



March 6, 2015

Mayor Donald D. Lyons
City Council Members

Dear Mayor Lyons and City Council Members:

Upcoming Meetings: Council Meeting, 3-9-15, 7:00 pm

The following report has been prepared to provide you with an update on current issues or projects in progress:

Dowagiac Airport

On Monday the Dowagiac Airport was featured on ABC 57 news. See the interview at: <http://www.abc57.com/clip/11191752/dowagiac-municipal-airport-upgrading-terminal-building>.

We have also received confirmation that the grant assisting with the design has been officially approved. We will be meeting with the architect on Monday to begin the design.

City Clerk Vacancy

City Charter requires that a vacancy of an elected position be filled within 30 days of the vacancy occurring. James E. Snow officially retired on February 13, 2015 and Council actively sought applications to fill this vacancy. The application process is complete and council will be considering the application of Jane Phillipson Wilson for this position on Monday night. Her application and more details can be found in the agenda packet for Monday's meeting.

Annual Retreat Workshop Reports (excerpts of annual reports will publish each week)
Department of Public Service's Director, Jim Bradford reported on upcoming and in-process projects across the city. Last year's projects included:

Water and Sewer Projects:

- Began construction of the Wayne Township Water System – Nubour Street.
- Overhaul Well #21 at the Water Treatment Plant.
- Continuing the process of securing grants for Wastewater Treatment Plant Improvements.
- Completed cleaning sewer lagoon at plant.
- Rebuilt the Chestnut Street lift station.
- Installed a new chlorine system at the Wastewater Treatment Plant.
- Oversaw the construction of a new generator building for the Sister Lakes Area Utilities Authority lift station A-1.

Electric

- Completed upgrading Borgess-Lee Memorial Hospital electrical service to include two primary feeds.
- Completed underground electric for South Front / Main Street Development Project.
- Extended and rebuilt underground electric lines on Middle Crossing Road for pathway project.
- Rebuilt underground electric lines in Bluebird Subdivision.
- Replaced the controller on Downtown Clock.
- Upgrade existing electric service and install one new service to C. Wimberley Ford Dealership.

Cemetery/Parks & Grounds

- In process of completing remaining headstone / monument repairs.
- Contracted for three-year lawn maintenance service at city facilities and parks.
- Installed new fence along Riverside Dr. in Riverside Cemetery- continuation from where fence ended.

Equipment

- Purchased new front end loader.
- Purchased two new pick-up trucks - #9 and #102.
- Purchased new leaf vacuum collector.
- Purchased new 36" plotter/scanner for Engineering Department.

Street/Bridge

- Completed resurfacing of numerous roads in the city.
- Removed 16 trees with in-house personnel.
- Planted 10 trees.
- Completed repairs to the Lower Mill Pond Dam.

In 2014-15 it is anticipated that the following projects will take place:

- Take bids on repaving portions of 10 local road projects:
- Cedar, Clyborn, Commercial, Helena, East High, Maple, McPhil, South Paul, and East Prairie Ronde
- Upgrade Florence Lift Station.
- Second tie for downtown electrical feed.
- Upgrade electric distribution lines on Bauer Street.
- Upgrades to WWTP.
- Install new park signage at Huston Park.
- Implement a process of reducing sewer lateral cleaning costs bore by the City of Dowagiac for city residents.
- Street light replacement and upgrades on West Division, from Front Street to Parsonage Street.

Spring lecture series begins at the Dowagiac Area History Museum - March 11

Explore Naval War Air Strategies in Vietnam with guest speaker Rick Sheffer, retired junior officer on Commander Task Force 77. All lectures begin at 6:30 p.m. and are free for members, \$5 for non-members. It is easy to become a member and opportunities to join will be available at the lecture or by stopping by the museum.

Temps are frigid! Help avoid frozen water lines/pipes.

Set your toilet tank to run or keep a small stream from a faucet running. This will keep water flowing through your pipes and prevent freezing.



If you are doing this, please notify the City Utilities Office at 782-2195 so an adjustment can be made to your water bill when the frost season passes.

Should you have any questions concerning this matter, please contact the Department of Public Services Office at 782-8200. Thank you.

Sincerely,

A handwritten signature in black ink that reads "Kevin P. Anderson". The signature is written in a cursive style.

Kevin P. Anderson
City Manager