

DOWAGIAC CITY COUNCIL MEETING

Monday, August 11, 2014

A regular meeting of the Dowagiac City Council was called to order by Mayor Pro-Tem Laylin at 7:00 p.m.

Mayor Pro-Tem Laylin led the Pledge of Allegiance to the flag.

PRESENT: Mayor Pro-Tem Leon D. Laylin; Councilmembers Bob B. Schuur, Charles K. Burling, Lori A. Hunt, James B. Dodd and Randall G. Gross, Sr.

ABSENT: Mayor Donald D. Lyons.

STAFF: City Manager Kevin P. Anderson and Assistant City Manager Rozanne H. Scherr.

Councilmember Dodd moved and Councilmember Gross seconded that the minutes of the July 28, 2014 regular meeting be approved.

Approved unanimously.

Mayor Pro-Tem Laylin moved Resolution #4 on to Agenda.

COMMUNICATIONS

1. 2014 Dowagiac Fly-In – EEA Chapter 1028, September 28, 2014.

Councilmember Burling moved and Councilmember Dodd seconded to grant the request.

2. Annual Candle Light Vigil, October 2, 2014.

Councilmember Schuur moved and Councilmember Dodd seconded to grant the request.

RESOLUTIONS

1. Resolution to authorize the Class & Compensation for non-bargaining employees for Fiscal Year 2014-15.

Councilmember Burling offered and moved the adoption of the following resolution; seconded by Councilmember Gross.

WHEREAS, Section 7.7 of the Dowagiac City Charter sets forth the duties of the City Manager, and;

WHEREAS, the City Manager shall see that all laws, ordinances, rules and regulations adopted by the City Council and provisions of the Charter are properly enforced, and;

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WHEREAS, the City Manager shall recommend to the Council for consideration such measures as he may deem necessary and expedient, and;

WHEREAS, the City Manager recommends to Council the approval of an annual fiscal year adjustment of 2.0% to the Classification and Compensation System as attached hereto.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by the affirmative vote of its City Council, does hereby approve and adopt the annual fiscal year adjustment of 2.00% to the Classification and Compensation System attached hereto effective October 1, 2014.

ADOPTED Unanimously.

2. Resolution to authorize a State Trunk-line Maintenance Contract with the Michigan MDOT (MDOT).

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the Michigan Department of Transportation (MDOT) has for many years maintained an agreement with the City of Dowagiac, pursuant to which the City provides maintenance services for those state trunk-lines within its corporate boundaries (both M-51 and M-62), and

WHEREAS, under this agreement, the State of Michigan reimburses the City of Dowagiac for the costs associated with such maintenance, and

WHEREAS, MDOT desires to enter into an updated contract in order to continue to employ the City of Dowagiac for the provision of maintenance services, and

WHEREAS, the attached contract, as prepared by MDOT, has been reviewed by the City Administration and subsequently recommended for approval.

NOW, THEREFORE, BE IT RESOLVED that the City of Dowagiac, by affirmative vote of its City Council, does hereby approve and enter into a contract between Michigan Department of Transportation, as attached hereto and by reference made a part hereof, for the provision of maintenance services on state trunk-lines within the corporate boundaries of the City of Dowagiac.

BE IT FURTHER RESOLVED that James Bradford is hereby designated as the City of Dowagiac's Maintenance Superintendent under this contract and that the Mayor and Clerk respectively be authorized and empowered to act as signators for the execution of same.

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ADOPTED Unanimously.

3. Resolution to authorize and direct the City Treasurer to pay the following bills and payroll due:

Councilmember Schuur offered and moved the adoption of the following resolution; seconded by Councilmember Dodd.

WHEREAS, the following information has been reviewed by the City Manager and City Treasurer and is being presented to City Council with a recommendation to approve invoices and payrolls #23 for the period ending 7/24/14:

Invoices:	198,835.53
Payroll #23:	120,833.04
Total:	<u>\$319,668.57</u>

BE IT RESOLVED that the City Manager and City Treasurer are hereby authorized and directed to pay the following bills and payroll due:

<u>Invoices</u>	<u>Payroll</u>	<u>Total</u>
\$198,835.53	\$120,833.04	\$319,668.57

ADOPTED on a roll call vote.

Ayes: Six (6) Burling, Dodd, Gross, Laylin, Schuur

Nays: None (0)

Absent: One (1) Hunt

Abstain: None (0)

4. Resolution to approve the issuance of a Quit Claim Deed to Vineyard Place in return for an utility access easement.

Councilmember Dodd offered and moved the adoption of the following resolution; seconded by Councilmember Gross.

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WHEREAS, the City of Dowagiac provides utilities to the Vineyard Place apartments and the Vineyard Place has provided the City of Dowagiac a fee simple interest in properties where utilities are located; and

WHEREAS, the City of Dowagiac Department of Public Services and Vineyard Place agree that an easement will provide sufficient access for maintaining utilities for the apartment facility; and

NOW, THEREFORE, BE IT RESOLVED that that the City of Dowagiac, by the affirmative vote of its City Council, does hereby approve the issuance of the attached Quit Claim Deed and does hereby authorize the Mayor Pro-Tem and the City Clerk to execute said deed.

ADOPTED unanimously.

MANAGER REPORT

1. Fryman Recycling – emission report
2. Russom Park – retention pond engineering update

COMMENTS FROM CITY OFFICIALS –

Upon motion by Councilmember Schuur and seconded by Councilmember Dodd, the Dowagiac City Council adjourned at 7:22 PM.

Donald D. Lyons, Mayor

Kevin P. Anderson, City Manager