

## DOWAGIAC CITY COUNCIL MEETING

Monday, March 10, 2014

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald D. Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons; Mayor Pro-Tem Leon D. Laylin; Councilmembers Bob B. Schuur, Charles K. Burling, James B. Dodd, Randall G. Gross, Sr. and Lori A. Hunt.

ABSENT: None.

STAFF: City Manager Kevin P. Anderson.

Councilmember Dodd moved and Councilmember Hunt seconded that the minutes of the February 24, 2014 meeting be approved.

Approved unanimously.

### COMMUNICATIONS

1. Community-Wide Garage Sale Weekend, May 16-17, 2014

Councilmember Schuur moved and Councilmember Gross seconded to grant the request.

2. Event Center in Conjunction with the Summer in the City Festival, July 24-27, 2014

Councilmember Dodd moved and Councilmember Burling seconded to grant the request.

### CITY MANAGER REPORTS

1. Lawn Mowing Bid Award

From the City Manager:

#### LAWN MOWING BID AWARD

The Department of Public Services has taken bids to contract out for lawn mowing services. A total of seven bids were received. Attached you will find a bid tabulation from DPS Director James Bradford detailing the three lowest bids. The lowest bid is from Simmons Tree & Lawn of Niles, Michigan in the amount of \$238,140. The amount is based on 18 lawn mowings in the city. If there are fewer mowings than 18, the cost will go down. If there are more, the cost will be slightly higher.

The contract would be for three years, which will provide consistency of cost and service.

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### RECOMMENDATION

I recommend that City Council authorize that the contract be awarded to Simmons Tree & Lawn in the amount of \$238,140.

Councilmember Dodd moved and Councilmember Laylin seconded that the recommendation of the City Manager be adopted.

ADOPTED unanimously.

### 2. Russom Park Playground Bid Award

From the City Manager:

### RUSSOM PARK PLAYGROUND BID AWARD

The bids for Russom Park's playground equipment and surface have been received and the attached report from Gary Carlile details the process that was required by the MDNR Grant agreement. The MDNR has reviewed the bid so City Council is in a position to act on the bids. There are similar bids for playground equipment that will be acted on by Silver Creek Township.

### RECOMMENDATION

I recommend that City Council authorize that the following contracts be awarded:

1. Lounsbury Excavating for cement and earthwork in the amount of \$10,900.
2. Miracle Play Equipment for play equipment and assistance in a community build project in the amount of \$15,485.

Councilmember Hunt moved and Councilmember Laylin seconded that the recommendation of the City Manager be adopted.

ADOPTED unanimously.

### RESOLUTIONS

1. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Burling.

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**WHEREAS**, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #12 for the period ending 3/6/14:

Invoices: 194,092.19  
Payroll: 121,682.49  
Total: \$315,774.68

**BE IT RESOLVED** that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$194,092.19	\$121,682.49	\$315,774.68

ADOPTED on a roll call vote.

Ayes: Six (6) Burling, Dodd, Gross, Hunt, Laylin and Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

Upon motion by Councilmember Dodd and seconded by Councilmember Hunt, the Dowagiac City Council adjourned at 7:26 p.m.

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Donald D. Lyons, Mayor

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Kevin P. Anderson, City Manager