

DOWAGIAC CITY COUNCIL MEETING

Monday July 22, 2013

A regular meeting of the Dowagiac City Council was called to order by Mayor Donald D. Lyons at 7:00 p.m.

Mayor Lyons led the Pledge of Allegiance to the flag.

PRESENT: Mayor Donald D. Lyons; Mayor Pro-Tem Leon D. Laylin; Councilmembers Charles K. Burling, James B. Dodd, Randall G. Gross, Sr., Lori A. Hunt and Bob B. Schuur.

STAFF: City Manager Kevin P. Anderson and City Clerk James E. Snow.

Councilmember Laylin moved and Councilmember Hunt seconded that the minutes of the July 8, 2013 meeting be approved.

Approved unanimously.

PRESENTATION

1. Recognition of Appreciation to Matt Severin and Jennifer Grindstaff from the Department of Public Safety.

Chief Steve Grinnwald and Deputy Chief Jarrid Bradford gave comments and then presented certificates to Dowagiac Middle School Principal Matthew Severin and Custodian Jennifer Grindstaff for actions they took in the early morning hours of Monday, June 3, 2013.

COMMENTS FROM THE AUDIENCE (NON-AGENDA)

1. Pokagon Band representatives will share information about upcoming community activities.

Andy Jackson and Paige Risser representing the Pokagon Band.

APPOINTMENT

1. Housing Commission- Recommended by Mayor and offered by Mayor Pro-Tem:

Re-appoint Annette Benjamin for a term expiring August 2018.

Councilmember Schuur moved and Councilmember Dodd seconded to approve the Mayor's appointment.

Approved unanimously.

CITY MANAGER REPORTS

1. DPS Dump Truck Replacement

DOWAGIAC CITY COUNCIL MEETING

Monday July 22, 2013

Page Two

From the City Manager:

REPLACEMENT DUMP TRUCK

The 1991 dump truck that the Department of Public Services relies on as part of our snow plowing operation is in need of a new bed and a new belly snow blade. The total cost of those improvements is estimated to be close to \$19,000. Prior to putting this amount of money into a 22-year-old truck, we looked into the truck market to see if there is a used one that could fill our needs and provide a long term solution. DPS personnel located a truck in Columbus, Ohio that is a 2003 model with relatively low mileage (52,000). To purchase the truck and make the appropriate enhancements necessary to make it fully functional for our fleet would cost about \$32,500.

This appears to be the most prudent fiscal option at this time. With the purchase of this used vehicle it is reasonable to expect that this truck could last another 15+ years and is a better use of motor pool resources. The City's mechanic has traveled to Columbus and tested the equipment. DPS is recommending the purchase of this used vehicle. Additional background information is attached.

RECOMMENDATION

I recommend that City Council authorize the purchase of a used 2003 Chevrolet dump truck for \$24,000 and authorize the purchase and installation of a belly blade plow.

Councilmember Laylin moved and Councilmember Burling seconded that the recommendation of the City Manager be adopted.

ADOPTED unanimously.

2. Bid Award- Mill Pond Dam Repair Project

From the City Manager:

BID AWARD FOR LOWER MILL POND DAM REPAIR PROJECT

An inspection was completed for the Lower Mill Pond Dam in 2012 by the State of Michigan Dam Division and the result were several recommendations for repairs and maintenance. City of Dowagiac DPS crews cleared the trees and brush per the recommendations, but there are a number of repairs to the spillway that must also be made by contractors.

Engineer specifications were drafted and bids have been received for the Lower Mill Pond Dam Repair Project. This project involves the repair to the concrete spillway abutment walls of the Lower Mill Pond Dam. After a review of the bids received, Wightman & Associates recommends awarding the contract to Quantum Construction Company of Douglas, MI in the amount of \$26,631.

DOWAGIAC CITY COUNCIL MEETING

Monday July 22, 2013

Page Three

RECOMMENDATION

I recommend that City Council award the bid contract to Quantum Construction Company in the amount of \$26,631.

Councilmember Schuur moved and Councilmember Laylin seconded that the recommendation of the City Manager be adopted.

ADOPTED unanimously.

RESOLUTIONS

1. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payroll #21 for the period ending 7/18/13:

Invoices: 638,544.25
Payroll: 121,479.58
Total: \$760,023.83

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

Invoices	Payroll	Total
\$638,544.25	\$121,479.58	\$760,023.83

ADOPTED on a roll call vote.

Ayes: Six (6) Burling, Dodd, Gross, Hunt, Laylin and Schuur

Nays: None (0)

Absent: None (0)

Abstain: None (0)

DOWAGIAC CITY COUNCIL MEETING

Monday July 22, 2013

Page Four

Upon motion by Councilmember Schuur, and seconded by Councilmember Laylin, the Dowagiac City Council adjourned at 7:26 p.m.

Donald D. Lyons, Mayor

James E. Snow, City Clerk