

DOWAGIAC CITY COUNCIL MEETING

Monday, June 13, 2016

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald Lyons at 7:00 p.m.

Mayor Donald Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons, Councilmembers Leon D. Laylin, Charles K. Burling, James B. Dodd, Lori A. Hunt, Danielle E. Lucas, Bob B. Schuur and City Clerk Jane P. Wilson.

ABSENT: None

STAFF: City Manager Kevin P. Anderson, Public Services Director Jim Bradford.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Councilmember Dodd moved and Councilmember Hunt seconded that the minutes of the June 1, 2016 special meeting be approved.

Approved unanimously.

COMMENTS FROM THE AUDIENCE (AGENDA)

Diane Barrett-Curtis, resident, commented on funding of the proposed contract for management services at the wastewater treatment plant.

COMMENTS FROM THE AUDIENCE (NON-AGENDA)

COMMUNICATIONS

1. Request to close portions of the 500 and 600 blocks of Chestnut Street and the 300 block of Walnut Street for a Block Party on July 9, 2016.

Councilmember Schuur moved and Councilmember Hunt seconded to approve the request.

2. Request to use the Dowagiac Municipal Airport and Russom Park for fireworks on July 1, 2016.

Councilmember Schuur moved and Councilmember Hunt seconded to approve the request.

APPOINTMENTS

1. Dowagiac Area History Museum Advisory Committee – Recommended by Mayor, offered by Mayor Pro-Tem: Reappoint the following members for terms expiring July 2019:

Rick Sheffer, Chair

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Joan Lyons, Vice Chair
Pam Proctor, Secretary
Candy Azevedo
Barbara Wood Cook
Barbara Groner
Randy Gross
Andrea Jackson
Bill Krohne
Al Palmer
Liz Rapalee Lyons
Chuck Timmons
Robert Wagel
Bill Westrate

Councilmember Burling moved and Councilmember Lucas seconded to approve the appointments.

RESOLUTIONS

1. Resolution to approve a six (6) month agreement with Infrastructure Alternatives to provide management services at the Wastewater Treatment Plant.

Councilmember Schuur offered and moved to approve the following resolution; seconded by Councilmember Laylin.

WHEREAS, the City Administration has been reviewing the operation of the Water and Wastewater Treatment Plants, and;

WHEREAS, we hired the management firm of Infrastructure Alternatives, Inc. (IAI) who teamed up with Wightman & Associates to provide a general facility assessment report on the state of the water and wastewater treatment plants, and;

WHEREAS, based on their findings, it is in the City's best interest to hire experienced water and wastewater experts to assist the City with the day-to-day operation and maintenance of both the water and wastewater treatment plants and establish computerized operational planning tools that are compliant with the City's operating permits, and;

WHEREAS, the IAI provides water and wastewater operation services to multiple municipalities in Michigan and Wisconsin and has experience and staffing available to assist the City of Dowagiac, and;

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WHEREAS, the City Council desires to enter into a six-month Agreement for Management Services relative to the operation of the Dowagiac Wastewater Treatment and Water Treatment Plants, and;

NOW, THEREFORE BE IT RESOLVED that the Mayor and City Manager be and hereby are authorized to execute any and all documents necessary and appropriate to effectuate said agreement.

ADOPTED unanimously.

2. Resolution to approve a purchase order in the amount of \$23,601 to JWC Environmental for a new channel monster grinder at the wastewater treatment plant.

Councilmember Burling offered and moved to approve the following resolution; seconded by Councilmember Laylin.

WHEREAS, the City administration through their engineers and contractors discovered that a vital piece of grinding equipment for the Wastewater Treatment Plant is inoperable, and;

WHEREAS, this grinder helps facilitate processing of large solids at the plant to smaller sizes for processing through the plant, and;

WHEREAS, we received a quote for a new grinder from JWC Environmental in the amount of \$23,601, and;

WHEREAS, City administration recommends that this grinding equipment be purchased so the wastewater treatment plant can efficiently operate.

NOW, THEREFORE BE IT RESOLVED that the City Council hereby authorizes the purchase of the grinding equipment from JWC Environmental in the amount of \$23,601.

BE IT FURTHER RESOLVED that the City Manager be authorized to execute any and all documents necessary and appropriate to effectuate said purchase.

ADOPTED unanimously.

3. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices for period ending 06/15/2016 and payroll #18 & #19:

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BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$973,480.38	\$306,541.65	\$1,280,022.03

ADOPTED on a roll call vote.

Ayes: Six (6) Laylin, Burling, Dodd, Hunt, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

COMMENTS -

ADJOURNMENT

Upon motion by Councilmember Laylin and seconded by Councilmember Dodd, the Dowagiac City Council adjourned at 7:20 PM.


Donald D. Lyons, Mayor


Jane P. Wilson, City Clerk