

REGULAR MEETING OF THE DOWAGIAC CITY COUNCIL

Municipal Building, 241 S. Front Street, Dowagiac, Michigan

Monday, July 22, 2013, 7:00 p.m.

AGENDA

- CALL TO ORDER -Mayor Donald D. Lyons
- PLEDGE OF ALLEGIANCE TO THE FLAG -Mayor Donald D. Lyons
- ROLL CALL -Mayor Donald D. Lyons
-Mayor Pro-Tem Leon Laylin
-Councilmember Charles Burling
-Councilmember James Dodd
-Councilmember Randall Gross, Sr.
-Councilmember Lori Hunt
-Councilmember Bob Schuur
- APPROVAL OF MINUTES OF PREVIOUS MEETING – July 8, 2013
- PRESENTATION –
1. Recognition of Appreciation to Matt Severin and Jennifer Grindstaff from the Department of Public Safety.
- QUESTIONS FROM CITY COUNCIL –
- COMMENTS FROM THE AUDIENCE (NON-AGENDA) –
1. Pokagon Band representatives will share information about upcoming community activities.
- COMMENTS FROM THE AUDIENCE (AGENDA) –
- APPOINTMENT –
1. Housing Commission – Recommended by Mayor and offered by Mayor Pro-Tem: Re-appoint Annette Benjamin for a term expiring August 2018.
- CITY MANAGER REPORTS –
1. DPS Dump Truck Replacement
 2. Bid Award - Mill Pond Dam Repair Project

RESOLUTIONS –

1. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due: (Roll Call)

<u>BILLS</u>	<u>PAYROLL (21)</u>	<u>TOTAL</u>
\$638,544.25	\$121,479.58	\$760,023.83

CITY MANAGER REPORT ON QUESTIONS FROM COUNCIL FROM PREVIOUS MEETINGS –

COMMENTS FROM CITY OFFICIALS –

ADJOURNMENT –

Kevin P. Anderson
City Manager

Attachments

DOWAGIAC CITY COUNCIL MEETING

Monday July 8, 2013

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald D. Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons; Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Randall G. Gross, Sr. and Bob B. Schuur.

ABSENT: Councilmember Lori A. Hunt.

STAFF: City Manager Kevin P. Anderson and City Clerk James E. Snow.

Councilmember Laylin moved and Councilmember Dodd seconded that the minutes of the June 24, 2013 meeting be approved.

Approved unanimously.

COMMUNICATIONS

1. Summer in the City Festival, July 25-27, 2013

Councilmember Burling moved and Councilmember Gross seconded to grant the request.

Approved unanimously.

CITY MANAGER REPORT

1. Agreement for Assessing Services – Contract Renewal

From the City Manager:

ASSESSOR AGREEMENT RENEWAL

The attached agreement is a renewal of the current contract with Edward VanderVries for assessment services. The contract is for full assessing services and allows the City to meet their full property assessment regulations of state law. Terms of the agreement are as follows:

- *Term.* The term for the agreement is three years.
- *Cost.* The fee for assessment services will be as follows:

Year 1 – June 2013 through August 2013 - \$1,975 per month.

Year 1 – September 2013 through May 2014 - \$1,775 per month.

Year 2 – June 2014 through May 2015 - \$1,775 per month.

Year 3 – June 2015 through May 2016 - \$1,775 per month.

DOWAGIAC CITY COUNCIL MEETING

Monday July 8, 2013

Page Two

- *Office Hours.* Scheduled office hours will be 8:30 a.m.-12:30 p.m. the 2nd and 4th Tuesday of each month. A new assistant will hold office hours and field hours to be established in September, 4-8 days per month.
- *Opt Out.* The opt out provision of 90 days written notice is unchanged.

The balance of the terms of the previous agreement remains the same.

RECOMMENDATION

I recommend that City Council authorize execution of the Agreement for Assessment Services to begin on June 1, 2013 and conclude May 30, 2016.

Councilmember Dodd moved and Councilmember Laylin seconded that the recommendation of the City Manager be adopted.

ADOPTED unanimously.

RESOLUTIONS

1. Resolution to authorize budget amendments for FY 2012-13 through the period June 30, 2013.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the City administration has reviewed the attached budgets for the 2012-13 fiscal year and the actual revenues and expenditures through June 30, 2013; and

WHEREAS, the City administration recommends revision of the attached budgets in accordance with the latest projections available; and

WHEREAS, the attached report for these funds indicates the current budget and the recommended budget revisions.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the attached, recommended revised budgets.

ADOPTED unanimously.

DOWAGIAC CITY COUNCIL MEETING

Monday July 8, 2013

Page Three

2. Resolution to authorize the sale of City-owned property at 423 Maple Street.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, at the June 10, 2013 City Council meeting by way of an adopted resolution introducing same, the Dowagiac City Council approved of a final-form resolution authorizing the conveyance of City-owned, real property in accordance with the provisions of Section 14.9 of the City Charter, and the specifications outlined in the City Council Policy enacted on June 21, 1993, and;

WHEREAS, having now remained on file for public inspection with the Office of the City Clerk for in-excess-of the minimum twenty-one (21) day period required by the City Charter, the City of Dowagiac wishes to formally convey and sell the parcel of surplus real property legally described in Exhibit "A", commonly known as 423 Maple Street in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-100-195-00, to Mr. Bruce Boatright, Sr., for the total sale price of one hundred dollars (\$100.00) plus any and all closing costs and/or attorney fees.

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative roll call vote of five or more of its City Council Members, does hereby adopt and approve the sale and conveyance of City-owned real property legally described in Exhibit "A", commonly known as 423 Maple Street in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-100-195-00, to Mr. Bruce Boatright, Sr., for the total sale price of one hundred dollars (\$100.00) plus any and all closing costs and/or attorney fees.

BE IT FURTHER RESOLVED that the said conveyance shall be accomplished by means of the transfer of a Quit-claim Deed, as prepared by the City Attorney, signed by the Mayor and Clerk respectively of the City of Dowagiac, and executed within thirty (30) days following adoption of this resolution.

ADOPTED on a roll call vote.

Ayes: Five (5) Burking, Dodd, Gross, Laylin and Schuur

Nays: None (0)

Absent: One (1) Hunt

Abstain: None (0)

DOWAGIAC CITY COUNCIL MEETING

Monday July 8, 2013

Page Four

3. Resolution to approve the Planning Commission's recommendation for a special land use permit at 56081 M-51 South for a car wash facility.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Laylin.

WHEREAS, Mr. Chuck Wimberley has submitted an application for a Special Land Use Permit for establishing a car wash at 56081 M-51 South; and

WHEREAS, pursuant to the compiled Dowagiac City Zoning Ordinance, the Planning Commission has held a hearing to solicit public comment on the request; and

WHEREAS, upon review of the facts and circumstances presented, the Planning Commission formally adopted a resolution recommending approval of such request, with one condition.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by affirmative vote of its City Council, does hereby approve and grant the issuance of a Special Land Use Permit to Mr. Chuck Wimberley for the establishment of a car wash at 56081 M-51 South, Dowagiac, MI 49047.

ADOPTED unanimously.

4. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Gross.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #20 for the period ending 7/3/13:

Invoices: 132,610.98
Payroll: 165,696.96
Total: \$298,307.94

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$132,610.98	\$165,696.96	\$298,307.94

DOWAGIAC CITY COUNCIL MEETING

Monday July 8, 2013

Page Five

ADOPTED on a roll call vote.

Ayes: Five (5) Burling, Dodd, Gross, Laylin and Schuur

Nays: None (0)

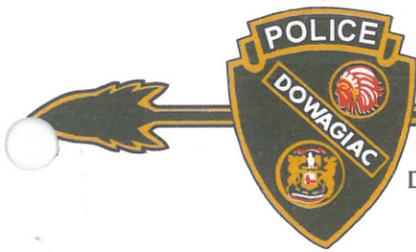
Absent: One (1) Hunt

Abstain: None (0)

Upon motion by Councilmember Schuur, and seconded by Councilmember Laylin, the Dowagiac City Council adjourned at 7:20 p.m.

Donald D. Lyons, Mayor

James E. Snow, City Clerk



DOWAGIAC POLICE DEPARTMENT

Director Thomas A. Atkinson

Deputy Chief Steven Grinnewald

Director Atkinson and Deputy Chief Grinnewald,

The purpose of this letter is to recommend Dowagiac Middle School Principal Matthew Severin and Custodian Jennifer Grindstaff for a Commendation by the City of Dowagiac Department of Public Safety for actions they took in the early morning hours of Monday June 3rd, 2013. It is our opinion that Principal Severin's and Custodian Grindstaff's leadership and actions during an incident involving an armed person on school property helped to keep school staff and students safe while also assisting law enforcement in bringing a dangerous incident to a close.

The investigation of the incident indicates that just before the start of the school day Principal Severin was notified of suspicious activity by an alert Custodian Jennifer Grindstaff. Grindstaff reported to Principal Severin a subject standing in the edge of the woods near the school watching her. The subject then was seen running to the back of the school where staff members were already working. Principal Severin began to investigate the matter by reviewing security video and observing the subject. He then went to the kitchen area and noted the subject appeared to be a juvenile and seemed to be hiding. Principal Severin employed the help of staff member Jay Brackensick and went to confront the young man. It was then that Principal Severin learned the young man was armed with a handgun. The young man fled when spotted. Police would later locate the subject with a handgun just off from Daily Road.

In today's world it is important to follow the rule of "see something and say something." Jennifer Grindstaff decided to report what she saw. It is clear from the investigation that the situation did not feel right to her and she reported the matter. Without Grindstaff speaking up there is no telling what would have happened. Within a few minutes the middle school would have begun filling with children. Custodian Grindstaff intervened and started a chain of events that gave back precious minutes to first responders.

Principal Severin called 911 and reported in detail what he saw and what he was told. Though the incident was obviously stressful Principal Severin maintained composure giving dispatchers accurate and much needed information. Law enforcement officials used this information to establish a perimeter

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DOWAGIAC POLICE DEPARTMENT

Director Thomas A. Atkinson

Deputy Chief Steven Grinnwald

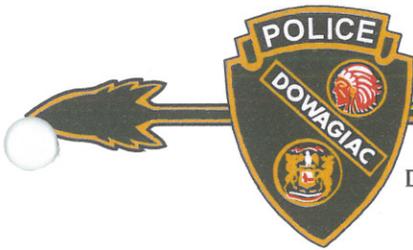
and contain the armed subject. Critical information regarding what the subject was wearing, what type of weapon he had, and the direction of travel, helped police to determine how to respond. In fact, this information led police to place themselves in the subject's path so he could not access the open and populated Southwestern Michigan College campus. Principal Severin was also tasked with maintaining safety and organization within his building. Principal Severin quickly placed his building on "lock-down" status. Even after officers began arriving he continued to direct staff on security matters such as checking to secure doors and monitoring where staff were in the building.

For reasons we may never entirely understand, the young person took his own life when confronted by officers on Daily road just off the main Southwestern Michigan College campus. Based on the age of the young man Principal Severin was asked to accompany officers to help and identify him. This burden is not usually shouldered by school personnel. However, Principal Severin did not hesitate. Principal Severin clearly recognized the importance of the matter and did not delegate this task to a teacher or other office personnel who might just as easily recognize the young man. Good leaders do not pass on such things. Principal Severin proceeded to Borgess Lee Memorial emergency room where he stood by ready to assist officers. Though officers were able to identify the young victim, Principal Severin demonstrated his willingness to face such terrible matters when asked to do so by his community.

It may seem that this incident ended with tragedy. Though a tragic loss of life was part of this story, the truth is our community is stronger and more confident. Many of us in the police department are parents and we can tell you we feel a sense of confidence that the school system would respond properly to potentially dangerous situations. The citizens of Dowagiac should know that our school buildings have leaders and staff that do not back down or panic under great pressure. Custodian Grindstaff did not look the other way or assume it was someone else's job to report what happened. Even though police officers arrived to "take control" of the incident, there was a sense that we were in Mr. Severin's building and he was in control of it. Many incidents contain tragedy but we must not dwell on the tragedy. We must recognize the importance of difficult trials and how they shape us. Principal Severin, Custodian Grindstaff, and the Dowagiac school system responded to this trial with excellence. It is for all of the above reasons that we recommend Principal Matthew Severin and Custodian Jennifer Grindstaff to the City of Dowagiac Director of Public Safety for commendation for their decisive and timely actions at the Dowagiac Middle School during the incident which occurred on Monday June 3rd, 2013.

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2



DOWAGIAC POLICE DEPARTMENT

Director Thomas A. Atkinson

Deputy Chief Steven Grinnewald

Respectfully submitted,

Sgt. Jarrid Bradford #6029	<u>[Signature]</u>	Sgt. Eric Gizzi #6024	<u>[Signature]</u>
Det./Sgt. David Toxopeus #6015	<u>[Signature]</u>	Ptl. James Kusa #6006	<u>[Signature]</u>
Ptl. David Davis #6018	<u>[Signature]</u>	Ptl. Jerid Ostrom #6021	<u>[Signature]</u>
Ptl. Ryan Murray #6023	<u>[Signature]</u>	Det. Dan Wiggins #6026	<u>[Signature]</u>
Ptl. Stacey Bazan #6028	<u>[Signature]</u>	Ptl. Andrew Erickson #6030	<u>[Signature]</u>
Det. Jason Rutkowske #6031	<u>[Signature]</u>	Ptl. Jerad Phillips #6035	<u>[Signature]</u>
Ptl. Troy Colegrove #6036	<u>[Signature]</u>	Ptl. Jesse Holmes #6037	<u>[Signature]</u>
Ptl. Matthew Behnke #6038	<u>[Signature]</u>	Res. Officer Ryan Laylin #6040	<u>[Signature]</u>
Res. Officer James Stevens #6042	<u>[Signature]</u>	Admin Asst. Patty Klug	<u>[Signature]</u>
Deputy Chief Steven Grinnewald #6002		<u>[Signature]</u>	

Approved for Commendation: Thomas Atkinson Date: July 5, 2013

Director of Public Safety Thomas Atkinson #6001

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CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: July 22, 2013

SUBJECT: Appointment to Boards and Commissions

A Mayoral appointment is on Monday's agenda for your consideration. The appointment is recommended by the Mayor and offered by the Mayor Pro-Tem. The proposed appointment is as follows:

Housing Commission

- ✓ Reappoint Annette Benjamin for a term expiring August 2018.

From the City Manager:

REPLACEMENT DUMP TRUCK

The 1991 dump truck that the Department of Public Services relies on as part of our snow plowing operation is in need of a new bed and a new belly snow blade. The total cost of those improvements is estimated to be close to \$19,000. Prior to putting this amount of money into a 22-year-old truck, we looked into the truck market to see if there is a used one that could fill our needs and provide a long term solution. DPS personnel located a truck in Columbus, Ohio that is a 2003 model with relatively low mileage (52,000). To purchase the truck and make the appropriate enhancements necessary to make it fully functional for our fleet would cost about \$32,500.

This appears to be the most prudent fiscal option at this time. With the purchase of this used vehicle it is reasonable to expect that this truck could last another 15+ years and is a better use of motor pool resources. The City's mechanic has traveled to Columbus and tested the equipment. DPS is recommending the purchase of this used vehicle. Additional background information is attached.

RECOMMENDATION

I recommend that City Council authorize the purchase of a used 2003 Chevrolet dump truck for \$24,000 and authorize the purchase and installation of a belly blade plow.

Councilmember _____ moved and Councilmember _____ seconded that the recommendation of the City Manager be ADOPTED/REJECTED.



INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford *JDB*
DPS Director

DATE: July 12, 2013

RE: Replacement Dump Truck

As you are aware, our Unit #105, a 1991 Ford Medium Duty Dump Truck that we currently use as a salt truck, has 79,500 miles and is in need of immediate repairs as outlined below.

Steering king pins	\$1,000.00
Replacement "belly" blade	\$5,800.00
Replacement dump box	\$12,000.00
Total Estimated Repairs	\$18,800.00

Once all repairs are completed, we still have a 22-year-old truck with limited expectations on longevity. The last new dump / plow truck for DPS, Unit #104, was purchased in 2009 for a total cost of \$91,443.22.

We have found a used 2003 Chevrolet C7500 Dump Truck which will suit our needs. The cost of the truck itself is \$24,000. The truck has 52,000 miles and is equipped with a Caterpillar diesel engine. This truck will average about 3,000 miles a year of use and should provide us with a reliable vehicle for approximately 15 to 20 years.

There are some additional costs we will incur to set up the truck to meet our needs. The costs are outlined in the attached information packet. After the needed equipment is installed, the total cost of the truck is \$32,500. The additional equipment includes a belly blade, fuel tank alterations, and relocation of exhaust.

Thank you for your review and consideration. Should you have any questions or need additional information regarding this request, please let me know.



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2003 CHEVROLET KODIAK C7500



Specifications	
Quantity	2
Year	2003
Manufacturer	CHEVROLET
Model	KODIAK C7500
Price	\$29,900 <input type="text" value="USD"/>
Location	Columbus, Ohio
Condition	Used
Engine Specs	Caterpillar
Horsepower	210
Mileage	52,000 mi
Fuel Type	Diesel
Transmission	Automatic
Check for Over Drive	Yes
Suspension	Spring
Number of Rear Axles	Single
Front Axle Weight	12,000 lb
Rear Axle Weight	21,000 lb
Drive Side	Left Hand Drive

Detailed Description

Has plow & spreader; Gross Vehicle Weight (lbs): 33000; 4x2

Say you saw this 2003 CHEVROLET KODIAK C7500 On TruckPaper.com!

[Send Buckeye Western Star A Message](#)

Contact:

[Buckeye Western Star](#)

Class 8 sales dept. or Todd Ewers sales manager

Truck/Trailer is located in:

Columbus, Ohio

Phone: (888)210-5344

Fax: (614)873-6826

Share This Listing

2003 Chevrolet C7500 Dump Truck

Price of truck \$24,000

New belly blade \$4,790

Install belly blade \$1,500

Exhaust Relocated \$700

Possible Fuel Tank Alterations \$1,500

TOTAL of \$32,500

All maintenance records and manuals including parts lists for equipment are available. There is 6.5 inches between the body and cab. We had some rain the last couple days. It holds water which is good. They both have a regular gate thats comes with them as well.







Frm City Mgr #2
July 22, 2013

From the City Manager:

BID AWARD FOR LOWER MILL POND DAM REPAIR PROJECT

An inspection was completed for the Lower Mill Pond Dam in 2012 by the State of Michigan Dam Division and the result were several recommendations for repairs and maintenance. City of Dowagiac DPS crews cleared the trees and brush per the recommendations, but there are a number of repairs to the spillway that must also be made by contractors.

Engineer specifications were drafted and bids have been received for the Lower Mill Pond Dam Repair Project. This project involves the repair to the concrete spillway abutment walls of the Lower Mill Pond Dam. After a review of the bids received, Wightman & Associates recommends awarding the contract to Quantum Construction Company of Douglas, MI in the amount of \$26,631.

RECOMMENDATION

I recommend that City Council award the bid contract to Quantum Construction Company in the amount of \$26,631.

Councilmember _____ moved and Councilmember _____ seconded that the recommendation of the City Manager be ADOPTED/REJECTED.



INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford 
Public Services Director

DATE: July 16, 2013

RE: Lower Mill Pond Dam Repair Project

Attached is a copy of the bid tabulation for the Lower Mill Pond Dam Repair Project that was opened on Thursday, July 11, 2013, at 2:00 p.m., in the City Hall Conference Room at City Hall. This project involves repairing the concrete spillway abutment walls of the Lower Mill Pond Dam.

Oscar Loveless, P.E., of Wightman & Associates, reviewed the bids received and recommends awarding the contract to *Quantum Construction Co.*, of Douglas, MI, in the amount of \$26,631.

Should you have any questions regarding this matter, please don't hesitate to contact my office. Thank you.

JDB:sw



WIGHTMAN & ASSOCIATES, INC.

ENGINEERING ♦ SURVEYING ♦ ARCHITECTURE



Benton Harbor Office:
2303 Pipestone Road
Benton Harbor, MI 49022

Telephone:
(269) 927-0100

Toll Free:
(877) 927-0109

Fax:
(269) 927-1300

Website:
www.wightman-assoc.com

July 15, 2013

City of Dowagiac
241 South Front Street
Dowagiac, MI 49047

Attention: Mr. Jim Bradford, Director Public Works

**RE: LOWER MILL POND DAM #32 REPAIR PROJECT
RECOMMENDATION FOR AWARD**

Dear Jim:

Bids for the Lower Mill Pond Dam #32 Repair Project were received and opened on July 11, 2013. After reviewing and evaluating the bids, I recommend the City award this work to the acceptable low bidder, Quantum Construction Co. (Quantum) in the bid amount of \$26,613.00.

Quantum took no exceptions to the bid requirements and is qualified to perform this work. Bids were also received from Slagter Construction, B & Z Company, Inc. and L.D. Docsa Associates, Inc. These bidders took no exception to the bid and are also qualified to perform the work.

I have enclosed the bid tabulation for your information. I will begin preparing the documents needed for executing the final contract after the City's award of this project.

Therefore, with no adjustments or clarifications need this recommendation is for the City to award this work to the qualified, acceptable, low bidder Quantum Construction Co. in the amount of \$26,613.00.

If you have any questions or need any additional information, please call me at (269) 927-0200 ext. 322.

Very truly yours,

WIGHTMAN & ASSOCIATES, INC.

Oscar R. Loveless, P.E.
oloveless@wightman-assoc.com

ORL/fh
Enclosures

DATE OF BID: July 11, 2013
PROJECT: City of Dowagiac - Lower Millpond Dam

No.	Description	NO. OF UNITS	UNIT	Quantum Construction Douglas, MI		Slagter Construction Wayland, MI		B&Z Company, Inc. Benton Harbor, MI		L.D. Docsa Associates Kalamazoo, MI	
				Unit	Total	Unit	Total	Unit	Total	Unit	Total
1	Traffic Control	1	LS	\$615.00	\$615.00	\$1,557.41	\$1,557.41	\$510.00	\$510.00		\$2,500.00
2	Restoration	1	LS	3,400.00	3,400.00	1,877.15	1,877.15	1,485.00	1,485.00		3,700.00
3	Mobilization	1	LS	815.00	815.00	5,242.08	5,242.08	1,015.00	1,015.00		15,700.00
4	Sand Bag Dikes	120	LFT	55.00	6,600.00	30.34	3,640.80	25.00	3,000.00		20,000.00
5	Excavation	1	LS	1,475.00	1,475.00	1,285.56	1,285.56	2,080.00	2,080.00		4,600.00
6	Hand Chipping Concrete	1	LS	1,475.00	1,475.00	1,447.90	1,447.90	2,665.00	2,665.00		1,600.00
7	Mortar Patching MDOT R-2	1	LS	1,600.00	1,600.00	2,965.96	2,965.96	2,740.00	2,740.00		2,800.00
8	Substructure Concrete - MDOT Grade S2	1	LS	2,550.00	2,550.00	6,343.44	6,343.44	4,505.00	4,505.00		5,500.00
9	Form, Finish, Cure Concrete	1	LS	4,915.00	4,915.00	1.00	1.00	8,850.00	8,850.00		10,900.00
10	Erosion Control	1	LS	925.00	925.00	669.13	669.13	635.00	635.00		1,300.00
11	Riprap Heavy	19	SYD	95.00	1,805.00	185.64	3,527.16	155.00	2,945.00		3,700.00
12	MDOT Class II Fill	6	SYD	33.00	198.00	91.68	550.08	360.00	2,160.00		500.00
13	1" x 3" Stone	6	SYD	40.00	240.00	89.89	539.34	275.00	1,650.00		600.00
14											
15											
16											
17											
18											
	TOTAL BID ENTERED				\$26,613.00		\$29,647.01		\$34,240.00		\$73,400.00

Councilmember _____ offered and moved the adoption of the following resolution;
seconded by Councilmember _____.

WHEREAS, the following information has been reviewed by the City Manager and City
Treasurer and is being presented to City Council with a recommendation to
approve invoices and payroll #21 for the period ending 7/18/13:

Invoices: 638,544.25
Payroll: 121,479.58
Total: \$760,023.83

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and
directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$638,544.25	\$121,479.58	\$760,023.83

ADOPTED/REJECTED

Ayes:

Nays:

Absent:

Abstain:

James E. Snow, City Clerk

Vendor	Invoice #	Description	Amount
ABSOPURE WATER COMPANY	54129231	C&C COOLER RENTAL-NUBOUR	6.00
ABSOPURE WATER COMPANY	54126309	H&C COOLER RENTAL	8.00
ACCOUNTING CONSULTANTS, PC	6/30/13	CONSULTING SVC THROUGH 6/30/13	2,182.50
AGA NATION	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	1,500.00
AIRGAS GREAT LAKES	9911175256	WELDING SUPPLIES	42.26
ALEXANDER CHEMICAL A CARUS COMPANY	SLS10007013	WWTP CHLORINE	2,847.57
ALEXANDER CHEMICAL A CARUS COMPANY	10000228	CHLORINE-CORRECT INV AMOUNT DUE	92.86
ALEXANDER CHEMICAL A CARUS COMPANY	SLS10006719	CHLORINE/FLUORIDE	905.00
ALEXANDER CHEMICAL A CARUS COMPANY	SCL10000237	WTP CHEMICAL DRUM DEPOSIT (CREDIT)	(250.00)
ALEXANDER CHEMICAL A CARUS COMPANY	SCL10001260	RETURN DRUM DEPOSIT (CREDIT)	(285.00)
AMERAPLAN	8/13	AMERAPLAN ADMIN FEE	750.00
AMERICAN ELECTRIC POWER	048-197-857-0-2	MARCELLUS HWY ST LIGHTS	8.31
AMERICAN ELECTRIC POWER	CDOW_201306_01	6/13 ENERGY	410,721.59
AMERICAN VAN EQUIPMENT, INC	540748	#101 TOOL BIN	123.90
ARNT ASPHALT SEALING, INC	16852	ASPHALT PATCHES	4,675.00
AUSRA, JOANN	7/16/13	JULY BOARD OF REVIEW	25.00
AUTOZONE	2141003093	VEHICLE CLEANING SUPPLIES	15.17
BALLET FOLKLORICO SOL AZTECA/	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	350.00
BAUMAN, DAVID	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	300.00
BBVA COMPASS BANK	181007	ANNUAL WATER TOWER INSPECTIONS	1,060.00
BEHNKE, MARY	07/15/2013	UB refund for account: 16-1878-16	3.32
BEST WAY DISPOSAL	022884	WWTP SLUDGE DISPOSAL	3,560.00
BLUE CROSS/BLUE SHIELD	8/13	HEALTH INSURANCE PREMIUM-8/13	51,434.14
C WIMBERLY AUTOMOTIVE GROUP	D1260908	2013 4 DR CHEVROLET SQUAD CAR	21,211.66
C WIMBERLY AUTOMOTIVE GROUP	D1259639	2013 4DR CHEVROLET SQUAD CAR	21,211.66
CARUSO'S CANDY KITCHEN	7/9/13	CANDY BOXES-COMM PROMOTION	146.25
CASS COUNTY INFORMATION SYSTEMS	TA-13-16	PROP TAX ADMIN FEES	11,130.69
CASSOPOLIS AREA UTILITIES AUTHORITY	7/9/13	CASS WATER SYSTEM	5,416.20
CINTAS LOCATION #336	0G18078431	FIRST AID KIT-WWTP	28.41
CINTAS LOCATION #336	0G18078432	FIRST AID KIT-DPS GARAGE	105.16
CINTAS LOCATION #336	0G18078434	FIRST AID KIT-CH	67.98
CINTAS LOCATION #336	336-07833	MATS & UNIFORMS	288.56
CINTAS LOCATION #336	336-01904	MATS & UNIFORMS	380.77
CINTAS LOCATION #336	336-05625	MATS	90.28
CLARK HILL PLC	497975	SVC RENDERED THROUGH 6/30/13	41.00
CLEAN CUT L&L, LLC	10364	MOW/TRIM CITY FACILITIES/PARKS	11,975.00
CLINE, JEAN	7/16/13	JULY BOARD OF REVIEW	25.00
COMCAST	8771402380126332	INTERNET SERVICE-FD	69.90
CONESTOGA-ROVERS & ASSOCIATES	407116	RHOADES MCKEE/DOWAGIAC LANDFILL	8,031.00
CONLEY, THOMAS	07/15/2013	UB refund for account: 11-1586-13	104.18
CREATIVE VINYL SIGNS	24871	#PD131/132 VEHICLE STRIPING	751.96
CREDITORS SERVICE BUREAU	005069	COLLECTION BUREAU FEES	103.49
DETROIT CIRCUS	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	2,700.00
DIAZ, MARCO JR.	07/15/2013	UB refund for account: 08-2214-12	17.48
DIXON ENGINEERING, INC	13-6570	PPE#3-ENG-PAINT RUDOLPHI TOWER	150.00
DONOHO, NATHAN	07/15/2013	UB refund for account: 06-1834-2	28.98
DOUBLEDAY OFFICE PRODUCTS, INC	142022I	OFFICE SUPPLIES	106.84
DOUBLEDAY OFFICE PRODUCTS, INC	142021I	OFFICE SUPPLIES	154.10
DOWAGIAC CLEANERS	7/1/13	DRY CLEANING UNIFORMS-PD	159.50
DUST BUSTERS	8/13	8/13 CLEANING SERVICES	1,725.00
ENTENMANN-ROVIN COMPANY	0091129-IN	BADGES/ACCESSORIES	317.25
FIA CARD SERVICES	0252	LOGMEIN SUBSCRIPTION	59.95
FIA CARD SERVICES	0252	ECON DEV	20.91
FIA CARD SERVICES	0252	ECON DEV	27.85
FIA CARD SERVICES	0252	CC LUNCH	22.61

Vendor	Invoice #	Description	Amount
FIA CARD SERVICES	0252	BADGES	209.96
FIA CARD SERVICES	0252	PATCHES	220.00
FIA CARD SERVICES	0252	BSA SERVER BACKUP SUBSCRIPTION	56.05
FIA CARD SERVICES	0252	COMPUTER SOFTWARE	165.28
FIA CARD SERVICES	0252	LIFT STATION REPORTS	59.99
FIA CARD SERVICES	0252	COMPUTER SOFTWARE-CAUA	264.95
FIA CARD SERVICES	0252	LIFT STATION ALARMS	24.99
FIA CARD SERVICES	0252	TOOLS	748.98
FIA CARD SERVICES	0252	LOGMEIN SUBSCRIPTION	64.95
FIA CARD SERVICES	0252	CREDIT	(26.00)
FIRST, JESSICA	07/15/2013	UB refund for account: 15-2651-4	160.64
FLEIS & VANDENBRINK ENGINEERING INC	35813	WWTP PROJECT PLAN AMENDMENT	1,320.97
FRONTIER	51700117650520115	CCWS DATA LINE 7/10-8/9	107.38
GRAMES TIRE & BATTERY, INC	2209	#PD121 TIRE REPAIR	17.95
GRANT, WILLIAM DAVID	7/5/13	MUSEUM CLEANING SERVICE 6/1-6/30	434.50
HALE'S HARDWARE, INC	B28110	TORCH BLADES	44.60
HALE'S HARDWARE, INC	C25956	HD BOLT CUTTERS	31.03
HALE'S HARDWARE, INC	C25937	#125 UTILITY KNIFE/BLADES	6.58
HALE'S HARDWARE, INC	D20691	DEMO/RECIPI BLADES	18.97
HALE'S HARDWARE, INC	D20864	TANK SPRAYER	15.51
HALE'S HARDWARE, INC	A5328	WASH BRUSH	23.26
HALE'S HARDWARE, INC	C27267	CAP SLIP	2.88
HALE'S HARDWARE, INC	D21023	ELEC MATERIAL/TEMP SVC-FESTIVAL	127.26
HALE'S HARDWARE, INC	C25228	PIPE PLUGS	8.52
HALE'S HARDWARE, INC	D20212	CCWS-ZIPLOCKS/FLUOSTRIP LIGHT	34.42
HALE'S HARDWARE, INC	D19975	KEYS	1.54
HALE'S HARDWARE, INC	B28881	BOWL CLEANER/CLR	33.87
HALE'S HARDWARE, INC	C27383	CAMERA	116.39
HALE'S HARDWARE, INC	10083006	BATTERIES/USB DRIVE	27.97
HALL, DONALD	7/16/13	JULY BOARD OF REVIEW	25.00
HANSON BEVERAGE SERVICE	649892	DISTILLED WATER	40.50
HARDING'S MARKET, INC	002013330904	DART BUS CLEANING SUPPLIES	140.57
HI-TECH SMR COMMUNICATIONS	SMR15136	#220 SERVICE CALL	150.00
HI-TECH SMR COMMUNICATIONS	SMR15137	#110 SERVICE CALL	280.00
HILL TRUCK SALES, INC	457481	#4 DRAIN VALVE	36.42
INTERNATIONAL CODE COUNCIL, INC	2955378	MEMBERSHIP DUES-J BRADFORD	125.00
JOHN & CURT'S BRAKE & ALIGNMENT	7/10/13	#PD040 FRONT BRAKE PADS	130.99
JUDD LUMBER COMPANY, INC	2522591	#103 LUMBER/NUTS/BOLTS/SCREWS	73.04
JUDD LUMBER COMPANY, INC	2522709	REDI-MIX GRAVEL	19.96
KLUG, PATRICIA	7/11/13	MILEAGE REIMBURSEMENT-16 MILES	9.04
KURZHAL, JENNIFER	07/15/2013	UB refund for account: 07-0943-3	68.31
LAGROW, CINDY	8/13	8/13 ECONOMIC DEVELOPMENT SERVICES	2,060.00
LAKE MICHIGAN MAILERS, INC	283699	POSTAGE	5,000.00
LAYLIN WELDING, INC	71378	REPAIR CATCH PANS-DPS FLOOR	172.50
LEXIS NEXIS RISK SOLUTIONS, INC	440235	CDL TESTING-MCDONALD	49.50
MARTINS PAWMART	9831	K-9 FOOD	39.69
MI ASSOCIATION CHIEFS OF POLICE	7/18/13	1 YR MEMBERSHIP-J BRADFORD	100.00
MICHIGAN PUBLIC POWER AGENCY	20130710022	RENEWABLE PORTFOLIO SVC COMM FEE	409.86
MILLER, CANFIELD, PADDOCK AND STONE	1212310	TRANSPORTATION AUTHORITY	6,118.75
MILLER, CANFIELD, PADDOCK AND STONE	1212308	EMPLOYMENT MATTERS	275.00
MRWA	CV1117-13B	2013 MEMBERSHIP FEE	575.00
NASH SERVICES, INC	13234	AIR DRYER CARTRIDGE/KIT, PUMP #11	915.86
NASH SERVICES, INC	13244	BRAS FITTINGS/HOSE/WRAP #11	295.75
O'BOYLE COWELL BLALOCK AND ASSOC	51010.03-11	RUSSOM PARK CONST/BID DOCS	571.32
PARAGON LABORATORIES, INC	42078-75145	NPDES ANALYSIS	250.00

Vendor	Invoice #	Description	Amount
PETTY CASH	7/18/13	POSTAGE	25.03
PETTY CASH	7/18/13	OPERATING SUPPLIES	58.78
PETTY CASH	7/10/13	FUEL	72.01
PETTY CASH	7/10/13	DEED RECORDING	21.30
PETTY CASH	7/10/13	REIMBURSEMENT-WORK SHOES-HARDING	103.04
PETTY CASH	7/10/13	BOXES/POSTAGE	87.00
POOL, KEN	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	1,000.00
POWER LINE SUPPLY, INC	5744719	CAP BUSHING	320.85
POWER LINE SUPPLY, INC	5744720	36KV ARRESTERS	441.54
POWER LINE SUPPLY, INC	5746096	CONNECTORS/FUSE LINKS	224.80
POWER LINE SUPPLY, INC	5747254	TIE LINES	247.50
POWERNET GLOBAL COMMUNICATIONS	29756260	LONG DISTANCE SERVICE 6/12-7/12	120.41
PRAIRIE RONDE REALTY	713A	JULY RENT-DART	150.00
PRAIRIE RONDE REALTY	713B	JULY RENT-TEMP MUSEUM STORAGE	100.00
PRECISION DATA PRODUCTS	I0000384596	NETWORK SWITCHES	155.83
REAL PRO SOLUTIONS, LLC	LM2038	CODE MOWINGS	58.00
REAL PRO SOLUTIONS, LLC	LM2036	COMMERCIAL MOWING-R.O.W.	400.00
REAL PRO SOLUTIONS, LLC	LM2040	IND PARK MOWING	1,200.00
REAL PRO SOLUTIONS, LLC	LM2032	WWTP LAGOON MOWING	595.00
REAL PRO SOLUTIONS, LLC	PC1614	CCWS-DEBRI REMOVAL-VANDALIA TOWER	150.00
REAL PRO SOLUTIONS, LLC	LM2028	MOWING SUBSTATIONS/RUDOLPHI TOWER	186.00
REAL PRO SOLUTIONS, LLC	LM2030	CCWS-MOWING PENN PUMP HOUSES	75.00
REAL PRO SOLUTIONS, LLC	LM2029	CCWS-MOWING VANDALIA TOWER	70.00
REAL PRO SOLUTIONS, LLC	LM2031	CODE MOWING	29.00
REED, SHIRRA	07/15/2013	UB refund for account: 16-1895-15	24.03
RELIABLE DISPOSAL, INC #646	0646-000757047	DUMPSTERS/TRASH CART 7/13	466.60
RHOADES MCKEE	233257	ENVIRONMENTAL-LANDFILL	375.00
RHOADES MCKEE	233256	RCRA-LANDFILL	10,127.65
RIETH-RILEY CONSTRUCTION COMPANY	7168688	ASPHALT	98.49
RIETH-RILEY CONSTRUCTION COMPANY	7168679	ASPHALT	96.37
RUNYON, CARRIE	7/9/13	MILEAGE REIMBURSEMENT-16 MILES	9.04
SCHERER, JOE DBA LONELY PI	8/13	8/13 INT PMT ACCT 7508450033	6,174.53
SCHUUR, DAVID	7/8/13	REIMBURSEMENT-SEWER RODDING	225.00
SEMCO ENERGY GAS COMPANY	0148809.501	GAS SERVICE 6/3/13-7/2/13	22.75
SEMCO ENERGY GAS COMPANY	0146763.501	GAS SERVICE 5/31/13-7/1/13	61.75
SEMCO ENERGY GAS COMPANY	0147944.500	GAS SERVICE 5/31/13-7/1/13	19.37
SEMCO ENERGY GAS COMPANY	0346992.502	GAS SERVICE 5/30/13-6/28/13	18.68
SEMCO ENERGY GAS COMPANY	0148902.500	GAS SERVICE 6/3/13-7/2/13	19.37
SEMCO ENERGY GAS COMPANY	0149080.500	GAS SERVICE 6/3/13-7/2/13	23.42
SEMCO ENERGY GAS COMPANY	0149138.502	GAS SERVICE 6/3/13-7/2/13	21.95
SEMCO ENERGY GAS COMPANY	0149089.500	GAS SERVICE 6/3/13-7/2/13	20.04
SEMCO ENERGY GAS COMPANY	0149077.500	GAS SERVICE 6/3/13-7/2/13	23.42
SHARE CORPORATION	846837	RED SHOP TOWELS	152.00
SHELL OIL COMPANY	065260523307	6/13 FUEL CHARGES	76.77
SPEARS, JASON	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	353.00
STANLEY, ESTER	07/16/2013	UB deposit refund for account: 01-0665-3	80.00
STANLEY, ESTER	07/16/2013	UB deposit refund for account: 01-0665-3	80.00
STANZ FOODSERVICE, INC	1003570	BOWL CLEANER/GLOVES	76.20
STARLING, MARY ALICE	07/15/2013	UB refund for account: 02-0563-2	85.69
STATE OF MICHIGAN	ME-0200312	SALES & TAX-JUNE 2013	14,273.25
STRUWIN, MIKE	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	650.00
STUTSMAN, WAYNE	7/5/13	HORSE DRAWN WAGON RIDES	100.00
TALIAFERRO, LANCE	07/16/2013	UB deposit refund for account: 11-1698-2	150.00
THE RIDGE COMPANY	518908	#11 COUPLING/ADAPTER	13.26
THE RIDGE COMPANY	519228	#141 MARINE BATTERY/#4 ADAPTER	98.21

Vendor	Invoice #	Description	Amount
TIM PITCHER, INC	1448	REPAIR DRINKING FOUNTAIN-DEPOT	120.00
TOURTELLOTTE WELDING	472416	#105 WELDING/ADJUSTMENTS	1,100.00
TYLER AUTOMOTIVE CH-DO-JE	22838	#PD040 SERVICE/REPAIR	402.33
US BUSINESS SYSTEMS, INC	IN15069	UTILITIES/CITY MGR PRINTER MTCE	625.66
USA BLUEBOOK	999996	LAB REFRIGERATOR THERMOMETERS	98.64
VANDERVRIES, EDWARD	8/13	8/13 ASSESSING SERVICES	1,975.00
WATER SOLUTIONS UNLIMITED, INC	33387	CCWS PHOSPHATE	818.00
WESTRATE & THOMAS	8/13	8/13 RETAINER	2,000.00
WILBUR-ELLIS COMPANY	7348125	FERTILIZER	945.00
WILLIAMS-A-1 EXPERT TREE SERVICE	5848	CHOC BROWN MULCH	300.00
WRIGHT, JEFF	7/16/13	SUMMER IN THE CITY ENTERTAINMENT	1,252.00
		Total:	638,544.25