

## DOWAGIAC CITY COUNCIL MEETING

Monday, January 11, 2016

A regular meeting of the Dowagiac City Council was called to order by Mayor Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons, Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Bob B. Schuur and City Clerk Jane P. Wilson

ABSENT: Councilmembers Lori A. Hunt and Danielle E. Lucas

STAFF: City Manager Kevin P. Anderson, HR Director/Deputy Clerk Rozanne H. Scherr, Finance Director Becky Grabemeyer, Public Safety Director Steve Grinnewald.

### APPROVAL OF MINUTES OF PREVIOUS MEETING

Councilmember Dodd moved and Councilmember Burling seconded that the minutes of the Regular December 14, 2015 meeting and December 18, 2015 workshop be approved.

APPROVED unanimously.

### COMMENTS FROM THE AUDIENCE (NON-AGENDA)

Public Safety Director Steve Grinnewald introduced new police officer Paige Holtz.

Cass County Prosecutor Victor Fitz, President of Prosecutors Association, presented a Prosecutor's Report on "Michigan Prisoners, Violent Crime and Public Safety."

Thurman Chennault, Dowagiac resident, requested the City Council to explain why he was not appointed to serve as an election inspector for the May 2015 and November 2015 elections, and asked the Council to reinstate him.

### COMMUNICATIONS

1. Event Request – Martin Luther King Jr. Day Celebration.
2. Event request – Memorial Day Parade.

Councilmember Schuur offered and moved the approval of the event requests; seconded by Councilmember Laylin.

3. Receive audit report for Fiscal Year 2014-15 from the independent auditing firm, Yeo & Yeo.

Councilmember Dodd offered and moved the approval of the audit report; seconded by Councilmember Laylin. Approved on a Roll Call vote.

Ayes: (4) Laylin, Burling, Dodd, Schuur

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Nays: None (0)

Absent: Two (2) Hunt, Lucas

Abstain: None (0)

### RESOLUTIONS

1. Resolution to modify the easement agreement with the Pokagon Band for the water extension project to the Band's development on Dailey Road.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

**WHEREAS,** the City has worked with the Pokagon Band to provide municipal water service to their community development project on Dailey Road in LaGrange Township, and;

**WHEREAS,** an easement modification is necessary to complete the project and maintain accurate utility records,

**NOW, THEREFORE BE IT RESOLVED** that the City Manager be and hereby is authorized to execute any and all documents necessary and appropriate to effectuate said easement modification.

**ADOPTED** unanimously.

2. Resolution to authorize budget amendments for the first quarter of Fiscal Year 2015-2016.

Councilmember Laylin offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

**WHEREAS,** the City administration has reviewed the attached budgets for the 2015-16 fiscal year and the actual revenues and expenditures through the first quarter of 2015-16 fiscal year; and

**WHEREAS,** the City administration recommends revision of the attached budgets in accordance with the latest projections available; and

**WHEREAS,** the attached report for these funds indicates the current budget and the recommended budget revisions.

**NOW, THEREFORE, BE IT RESOLVED** that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the attached, recommended revised budgets.

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ADOPTED on a Roll Call vote.

Ayes: (4) Laylin, Burling, Dodd, Schuur

Nays: None (0)

Absent: Two (2) Hunt, Lucas

Abstain: None (0)

3. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

**WHEREAS**, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve payroll #7 and #8, and invoices for the period ending 01/07/16:

Invoices 12/23/15	\$148,276.79
Invoices 01/07/16	\$783,027.05
Payroll #7	\$189,389.31
Payroll #8	\$135,515.46
Total	\$1,256,208.61

**BE IT RESOLVED** that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$931,303.84	\$324,904.77	\$1,256,208.61

ADOPTED on a roll call vote.

Ayes: (4) Laylin, Burling, Dodd, Schuur

Nays: None (0)

Absent: Two (2) Hunt, Lucas

Abstain: None (0)

ORDINANCES

Update on pending Groundwater Ordinance – EPA has given verbal approval, once written approval is received the Ordinance will be brought forward for 2<sup>nd</sup> Reading.

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ADJOURNMENT

Upon motion by Councilmember Dodd and seconded by Councilmember Laylin, the Dowagiac City Council adjourned at 7:48 PM.

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Donald D. Lyons, Mayor

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Jane P. Wilson, City Clerk