

DOWAGIAC CITY COUNCIL MEETING

Monday, September 28, 2015

Page One

A regular meeting of the Dowagiac City Council was called to order by Mayor Pro-Tem Laylin at 7:00 p.m.

Mayor Pro-Tem Laylin led the Pledge of Allegiance to the flag.

PRESENT: Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Lori A. Hunt, Danielle E. Lucas, Bob B. Schuur and City Clerk Jane P. Wilson.

ABSENT: None

STAFF: City Manager Kevin P. Anderson, City Manager

Councilmember Hunt moved and Councilmember Burling seconded that the minutes of the September 14, 2015 meeting be approved.

Approved unanimously.

COMMUNICATIONS –

1. Under the Harvest Moon Festival

Motion by Dodd, seconded by Schuur, to approve the event.

Approved unanimously.

2. Children's Halloween Parade

Motion by Burling, seconded by Dodd, to approve the event.

Approved the event.

RESOLUTIONS -

1. Resolution to authorize budget amendments for Fiscal Year 2015 – 2016.

Councilmember Dodd offered and moved to approve the following resolution; seconded by Councilmember Hunt.

WHEREAS, the City administration has reviewed the attached budgets for the 2014-15 fiscal year and the actual revenues and expenditures through August 21, 2015; and

WHEREAS, the City administration recommends revision of the attached budgets in accordance with the latest projections available; and

DOWAGIAC CITY COUNCIL MEETING

Monday, September 28, 2015

Page Two

WHEREAS, the attached report for these funds indicates the current budget and the recommended budget revisions.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby adopt the attached, recommended revised budgets.

APPROVED unanimously.

2. Resolution to award the demolition bid to Merrill for structures at 227 High Street in the amount of \$5,400.

Councilmember Schuur offered and moved to approve the following resolution; seconded by Councilmember Burling.

WHEREAS, the building at 226 High Street has been determined to be blighted by City Council.

WHEREAS, prior to this determination, notice was given to the building owner and a public hearing was held. No one attended the public hearing.

WHEREAS, the City has solicited and received competitive bids for the removal of the structure.

WHEREAS, the low bidder, Merrill Excavating, has sufficient experience to perform the tasks specified in the bid documents.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by affirmative vote of its City Council, hereby approves and accepts the bid from Merrill Excavating for demolition and removal of the building at 226 High Street in the amount of \$5,400.

BE IT FURTHER RESOLVED that the City Council directs the City Manager to be authorized as the signatory for execution of the same.

APPROVED unanimously.

3. Resolution to authorize a LOCAL GOVERNING BODY RESOLUTION FOR CHARITABLE GAMING LICENSE requested by the Celebration Graduation Committee.

Moved by Councilmember Burling and supported by Councilmember Hunt that the request for Celebration Graduation of Dowagiac, county of Cass, asking that they be recognized as a nonprofit organization operating for the purpose of obtaining charitable gaming licenses, be considered for approval.

DOWAGIAC CITY COUNCIL MEETING

Monday, September 28, 2015

Page Three

Ayes: Six (6) Burling, Dodd, Hunt, Laylin, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

APPROVED unanimously.

4. Resolution to amend the annual compensation of the elected position of the City Clerk.

Councilmember Schuur moved to table this Resolution for consideration for the next thirty (30) days; seconded by Dodd.

Approved unanimously.

5. Resolution to amend the annual compensation of the elected position of the City Treasurer.

Councilmember Schuur moved to table this Resolution for consideration for the next thirty (30) days; seconded by Dodd.

Approved unanimously.

6. Resolution to amend the annual compensation of the elected positions of Mayor and City Council members.

Councilmember Schuur moved to table this Resolution for consideration for the next thirty (30) days; seconded by Dodd.

Approved unanimously.

7. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #26 for the periods ending 9/13/15:

DOWAGIAC CITY COUNCIL MEETING

Monday, September 28, 2015

Page Four

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$820,002.77	\$182,933.37	\$1,002,936.14

ADOPTED on a roll call vote.

Ayes: Six (6) Burling, Dodd, Hunt, Laylin, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

8. Resolution to authorize the City Manager to sign all documents necessary to purchase the property at 307 Commercial Street for \$20,000.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

WHEREAS, the City has actively pursued the ongoing redevelopment and economic vitality of downtown, and;

WHEREAS, it is in the long-term best interest of the City and the downtown to acquire properties for future development as they become available and as the City has resources available, and;

WHEREAS, the City negotiated purchase price is consistent with the sales price of other similar properties in downtown, and;

WHEREAS, the City Manager has negotiated a purchase agreement, subject to City Council approval, of \$20,000 for purchase of the property located at 307 Commercial Street that would accommodate said development.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby authorize the City Manager to execute the purchase of said property.

Approved unanimously.

DOWAGIAC CITY COUNCIL MEETING

Monday, September 28, 2015

Page Five

ADJOURNMENT –

Upon motion by Councilmember Schuur and seconded by Councilmember Dodd, the Dowagiac City Council adjourned at 7:23 PM

Leon Laylin, Mayor Pro-Tem

Jane P. Wilson, City Clerk