

DOWAGIAC CITY COUNCIL MEETING

Monday, August 22, 2016

A regular meeting of the Dowagiac City Council was called to order by Mayor Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons, Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Danielle E. Lucas, and City Clerk Jane P. Wilson.

ABSENT: Councilmembers Lori A. Hunt, Bob B. Schuur.

STAFF: City Manager Kevin P. Anderson.

APPROVAL OF MINUTES OF PREVIOUS MEETING

Councilmember Dodd moved and Councilmember Laylin seconded that the minutes of the August 8, 2016 meeting be approved.

Approved unanimously.

COMMENTS FROM THE AUDIENCE (NON-AGENDA)

Honorable Aaron Miller, District 59, MI House of Representatives – addressed “dark store” legislation pending in Michigan.

COMMUNICATIONS

1. 9-11 Memorial Motorcycle Run, stop at Dowagiac Eagles Club.

Councilmember Burling offered and moved to approve the request; seconded by Councilmember Laylin.

APPOINTMENTS

1. Boards and Commissions Application – Design Review Committee.

Recommended by Mayor, offered by Mayor Pro-Tem: Appoint Tim Feirik to the Design Review Committee.

RESOLUTIONS

1. Resolution to appoint employee and officer delegates to represent the City of Dowagiac at the MERS annual meeting.

Councilmember Burling offered and moved to approve the following resolution; seconded by Councilmember Lucas.

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WHEREAS, the City of Dowagiac has been a member of the Michigan Municipal Employees Retirement System (MERS) since October 1, 1987; and

WHEREAS, in accordance with the provision of the State Retirement Act, all MERS members may be represented at a State MERS Meeting held annually; and

WHEREAS, this same statute provides that participating member municipalities are to be represented by one officer (administrative), as well as one municipal employee (non-administrative); and

WHEREAS, the employee delegate and his/her alternate must be selected by secret ballot of the employees who are members of the Retirement System; and

WHEREAS, the results of an election tabulated August 8, 2016, member employees elected Jarrid Bradford as their delegate and Justin McDonald as their alternate delegate.

NOW, THEREFORE, BE IT RESOLVED that Finance Director Rebecca Grabemeyer be appointed the officer delegate and Assistant City Manager Rozanne Scherr be appointed alternate officer delegate.

BE IT FURTHER RESOLVED that Jarrid Bradford be appointed employee delegate and Justin McDonald be appointed alternate employee delegate.

BE IT FURTHER RESOLVED that the two appointed delegates, and in their absence the alternate delegates, be authorized to attend the annual meeting of MERS and vote on behalf of participating City of Dowagiac employees.

APPROVED unanimously.

2. Resolution to authorize the sale of 504 Keene Avenue, Parcel Code No. 14-160-300-727-00.

Councilmember Burling offered and moved to table the following resolution; seconded by Councilmember Laylin.

WHEREAS, at the July 25, 2016 City Council meeting by way of an adopted resolution introducing same, the Dowagiac City Council approved of a final-form resolution authorizing the conveyance of City-owned, real property in accordance with the provisions of Section 14.9 of the City Charter, and the specifications outlined in the City Council Policy enacted on June 21, 1993, and;

WHEREAS, having now remained on file for public inspection with the Office of the City Clerk for in-excess-of the minimum twenty-one (21) day period required by the City Charter, the City of Dowagiac wishes to formally convey and sell the parcel of surplus real property legally described in Exhibit "A", commonly known as 504

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Keene Ave.in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-300-727-00, to Tony Danneffel, for the total sale price of three thousand dollars (\$3000.00).

NOW, THEREFORE, BE IT RESOLVED that the Dowagiac City Council, by the affirmative roll call vote of five or more of its City Council Members, does hereby adopt and approve the sale and conveyance of City-owned real property legally described in Exhibit "A", commonly known as 504 Keene Ave. in the City of Dowagiac, according to the recorded plat thereof, and more commonly referred to as Parcel Code No. 14-160-300-727-00, to Tony Danneffel, for the total sale price of three thousand dollars (\$3000.00).

BE IT FURTHER RESOLVED that the said conveyance shall be accomplished by means of the transfer of a Quit-claim Deed, as prepared by the City Attorney, signed by the Mayor and Clerk respectively of the City of Dowagiac, and executed within thirty (30) days following adoption of this resolution.

TABLED unanimously.

SEALED BIDS FOR PROPERTY MAY BE SUBMITTED TO CITY MANAGER FOR A PUBLIC OPENING ON AUGUST 31, 2016 AT 2:00 PM.

3. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices for period ending 8/14/16 and payroll #24:

Invoices \$585,000.02 PR #24 \$201,337.77 Total \$786,337.79

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$585,000.02	\$201,337.77	\$786,337.79

ADOPTED on a roll call vote.

Ayes: Four (4) Burling, Dodd, Laylin, Lucas

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Nays: None (0)

Absent: Two (2) Hunt, Schuur

Abstain: None (0)

COMMENTS FROM CITY OFFICIALS

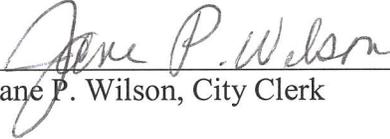
Council Workshop scheduled for Friday, August 26th at 8:00 a.m. at the Fire Department.

ADJOURNMENT

Upon motion by Councilmember Laylin and seconded by Councilmember Dodd, the Dowagiac City Council adjourned at 7:27 PM.



Donald D. Lyons, Mayor



Jane P. Wilson, City Clerk