

DOWAGIAC CITY COUNCIL MEETING

Monday, January 26, 2015

A regular meeting of the Dowagiac City Council was called to order by Mayor Pro-Tem Laylin at 7:00 p.m.

Mayor Pro-Tem Laylin led the Pledge of Allegiance to the flag.

PRESENT: Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Lori A. Hunt, Danielle Lucas, and Bob B. Schuur.

ABSENT: Mayor Donald D. Lyons.

STAFF: Rozanne H. Scherr, Assistant City Manager.

Councilmember Dodd moved and Councilmember Burling seconded that the minutes of the January 12, 2015 regular meeting be approved.

Approved unanimously.

COMMENTS FROM THE AUDIENCE (NON-AGENDA)

Eunice Murray, of A.C.T.I.O.N. Ministries and Second Baptist Church, thanked Council and staff for their participation in the MLK celebration on January 18, 2015.

COMMUNICATIONS

1. Communication from Mason's Peninsular Lodge No. 10 requesting permissions to hold the Memorial Day Parade and Ceremonies on May 25, 2015 with a tentative start time of 10:00 a.m.

Councilmember Schuur moved and Councilmember Hunt seconded approval of the event.

PUBLIC HEARING

1. A public hearing to receive comment on the City of Dowagiac Park & Open Space Plan 2015 - 2020.

Mayor Pro-Tem Laylin opened the public hearing at 7:08 p.m. The following residents provided comment:

Bill Lorenz, Green Street, Dowagiac

Mayor Pro-Tem Laylin closed the public hearing at 7:11 p.m.

RESOLUTIONS

1. Resolution to approve the updated "Park and Open Space Plan 2015 – 2020."

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Councilmember Burling offered and moved to approve the following resolution; seconded by Councilmember Dodd.

PARK AND OPEN SPACE PLAN COUNCIL OF THE CITY OF DOWAGIAC

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the City of Dowagiac has undertaken a planning process to determine the recreation and natural resource conservation needs and desires of its residents during a five year period covering the years 2015 through 2020 in accordance with the most recent guideline developed by the Department of Natural Resources, and

WHEREAS, Residents of the City of Dowagiac were provided with a well-advertised opportunity during the development of the draft plan to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the public was given a well-advertised opportunity and reasonable accommodations to review the final draft plan for a period of at least two weeks, and

WHEREAS, a final public comment session was held on January 26, 2015 at Dowagiac City Hall, 241 S. Front St., Dowagiac, MI to provide an opportunity for all residents of the planning area to express opinions, ask questions, and discuss all aspects of the recreation and natural resource conservation plan, and

WHEREAS, the City of Dowagiac has developed the plan as a guideline for improving recreation and enhancing natural resource conservation for the City of Dowagiac and all other residents of the planning area, and

WHEREAS, after the public meeting, the Dowagiac City Council voted to adopt said park and open space plan.

NOW THEREFORE, BE IT RESOLVED that the Dowagiac City Council hereby adopts the City of Dowagiac Park and Open Space Plan.

ADOPTED unanimously.

Yeas: Six (6); Burling, Dodd, Hunt, Laylin, Lucas ,and Schuur.

Nays: None (0).

Absent: None (0).

Abstain: None (0).

2. Resolution of intent to apply for funding and to approve a projected 2016 Dial-A-Ride Transit budget in accordance with the master contract with the Michigan Department of Transportation.

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Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Schuur.

WHEREAS, pursuant to Act 51 of the Public Acts of 1951, as amended (Act 51), it is necessary for the CITY OF DOWAGIAC, (hereby known as THE APPLICANT) established under Act 51 to provide a local transportation program for the state fiscal year of 2016 and, therefore, apply for state financial assistance under provisions of Act 51; and

WHEREAS, it is necessary for the governing body, to name an official representative for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51; and

WHEREAS, it is necessary to certify that no changes in eligibility documentation have occurred during the past state fiscal year; and

WHEREAS, the performance indicators have been reviewed and approved by the governing body.

WHEREAS, THE APPLICATION, has reviewed and approved the proposed balance (surplus) budget, and funding sources of estimated federal funds \$32,877, estimated state funds \$74,671, estimated local funds \$47,000, estimated fare box \$34,000, estimated other funds \$15,332, with total estimated expenses of \$205,480.

NOW THEREFORE, be it resolved that THE APPLICANT hereby makes its intentions known to provide public transportation services and to apply for state financial assistance with this annual plan, in accordance with Act 51; and

HEREBY, appoints Rozanne H. Scherr as the Transportation Coordinator, for all public transportation matters, who is authorized to provide such information as deemed necessary by the State Transportation Commission or department for its administration of Act 51 for 2016.

ADOPTED unanimously.

3. Resolution to approve the renovation to the upper-level of the Dowagiac Area History Museum.

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Lucas.

Resolved, that the Dowagiac Area History Museum Second Floor Renovation Project be awarded to Burling Construction with a budget of \$105,000; and,

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Be it further resolved, that staff is instructed work with the contractor to find further cost savings with a goal of reaching \$100,000 cost for the project.

ADOPTED.

Ayes: Five (5) Laylin, Dodd, Hunt, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: One (1) Burling

4. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #9 for the period ending 1/22/15:

Invoices	\$581,029.94
Payroll #09	<u>\$177,086.96</u>
Total	\$758,116.90

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>BILLS</u>	<u>PAYROLL</u>	<u>TOTAL</u>
\$653,469.19	\$173,373.89	\$826,843.08

ADOPTED on a roll call vote.

Ayes: Six (6) Burling, Dodd, Hunt, Laylin, Lucas, Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

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COMMENTS FROM CITY OFFICIALS

ADJOURNMENT

Upon motion by Councilmember Schuur and seconded by Councilmember Lucas, the Dowagiac City Council adjourned at 7:38 PM.

Leon D. Laylin, Mayor Pro-Tem

Rozanne H. Scherr, Assistant City Manager