO ENERGY GAS COMPANY	0147944.500	GAS SERVICE 4/30/13-5/31/13	21.41

Vendor	Invoice #	Description	Amount
SEMCO ENERGY GAS COMPANY	0148809.501	GAS SERVICE 5/1/13-6/3/13	33.03
SEMCO ENERGY GAS COMPANY	0149089.500	GAS SERVICE 5/1/13-6/3/13	37.13
SEMCO ENERGY GAS COMPANY	0149077.500	GAS SERVICE 5/1/13-6/3/13	46.02
SEMCO ENERGY GAS COMPANY	0146763.501	GAS SERVICE 4/30/13-5/31/13	82.34
SEMCO ENERGY GAS COMPANY	0148902.500	GAS SERVICE 5/1/13-6/3/13	18.68
SHELL OIL COMPANY	065260523306	MAY FUEL CHARGES	49.33
SHIPLEY, CARLA	06/14/2013	UB refund for account: 14-2488-8	75.06
SIRCHIE FINGER PRINT LABORATORIES	0124796-IN	EVIDENCE SUPPLIES	89.65
SLC METER SERVICE, INC	25572	5/8" METER GASKETS	20.39
SOUTH BEND UNIFORM	A1221	UNIFORMS-BAZAN	132.00
SOUTH BEND UNIFORM	A1257	UNIFORMS-STEVENS	87.00
SOUTHWESTERN MICHIGAN COLLEGE	6/12/13	FITNESS CENTER-DOWAGIAC PD/FD	1,500.00
STATE OF MICHIGAN	ME-0200312	SALES & TAX-MAY 2013	13,377.17
STATE OF MICHIGAN	2013	ANNUAL REPORT-UNCLAIMED PROPERTY	845.22
SYMONDS MACHINE COMPANY	53345	CABLE-SCADA REPAIR	297.50
TANZILLO, JOANIE	06/14/2013	UB refund for account: 12-2282-5	52.85
THE DOROTHY J MCGINNIS TRUST	6/14/13	BUYBACK OF GRAVES 91-4-GRAVES 5-6-7-8	1,000.00
THE RIDGE COMPANY	515718	CABLE TIES	22.99
THE RIDGE COMPANY	515017	15 W 40 OIL	17.69
THE RIDGE COMPANY	515111	#131 AIR FILTER	41.91
THE RIDGE COMPANY	514429	PRIMER SEALER/BLK PAINT	12.68
THE RIDGE COMPANY	514810	#74 OIL FILTER	9.33
THE RIDGE COMPANY	515787	#9 TRAILER BALL/SL BOAT-COUPLER	32.98
THE RIDGE COMPANY	515842	SL BOAT-WIRE KIT	11.19
THE RIDGE COMPANY	515893	#9 TRAILER BALL	7.70
THE RIDGE COMPANY	515909	SL BOAT-TRAILER LAMP	14.96
THE RIDGE COMPANY	515931	#132LT EXHAUST CAPS	18.09
US BUSINESS SYSTEMS, INC	IN14389	POLICE PRINTER MTCE	825.29
US BUSINESS SYSTEMS, INC	IN14390	UTILITIES PRINTER MTCE	939.77
USA BLUEBOOK	970357	CHEMICAL TRANSFER PUMPS-CCWS 1/WTP 2	294.30
VANDERVRIES, EDWARD	7/13	7/13 ASSESSING SERVICES	1,975.00
W. S. DARLEY & CO	17066673	COVERALLS-GOLLNICK	254.95
WESTRATE & THOMAS	7/13	7/13 RETAINER	2,000.00
WIGGINS, DANIEL	188028025202	CELL PHONE REIMBURSEMENT 3/24-4/23	60.00
WIGGINS, DANIEL	188028025202	CELL PHONE REIMBURSEMENT 4/24-5/23	60.00
WIGGINS, DANIEL	5/13/13	TRAVEL REIMBURSEMENT-KALAMAZOO	20.94
WIGGINS, DANIEL	6/3/13	TRAVEL REIMBURSEMENT-GRAND RAPIDS	5.29
WIGGINS, DANIEL	5/28/13	TRAVEL REIMBURSEMENT-LANSING	12.00
WIGHTMAN & ASSOCIATES, INC	44767	130187 ALTA/ACSM LAND TITLE SURVEY	935.00
WILBUR-ELLIS COMPANY	7170966	FERT SPIKES/ROUNDUP/SURFLAN HERBICIDE	1,165.50
WILLIAMS-A-1 EXPERT TREE SERVICE	5778	TREE REMOVAL/HAUL DEBRIS	600.00
WOLVERINE ELECTRICAL CONTG INC	6/11/13	EXHAUST GASKET REPAIR	277.18
WOODRUFF, GLORIA	06/14/2013	UB refund for account: 08-2446-8	73.89
ZBATTERY.COM, INC	I164453	BATTERIES	50.09
ZEIDERS, CYRIS	06/14/2013	UB refund for account: 08-2210-12	66.87
Total:			536,960.15

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the Michigan Open Meetings Law, Public Act 267 of the Public Acts of 1976 as amended, provides that public bodies may meet in closed session for the purpose to consider the purchase or lease of real property up to the time an option to purchase or lease that property is obtained; and

WHEREAS, the Mayor and City Council desire to meet with the City Manager and the City Attorney to discuss the purchase of real property.

NOW, THEREFORE, BE IT RESOLVED the City Council will hereby adjourn to closed session to discuss the purchase of real property.

ADOPTED/REJECTED

Moved by:

Seconded by:

Ayes:

Nays:

Absent:

Abstain:

James E. Snow, City Clerk