Michigan Department of Treasury
4887 (Rev. 09-13)

Economic Vitality Incentive Program/County Incentive Program Certification of Consolidation of Services

Issued under authority of 2013 Public Act 59. Filing is mandatory to qualify for payments.

Each city/village/township/county applying for Consolidation of Services payments must:

1. Certify to the Michigan Department of Treasury (Treasury) that the local unit listed below has produced and made readily available to the public, a Consolidation Plan as required by 2013 Public Act 59. The plan shall be made available for public viewing in the clerk's office or posted on a publicly accessible Internet site.
2. Submit to Treasury a Consolidation Plan.

City/village/township: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** to receive the February and April payments or on or before March 31, 2014 to receive the April payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

County: This certification, along with a Consolidation Plan, **must be received by February 1, 2014** (or the first day of a payment month) in order to qualify for that month's payment. Post mark dates will not be considered. For questions, call (517) 373-2697.

PART 1: LOCAL UNIT INFORMATION			
Local Unit Name City of Dowagiac		Local Unit County Name Cass County	
Local Unit Code 142010		Contact E-Mail Address kanderson@dowagiac.org	
Contact Name Kevin Anderson	Contact Title City Manager	Contact Telephone Number (269) 782-2195	Extension 130
Website Address, if plan is available online www.cityofdowagiac.com			

PART 2: CERTIFICATION	
In accordance with 2013 Public Act 59, the undersigned hereby certifies to Treasury that the above mentioned local unit has produced a Consolidation Plan and has made the plan available for public viewing in the city, village, township, or county clerk's office or has posted the plan on a publicly accessible Internet site. The Consolidation Plan is attached to this signed certification.	
Chief Administrative Officer Signature (as defined in MCL 141.422b)	Printed Name of Chief Administrative Officer (as defined in MCL 141.422b) Kevin P. Anderson
Title City Manager	Date January 29, 2014

Completed and signed form (including required attachment) should be e-mailed to: **TreasRevenueSharing@michigan.gov**

If you are unable to submit via e-mail, fax to (517) 335-3298, or mail the completed form and required attachment to:

Michigan Department of Treasury
Office of Revenue and Tax Analysis
PO Box 30722
Lansing MI 48909

TREASURY USE ONLY		
EVIP/CIP Eligible Y N	Certification Received	EVIP/CIP Notes
Final Certification	Plan Received	
	1st C/P Submission Y N	

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Shared Police Software ☑ Update ☐ New

Status: ☐ Completed ☑ In Progress ☐ Delayed/Stalled ☐ Not Started ☐ Dropped

Status Description or New Proposal Description
Regional sharing of incident reporting software.
Jurisdictions/Organizations Involved
Pokagon Band of Potawatomi Indians, Cass County, local jurisdictions served by Van Buren County, City of Dowagiac
Estimated Savings/Improved Service or Efficiency
Actual cost savings are undetermined at this time. Expected gain is in coordination of service and consistency of report to prosecutors.
Barriers Experienced
Multiple jurisdiction approval and lead agency controls the program schedule.

Estimated Timeline (Month, season, or quarter along with a year)

	Date	Action/Steps
Start Date (Required)	2012	Meeting to discuss potential 2012-13 grant writing and grant award.
Significant Progress Dates	Fall 2013	Request for proposals.
	December 2013	Review bids and recommend bidder.
	March 2014	Enter into contract.
Implementation Date (Required)	December 2014	

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Shared Public Transporation Services ☑ Update ☐ New

Status: ☐ Completed ☐ In Progress ☐ Delayed/Stalled ☐ Not Started ☑ Dropped

Status Description or New Proposal Description
Combine two public transporation systems into one.
Jurisdictions/Organizations Involved
Cass County Transit, City of Dowagiac
Estimated Savings/Improved Service or Efficiency
No cost savings projected, however, it was anticipated that the level of service will increase and improve under one operating entity and long-term funding will be in place to offset reduced funding that is expected from federal and state government.
Barriers Experienced
A county-wide millage was required and rejected.

Estimated Timeline (Month, season, or quarter along with a year)

	Date	Action/Steps
Start Date (Required)	April 2013	
Significant Progress Dates	November 2013	County-wide millage vote that was defeated.
Implementation Date (Required)	None	This project will be dropped due to lack of voter support.

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Dowagiac Area History Museum ☑ Update ☐ New

Status: ☑ Completed ☐ In Progress ☐ Delayed/Stalled ☐ Not Started ☐ Dropped

Status Description or New Proposal Description
Relocated museum with a shared financial operating agreement.
Jurisdictions/Organizations Involved
City of Dowagiac and Southwestern Michigan College
Estimated Savings/Improved Service or Efficiency
$40,000-$50,000 per year.
Barriers Experienced
None

Estimated Timeline (Month, season, or quarter along with a year)

	Date	Action/Steps
Start Date (Required)	May 2012	
Significant Progress Dates		
Implementation Date (Required)	May 2013	Grand Opening

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Joint Road Salt Purchase ☑ Update ☐ New

Status: ☐ Completed ☐ In Progress ☐ Delayed/Stalled ☐ Not Started ☑ Dropped

Status Description or New Proposal Description
Shared purchase was for road salt.
Jurisdictions/Organizations Involved
City of Dowagiac and Village of Cassopolis
Estimated Savings/Improved Service or Efficiency
None
Barriers Experienced
None

Estimated Timeline (Month, season, or quarter along with a year)		
	Date	Action/Steps
Start Date (Required)	May 2013	Met to review various options and cost.
Significant Progress Dates	October 2013	It was more economically prodent for the Village of Cassopolis to jointly purchase road salt with the
		County Road Commission that is located at the
		edge of village limits rather than travel 8 miles to
		pick up salt.
Implementation Date (Required)		

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Wayne Township Fire District ☐ Update ☑ New

Status: ☐ Completed ☑ In Progress ☐ Delayed/Stalled ☐ Not Started ☐ Dropped

Status Description or New Proposal Description
Create a fire district with city water and enhance mutual aid.
Jurisdictions/Organizations Involved
City of Dowagiac and Wayne Township
Estimated Savings/Improved Service or Efficiency
The estimates savings will come in the form of improved public safety and lower insurance rates for homeowners within the district.
Barriers Experienced
No significant barriers to date.

Estimated Timeline (Month, season, or quarter along with a year)		
	Date	Action/Steps
Start Date (Required)	March 2013	Township and City officials met to explore possibilities.
Significant Progress Dates	August 2013	Memo of Understanding negotiated outlining term of extension for utilities.
	January 2014	Special assessment hearing held to form a fire assessment district.
Implementation Date (Required)	September 2014	It is anticipated that the water line will be completed and available for use at this time.

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Joint Purchase of Sewer Camera Vehicle ☐ Update ☑ New

Status: ☐ Completed ☑ In Progress ☐ Delayed/Stalled ☐ Not Started ☐ Dropped

Status Description or New Proposal Description
Two smaller communities have jointly purchased a sewer camera vehicle.
Jurisdictions/Organizations Involved
City of Dowagiac and City of Buchanan
Estimated Savings/Improved Service or Efficiency
$60,000 capital cost to each community.
Barriers Experienced
None

Estimated Timeline (Month, season, or quarter along with a year)

	Date	Action/Steps
Start Date (Required)	October 2013	Both City Managers met to discuss pros and cons of sharing a piece of equipment.
Significant Progress Dates	November 2012	Memo of Understanding agreed upon by both parties.
Implementation Date (Required)	January 2014	Vehicle purchased and training of staff began.

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Sewer Utility Management ☐ Update ☑ New

Status: ☐ Completed ☑ In Progress ☐ Delayed/Stalled ☐ Not Started ☐ Dropped

Status Description or New Proposal Description
Provide management services for Cassopolis Area Utilities Authority.
Jurisdictions/Organizations Involved
City of Dowagiac and Cassopolis Area Utilities Authority
Estimated Savings/Improved Service or Efficiency
Undetermined. Anticipation is for significantly improved service delivery and efficiency.
Barriers Experienced
None

Estimated Timeline (Month, season, or quarter along with a year)		
	Date	Action/Steps
Start Date (Required)	March 2013	City of Dowagiac and the Cassopolis Area Utilities Authority met to discuss pros and cons.
Significant Progress Dates	June 2013	Contract for management services agreed upon by both parties.
Implementation Date (Required)	August 2013	City of Dowagiac began serving as manager for the Cassopolis Area Utilities Authority.

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Contracted Public Transit Agreement ☐ Update ☑ New

Status: ☐ Completed ☑ In Progress ☐ Delayed/Stalled ☐ Not Started ☐ Dropped

Status Description or New Proposal Description
Contract with Cass County Transportation Authority for day-to-day operations of public transit bus services.
Jurisdictions/Organizations Involved
Cass County Transportation Authority.
Estimated Savings/Improved Service or Efficiency
Savings have not yet been determined but operational efficiencies are expected to be gained.
Barriers Experienced
n/a

Estimated Timeline (Month, season, or quarter along with a year)		
	Date	Action/Steps
Start Date (Required)	January 28, 2014	Hold meetings with Local Advisory Committees
Significant Progress Dates	March 2014	Cass Co Transportation Authority to issue RFP's for third party operator bids
	June 2014	Review bids to see if contracting is viable
Implementation Date (Required)	October 1, 2014	

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Shared Computer Services ☑ Update ☐ New

Status: ☐ Completed ☐ In Progress ☐ Delayed/Stalled ☐ Not Started ☑ Dropped

Status Description or New Proposal Description
Dowagiac Union School administration renting physical space within Dowagiac City Hall for admin operations and potential for sharing computer services
Jurisdictions/Organizations Involved
DUS and City of Dowagiac
Estimated Savings/Improved Service or Efficiency
None
Barriers Experienced
Privacy regulations for children's records

Estimated Timeline (Month, season, or quarter along with a year)		
	Date	Action/Steps
Start Date (Required)	October 2011	began discussions
Significant Progress Dates		
Implementation Date (Required)	4th Q 2012	dropped

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Police Services at Southwestern Michigan College ☑ Update ☐ New

Status: ☐ Completed ☐ In Progress ☐ Delayed/Stalled ☐ Not Started ☑ Dropped

Status Description or New Proposal Description
Applied for a grant to increase police presence at Southwestern Michigan College.
Jurisdictions/Organizations Involved
Southwestern Michigan College, City of Dowagiac
Estimated Savings/Improved Service or Efficiency
Increased police presence at college
Barriers Experienced
Grant denied

Estimated Timeline (Month, season, or quarter along with a year)

	Date	Action/Steps
Start Date (Required)	4th Q 2011	Grant request submitted
Significant Progress Dates		
Implementation Date (Required)	2nd quarter 2012	grant denied

Economic Vitality Incentive Program/County Incentive Program FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Shared Civil Engineering Services ☑ Update ☐ New

Status: ☐ Completed ☐ In Progress ☐ Delayed/Stalled ☐ Not Started ☑ Dropped

Status Description or New Proposal Description
Shared engineering services with an local municipality.
Jurisdictions/Organizations Involved
Cass County Road Commission
Estimated Savings/Improved Service or Efficiency
None
Barriers Experienced
Did not make economic sense due to lost time in travel and/or available skill sets.

Estimated Timeline (Month, season, or quarter along with a year)		
	Date	Action/Steps
Start Date (Required)	4th Q 2011	began review
Significant Progress Dates	3rd Q 2012	not feasible, closed discussions
Implementation Date (Required)		

Economic Vitality Incentive Program/County Incentive Program
FY 2014 Consolidation Plan (Previous Filer)

Local Unit Name: City of Dowagiac
Local Unit Code: 142010

Proposal Name: Co-Locate State Police at City Hall ☑ Update ☐ New

Status: ☐ Completed ☐ In Progress ☑ Delayed/Stalled ☐ Not Started ☐ Dropped

Status Description or New Proposal Description
Substation location for Michigan State Police
Jurisdictions/Organizations Involved
Michigan State Police, City of Dowagiac
Estimated Savings/Improved Service or Efficiency
undetermined
Barriers Experienced
No response from MSP

Estimated Timeline (Month, season, or quarter along with a year)		
	Date	Action/Steps
Start Date (Required)	open	
Significant Progress Dates		
Implementation Date (Required)		