



August 29, 2014

Mayor Donald D. Lyons
City Council Members

Dear Mayor Lyons and City Council Members:

The following report has been prepared to provide you with an update on current issues or projects in progress:

Events Calendar

Watch for updates and upgrades to the resources on the City of Dowagiac website. Residents, organizations, and businesses will be able to submit area activities for review and inclusion on the City's Events Calendar. This calendar just may become your one-stop for all the activities you won't want to miss.

Submit your area event to events@dowagiac.org – subject line “Calendar of events.”

Main and Front Street Building

Progress continues on the professional services building that is under construction at the intersection of Main and Front Street. While most of the work is occurring inside of the building and out of sight, the parking lot and utility relocation projects are starting to show how the new streetscape will look when the project is complete.

Utility crews are in the process of removing poles and preparing for the switchover of customers to the new system.



Dowagiac Day of Energy

Efficiency United will be hosting a “Dowagiac Day of Energy Savings.” Stop by September 8, 9, and 10, from 9 AM to 5 PM to check out the energy efficiency and program offerings.

Collective Bargaining Negotiations

The first round of contract negotiations were held, this week, with the IBEW. IBEW represents the unionized portions of the Department of Public Services (DPS), whose contract expires on September 30, 2014. Initial proposals were exchanged and now both the

City and bargaining unit will each take time to review the respective proposals. The next meeting will be held on September 18, 2014.

Leaf Vacuum Purchase

In last week's packet the background information was inadvertently left out, attached are the the documentation for further review. The good news is that prior to issuing the purchase order, DPS staff took a second look at the optional hose boom hydraulics that was quoted and originally recommended to be included in the purchase. They decided the option was not necessary so a PO was issued for \$26,097.00 instead of the \$30,769 that was originally recommended and authorized by Council.

Pokagon Band of Potawatomi's Kee-Boon-Mein-Kaa Pow Wow

The 29th Annual Pokagon Band of Potawatomi's Kee-Boon-Mein-Kaa Pow Wow. Pow Wow Grand Entry ceremonies are Saturday at 1PM and 6 PM and events continue on Sunday.

Dowagiac Area History Museum

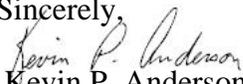
September 3: *Patriots and Indians*: How the Founding Fathers Engaged Native Americans, by Dr. Jeff Dennis of Southwestern Michigan College. Lectures are at 6:30 p.m. and are free for members, \$5 for non-members.

Black Family Celebration

Come celebrate with other families from across the area with a celebration designed to build our families and strengthen our community. Saturday, August 30, 9AM – 9PM at Walter Ward Park

The celebration will have activities for all to enjoy throughout the day, including: beanbag toss, horseshoes and other lawn games. Cheer on the basketball tournament with semipro teams expected to compete, including teams from Dowagiac, Elkhart, South Bend and Kalamazoo. There will be pickup games for youth teams in two age divisions. Enjoy a potluck dinner at 4 p.m.

Admission is free and open to the public.

Sincerely,

Kevin P. Anderson
City Manager

CITY OF DOWAGIAC

MEMO TO: Mayor Lyons and City Council Members

FROM: Kevin P. Anderson, City Manager

DATE: August 22, 2014

SUBJECT: Leaf Vacuum Replacement

Since going to the truck mounted leaf vacuum, the pull behind leaf vacuum has served two valuable functions during leaf collection season. First, it serves as a backup in case of break down. Second, there is always a two week period near the end of leaf collection season that one unit simply cannot keep up with the volume of leaves. This unit gives us the ability to send a second crew out so that leaves can be removed prior to snowfall. The current pull behind leaf vacuum is 13 years old and in need of a motor rebuild. Purchasing a new unit is the best option.

James Bradford, DPS Director, has bid the item and is recommending purchasing from the low bidder, Old Dominion Brush Company, at a cost of \$30,769.

RECOMMENDATION

Approve a resolution to authorize the purchase of a leaf vacuum from Old Dominion Brush Company at a cost of \$30,769.

Support Documents:
Cover Memo-City Mgr.
Resolution



INTER-DEPARTMENTAL COMMUNICATION

TO: Kevin P. Anderson
City Manager

FROM: James D. Bradford
DPS Director

DATE: August 19, 2014

RE: Leaf Vacuum Replacement

As we recently discussed, the pull behind leaf vacuum unit, unit #132, a 2001 Old Dominion Brush LCT6000 Leaf Loader, experienced several major issues in the last year. The issues involve the engine, impeller, and other internal workings of the unit that is 13 years old. The unit was unrepairable without complete motor rebuild. This was verified by the City Mechanic and two additional diesel repair outlets.

This is our back-up unit for leaf removal. It is needed once heavy leaf accumulations start. We have reviewed several models, with the first choice being the model LCT600 from ODB Company. This unit is slightly smaller in size than the old unit, but will perform to our needs. In addition, because of the smaller motor, maintenance costs are half of the larger 90 HP unit per the salesman.

We contacted several vendors to obtain pricing on a new leaf vacuum collection unit. The quotes came in as follows:

Vendor	Model	Price
The ODB Company Richmond, VA	LCT600	\$30,769
Brown Equipment Co., Inc. Fort Wayne, IN	Tarco Windy 100 Leaf Collector	\$32,075
The ODB Company Richmond, VA	LCT6000	\$37,743
Bonnell Industries Inc. Dixon, IL	Titan Pro Plus Leaf Vacuum	\$39,406

I have attached the quotes for your review. I am therefore requesting permission to purchase an LCT600 to replace unit #132 from The Old Dominion Brush Company for a cost of \$30,769. This leaf vacuum is smaller than our current leaf vacuum, but will be easier to maintain in the end.

Thank you for your review and consideration. Should you have any questions or need additional information regarding this request, please let me know.

OLD DOMINION BRUSH CO., INC.
 5118 Glen Alden Drive, Richmond, VA 23231
 1-800-446-9823

PROPOSAL # 4/10/14RT2
 City of Dowagiac
 Dowagiac, MI

DATE: July 30, 2014
 ATTN: Justin McDonald
 NJPA Membership #30506

Description	Price
(1) New ODB Trailer Mounted Vacuum Debris Collector Model LCT600	\$ 25,300.00
32" diameter suction impeller with six 3/8" thick T-1 steel blades	
4-groove power band belt drive for suction impeller	
16" diameter x 120" rubber suction hose with steel nozzle	
16" diameter x 48" long rubber exhaust hose	
Hydraulic hose boom powered by an electric/hydraulic pump	
John Deere 4045T turbo charged diesel 4 cylinder engine rated for 74 HP Interim Tier 4	
13" clutch assembly with a 2.25" diameter PTO shaft & safety engagement	
44-gallon polyethylene fuel tank	
Engine controls with Murphy safety shut down system	
1/4" thick trailer deck with channel members on the ends	
Single 6,000 pound rubber Torflex axle with EZ lube hubs	
ST225-75-R15 radial tires mounted on steel wheels and steel fenders	
Electric brakes with break-away actuator	
LED type DOT lights and oval LED amber flasher light at rear	
HD height adjustable pintle eye with three quick release pins	
Parking jack with 5" swivel castor wheel	
All components pre-painted prior to assembly - standard color is white	
Options:	
Special paint color other than standard white (Safety Yellow)	\$ 600.00
Hydraulic front parking jack in lieu of manual jack	\$ 1,500.00
John Deere 4045T 84 HP diesel engine Tier 3 mechanical	\$ 1,200.00 *
	Total Equipment Cost: \$ 28,600.00
	NJPA 7% Discount: \$ (2,002.00)
	NET Equipment Cost: \$ 26,598.00
Transportation cost from Richmond, VA at \$2/mile	726 \$ 1,452.00
	TOTAL DELIVERED COST PER UNIT: \$ 28,050.00
Lead-time is approximately 60-75 days ARO	
OPTIONAL: 2 axis (up/down & left/right) hose boom with central hydraulics	NET \$ 5,022.00 *

Decided to not purchase this option.

NJPA AWARDED CONTRACTS
Contract #060612-ODB

Thank you, *Rick Timmerman*
 800-632-7989
rickt@odbco.com





THE CITY OF
DOWAGIAC

PURCHASE ORDER

NO. **1321**

CREATING TOMORROW

P.O. BOX 430 • 241 S. FRONT ST.
DOWAGIAC, MICHIGAN 49047
cityofdowagiac.com

PHONE (616) 782-2195
FAX (616) 782-1838

TO Old Dominion Brush Co., Inc.
5118 Glen Alden Drive
Richmond, VA 23231

SHIP TO Dept. of Public Services
241 S. Front Street
Dowagiac, MI 49047

PLEASE ENTER OUR ORDER FOR THE FOLLOWING:

DATE REQUIRED	SHIP VIA	FEDERAL T.I.N.	DEPT	ORDER DATE	
		38-6004607	DPS	08/28/2014	
ITEM #	DESCRIPTION	QUANTITY	UNIT PRICE	TOTAL	ACCOUNT NO.
	New ODB Trailer Mounted Vacuum	1 Lot	\$26,097.00	\$26,097.00	661-100-140.00
	Debris Collector Model LCT600			\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
				\$0.00	
	As per Proposal #8/28/14RT1			\$0.00	
ORDER TOTAL:				\$26,097.00	

PLEASE ACKNOWLEDGE IMMEDIATELY AND STATE WHEN YOU WILL SHIP OUR ORDER. PURCHASE ORDER NUMBER MUST APPEAR ON ALL RELATED PACKAGES AND FORMS.

Purchase order must be signed before purchase is made for all purchases over \$1,000 unless covered by exception per Section 2-240 of city code.

James Bradley
DEPARTMENT HEAD

DIRECTOR OF FINANCE (Purchase over \$1,000)
John Anderson

CITY MANAGER (Purchase over \$5,000)

OLD DOMINION BRUSH CO., INC.
 5118 Glen Alden Drive, Richmond, VA 23231
 1-800-446-9823

PROPOSAL # 8/28/14RT1
 City of Dowagiac
 Dowagiac, MI

DATE: August 28, 2014
ATTN: Justin McDonald
NJPA Membership #30506

Description	Price
(1) New ODB Trailer Mounted Vacuum Debris Collector Model LCT600	\$ 25,300.00
32" diameter suction impeller with six 3/8" thick T-1 steel blades 4-groove power band belt drive for suction impeller 16" diameter x 120" rubber suction hose with steel nozzle 16" diameter x 48" long rubber exhaust hose Hydraulic hose boom powered by an electric/hydraulic pump John Deere 4045T turbo charged diesel 4 cylinder engine rated for 74 HP Interim Tier 4 13" clutch assembly with a 2.25" diameter PTO shaft & safety engagement 44-gallon polyethylene fuel tank Engine controls with Murphy safety shut down system 1/4" thick trailer deck with channel members on the ends Single 6,000 pound rubber Torflex axle with EZ lube hubs ST225-75-R15 radial tires mounted on steel wheels and steel fenders Electric brakes with break-away actuator LED type DOT lights and aoval LED amber flasher light at rear HD height adjustable pintle eye with three quick release pins Parking jack with 5" swivel castor wheel All components pre-painted prior to assembly - standard color is white	
Options:	
John Deere 4045T 84 HP diesel engine Tier 3 mechanical	\$ 1,200.00
Total Equipment Cost:	\$ 26,500.00
NJPA 7% Discount:	\$ (1,855.00)
NET Equipment Cost:	\$ 24,645.00
Transportation cost from Richmond, VA at \$2/mile	726 \$ 1,452.00
TOTAL DELIVERED COST PER UNIT:	\$ 26,097.00

Lead-time is approximately 60-75 days ARO

NJPA AWARDED
CONTRACTS
Contract # 350612-ODB

Thank you, *Rick Timmerman*
 800-632-7989
rickt@odbco.com

